

TRANSNET FREIGHT RAIL RME, a division of

TRANSNET SOC LTD

Registration Number 1990/000900/30

[hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ] No RME JHB 407/2015

FOR THE HIRE AND DELIVERY OF 2X 60 TON MOBILE CRANES

**FOR DELIVERY TO: CITRUDORA AT HOUTBOSHOEK ± 30 KM FROM NELSPRUIT
TOWARDS JOHANNESBURG**

ISSUE DATE: 01 JUNE 2015

CLOSING DATE: 09 JUNE 2015

CLOSING TIME: 12:00 PM

Section 1 NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

METHOD: Hand delivery / Courier
CLOSING VENUE: Main Reception Area
 Transnet Freight Rail RME
 Cnr Jetpark and Northreef Roads
 Elandsfontein
 1406

1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 Broad-Based Black Economic Empowerment [**B-BBEE**]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a valid B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

2.1 B-BBEE Scorecard and Rating

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note the following:

- Proposals will be evaluated on price which will be allocated 80 points and preference which will be allocated 20 points, dependent on the value of the Services.
- The 80/20 preference point system applies where the acquisition of the Services will be less than R1 000 000.00.
- If the 80/20 preference point system is stipulated and all Bids received exceed R1 000 000.00, the RFQ will be cancelled.
- In this RFQ, Transnet will apply **80/20** preference point system prescribed in the PPPFA.

In compliance with the Government Gazette No 34612, Notice No. 754 dated 23 September 2011, as from 1 October 2011 valid B-BBEE Verification Certificates must be issued by:

- (i) Verification Agencies accredited by the South African National Accreditation System [SANAS]; or
- (ii) Registered Auditors approved by the Independent Regulatory Board of Auditors [**IRBA**], in accordance with the approval granted by the Department of Trade and Industry.

Enterprises will be rated by such agencies based on the following:

- a) **Large Enterprises** [i.e. annual turnover greater than R35 million]:
- Rating level based on all seven elements of the B-BBEE scorecard
- b) **Qualifying Small Enterprises – QSE** [i.e. annual turnover between R5 million and R35 million]:
- Rating based on any four of the elements of the B-BBEE scorecard
- c) **Exempted Micro Enterprises – EME** [i.e. annual turnover less than R5 million]:

In accordance with B-BBEE Codes of Good Practice [Statement 000, Section 4], any enterprise with an annual total revenue of R 5 million or less qualifies as an EME.

- Automatic rating of B-BBEE Level 4 irrespective of race or ownership
- Black ownership greater than 50% or Black Women ownership greater than 50% automatically qualify as B-BBEE Level 3

Sufficient evidence to qualify as an EME would be a certificate (which may be in the form of a letter) from an auditor or accounting officer or a certificate from a Verification Agency accredited by SANAS. The certificate must confirm the company's turnover, black ownership / black female ownership, B-BBEE status level and validity date.

Respondents are required to furnish proof of the above to Transnet. [i.e. a valid detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or a valid certificate in respect of EMEs].

Transnet will accordingly allocate a maximum of **20 [twenty] points** in accordance with the **80/20** preference point system prescribed in the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations to the Respondent's final score based on an entity's B-BBEE scorecard rating. *[Refer **Annexure A – B-BBEE Preference Points Claim Form** for further details].*

N.B. Failure to submit a B-BBEE certificate, which is valid as at the Closing Date of this RFP, will result in a score of zero being allocated for B-BBEE.

[Refer clause 18 below for Returnable Documents required]

3 Communication

- a) Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- b) A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: Thato Lehana

Email: thato.lehana@transnet.net

- c) Respondents may also, at any time after the closing date of the RFQ, communicate with Tlalane Mokiba on any matter relating to its RFQ response:

Telephone 011 878 7045

Email Tlalane.Mokiba@transnet.net

4 Tax Clearance

The Respondent's original valid Tax Clearance Certificate must accompany the Quotation. Failure to provide this document with the RFQ submission will result in disqualification.

5 VAT Registration

The valid VAT registration number must be stated here: _____ [if applicable].

6 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

7 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

8 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

9 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered.

10 Negotiations

Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents.

11 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

12 Disclaimers

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider; or
- make no award at all.

In addition, Transnet reserves the right to exclude any Respondent from the bidding process who has been convicted of a serious breach of law during the preceding 5 [five] years, including but not limited to breaches of the Competition Act 89 of 1998. Respondents are required to indicate below whether or not they have been found guilty of a serious breach of law during the past 5 [five] years:

I/We _____ do hereby certify that *I/we **have/have not been*** found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

13 Evaluation Criteria

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

- Administrative responsiveness - Completeness of response and returnable documents
- Substantive responsiveness – Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given
- Weighted evaluation based on 80/20 preference point system as indicated in paragraph 2 above:
 - Pricing and price basis [firm] - whilst not the sole factor for consideration, competitive pricing and overall level of unconditional discounts¹ will be critical
 - B-BBEE status of company

Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (80/20 system)
1	20

¹ Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected.

2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

14 Validity Period

Transnet desires a validity period of 90 [Ninety] days from the closing date of this RFQ.

This RFQ is valid until 15 October 2015.

15 Banking Details

BANK: _____

BRANCH NAME / CODE: _____

ACCOUNT HOLDER: _____

ACCOUNT NUMBER: _____

16 Company Registration

Registration number of company / C.C. _____

Registered name of company / C.C. _____

17 Disclosure of Prices Quoted

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES NO

18 Returnable Documents

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below.

- a) Respondents are required to submit with their Quotations the **Returnable Documents**, as detailed below.

Failure to provide all these Returnable Documents at the Closing Date and time of this RFQ may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

All Sections, as indicated in the footer of each page, must be signed, stamped and dated by the Respondent. Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the table below:

Returnable Documents	Submitted [Yes or No]
SECTION 1 : Notice to Bidders	
<ul style="list-style-type: none"> - Valid B-BBEE Verification Certificate [RSA Large Enterprises and QSEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard 	
<ul style="list-style-type: none"> - Valid B-BBEE certificate from auditor, accounting officer or SANAS accredited Verification Agency [RSA EMEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard 	
<ul style="list-style-type: none"> - In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement 	
SECTION 2 : Quotation Form	
SECTION 3: Vendor Application Form	
<ul style="list-style-type: none"> • Original cancelled cheque or bank verification of banking details 	
<ul style="list-style-type: none"> • Certified copies of IDs of shareholder/directors/members [as applicable] 	
<ul style="list-style-type: none"> • Certified copy of Certificate of Incorporation [CM2]/CM9 name change] 	
<ul style="list-style-type: none"> • Certified copy of share certificates [CK1/SK2 if C.C.] 	
<ul style="list-style-type: none"> • Entity's letterhead 	
<ul style="list-style-type: none"> • Certified copy of VAT Registration Certificate [RSA entities only] 	
<ul style="list-style-type: none"> • Certified copy of valid Company Registration Certificate [if applicable] 	
<ul style="list-style-type: none"> • Original valid Tax Clearance Certificate [Consortia / Joint Ventures / Sub-contractors must submit a separate Tax Clearance Certificate for each party] 	

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Section 2

QUOTATION FORM

I/We _____
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard Terms and Conditions for the Supply of Goods or Services to Transnet [available on request]; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

Item No	Description of Goods /Services	Unit of Measure	Quantity	Unit Price (ZAR)	Total Price (ZAR)
1	<p>Hire, 60Ton Mobile Hydraulic Crane:</p> <p>-As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day</p> <p>- Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site</p> <p>- Operator and Crew with Mobile Crane have</p>	7	EA		

Respondent's Signature

Date & Company Stamp

	<p>to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993</p> <ul style="list-style-type: none"> - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 				
<p>2</p>	<p>Hire, 60Ton Mobile Hydraulic Crane:</p> <ul style="list-style-type: none"> -As and when for the period 12 to 18June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe 	<p>7</p>	<p>EA</p>		

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	@ 0832962857				
3	<p>Site Establish:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Cnr. Indora at Houtboshhoek +/- 20km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 	2	EA		
4	<p>Insurance:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 of 1993 	7	AU		

	<ul style="list-style-type: none"> - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriodora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 				
5	<p>Insurance:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriodora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 	7	AU		
6	<p>Accommodation/Transport:</p> <ul style="list-style-type: none"> - As and when for the period 	7	DAY		

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	<p>12 to 18 June 2015 (Wet rate) 10 hours working day</p> <ul style="list-style-type: none"> - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB. Contact Jakes @ 0834556320 or Sizwe @ 0832962857 				
7	<p>Accommodation, Transport:</p> <p>-As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day</p> <ul style="list-style-type: none"> - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on 	7	DAY		

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	<p>site for execution of works</p> <ul style="list-style-type: none"> - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 				
8	<p>Hire of Rigging/Supervising Crew:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 of 1993 - Site investigation before commencement date, determine the area the crane will establish safety on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 	7	DAY		
9	<p>Hire of Rigging/Supervising Crew:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time 	7	DAY		

	<p>include Accommodation or Transport to and from site</p> <ul style="list-style-type: none"> - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriodora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 				
<p>10</p>	<p>Overtime: Weekdays:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before 	<p>20</p>	<p>HR</p>		

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	<p>commencement</p> <p>- Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857</p>				
11	<p>Overtime: Weekdays:</p> <p>- As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day</p> <p>- Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site</p> <p>- Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 of 1993</p> <p>- Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works</p> <p>- Establishment to site must be confirmed by the Transnet Supervisor before commencement</p> <p>- Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857</p>	20	HR		
12	<p>Overtime: Saturdays:</p> <p>- As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day</p> <p>- Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site</p>	10	HR		

	<ul style="list-style-type: none"> - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 				
<p>13</p>	<p>Overtime: Saturdays:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation of Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondora at Houtboshhoek +/-30km from Nelspruit towards JHB 	<p>10</p>	<p>HR</p>		

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	Contact Jakes @ 0834556320 or Sizwe @ 0832962857				
14	<p>Overtime: Sundays/Paid public holiday:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriodora at Houtboshoeke, 30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 	20	HR		
15	<p>Overtime: Sundays/Paid public holiday:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical 	20	HR		

	<p>Certificate according OHS ACT, 85 Of 1993</p> <ul style="list-style-type: none"> - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriodora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 				
<p>16</p>	<p>Provide own security:</p> <ul style="list-style-type: none"> -As and when for the period 12 to 18June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriodora at Houtboshhoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834556320 or Sizwe @ 0832962857 	<p>7</p>	<p>DAY</p>		

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17	<p>Provide own security:</p> <ul style="list-style-type: none"> - As and when for the period 12 to 18 June 2015 (Wet rate) 10 hours working day - Provide own security for safe guard the crane and equipment during night time include Accommodation or Transport to and from site - Operator and Crew with Mobile Crane have to provide competent Certificates include their medical Certificate according OHS ACT, 85 Of 1993 - Site investigation before commencement date, determine the area the crane will establish safely on site for execution of works - Establishment to site must be confirmed by the Transnet Supervisor before commencement - Delivery address: Citriondra at Houtboshoek +/-30km from Nelspruit towards JHB Contact Jakes @ 0834356320 or Sizwe @ 0832962857 	7	DAY		
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Delivery Lead-Time from date of purchase order: _____ **[days/weeks]**

Notes to Pricing:

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

Respondent's Signature

Date & Company Stamp

Section 3

VENDOR APPLICATION FORM

Respondents are to furnish the following documentation and complete the Vendor Application Form below:

1. **Original** cancelled cheque **OR** letter from the Respondent's bank verifying banking details **[with bank stamp]**
2. **Certified** copy of Identity Document(s) of Shareholders/Directors/Members [where applicable]
3. **Certified** copy of Certificate of Incorporation, CM29 / CM9 [name change]
4. **Certified** copy of Share Certificates [CK1/CK2 if CC]
5. A letter on the company's letterhead confirm physical and postal addresses
6. **Original** valid SARS Tax Clearance Certificate
7. **Certified copy** of VAT Registration Certificate
8. **Certified copy** of valid Company Registration Certificate [if applicable]
9. A signed letter from your auditor or accountant confirming most recent annual turnover figures

Vendor Application Form

Company trading name						
Company registered name						
Company Registration Number or ID Number if a Sole Proprietor						
Form of entity [√]	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor
VAT number [if registered]						
Company telephone number						
Company fax number						
Company email address						
Company website address						
Bank name				Branch & Branch code		
Account holder				Bank account number		
Postal address						Code
Physical Address						

		Code	
Contact person			
Designation			
Telephone			
Email			
Annual turnover range [last financial year]	< R5 m	R5 - 35 m	> R35 m
Does your company provide	Products	Services	Both
Area of delivery	National	Provincial	Local
Is your company a public or private entity	Public	Private	
Does your company have a Tax Directive or IRP30 Certificate	Yes	No	
Main product or services [e.g. Stationery/Consulting]			

Complete B-BBEE Ownership Details:

% Black ownership		% Black women ownership		% Disabled Black ownership	
Does your company have a B-BBEE certificate	Yes	No			
What is your B-BBEE status [Level 1 to 9 / Unknown]					
How many personnel does the firm employ	Permanent	Part time			

If you are an existing Vendor with Transnet please complete the following:

Transnet contact person	
Contact number	
Transnet Operating Division	

Duly authorised to sign for and on behalf of Company / Organisation:

Name		Designation	
Signature		Date	

RFQ FOR THE HIRE AND DELIVERY OF 2X 60 TON MOBILE CRANES FOR THE PERIOD 12 JUNE UNTIL 18 JUNE 2015.

ANNEXURE A: B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

1. INTRODUCTION

- 1.1 A total of 80/20 preference points shall be awarded for B-BBEE Status Level of Contribution.
- 1.2 Failure on the part of a Bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [**SANAS**] or a Registered Auditor approved by the Independent Regulatory Board of Auditors [**IRBA**] or an Accounting Officer as contemplated in the Close Corporation Act [**CCA**] together with the bid will be interpreted to mean that preference points for B-BBEE Status Level of Contribution are not claimed.
- 1.3 Transnet reserves the right to require of a Bidder, either before a Bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by Transnet.

2. GENERAL DEFINITIONS

- 2.1 "**all applicable taxes**" include value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 "**B-BBEE**" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 "**B-BBEE status of contributor**" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 "**Bid**" means a written offer in a prescribed or stipulated form in response to an invitation by Transnet for the provision of goods, works or services;
- 2.5 "**Broad-Based Black Economic Empowerment Act**" means the Broad-Based Black Economic Empowerment Act, 2003 [Act No. 53 of 2003];
- 2.6 "**comparative price**" means the price after the factors of a non-firm price and all unconditional discounts that can utilised have been taken into consideration;
- 2.7 "**consortium or joint venture**" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a

contract;

- 2.8 **"contract"** means the agreement that results from the acceptance of a bid by Transnet;
- 2.9 **"EME"** means any enterprise with an annual total revenue of R5 [five] million or less as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of R10 [ten] million or less as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928;
- 2.10 **"firm price"** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs and excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **"functionality"** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **"non-firm prices"** means all prices other than "firm" prices;
- 2.13 **"person"** includes reference to a juristic person;
- 2.14 **"QSE"** means any enterprise with an annual total revenue between R5 [five] million and R35 [thirty five] million as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of between R10 [ten] million and R50 [fifty] million as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928
- 2.15 **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.16 **"subcontract"** means the primary contractor's assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.17 **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.18 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.19 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The Bidder obtaining the highest number of total points for the evaluation criteria as enumerated in Section 2 of the RFP will be awarded the contract, unless objective criteria justifies the award to another bidder.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking

into account all factors of non-firm prices and all unconditional discounts.

- 3.3 Points scored will be rounded off to 2 [two] decimal places.
- 3.4 In the event of equal points scored, the Bid will be awarded to the Bidder scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more Bids have scored equal points including equal preference points for B-BBEE, the successful Bid will be the one scoring the highest score for functionality.
- 3.6 Should two or more Bids be equal in all respect, the award shall be decided by the drawing of lots.

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4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 4.1 In terms of the Preferential Procurement Regulations, 2011, preference points shall be awarded to a Bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points [Maximum 20]
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 4.2 Bidders who qualify as EMEs in terms of the 2007 version of the Codes of Good Practice must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EME's with B-BBEE Status Level Certificates.
- 4.3 Bidders who qualify as EMEs in terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928 are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R10 million or less and the entity's Level of Black ownership.
- 4.4 In terms of the 2007 version of the Codes of Good Practice, Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.5 In terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, Bidders who qualify as QSEs are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership. Large enterprises must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.6 A trust, consortium or joint venture will qualify for points for its B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
- 4.7 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 4.8 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.

- 4.9 A person will not be awarded points for B-BBEE status level if it is indicated in the Bid documents that such a Bidder intends subcontracting more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not qualify for at least the same number of points that such a Bidder qualifies for, unless the intended subcontractor is an EME that has the capability and ability to execute the subcontract.
- 4.10 A person awarded a contract may not subcontract more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.
- 4.11 Bidders are to note that in terms of paragraph 2.6 of Statement 000 of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, any representation made by an entity about its B-BBEE compliance must be supported by suitable evidence or documentation. As such, Transnet reserves the right to request such evidence or documentation from Bidders in order to verify any B-BBEE recognition claimed.

5. B-BBEE STATUS AND SUBCONTRACTING

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

B-BBEE Status Level of Contributor _____ = _____ [maximum of 20 points]

Note: Points claimed in respect of this paragraph 5.1 must be in accordance with the table reflected in paragraph 4.1 above and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit in the case of an EME or QSE.

5.2 Subcontracting

Will any portion of the contract be subcontracted? YES/NO [delete which is not applicable]

If YES, indicate:

- (i) What percentage of the contract will be subcontracted?%
- (ii) The name of the subcontractor
- (iii) The B-BBEE status level of the subcontractor
- (iv) Is the subcontractor an EME? YES/NO

5.3 Declaration with regard to Company/Firm

- (i) Name of Company/Firm.....
- (ii) VAT registration number.....
- (iii) Company registration number.....
- (iv) Type of Company / Firm [TICK APPLICABLE BOX]
 - Partnership/Joint Venture/Consortium
 - One person business/sole propriety
 - Close Corporations

Company (Pty) Ltd

(v) Describe Principal Business Activities

.....
.....
.....
.....

(vi) Company Classification [TICK APPLICABLE BOX]

Manufacturer

Supplier

Professional Service Provider

Other Service Providers, e.g Transporter, etc

(vii) Total number of years the company/firm has been in business.....

BID DECLARATION

I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the company/firm, certify that points claimed based on the B-BBEE status level of contribution indicated in paragraph 4 above, qualifies the company/firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct.
- (ii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 6 above, the contractor may be required to furnish documentary proof to the satisfaction of Transnet that the claims are correct.
- (iii) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, Transnet may, in addition to any other remedy it may have:
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the Bidder or contractor, its shareholders and directors, and/or associated entities, or only the shareholders and directors who acted in a fraudulent manner, from obtaining business from Transnet for a period not exceeding 10 years, after the *audi alteram partem* [hear the other side] rule has been applied; and/or

(e) forward the matter for criminal prosecution.

WITNESSES:

- 1.
- 2.

SIGNATURE OF BIDDER

DATE:.....

COMPANY NAME:

ADDRESS:.....

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