

REQUEST FOR QUOTATIONS

Transnet Freight Rail a Division of Transnet SOC Ltd. invites all interested parties to respond to a request for quotation (RFQ) as indicated below. All RFQ's should be submitted on the appropriate tender forms and should be deposited in the Tender Box before 10h00 on the closing date of the RFQ/s.

If delivered by hand, the RFQ submissions must be addressed to The Chairman of the Acquisition Council, Iyanda House 1, 21 Wellington Road, Parktown Gauteng

RFQ documents may be obtained **Free Of Charge** on and after Friday **25th April 2014** and must be collected before 15h00 on Friday 2nd May 2014 at Transnet Freight Rail, Supply Chain Services, Queen's Warehouse, 237 Mahatma Gandhi Road, Durban during the office hours **09h00 to 15h00** during weekdays. (NB: No tenders will be issued after this deadline)

RFQ documents may be viewed from the website by clicking on the RFQ number that is highlighted in red on the website: (<http://www.transnetfreightrail-tfr.net/Supplier/Pages/Tenders.aspx>)

RFQ NUMBER: RME DBN 019/2014

DESCRIPTION: FABRICATION AND DELIVERY OF DOUBLE BOOMS

REQUIRED AT: 130 EEL ROAD BAYHEAD DURBAN

A Formal briefing session **will not be held** but should Respondents have specific queries they should e-mail these to the Transnet employee(s) indicated in the (RFQ)

CLOSING DATE: 13 MAY 2014 AT 10H00.

For enquiries regarding the collection of the RFQ please contact:

Name: Anne Mongie

Tel : 031 361 1759

Email: anne.mongie@transnet.net

Transnet Freight Rail urges Clients & Suppliers to report fraud/corruption at Transnet to TIPOFFS ANONYMOUS: 0800 003 056



Transnet Freight Rail RME, a division of

TRANSNET SOC LTD

Registration Number 1990/000900/30

[hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ] No RME DBN 019/2014

FOR THE SUPPLY OF: FABRICATION AND DELIVERY OF DOUBLE BOOMS

FOR DELIVERY TO: 130 FEL ROAD BAYHEAD DURBAN

ISSUE DATE: 25 April 2014

CLOSING DATE: 13 May 2014

CLOSING TIME: 10:00

Section 1

NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

| | |
|-----------------------|---|
| METHOD: | Tender Box |
| CLOSING VENUE: | Transnet Freight Rail (RME) The Chairman of the Acquisition Council Inyanda House 1 21 Wellington Road Parktown, Gauteng |

1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 Broad-Based Black Economic Empowerment [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a valid B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

2.1 B-BBEE Scorecard and Rating

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note the following:

- In this RFQ, Transnet will apply the 80/20 preference point system prescribed in the PPPFA.
- Proposals will be evaluated on price which will be allocated 80 points and preference which will be allocated 20 points.
- The 80/20 preference point system applies where the acquisition of the Goods will be less than R1 000 000.00. However, if the 80/20 preference point system is stipulated in this RFQ and all Bids received exceed R1 000 000.00, the RFQ will be cancelled.

In compliance with the Government Gazette No 34612, Notice No. 754 dated 23 September 2011, as from 1 October 2011 valid B-BBEE Verification Certificates must be issued by:

- (i) Verification Agencies accredited by the South African National Accreditation System [SANAS]; or
- (ii) Registered Auditors approved by the Independent Regulatory Board of Auditors [IRBA], in accordance with the approval granted by the Department of Trade and Industry.

Enterprises will be rated by such agencies based on the following:

- a) **Large Enterprises** [i.e. annual turnover greater than R35 million]:
 - Rating level based on all seven elements of the B-BBEE scorecard

- b) **Qualifying Small Enterprises – QSE** [i.e. annual turnover between R5 million and R35 million]:
- Rating based on any four of the elements of the B-BBEE scorecard
- c) **Exempted Micro Enterprises – EME** [i.e. annual turnover less than R5 million]:

In accordance with B-BBEE Codes of Good Practice [Statement 000, Section 4], any enterprise with an annual total revenue of R 5 million or less qualifies as an EME.

- Automatic rating of B-BBEE Level 4 irrespective of race or ownership
- Black ownership greater than 50% or Black Women ownership greater than 50% automatically qualify as B-BBEE Level 3

Sufficient evidence to qualify as an EME would be a certificate (which may be in the form of a letter) from an auditor or accounting officer or a certificate from a Verification Agency accredited by SANAS. The certificate must confirm the company's turnover, black ownership / black female ownership, B-BBEE status level and validity date.

Respondents are required to furnish proof of the above to Transnet. [i.e. a valid detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or a valid certificate in respect of EMEs].

Transnet will accordingly allocate a maximum of **20 [twenty] points** to the Respondent's final score based on an entity's B-BBEE scorecard rating. [Refer **Annexure A – B-BBEE Preference Points Claim Form** for further details].

N.B. Failure to submit a B-BBEE certificate, which is valid as at the Closing Date of this RFP, will result in a score of zero being allocated for B-BBEE.

[Refer clause 19 below for Returnable Documents required]

2.2 B-BBEE Improvement Plan – Not Applicable

2.3 Supplier Development Initiatives - Not Applicable

3 Communication

- a) Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- b) A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:
- Name: Anne Mongie
Email: anne.mongie@transnet.net
- c) Respondents may also, at any time after the closing date of the RFQ, communicate with the Regional Supply Chain Manager of Transnet TFR RME , Supply Chain Durban on any matter relating to its RFQ response:

Telephone 031 361 1016 Email Boitumelo.manyakalle@transnet.net

4 Tax Clearance

The Respondent's original valid Tax Clearance Certificate must accompany the Quotation. Failure to provide this document with the RFQ submission may result in disqualification.

5 VAT Registration

The valid VAT registration number must be stated here: _____ [if applicable].

6 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

7 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

8 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

9 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered.

10 Negotiations

Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents.

11 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

12 Disclaimers

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider; or
- make no award at all.

In addition, Transnet reserves the right to exclude any Respondent from the bidding process who has been convicted of a serious breach of law during the preceding 5 [five] years, including but not limited to breaches of the Competition Act 89 of 1998. Respondents are required to indicate below whether or not they have been found guilty of a serious breach of law during the past 5 [five] years:

I/We _____ do hereby certify that I/we **have/have not been** found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

13 Respondent's Samples – Not Applicable

14 Evaluation Criteria

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

- **Administrative responsiveness** - Completeness of response and returnable documents
- **Substantive responsiveness** – Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given.
- As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note that functionality is included as threshold with a prescribed percentage threshold of 60%. Previous experience, qualifications, Delivery lead time, Proof of adequate workshop facilities. Technical Questionnaire to be completed.
- Weighted evaluation based on 80/20 preference point system as indicated in paragraph 2 above:
 - Pricing and price basis [firm] - whilst not the sole factor for consideration, competitive pricing and overall level of unconditional discounts¹ will be critical
 - B-BBEE status of company

¹ Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected.

DOUBLE BOOMS

RFQ FOR MANUFACTURE AND DELIVER DOUBLE BOOMS

FOR A PERIOD OF ONCE OFF

ANNEXURE C: TECHNICAL/FUNCTIONALITY CRITERIA

| Quality criteria | specification | Number of years | Detail of experience |
|----------------------------|---|------------------------|----------------------|
| Previous experience | Number of years and details of previous relevant experience | | |
| Quality criteria | Specification | Yes (submit proof) | No |
| Personnel qualification | Artisan qualification with structural welding codes to be submitted | | |
| Quality criteria | Specification | Number of days | |
| Delivery period | Delivery period in working days from date of tender award | | |
| Quality criteria | Specification | Specify sq. meter size | |
| Adequate workshop facility | Square meter size of current workshop facility | | |

Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

| B-BBEE Status Level of Contributor | Number of points (80/20 system) |
|------------------------------------|---------------------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 16 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

15 Validity Period

Transnet desires a validity period of 90 [ninety] days from the closing date of this RFQ.

This RFQ is valid until _____.

16 Banking Details

BANK: _____

BRANCH NAME / CODE: _____

ACCOUNT HOLDER: _____

ACCOUNT NUMBER: _____

17 Company Registration

Registration number of company / C.C. _____

Registered name of company / C.C. _____

18 Disclosure of Prices Quoted

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES NO

19 Returnable Documents

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below.

- a) Respondents are required to submit with their Quotations the **Returnable Documents**, as detailed below.

Failure to provide all these Returnable Documents at the Closing Date and time of this RFQ may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

Respondent's Signature

Date & Company Stamp

All Sections, as indicated in the footer of each page, must be signed, stamped and dated by the Respondent. Please confirm submission of these Returnable Documents by so indicating [Yes or No] in the table below:

| Returnable Documents | Submitted [Yes or No] |
|---|--------------------------|
| SECTION 1 : Notice to Bidders | |
| <ul style="list-style-type: none"> - Valid B-BBEE Verification Certificate [RSA Large Enterprises and QSEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard | |
| <ul style="list-style-type: none"> - Valid B-BBEE certificate from auditor, accounting officer or SANAS accredited Verification Agency [RSA EMEs] Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard | |
| <ul style="list-style-type: none"> - In the case of Joint Ventures, a copy of the Joint Venture Agreement or written confirmation of the intention to enter into a Joint Venture Agreement | |
| SECTION 2 : Quotation Form | |
| SECTION 3: Vendor Application Form <ul style="list-style-type: none"> • Original cancelled cheque or bank verification of banking details • Certified copies of IDs of shareholder/directors/members [as applicable] • Certified copy of Certificate of Incorporation [CM29/CM9 name change] • Certified copy of share certificates [CK1/CK2 if C.C.] • Entity's letterhead • Certified copy of VAT Registration Certificate [RSA entities only] • Certified copy of valid Company Registration Certificate [if applicable] • Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party] | |
| ANNEXURE A – B-BBEE Preference Points Claim Form | |
| ANNEXURE : Technical Submission/Questionnaire | |

Section 2 QUOTATION FORM

I/We _____
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard Terms and Conditions for the Supply of Goods or Services to Transnet [available on request]; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

| Item No | Description of Goods / Services | Unit of Measure | Quantity | Unit Price (ZAR) | Total Price (ZAR) |
|---------|---------------------------------|-----------------|----------|------------------|-------------------|
| 1 | Double Boom 10M to 14M CRS | Each | 10 | | |
| 2 | Double Boom 14M to 18M CRS | Each | 3 | | |
| 3 | Double Boom 18M to 23M CRS | Each | 7 | | |

Delivery Lead-Time from date of purchase order : _____ [days/weeks]

ANNEXURE A – TENDER NOTES

1. All items to be priced fabricated and delivered.
2. Transnet will be supplying steel for this tender.
3. Items will be prioritised in accordance with site requirements at the time of manufacturing.
4. Fabricated items to be hot dip galvanised (SABS Code-763) Certificate to be furnished on delivery.
5. Artisan qualification with structural welding codes to be submitted with tender. Welding must be in accordance with BS 5135.
6. Details of previous relevant experience to be supplied with tender.

Respondent's Signature

Date & Company Stamp

- 7. Quality will be monitored by Transnet on an ongoing basis. All fabrications to be inspected before galvanising – two days notice required.**
- 8. Delivery is required 30 working days from date of the official Purchase Order.**
- 9. Contractor to have workshop with relevant machinery for drilling, cutting, minimum two welding machines (300A) with minimum workshop area of 300 square metres and storage yard.**
- 10. Delivery at 130 Eel Road Bayhead Durban.**
- 11. Quality control documents to be supplied on delivery.**
- 12. Steel to be collected by contractor at his own cost at 130 Eel Road Bayhead Durban.**
- 13. Contractor must have a workshop based in the greater Durban area so that the fabrication process can be monitored by Transnet.**

Notes to Pricing:

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

Section 3

VENDOR APPLICATION FORM

Respondents are to furnish the following documentation and complete the Vendor Application Form below:

1. **Original** cancelled cheque **OR** letter from the Respondent's bank verifying banking details [with bank stamp]
2. **Certified** copy of Identity Document(s) of Shareholders/Directors/Members [where applicable]
3. **Certified** copy of Certificate of Incorporation, CM29 / CM9 [name change]
4. **Certified** copy of Share Certificates [CK1/CK2 if CC]
5. A letter on the company's letterhead confirm physical and postal addresses
6. **Original** valid SARS Tax Clearance Certificate
7. **Certified copy** of VAT Registration Certificate
8. **Certified copy** of valid Company Registration Certificate [if applicable]
9. A signed letter from your auditor or accountant confirming most recent annual turnover figures

Vendor Application Form

| | | | | | | |
|---|----|----------------------|---------|---------|-------------|-----------------|
| Company trading name | | | | | | |
| Company registered name | | | | | | |
| Company Registration Number or ID Number if a Sole Proprietor | | | | | | |
| Form of entity [v] | CC | Trust | Pty Ltd | Limited | Partnership | Sole Proprietor |
| VAT number [if registered] | | | | | | |
| Company telephone number | | | | | | |
| Company fax number | | | | | | |
| Company email address | | | | | | |
| Company website address | | | | | | |
| Bank name | | Branch & Branch code | | | | |
| Account holder | | Bank account number | | | | |
| Postal address | | | | | | |
| | | | | | | Code |
| Physical Address | | | | | | |

Respondent's Signature

Date & Company Stamp

| | | | |
|---|----------|------------|---------|
| | | Code | |
| Contact person | | | |
| Designation | | | |
| Telephone | | | |
| Email | | | |
| Annual turnover range [last financial year] | < R5 m | R5 - 35 m | > R35 m |
| Does your company provide | Products | Services | Both |
| Area of delivery | National | Provincial | Local |
| Is your company a public or private entity | | Public | Private |
| Does your company have a Tax Directive or IRP30 Certificate | | Yes | No |
| Main product or services [e.g. Stationery/Consulting] | | | |

Complete B-BBEE Ownership Details:

| | | | | | |
|---|-----------|-------------------------|-----------|----------------------------|--|
| % Black ownership | | % Black women ownership | | % Disabled Black ownership | |
| Does your company have a B-BBEE certificate | Yes | | No | | |
| What is your B-BBEE status [Level 1 to 9 / Unknown] | | | | | |
| How many personnel does the firm employ | Permanent | | Part time | | |

If you are an existing Vendor with Transnet please complete the following:

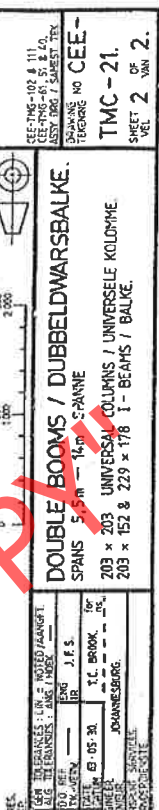
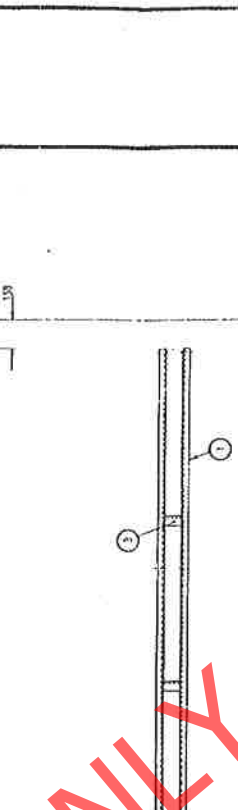
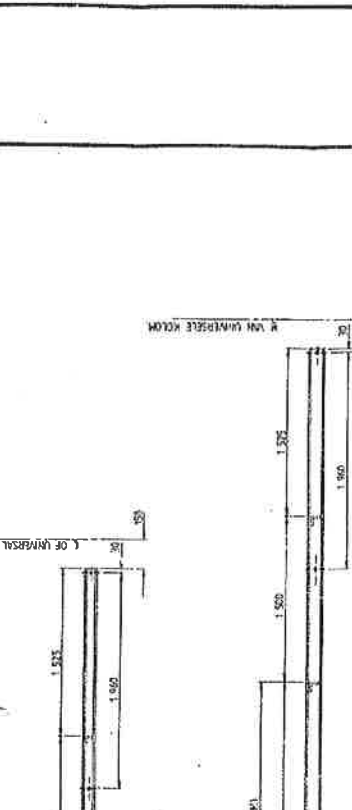
| | |
|-----------------------------|--|
| Transnet contact person | |
| Contact number | |
| Transnet Operating Division | |

Duly authorised to sign for and on behalf of Company / Organisation:

| | | | |
|-----------|--|-------------|--|
| Name | | Designation | |
| Signature | | Date | |

| ITEM | DESCRIPTION | UNIT | QUANTITY | REQ. NO. | DATE |
|------|---|------|----------|----------|------------|
| 1 | STEEL CHANNEL 80 x 80 x 10 12m SPAN CH 9 5M 8 | M | 1 | 1 | 11/11/1971 |
| 2 | STEEL ANGLE 80 x 80 x 10 10m SPAN CH 9 5M 8 | M | 1 | 2 | 11/11/1971 |
| 3 | STEEL ANGLE 80 x 80 x 10 153 L SPAN CH 9 5M 8 | M | 1 | 3 | 11/11/1971 |
| 4 | STEEL ANGLE 80 x 80 x 10 153 L SPAN CH 9 5M 8 | M | 1 | 4 | 11/11/1971 |
| 5 | STEEL ANGLE 80 x 80 x 10 153 L SPAN CH 9 5M 8 | M | 1 | 5 | 11/11/1971 |

NOTE / OPMERKING
 WHEREVER DIM. EXCEEDS 1000 ANOTHER SPACER IS TO BE ADDED.
 WAGNER APT L REEN AS IS POET NUS EN MEKSTER EYEGVOEG WORD.
FINISH : AFWERKING
 ZINC OAT TO SPECIFICATION.
 SINGBERK YOUNGERS SPESIFIKASIE S.A.B.S. 762



| TOLERANCES / TOEGANGS | |
|-----------------------|-----|
| 0 - 400 | ± 1 |
| 400 - 999 | ± 2 |
| 1000 - 4999 | ± 3 |
| OVER 5000 | ± 4 |

| DRYBODIGS / MILLIMETRES | OPMERKING |
|-------------------------|--|
| 10 K | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.H. STERN | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| F.W.C. | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.F.S. | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.C. BRACK | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.H. STERN | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.F.S. | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.C. BRACK | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.H. STERN | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.F.S. | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |
| J.C. BRACK | GER. TOEGANGS L.I.N. S. NOTED JAANGRE. |

| DOUBLE BOOMS / DUBBELDWARSBALKE | |
|--|-----------------------|
| SPANS | 5,5m - 14m |
| UNIVERSAL COLUMNS / UNIVERSELE KOLOMME | 203 x 203 |
| I - BEAMS / BALKE | 203 x 152 x 229 x 178 |

WELDED JOINT IN CHANNELS BOORS OOR 200 - 14 m.
 SPESIAS IN KANALSTAL OOR 200 - 14 m.
 BUTT WELD
 WELDING: 100% STUWENDE
 SWIGSKE: 100% STUWENDE
 SAW FLANGE VAN KANALSTAL SKIENS.

ALTERNATIVE SELLING POSITIONS OF ITEMS
 ALTERNATIEVE WAGSTROPOSISIES VAN ITEMS

SECTION 1-1