



Transnet Freight Rail  
A Division of  
TRANSNET LIMITED  
(Registration No. 1990/000900/06)

## REQUEST FOR QUOTATION (“RFQ”)

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

**ISSUE DATE** : 09 June 2009  
**CLOSING DATE** : 30 June 2009  
**CLOSING TIME** : 10H00

Please note that late responses and those delivered or posted  
to the wrong address will be disqualified.

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD  
TRACK EQUIPMENT, COUNTRYWIDE  
FOR A PERIOD OF 12 MONTHS**

**SCHEDULE OF DOCUMENTS**

**Section**

- 1. Notice to Bidders**
- 2. Background, Overview and Scope of Requirements**
- 3. Proposal Form**
- 4. Resolution of Board of Directors (Respondent's Representative)**
- 5. Certificate of Acquaintance with RFQ Documents**
- 6. Pricing and Delivery Schedule**
- 7. General Tender Conditions (CSS5 – Services)**
- 8. Standard Terms and Conditions of Contract (US7 - Services)**
- 9. Certificate of Attendance of RFQ Briefing**
- 10. Schedule of the Tenderer's Experience**
- 11. Curriculum Vitae of Key Personnel**
- 12. Proposed amendments and qualifications**
- 13. Record of Addenda to tender documents**
- 14. Schedule of Plant and Equipment**
- 15. Labour Payment Schedule**
- 16. Specifications**
- 17. Non-disclosure Agreement**
- 18. Supplier Declaration Form Vers. 7.4**
- 19. Principal Controlled Insurance**



## SECTION 1

### RFQ NUMBER SIE 8057

# PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

## NOTICE TO BIDDERS

1. Quotations are requested from interested persons, companies, close corporations or enterprises (hereinafter referred to as the "**Respondent(s)**") to supply the above-mentioned requirement(s) to TRANSNET.

On or after 09 June 2009 the RFQ documents may be inspected at, and are obtainable from the Admin Support Office, Level 100, Tender Advice Centre, 150 Commissioner Street, Johannesburg, on payment of an amount of R 250.00 (per set) to be made to Transnet Freight Rail at the Standard Bank, account number 203158598, branch code 4805, ref no. RFQ number S.I.E8057. The official Bank receipt(s) franked with the official Bank stamp to be provided with the collection of a tender document.

NOTE 1.1 This amount is not refundable. RFQ documents will only be available until 15h00 on 18 June 2009.

1.2: No RFQ documents will be sold after the 15h00 deadline indicated above.

2. A compulsory information session will be conducted at 10h00 on 19<sup>th</sup> June 2009, at Room 304, 138 Eloff Street, Braamfontein for a period of ± 2 hours. (**Respondent to provide own transportation and accommodation**).

- Respondents failing to attend the compulsory briefing session will be disqualified.
- Respondents without a valid RFQ document in their possession will not be allowed to attend the briefing session.
- **The information session will start punctually at 10h00 and Respondents arriving late will not be accommodated.**

For specific queries before the closing of the RFQ, the following TRANSNET Freight Rail employee(s) may be contacted by email only:

Name : Phillip Mokobake  
Division : Transnet Freight Rail  
Email : Phillip.Mokobake@transnet.net

3. Proposals in duplicate plus a copy on a CD must reach The Chairperson, Transnet Acquisition Council, before the closing hour on the date shown below, and must be enclosed in a sealed envelope which must have inscribed on the outside:



<b>RFQ No</b>	<b>: SIE 8057</b>
<b>Description</b>	<b>: Infra-red thermo graphic scanning of overhead track equipment, countrywide</b>
<b>Closing date and time</b>	<b>: 30 June 2009 at 10h00</b>
<b>Closing address (refer options paragraph 4 below)</b>	

**4. DELIVERY INSTRUCTIONS FOR THIS RFQ**

4.1 **If posted,** the envelope must be addressed to The Chairperson, TRANSNET Freight Rail Acquisition Council, P.O. Box 4244, Johannesburg 2000 and must be dispatched in time for sorting by the Post Office to reach the Secretary before the closing time of the RFQ. In the event of the late receipt of a Proposal, the Respondent's franking machine impression will not be accepted as proof that the response was posted in time.

4.2 **If delivered by hand,** the envelope is to be deposited in TRANSNET Freight Rail Acquisition Council tender box which is located in the foyer on the ground floor, Inyanda House 1, 21 Wellington Road, Parktown, Johannesburg and addressed as follows:

**THE CHAIRPERSON  
TRANSNET FREIGHT RAIL ACQUISITION COUNCIL  
INYANDA HOUSE  
21 WELLINGTON ROAD  
PARKTOWN  
JOHANNESBURG  
2001**

The measurements of the "tender slot" are 500mm wide x 100mm high, and Respondents must please ensure that response documents or files are not larger than the above dimensions. Responses which are too bulky (i.e. more than 100mm thick) must be split into two or more files, and placed in separate envelopes.

**It should also be noted that the above tender box is located at the main entrance and is accessible to the public 24 hours per day, 7 days a week.**

4.3 **If dispatched by courier,** the envelope must be addressed as follows and delivered to The Admin Support Office, TRANSNET Freight Rail and a signature obtained from that Office.

**THE CHAIRPERSON  
TRANSNET FREIGHT RAIL ACQUISITION COUNCIL  
INYANDA HOUSE  
21 WELLINGTON ROAD  
PARKTOWN  
JOHANNESBURG  
2001**

5. Please note that this RFQ closes punctually at 10:00 on Tuesday 30 June 2009.

6. If responses are not posted or delivered as stipulated herein, such responses will not be considered and will be treated as "UNRESPONSIVE".



7. NO EMAIL OR FACSIMILE RESPONSES WILL BE CONSIDERED.
8. The responses to this RFQ will be opened as soon as practicable after the expiry of the time advertised for receiving them.
9. TRANSNET shall not, at the opening of responses, disclose to any other company any confidential details pertaining to the Proposals / information received, i.e. pricing, delivery, etc. The names and location of the Respondents will, however, be divulged to other Respondents upon request.
10. Envelopes must not contain documents relating to any RFQ other than that shown on the envelope.
11. No slips are to be attached to the response documents. Any additional conditions must be embodied in an accompanying letter. Subject only to clause 22 (ALTERATIONS MADE BY THE RESPONDENT TO TENDER PRICES) of the General Tender Conditions, alterations, additions or deletions must not be made by the Respondent to the actual RFQ documents.

12. **BROAD-BASED BLACK ECONOMIC EMPOWERMENT (“BBBEE”)**

TRANSNET fully endorses and supports the Government’s Broad-Based Black Economic Empowerment Programme and it is strongly of the opinion that all South African business enterprises have an equal obligation to redress the imbalances of the past. TRANSNET therefore prefers to do business with local business enterprises who share these same values.

TRANSNET consequently urges Respondents (large enterprises and QSE’s – see 14.1 below) to have themselves accredited by any one of the various Accreditation Agencies available, who establish BBBEE ratings in accordance with the latest Codes (i.e. those promulgated on 9 February 2007) and whose names appear on the present ABVA (Association of BEE Verification Agencies) – “List of Full Members” as displayed on the ABVA website ([www.abva.co.za](http://www.abva.co.za)).

Although no Agencies have, as yet, been accredited by SANAS (South African National Accreditation System), TRANSNET will, in the interim, accept rating certificates from Respondents who have been verified by any of the listed Agencies.

12.1 Enterprises will be rated by such agencies based on the following:

- (a) **Large Enterprises (i.e. annual turnover >R35 million):**
  - Rating level based on all 7 (seven) elements of the BBBEE scorecard
- (b) **Qualifying Small Enterprises – QSE (i.e annual turnover >R5 million but <R35 million):**
  - Rating based on any 4 (four) of the elements of the BBBEE scorecard
- (c) **Emerging Micro Enterprises – EME (i.e. annual turnover <R5m are exempted from being rated or verified):**
  - Automatic BBBEE Level 4 rating, irrespective of race of ownership, i.e. 100% BBBEE recognition
  - Black ownership >50% and/or Black Women ownership >30% automatically qualifies for a BBBEE Level 3 rating, i.e. 110% BBBEE recognition



- EME's should only provide documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30%

12.2 In addition to the above, Respondents who wish to enter into a Joint Venture or subcontract portions of the contract to BBBEE companies, must state in their Proposals the percentage of the total contract value which would be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-Supplier(s), as well as a breakdown of the distribution of the aforementioned percentage allocation must also be furnished.

12.3 In view of the high emphasis which TRANSNET places on Broad-Based Black Economic Empowerment, TRANSNET will allow certain preference points for BBBEE in the evaluation of all responses which will depend on the value of the ensuing business award.

- Where the contract value will be less than R2 million, the 80/20 point preference system will be utilised
  - Where the contract value will be more than R2 million, the 90/10 point preference system will be utilised
- ie. The Respondent's BBBEE rating will be scored out of a maximum of 20 or 10 points respectively in the evaluation process.

***Each Respondent is required to furnish proof of its BBBEE status to TRANSNET. Failure to do so will result in a score of zero being allocated for BBBEE evaluation.***

<p><b>Turnover :</b> Indicate your company's annual turnover for your last financial year:</p> <p>R.....</p>
--

- If annual turnover <R5m, please attach audited financials
- If annual turnover >R5m please attach accreditation certificate by an ABVA accreditation agency (registered as a "Full Member").

13. **COMMUNICATION**

Respondents are warned that a response will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of TRANSNET in respect of this RFQ between the closing date and the date of the award of the business.

A respondent may, however, BEFORE THE CLOSING DATE AND TIME, direct any enquiries relating to the RFQ to the TRANSNET employee as indicated in (2) above, and may also at any time after the closing date of the RFQ, communicate with the Chairperson of the TRANSNET Freight Rail Acquisition Council, at telephone no. 011 308 3868 or fax no. 011 308 3867 on any matter relating to its RFQ response.

14. **RFQ SCHEDULE**

Respondents will be contacted as soon as practicable with a status update. At this time short-listed Respondents may be asked to meet with TRANSNET representatives at a location to be agreed.



**15. INSTRUCTIONS FOR COMPLETING THE RFQ**

- (i) Sign one set of documents (sign and date the bottom of each page). This set will serve as the legal and binding copy. A duplicate set of documents is required. This second set can be a copy of the original signed Proposal.
- (ii) Both sets of documents to be submitted to the address specified above.
- (iii) The following returnable documents must accompany all Proposals:
  - Respondent's latest audited financial statements;
  - Respondent's valid Tax Clearance Certificate.
  - CD copy of your RFQ Proposal

**16. COMPLIANCE**

The successful Respondent (hereinafter referred to as the "Supplier") shall be in full and complete compliance with any and all applicable State and Local Laws and Regulations.

**17. ADDITIONAL NOTES:**

- All returnable documents as indicated in the Proposal Form (Section 3) must be returned with the response
- Respondents are to note that Proposals in which firm prices are quoted for the duration of any resulting contract may receive precedence over prices which are subject to adjustment
- Changes by the Respondent to its submission will not be considered after the closing date
- The person or persons signing the Proposal must be legally authorised by the Respondent to do so (Refer Section 4). A list of those person(s) authorised to negotiate on your behalf (if not the authorised signatories) must also be submitted along with the Proposal together with their contact details.
- All prices must be quoted in South African Rands
- TRANSNET reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents and may wish to visit the Respondent's place of manufacture (works) during this process.

**NB: Unless otherwise expressly stated, all Proposals furnished pursuant to this Request shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated. TRANSNET reserves the right to reject any or all offers.**

**FAILURE TO OBSERVE ANY OF THE ABOVE-MENTIONED REQUIREMENTS  
MAY RESULT IN A PROPOSAL BEING REJECTED**

**18. DISCLAIMERS**

Respondents are hereby advised that TRANSNET is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Proposal in response to it. In particular, please note that TRANSNET reserves the right to:

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



- modify the RFQ's Service(s) and request Respondents to re-bid on any changes
- reject any Proposal which does not conform to instructions and specifications which are detailed herein
- disqualify Proposals submitted after the stated submission deadline
- not necessarily accept the lowest priced Proposal
- reject all Proposals, if it so decides
- award a contract in connection with this Proposal at any time after the RFQ's closing date
- award only a portion of the proposed Services which are reflected in the scope of this RFQ
- split the award of the contract between more than one Supplier
- make no award of a contract

Kindly note that TRANSNET will not reimburse any Respondent for any preparatory costs or other work performed in connection with this Proposal, whether or not the Respondent is awarded a contract.

**19. Any PROPOSAL submitted by a Respondent is subject to review and negotiation of the proposed contract by TRANSNET's Legal Counsel.**

NAME OF RESPONDENT .....

PHYSICAL ADDRESS .....

.....

Respondent's contact person: Name.....

Designation.....

Telephone.....

Cellphone.....

Facsimile.....

Email.....

Website.....

PRIEVIEW COPY ONLY

**TRANSNET urges its clients, suppliers and the general public to report any fraud or corruption on the part of TRANSNET's employees to**  
**TIP-OFFS ANONYMOUS : 0800 003 056**

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



## SECTION 2

RFQ NUMBER SIE 8057

# PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

## BACKGROUND, OVERVIEW AND SCOPE OF REQUIREMENTS

### 1. BACKGROUND

This work covers the infrared thermo graphic scanning of railway electrification equipment, processing of data and the presentation of results for the purpose of preventive maintenance on 3kV DC, 25kV AC and 50kV AC overhead track equipment of Transnet Freight Rail.

### 2. EXECUTIVE OVERVIEW

Most TRANSNET Operating Divisions currently procure their service requirements through a number of service providers. Our objective is to source all activity through a Preferred Supplier(s) capable of servicing all TRANSNET Operating Divisions in locations around the country.

TRANSNET is seeking a partner(s) to provide solutions for its services nationally. It also seeks to improve its current processes for providing these Services to its end user community throughout its locations.

The selected service provider(s) will share in the mission and business objectives of TRANSNET. These mutual goals will be met by meeting contract requirements and new challenges in an environment of teamwork, joint participation, flexibility, innovation and open communications. In this spirit of partnership, TRANSNET and its Supplier(s) will study the current ways they do business to enhance current practices and support processes and systems. Such a partnership will allow TRANSNET to reach higher levels of quality, service and profitability.

Specifically, TRANSNET seeks to benefit from this partnership in the following ways:

- TRANSNET must receive reduced cost of acquisition and improved service benefits resulting from the Supplier's economies of scale and streamlined service processes.
- TRANSNET must achieve appropriate availability that meets user needs while reducing costs for both TRANSNET and the chosen Supplier(s).
- TRANSNET must receive proactive improvements from the Supplier with respect to the provision of Services and related processes.
- TRANSNET's overall competitive advantage must be strengthened by the chosen Supplier's leading edge technology and service delivery systems.



- TRANSNET end users must be able to rely on the chosen Supplier’s personnel for service enquiries, recommendations and substitutions.
- TRANSNET must reduce costs by streamlining its acquisition of Services, including managed service processes on a Group basis.

**3. SCOPE OF REQUIREMENTS**

Specification BBD5815 : Project Specification for infrared thermal graphic scanning of overhead track equipment.

**4. GENERAL INFORMATION**

It is required that all TRANSNET operating divisions will be included in the scope of this Proposal.

The service provider(s) shall be fully responsible to TRANSNET for the acts and omissions of persons directly or indirectly employed by them.

The service provider(s) must provide the identified information requested and comply with the requirements stated in the RFQ.

**5. CONTINUOUS IMPROVEMENT INITIATIVES AND VALUE ADD**

Respondents shall indicate whether they are committed to participate in the continuous improvement initiatives of TRANSNET to reduce the overall cost of transportation within South Africa during the duration of the contract.

**Accepted:**

YES	
-----	--

NO	
----	--

If “yes”, please specify.

Respondents must briefly describe their commitment to the continuous improvement initiatives and give examples of specific areas and strategies where cost reduction initiatives can be introduced. Specific areas and proposed potential savings percentages should be included. Additional information can be appended to the Respondent’s Proposal if there is insufficient space available.





(ii) continuity of provision of the Service(s):

.....
.....
.....

(iii) compliance with the Occupational Health and Safety Act, 85 of 1993

.....
.....
.....

PREVIEW COPY ONLY

**7. REFERENCES**

Please indicate below the company names and contact details of existing customers whom TRANSNET may contact to seek third party evaluations of your current service levels:

Name of Company	Contact Person	Telephone number



## 8. EVALUATION CRITERIA

TRANSNET will utilise the following criteria (not necessarily in this order) in choosing a Supplier, if so required:

- Pricing (fees) - Whilst not the sole factor for consideration, competitive pricing will be critical in indicating how much you value TRANSNET's business
- Service level guarantees
- An explicit commitment to continuous improvement initiatives
- Compliance - Completeness of your responses and content of the Proposal will be considered
- Financial strength
- References
- Fixed price for a year
- BBBEE status of company
- Country-wide network (national footprint)
- Additional value-added services

PRIEVIEW COPY ONLY

---

Respondent's Signature

---

Date and Company Stamp



### SECTION 3

RFQ NUMBER SIE 8057

## PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

### PROPOSAL FORM

I/We \_\_\_\_\_  
(name of company, close corporation or partnership)

\_\_\_\_\_ of (full address)

carrying on business under style or title of  
\_\_\_\_\_  
\_\_\_\_\_

represented by \_\_\_\_\_

in my capacity as \_\_\_\_\_

being duly authorised thereto by a Resolution of the Board of Directors or Members or Certificate of Partners, as the case may be, dated \_\_\_\_\_ a certified copy of which is annexed hereto, hereby offer to supply the above-mentioned Services at the prices quoted in the schedule of prices in accordance with the terms set forth in the accompanying letter(s) reference \_\_\_\_\_ and dated \_\_\_\_\_ (if any) and the documents listed in the accompanying schedule of RFQ documents.

I/We agree to be bound by those conditions in TRANSNET's :

- (i) Standard Terms and Conditions of Contract, Form No. US7 - Services (revised August 2008);
- (ii) General Tender Conditions, Form CSS5 – Services (revised August 2008); and
- (iii) any other standard or special conditions mentioned and/or embodied in the Request for Proposal form; and;-

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



I/We accept that unless TRANSNET should otherwise decide and so inform me/us in the facsimile or letter of acceptance, this Proposal (and, if any, its covering letter and any subsequent exchange of correspondence), together with TRANSNET's acceptance thereof shall constitute a binding contract between TRANSNET and me/us.

Should TRANSNET decide that a formal contract should be signed and so inform me/us in the facsimile or letter of acceptance, this Proposal (and, if any, its covering letter and any subsequent exchange of correspondence) together with TRANSNET's letter of acceptance, shall constitute a binding contract between TRANSNET and me/us until the formal contract is signed.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Proposal, I/we fail to enter into a formal contract if called upon to do so, or fail to commence the service, within 4 (four) weeks, TRANSNET may, without prejudice to any other legal remedy which it may have, recover from me/us any expense to which it may have been put in calling for Proposals afresh and/or having to accept any less favourable Proposal.

I/We accept that any contract resulting from this offer will be for a period of **12 Months** only; and agree to a penalty clause to be negotiated with TRANSNET, which will allow TRANSNET to invoke a penalty (details to be negotiated) against us should the delivery of the Services be delayed due to non-performance by us.

The law of the Republic of South Africa shall govern the contract created by the acceptance of this RFQ. The *domicillium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent hereunder, at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. Foreign Respondents shall, therefore, state hereunder, the name of their accredited agent in the Republic of South Africa who is empowered to sign any contract which may have to be entered into in the event of their Proposal being accepted and to act on their behalf in all matters relating to the contract.

Respondent to indicate *domicillium citandi et executandi* hereunder:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**NOTIFICATION OF AWARD OF RFQ**

As soon as possible after approval to award the contract/s, the successful Respondent (the Supplier) will be informed of the acceptance of its Proposal. Unsuccessful Respondents will be advised in writing of the name of the successful Supplier and the reason as to why their Proposals have been unsuccessful, for example, in the category of price, deliverables, quality, BBBEE status or for any other reason.

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



**VALIDITY PERIOD**

TRANSNET desires a validity period of 3 (three) months (from closing date) against this RFQ. It should be noted that Respondents may offer an earlier validity period, but that their Proposals may be disregarded for that reason. Should Respondents be unable to comply with this validity period, an alternative validity period must be stated hereunder:

This RFQ is valid until \_\_\_\_\_ (State alternative validity period/date).

**TAX (VAT) REGISTRATION NUMBER**

The Respondent must state hereunder the tax registration number which is applicable to Value-Added Tax:

\_\_\_\_\_

**TAX CLEARANCE CERTIFICATE**

Respondents are required to forward a valid copy of their company’s Tax Clearance Certificate with their Proposal.

Indicate tax clearance certificate expiry date: \_\_\_\_\_

**BANKING DETAILS**

BANK: \_\_\_\_\_

BRANCH NAME / CODE: \_\_\_\_\_

ACCOUNT HOLDER: \_\_\_\_\_

ACCOUNT NUMBER: \_\_\_\_\_

**NAME(S) AND ADDRESS / ADDRESSES OF DIRECTOR(S) OR MEMBER(S)**

The Respondent must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation (C.C.) on whose behalf the Proposal is submitted.

(i) Registration number of company / C.C. ....

(ii) Registered name of company / C.C. ....

(iii) Full name(s) of director/member(s)      Address/Addresses      ID Number/s

.....	.....	.....
.....	.....	.....

PREVIEW COPY ONLY

\_\_\_\_\_  
Respondent’s Signature

\_\_\_\_\_  
Date and Company Stamp



.....	.....	.....
.....	.....	.....
.....	.....	.....

**REGISTRATION CERTIFICATE**

Respondents must submit a certified copy of their company's Registration Certificate with their Proposal.

**NAME AND ADDRESS OF ACCREDITED AGENT**

Provide hereunder, if applicable, details of the accredited agent in the Republic of South Africa appointed as local representative by foreign Respondents and whose address shall be regarded as the Respondent's domicilium citandi et executandi in terms of the Standard Terms and Conditions of Contract, US7 – Services (revised August 2008).

Name	.....
Address	.....
	.....

PREVIEW COPY ONLY

**CONFIDENTIALITY**

All information related to a subsequent contract, both during and after completion, is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from provision of the Service(s), which is either directly or indirectly related to TRANSNET's business, written approval to divulge such information will have to be obtained from TRANSNET.

**DISCLOSURE OF PRICES TENDERED**

Respondents must indicate here **whether TRANSNET may disclose** their tendered prices and conditions to other Respondents:

YES	
-----	--

NO	
----	--

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



**DECLARATION**

Respondents to declare hereunder whether any family and/or direct relationship exists between any of the owners / members / directors / partners / shareholders (unlisted companies) of the responding company and any employee or board member of the TRANSNET Group:

<b>YES</b>		<b>NO</b>	
------------	--	-----------	--

If YES, please indicate below:

FULL NAME OF OWNER/MEMBER/DIRECTOR/  
 PARTNER/SHAREHOLDER

ADDRESS

---



---

Indicate nature of relationship (if any):

---



---

*(Failure to furnish complete and accurate information in this regard may lead to the disqualification of a response and may preclude a Respondent from future business with TRANSNET)*

**PRICE REVIEW**

The successful Respondent(s) will be obliged to submit to an annual price review. TRANSNET will be benchmarking this price offering(s) against the lowest price received as per the benchmarking exercise. If the Respondent’s price(s) is/are found to be higher than the benchmarked price(s), then the Respondent shall match or better such price(s) within 30 days - failing which the Contract may be terminated at TRANSNET’s discretion or the particular Service(s) purchased outside the contract.

**RETURNABLE DOCUMENTS**

Respondents are required to submit the following returnable documents with their responses (see tick):

<b>Notice to Bidders – Section 1</b>	√
<b>Background overview – Section 2</b>	√
<b>Proposal Form – Section 3</b>	√
<b>Resolution of Board of Directors (Respondent’s Representative) - Section 4</b>	√
<b>Certificate of Acquaintance with RFQ Documents – Section 5</b>	√
<b>Pricing - Section 6</b>	√
<b>General Tender Conditions - Form CSS5 – Section 7</b>	√
<b>Conditions of Contract - Form US7 – Section 8</b>	√
<b>Audited Financials for previous year</b>	√
<b>Valid Tax Clearance Certificate</b>	√
<b>VAT Registration Certificate</b>	√
<b>BBBEE Accreditation Certificate</b>	√
<b>Certificate of attendance of RFQ Briefing – Section 9</b>	√
<b>Non-Disclosure Agreement – Section 11</b>	√

\_\_\_\_\_  
 Respondent’s Signature

\_\_\_\_\_  
 Date and Company Stamp



**NOTE: Sections 1, 2, 3, 4, 5, 6, 7, 8, 9 and 11, as indicated in the footer of each page, must be signed and dated by the Respondent.**

**By signing the RFQ documents, the Respondent is deemed to acknowledge that he / she has made himself / herself thoroughly familiar with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof and Transnet Limited will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise.**

SIGNED a \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 2008.

SIGNATURE OF WITNESSES:

ADDRESS OF WITNESSES:

1. \_\_\_\_\_

1. \_\_\_\_\_

2. \_\_\_\_\_

2. \_\_\_\_\_

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE:

\_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

PRIEVIEW COPY ONLY



**SECTION 4**

**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD  
TRACK EQUIPMENT, COUNTRYWIDE  
FOR A PERIOD OF 12 MONTHS**

**SIGNING POWER : RESOLUTION OF BOARD OF DIRECTORS**

Name of Company \_\_\_\_\_

It was resolved at a meeting of the Board of Directors held on \_\_\_\_\_ that

FULL NAME(S)	CAPACITY	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

in his/her capacity as indicated above is/are hereby authorised to enter into, sign, execute and complete any documents relating to Tenders, Proposals and/or Contracts for the supply of Services.

FULL NAME \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE CHAIRMAN

FULL NAME \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE SECRETARY

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



## SECTION 5

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS

NAME OF COMPANY: \_\_\_\_\_

I/We \_\_\_\_\_ do

hereby certify that I/we acquainted myself/ourselves with all the documentation comprising this RFQ and all conditions contained therein, as laid down by Transnet Limited for the carrying out of the proposed supply/service/works for which I/we submitted my/our response.

I/We furthermore agree that Transnet Limited shall recognise no claim from me/us for relief based on an allegation that I/we overlooked any RFQ/contract condition or failed to take it into account for the purpose of calculating my/our offered prices or otherwise.

SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 2009.

WITNESS : \_\_\_\_\_

\_\_\_\_\_  
SIGNATURE OF RESPONDENT

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



## SECTION 6

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### PRICING AND DELIVERY SCHEDULE

Refer to Annexure 1 of the Project Specification attached hereto.

PREVIEW COPY ONLY

---

Respondent's Signature

---

Date and Company Stamp



## SECTION 7

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### GENERAL TENDER CONDITIONS - SERVICES

(Revised August 2008)

Refer Form CS65 attached hereto.

PRIEVIEW COPY ONLY

---

Respondent's Signature

---

Date and Company Stamp



## SECTION 8

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

STANDARD TERMS AND CONDITIONS OF CONTRACT

FOR THE SUPPLY OF SERVICES TO TRANSNET

(Revised August 2007)

Refer Form US7 attached hereto.

PRIEVIEW COPY ONLY

---

Respondent's Signature

---

Date and Company Stamp



**SECTION 9**

**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD  
TRACK EQUIPMENT, COUNTRYWIDE  
FOR A PERIOD OF 12 MONTHS**

**CERTIFICATE OF ATTENDANCE OF BRIEFING SESSION**

It is hereby certified that -

- 1. ....
- 2. ....

Representative(s) of .....  
*(name of company)*

attended the briefing session in respect of the proposed Service(s) to be rendered in terms of this RFQ on  
..... 2009.

**PREVIEW COPY ONLY**

.....  
**TRANSNET REPRESENTATIVE**

.....  
**RESPONDENT'S REPRESENTATIVE**

**DATE:** .....

**DATE:** .....



**SECTION 10**

**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS**

Schedule of the Tenderer's Experience

The following is a statement of similar work successfully executed by myself/ourselves:

Employer, contact person and telephone number	Description of contract	Value of work inclusive of VAT (Rand)	Date completed
<p style="color: red; font-size: 2em; transform: rotate(-45deg); opacity: 0.5;">PREVIEW COPY ONLY</p>			

Signed \_\_\_\_\_ Date \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Tenderer \_\_\_\_\_

\_\_\_\_\_  
 Respondent's Signature

\_\_\_\_\_  
 Date and Company Stamp



## SECTION 11

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### Curriculum Vitae of Key Personnel

<b>Name:</b>	<b>Date of birth:</b>
<b>Profession:</b>	<b>Nationality:</b>
<b>Qualifications:</b>	
<b>Professional registration number:</b>	
<b>Name of employer (firm):</b>	
<b>Current Position:</b>	<b>Years with the firm:</b>
<b>Employment record:</b> (list in chronological order starting with earliest work experience)	

PREVIEW COPY ONLY



**Experience record pertinent to required service**

**Certification:**

I, the undersigned, certify that to the best of my knowledge and belief, this data correctly describes me, my qualifications and my experience.

\_\_\_\_\_  
*[Signature of person named in schedule]*

\_\_\_\_\_  
Date

PRIEVIEW COPY ONLY



**SECTION 12**

**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS**

**Proposed amendments and qualifications**

The Tenderer should record any deviations or qualifications he may wish to make to the tender documents in this Returnable Schedule. Alternatively, a tenderer may state such deviations and qualifications in a covering letter to his tender and reference such letter in this schedule.

The Tenderer’s attention is drawn to clause F.3.8 of the Standard Conditions of Tender referenced in the Tender Data regarding the employer’s handling of material deviations and qualifications.

Page	Clause or item	Proposal

PREVIEW COPY ONLY

Signed

Date

Name

Position

*Tenderer*

\_\_\_\_\_  
 Respondent’s Signature

\_\_\_\_\_  
 Date and Company Stamp



**SECTION 13**

**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS**

**Record of Addenda to tender documents**

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1.		
2.		
3.		
4.		
5.		
6.		

PREVIEW COPY ONLY

Attach additional pages if more space is required.

Signed

Date

Name

Position

Tenderer

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



**SECTION 14**  
**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD  
 TRACK EQUIPMENT, COUNTRYWIDE  
 FOR A PERIOD OF 12 MONTHS**

**Schedule of Plant and Equipment**

The following are lists of major items of relevant equipment that I / we presently own or lease and will have available for this contract or will acquire or hire for this contract if my / our tender is accepted.

(a) Details of major equipment that is owned by and immediately available for this contract.

Quantity	Description, size, capacity, etc.

Attach additional pages if more space is required.

(b) Details of major equipment that will be hired, or acquired for this contract if my / our tender is acceptable.

Quantity	Description, size, capacity, etc.

Attach additional pages if more space is required.

Signed

Date

Name

Position

Tenderer



**SECTION 15**  
**RFQ NUMBER SIE 8057**

**PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD  
TRACK EQUIPMENT, COUNTRYWIDE  
FOR A PERIOD OF 12 MONTHS**

**Labour payment schedule**

Tenderers are required to complete the following schedule:

**DAY LABOUR (if required)**

Skilled	Hour _____
Unskilled	Hour _____
Labourer	Hour _____
Driver/Operator	Hour _____
% Profit on Material	_____

**TRANSPORT AND MACHINERY**

**RUNNING**

**STANDING**

1. Light vehicle up to 1 ton
2. 5 Ton vehicle
3. 10 Ton vehicle with crane
4. Crane
5. Scaffolding
6. Generator
7. Other equipment:

---

---

---

---

**PREVIEW COPY ONLY**

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



8. Full details of any other charges:

---

---

---

---

Tenderer \_\_\_\_\_

Name \_\_\_\_\_ Position \_\_\_\_\_

Signed \_\_\_\_\_ Date \_\_\_\_\_

**PREVIEW COPY ONLY**

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date and Company Stamp



## SECTION 16

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### SPECIFICATIONS

Refer to attached specifications:

- Specification BBD 5814 : Requirements for infrared thermo graphic scanning of overhead track equipment
- Specification BBD 5815 : Project specification for infrared thermo graphic scanning of overhead track equipment
- Specification E4.B : Minimum communal health requirements in areas outside the jurisdiction of a local authority : Temporary facilities for contractor's personnel
- Specification E4.E : Safety arrangements and procedural compliance with the occupational health and safety act (Act 85 of 1993) and applicable regulations
- Addendum No. 1: to the E7/1 (July 1998)
- Specification E7/1 (July 1998) : For works on, over, under or adjacent to railway lines and near high voltage equipment



## SECTION 17

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### Non-Disclosure Agreement

Refer to Non-Disclosure Agreement attached hereto.

PRIEVIEW COPY ONLY

---

Respondent's Signature

---

Date and Company Stamp



## SECTION 18

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### Supplier Declaration Form Version 7.4

Refer Supplier Declaration Form attached hereto.

PRIEVIEW COPY ONLY

---

Respondent's Signature

---

Date and Company Stamp



## SECTION 19

RFQ NUMBER SIE 8057

### PROVISION OF INFRA-RED THERMO GRAPHIC SCANNING OF OVERHEAD TRACK EQUIPMENT, COUNTRYWIDE FOR A PERIOD OF 12 MONTHS

#### Principal Controlled Insurance

Refer Principal Controlled Insurance attached hereto.

PRIEVIEW COPY ONLY

---

Respondent's Signature

---

Date and Company Stamp