



Transnet Freight Rail
A Division of
TRANSNET LIMITED
(Registration No. 1990/000900/06)

REQUEST FOR QUOTATION (“RFQ”)

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE AT NELSPRUIT 02AH077P, NELSPRUIT

ISSUE DATE : 30 March 2010
CLOSING DATE : 20 April 2010
CLOSING TIME : 10H00
OPTION DATE : 30 July 2010

Please note that late responses and those delivered or posted to the wrong address will be disqualified.

Respondents Signature

Date Company Stamp



RFQ NUMBER KDS8H110809

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

SCHEDULE OF DOCUMENTS

Section

- 1. Notice to Bidders**
- 2. Background, Overview and Scope of Requirements**
- 3. Quotation Form**
- 4. Resolution of Board of Directors (Respondent's Representative)**
- 5. Certificate of Acquaintance with RFQ Documents**
- 6. Pricing and Delivery Schedule**
- 7. General Tender Conditions (CSS5 – Services)**
- 8. Standard Terms and Conditions of Contract (US7 - Services)**
- 9. Certificate of Attendance of Information Briefing Session**
- 10. Schedule of Plant**
- 11. Minimum Communal Health Requirements (E4B)**
- 12. Safety Arrangements and Procedural Compliance (E4E)**
- 13. Suppliers Code Of Conduct**

Respondents Signature

Date Company Stamp



SECTION 1

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

1. Quotations are requested from selected persons, companies, close corporations or enterprises (hereinafter referred to as the "**Respondent(s)**") to supply the above-mentioned requirement to Transnet.

On or after 30 March 2010 the RFQ documents may be inspected at, and are obtainable from the office of Transnet Freight Rail Advice Centre, Iyanda House 1, Ground floor, 21 Wellington road, Parktown, Johannesburg. A non-refundable Quotation fee of R100,00 (inclusive of Vat) is applicable per quotation. Payment is to be made to Transnet Freight Rail, Standard Bank Account number 203158598, Branch code 004805. The deposit slip must reflect RFQ; KDSH110809 - 6100 and the Company Name. Receipt/s to be presented prior to collection of the RFQ/s.

NOTE 1.1 This amount is not refundable. RFQ documents will only be available until 15h00 on 19 April 2010.

2. A **compulsory** information briefing session will be conducted in Nelspruit on the 13th April 2010, at 11h00. Meeting place will be in front of the Transnet Freight Rail Train station in Loco street in Nelspruit, from where everybody will drive to the various sites.
 - Respondents failing to attend the compulsory briefing session and site visit will be disqualified.
 - Respondents without a valid RFQ document in their possession will not be allowed to attend the briefing session.
 - **Respondents to provide own transportation and beverages**
 - **Respondents to wear reflective jackets and safety shoes when visiting the site (Respondents failing to wear safety wear will not be allowed to attend the information briefing session)**

For specific queries before the closing of the RFQ, the following TRANSNET Freight Rail employee(s) may be contacted by email only:

Name	:	Grace Mashaba
Division	:	Transnet Freight Rail, (SCS) Procurement
Email	:	Grace.Mashaba@transnet.net

3. Quotations **in DUPLICATE** must reach The Secretary, Transnet Acquisition Council, before the closing hour on the date shown below, and must be enclosed in a sealed envelope which must have inscribed on the outside:

Respondents Signature

Date Company Stamp



RFQ No	: KDSH110809 - 6100
Description	: Renovate Loco Office 02AH077P, Nelspruit
Closing date and time	: 20 April 2010 at 10h00
Closing address (refer options paragraph 4 below)	

4. DELIVERY INSTRUCTIONS FOR THIS RFQ

- 4.1** If posted, the envelope must be addressed to The Secretary, TRANSNET Freight Rail Acquisition Council, and P.O. Box 4244, Johannesburg 2000 and must be dispatched in time for sorting by the Post Office to reach the Secretary before the closing time of the RFQ. In the event of the late receipt of a Quotation, the Respondent's franking machine impression will not be accepted as proof that the response was posted in time.
- 4.2** If delivered by hand, the envelope is to be deposited in TRANSNET Freight Rail Acquisition Council RFQ box which is located in the foyer on the ground floor, Inyanda House 1, 21 Wellington Road, Parktown, Johannesburg and addressed as follows:

**THE SECRETARY
TRANSNET FREIGHT RAIL ACQUISITION COUNCIL
GROUND FLOOR
RFQ BOX
INYANDA HOUSE 1
21 WELLINGTON ROAD
PARKTOWN
JOHANNESBURG
2001**

The measurements of the "RFQ slot" are 500mm wide x 100mm high, and Respondents must please ensure that response documents or files are not larger than the above dimensions. Responses which are too bulky (i.e. more than 100mm thick) must be split into two or more files, and placed in separate envelopes.

It should also be noted that the above RFQ box is located at the main entrance and is accessible to the public 24 hours per day, 7 days a week.

- 4.3** If dispatched by courier, the envelope must be addressed as follows and delivered to The Secretary, TRANSNET Freight Rail and a signature obtained from that Office.

**THE SECRETARY
TRANSNET FREIGHT RAIL ACQUISITION COUNCIL
INYANDA HOUSE 1
21 WELLINGTON ROAD
PARKTOWN
JOHANNESBURG
2001**

- 5.** Please note that this RFQ closes punctually at 10:00 on Tuesday 20 April 2010.
- 6.** If responses are not posted or delivered as stipulated herein, such responses will not be considered and will be treated as "UNRESPONSIVE".

Respondents Signature

Date Company Stamp



7. NO EMAIL OR FACSIMILE RESPONSES WILL BE CONSIDERED.
8. The responses to this RFQ will be opened as soon as practicable after the expiry of the time advertised for receiving them.
9. TRANSNET shall not, at the opening of responses, disclose to any other company any confidential details pertaining to the Quotations / information received, i.e. pricing, delivery, etc. The names and location of the Respondents will, however, be divulged to other Respondents upon request.
10. Envelopes must not contain documents relating to any RFQ other than that shown on the envelope. All envelopes must reflect the return address of the respondent on the reverse side
11. No slips are to be attached to the response documents. Any additional conditions must be embodied in an accompanying letter. Subject only to clause 22 (ALTERATIONS MADE BY THE RESPONDENT TO RFQ PRICES) of the General RFQ Conditions, alterations, additions or deletions must not be made by the Respondent to the actual RFQ documents.
12. **BROAD-BASED BLACK ECONOMIC EMPOWERMENT (“BBBEE”)**

TRANSNET fully endorses and supports the South African Government’s Broad-Based Black Economic Empowerment Programme and it is strongly of the opinion that all business enterprises have an equal obligation to redress the imbalances of the past. TRANSNET would therefore prefer to do business with business enterprises who share these same values and who are prepared to contribute to meaningful BBBEE initiatives (including, but not limited to enterprise development, subcontracting and Joint Ventures) as part of their RFP responses.

Transnet would accordingly allow a “preference” in accordance with the 10% preference system, as per the Preferential Procurement Policy Framework Act, 5 of 2000 (as amended), to companies who provide a BBBEE Accreditation Certificate. All procurement and disposal transactions in excess of R30 000 (thirty thousand S.A. Rand) will be evaluated accordingly. All transactions below this R30 000 will, as far as possible, be set aside for Exempted Micro Enterprises (EMEs).

TRANSNET consequently urges Respondents (Large Enterprises and QSE’s - see below) to have themselves duly accredited by any one of the Accreditation Agencies approved by SANAS (the South African National Accreditation Systems, under the auspices of the DTI).

In terms of Government Gazette No 32094, Notice No 354 dated 23 March 2009, as from 1 August 2009 only BBBEE Accreditation Certificates issued by SANSAS approved verification agencies will be valid.

However Accreditation Certificates issued before 23 March 2009, and which are still within their one (1) year validity period, will still be acceptable, until their expiry date provided that the accreditation was done in accordance **with the latest Codes (i.e. those promulgated on 9 February 2007)**.

BBBEE Accreditation Certificates issued after the published date i.e 23 March 2009, by a Verification Agency not approved by SANSAS, will **NOT** be acceptable as from 23 March 2009.

Respondents Signature

Date Company Stamp



12.1 Enterprises will be rated by such Accreditation Agencies based on the following:

- (a) **Large Enterprises (i.e. annual turnover >R35 million):**
 - Rating level based on all 7 (seven) elements of the BBBEE scorecard
 - Enterprises to provide BBBEE certificate and detailed scorecard (to be renewed annually)
- (b) **Qualifying Small Enterprises – QSE (i.e. annual turnover between R5 million and R35 million):**
 - Rating based on any 4 (four) of the elements of the BBBEE scorecard
 - Enterprises to provide BBBEE certificate and detailed scorecard (to be renewed annually)
- (c) **Exempted Micro Enterprises – EME (i.e. annual turnover <R5 million are exempted from being rated or verified):**
 - Automatic rating of Level 4 rating, irrespective of race of ownership, i.e. 100% BBBEE recognition
 - Black ownership >50% or Black Women ownership >30% automatically qualify as Level 3 BBBEE, i.e. 110% BBBEE recognition
 - EME's should only provide documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30% (to be renewed annually from their Auditors / Accounting Officers)

12.2 In addition to the above, Respondents who wish to enter into a Joint Venture (JV) or subcontract portions of the contract to BBBEE companies, must state in their RFPs the percentage, of the total contract value that would be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-contractor(s), as well as a breakdown of the distribution of the aforementioned percentage must also be furnished with the RFP response to enable Transnet to evaluate / adjudicate all RFPs received on a fair basis.

12.3 Each Respondent is required to furnish proof of its BBBEE status (Certificate and Detailed Scorecard) as stipulated above to TRANSNET.

<p>Turnover: Indicate your company's most recent annual turnover:</p> <p>R.....</p>
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- If annual turnover <R5m, please attach auditors / accounting officers letter confirming annual turnover and percentage black ownership as well as Black Women ownership.
- If annual turnover >R5m please attach BBBEE certificate and detailed scorecard from an accredited rated agency.

12.4 The DTI has created an online **B-BBEE Registry** (<http://www.dti.gov.za>) in order to provide a central and standardized source of the B-BBEE status of all entities, and to facilitate the flow of this information amongst entities by providing a Unique Profile Number (UPN) per each listing. Existing and prospective suppliers are therefore urged to list their B-BBEE status on the DTI Registry. Hence, entities verified by DTI, will receive the following benefits:

- Their BBBEE status will be verified and confirmed by the DTI, before listing on the Registry

Respondents Signature

Date Company Stamp



- Listing on the Registry will provide suppliers the option to market themselves on the DTI B-BBEE Opportunities Network. This is a search engine that is designed to help businesses find B-BBEE compliant entities who match specific requirements in terms of the nature of services/goods provided, region, B-BBEE status or other search criteria.

Transnet supports this DTI initiative and will use the DTI Registry to verify prospective and existing suppliers' BBBEE credentials.

- 12.5** Kindly provide Transnet with your DTI B-BBEE UNIQUE PROFILE NUMBER with all RFQ submissions.

DTI BBBEE UNIQUE PROFILE NUMBER:
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- 12.6** Failure to submit your BBBEE information in terms of 14.3 and/or 14.5 (above) will result in a score of zero being allocated for BBBEE evaluation.

13. COMMUNICATION

Respondents are warned that a response will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of TRANSNET in respect of this RFQ between the closing date and the date of the award of the business.

A respondent may, however, BEFORE THE CLOSING DATE AND TIME, direct any enquiries relating to the RFQ to the TRANSNET employee as indicated in (2) above, and may also at any time after the closing date of the RFQ, communicate with the Chairperson of the TRANSNET Freight Rail Acquisition Council, at telephone no. 011 544 9486 or fax no. 011 774 9186 on any matter relating to its RFQ response.

14. RFQ SCHEDULE

Respondents will be contacted as soon as practicable with a status update. At this time short-listed Respondents may be asked to meet with TRANSNET representatives at a location to be agreed.

15 INSTRUCTIONS FOR COMPLETING THE RFQ

- (i) Sign one set of documents (sign and date the bottom of each page). This set will serve as the legal and binding copy. A duplicate set of documents is required. This second set can be a copy of the original signed Quotation.
- (ii) Both sets of documents to be submitted to the address specified above.
- (iii) The following returnable documents must accompany all Quotations:
 - Respondent's latest BBBEE Certificate;
 - Respondent's valid Tax Clearance Certificate.

Respondents Signature

Date Company Stamp



16. COMPLIANCE

The successful Respondent (hereinafter referred to as the “**Supplier**”) shall be in full and complete compliance with any and all applicable State and Local Laws and Regulations.

17. ADDITIONAL NOTES:

- All returnable documents as indicated in the Quotation Form (Section 3) must be returned with the response
- Respondents are to note that Quotations in which firm prices are quoted for the duration of any resulting contract may receive precedence over prices which are subject to adjustment
- Changes by the Respondent to its submission will not be considered after the closing date
- The person or persons signing the Quotation must be legally authorised by the Respondent to do so (Refer Section 4). A list of those person(s) authorised to negotiate on your behalf (if not the authorised signatories) must also be submitted along with the Quotation together with their contact details.
- All prices must be quoted in South African Rands
- TRANSNET reserves the right to undertake post-RFQ negotiations with selected Respondents or any number of short-listed Respondents and may wish to visit the Respondent’s place of manufacture (works) during this process.
- All RFQ documents must be complete in full and no correction ink (Tippex) must be used.

NB: Unless otherwise expressly stated, all Quotations furnished pursuant to this Request shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated. TRANSNET reserves the right to reject any or all offers.

**FAILURE TO OBSERVE ANY OF THE ABOVE-MENTIONED REQUIREMENTS
MAY RESULT IN A QUOTATION BEING REJECTED**

18. DISCLAIMERS

Respondents are hereby advised that TRANSNET is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. In particular, please note that TRANSNET reserves the right to:

- modify the RFQ’s Service(s) and request Respondents to re-bid on any changes
- reject any Quotation which does not conform to instructions and specifications which are detailed herein
- disqualify Quotations submitted after the stated submission deadline
- not necessarily accept the lowest priced Quotation
- reject all Quotations, if it so decides
- award a contract in connection with this Quotation at any time after the RFQ’s closing date
- award only a portion of the proposed Services which are reflected in the scope of this RFQ
- split the award of the contract between more than one Supplier

Respondents Signature

Date Company Stamp



- make no award of a contract

Kindly note that TRANSNET will not reimburse any Respondent for any preparatory costs or other work performed in connection with this Quotation, whether or not the Respondent is awarded a contract.

19. LEGAL REVIEW

Any QUOTATION submitted by a Respondent is subject to review and negotiation of the proposed contract by TRANSNET's Legal Counsel. Respondents to complete this section:

NAME OF RESPONDENT
PHYSICAL ADDRESS
.....

Respondent's contact person:	Name.....
	Designation.....
	Telephone.....
	Cell Phone.....
	Facsimile.....
	Email.....
	Website.....

PREVIEW COPY ONLY

**TRANSNET urges its clients, suppliers and the general public
to report any fraud or corruption
on the part of TRANSNET's employees to
TIP-OFFS ANONYMOUS : 0800 003 056**

Respondents Signature

Date Company Stamp



SECTION 2

RFQ NUMBER KDS8H110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

BACKGROUND, OVERVIEW AND SCOPE OF REQUIREMENTS

1. BACKGROUND

This contract covers the renovation of the loco office 02AH077P in Nelspruit. Clear plans will be issued at the site meeting.

2. MAINTENANCE STANDARDS PROPERTY MANAGEMENT TECHNICAL SPECIFICATIONS

Paint Ceiling	Two coats DURA 65 WHITE, One coat PVA WHITE Code M3701600
Paint cornices and cover strips	Two coats DURA 65 White, One coat PVA WHITE Code M3701600
Suspended Ceiling	1200 x 600 WHITE VINYL CLAD SUSPENDE ceiling, colour; WHITE
Acoustic Tiles	SUPPLIED ON SPECIAL REQUEST.
Wall Paint (Inside)	Painted surface (PVA) – Two coats DURA 65 White. Two coats Dulux Wash 'n Wear Silk, Barely Beige Code: 3H1-1
Wall Tiles (Inside)	300 x 300 mm Ceramic wall tiles from Ferreiras Code: ARC 0162 JC Colour-white with 3mm spacing and white grouting.
Wall Paint (Inside)	Painted surface (Enamel) – Two Coats Dura 65 White. Two coats Dulux eggshell enamel, Barely Beige, Code: 3H1-1
Wall Paint (external) (Painted)	Painted Surface (PVA or Enamel). Two coats Dura 65 White. Two coats WEATHERGUARD, Barely Beige, Code: 3H1-1
Wall Paint (External) (Raw Walls)	Raw Walls. Three Coats Dura 65 white. Two coats WEATHERGUARD, Beige, Code: 3H1-1
Wall Paint (External) (Face brick)	Two coats Clear brick Dressing.
Wall Paper (Inside)	Wallpaper. Design Syndicate (DS) Paper Range. MORANO. REF: NR.MW5210 or Similar.
Floor Tiles	300 x 300mm FINE PORCELIAN Stoneware from Ferreira's code: ARC0107 JC with 3mm spacing and dove grey grouting.
Floor Tiles	300 x 300mm FINE PORCELIAN Stoneware from Ferreira's code: ARC0110 JC with 3mm spacing and dove grey grouting.
Carpets	Finish A – Nexus Carpet. Range Westminster. Colour, Coal City.

 Respondents Signature

 Date Company Stamp



	Finish B – Nexus Carpet. Range: Westminster. Colour, Black City. Finish C – Nexus Carpet Range, Westminster. Colour Berry
Carpets	Finish A –Berberpoint 920 Nexbac. Colour, Charcoal, size 500 x 500mn Finish B – Berberpoint 920 Nexbac. Colour, Senegal, size 500 x 500mn Finish C – Berberpoint 920 Nexbac. Colour, Lava, size 500 x 500mm
Paint Floor	Paint floor one coat APOXY floor paint, colour, dark Grey
Wood Skirting's (Painted)	Skirting Sanded, One Coat Pink primer, Two coats Dulux Code 3H1-1 , Barley Beige.
Tiled Skirting's Skirting	100mm Tiled Skirting (Similar to floor tiles) with white plastic edge cove 75mm Anodized Aluminum Skirting Around Columns And on New Drywall Partitioning.
Door to Toilet Cubicle	Indicator Lock to Door (Chrome Finish) 19 x 75mm Meranti Skirting. Sand and apply two coats Dulux Wood guard Timber varnish.
Skirting (Wood)	Low Level Vaal Pottery pan with Separate Porcelain Cistern.
Toilet (Low water volume and Pressure areas)	Low Level Vaal Pottery pan with Flush Master
Toilet (High water volume and Pressure areas)	White Heavy Duty Plastic Econo B2
Toilet Seat	Three Roll Lockable Toilet Paper Dispenser attached to wall /partition
Toilet Paper Holder	Cobra under Tile Stopcock – Star type
Shower Taps	Cobra, chrome swivel with swan neck extension
Shower Rose	Aluminum Pivot Obscure Safety Glass
Shower Door	Brass Deep Seal with chrome Grid
Shower P-Trap	450 x 530mm Vaal Porcelain on wall mounted fixing brackets, with chrome outlet, plug and chain. Cobra heavy duty pillar taps star type.
WHB	420 x 340 x 185mm Oval A basin from FRANKE – FSA code: 357456 , Chrome-outlet, plug and chain.
WHB	450 x 600mm Silver Mirror, mounted flush with tiles using double sided tape above wash hand basin at eye level.
Mirror	Cobra Pillar, push button self closing taps
WHB Taps	Anti Vac Plastic Bottle Trap
WHB P -Trap	Flat back Lavatory with Flush Master
Urinal (Wall Mounted)	305 x 245 x 420mm Barron Bowl Urinal Model TE top entry flush – FSA, Code: 333250
Urinal (Wall Mounted)	300mm Expel Air
Bathroom Extractor Fan	1200 mm Steel Cabinet unit with hinged doors and S/S Sink
Kitchen Cabinet Complete	Combo 1800. Above full length of sink provide two rows of 300 x 300mm ceramic wall tiles from Ferreira's Code: ARC 0162 JC colour – white as splash-back. (Seal unit to tiles with clear silicon sealant)
Kitchen Cabinet Complete	Cherry Wood Melamine with drop in sink and grey/pink granite post form top. Bottom skirting to be manufactured from a waterproof material.
Kitchen Cupboards And Sink	Cobra Mixer – Star Type
Taps Kitchen	150 x 150mm white Johnson with 3mm spacing, white grout filling
Wall Tiles above Sink	PVC Bottle Trap
Sink P - Trap	Cobra 600 KPA with close off valve
Pressure Control Valve	Dia 40mm to 50mm PVC colour, WHITE
Waste Pipes	

Respondents Signature

Date Company Stamp



Sewer Pipes	Dia 100mm PVC above ground, heavy duty coloured underground.
Paint Purlins/Rafters/Sprocket Ends	Painted Surface – Dulux Universal white undercoat. Primer on wood/steel – Pink primer (wood) NS4 (steel). Two coats White Dulux high gloss.
Fascias, Gutters/Down Pipes and Barge Boards	One coat Primer suitable for Surfaces where applicable One Coat Universal undercoat and two coats high gloss enamel – Colour white. Fascia Boards two coats Dulux Dura 65.
Painting New Gutters / Down pipes and barge boards	Wash with “Spick and Span” galv. Iron Cleaner (GIP) and then rinse with clean water, One coat Galvogrip Metal primer (GIP), left for 24-72 hours to dry. Finish-One coat universal undercoat and two coats gloss enamel colour white
Roof	Primer – NS4 Grey (GI Roofs only). Two coats cottage white heat reflective paint Du Lux Roof Guard.
Window Sills And Plinths	Painted Surface – Two coats Dura 65 white. Two Coats Weather guard Beige, Code: 3H1-1
Verandah Floor Paint	Dulux Stoep Red
Window Frames Inside/outside	(Painted) Two Coats Dulux Pearlglø Lockness Code:3L1-5
Door Frames Inside/Outside	(Painted) Two coats Dulux Pearlglø Lockness Code:3L1-5
Door Frames (Wood Finish)	Sand Frame, Two coats clear Varnish (satin) Finish.
Doors (Wood Finish)	Sand Door, Two coats clear Varnish (satin) Finish.
Doors (Inside)	Two coats Dulux Pearlglø Lockness, Code: 3L1-5
Doors (Outside)	Two coats Dulux Pearlglø Lockness Code: 3L1-5
Outside Pipes Paint all dia.	Two coats Dulux Pearlglø Lockness, Code - 3L1-5
Door Closer	Dorma TS 68(Silver Finish.)
Door Locks	4 Lever Vertical type Lockset, Satin Chrome Finish, with two keys
Steel Burglar Bars/ Security Gates	One Coat Primer suitable for Steel Surfaces, One coat undercoat, Two Dulux High Gloss Enamel. Colour -White.
Wood Cupboards/Shelves	Two coats Clear Varnish (Satin) Finish.
Window Panes	Reflective Film to fixed and opening window sections
Vertical Blinds	Colour, Plain Fawn with aluminium top rail. Blinds inside window recesses.
Water Pipes (External)	Pipes to be lagged in cold areas
Washing Line (Inside Court Yard)	2m Dia Wendy DRY (Galvanised or powder coated white) with 7mm nylon cord wash- line.
Court Yard	4m x 4m x 1.8m high Precast Wall (Unpainted) Court Yard for washing and rubbish bin
Gravel (25mm)	One metre wide strip around building
Paving	One metre wide strip around building, Colour Grey (Concrete)
Pathways, Concrete Slabs	One metre wide strip around building
Vegetation: 10 m strip	Cut grass and Vegetation. Remove trees closer than 2 m to building
Symbolic signage	Standard Symbolic Safety signs to be fitted/displayed.eg smoking areas, Male/Female toilets, reception, boardrooms, escape routes, fire fighting equipment fire hydrants etc.
Plant trees	Plant trees suitable to area, 3 m away from building. One tree per building
<u>ELECTRICAL:</u>	
Wall plugs.	Crabtree Flush/Surface mounted 16A three pin
Light switches.	Crabtree Flush/Surface mounted 5A three pin
Isolators	Crabtree Flush/Surface mounted 30A & 60A Triple & Double Pole

 Respondents Signature

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Fluorescent Light Fittings	Semi Decorative Fit. 1.5m Double Tube Thorn Tech. Electronic
Fluorescent Light Fittings	Anti-corrosive Fit. 1.5m Double Tube Thorn Tech. Electronic
Fluorescent Light Fittings	Industrial Type Fit. 600mm & 1.5m Double Tube Thorn Tech. Electronic
Fluorescent Light Fittings	Recess Decorative Fit. 1.5m Four & Triple Tube Thorn Tech. Electronic
Light Fittings	2D / 16W Energy Saving Luminary Slim line PVC
Light Fittings	2D / 16W Energy Saving Luminary Industrial Type
Light Fittings	Ceiling Mount Double Round Tube Decorative Fit. (Electronic)
Lamps	Osram & Phillips Fluorescent Type 36W, 40W, 58W & 65W
Lamps	Osram & Phillips Fluorescent Type 2D / 16W, 20W & 48W
Lamps	ES & BC Energy Saving lamps
Lamps	50W / 12V Dicrobic (Closed)
Hydro boil	ZIP 7.5 litre Hydro boil placed over sink with own isolator
Heaters	Wall mounted with 2 hour timers with epoxy coated finish
Electrical geyser horizontal/vertical	150 litres, 600 kpa Kwikot, with drip tray, outlet and blanket. Provide vacuum breakers and close off valve. Provide earthing strap to geyser and earthing spike.
Air conditioners	Carrier Split Unit / Window (Heating & Cooling)
Air conditioners	Carrier Gazette / Under Ceiling (Heating & Cooling)
Distribution Boards	Heinemann MCB's, E/L Relays, Isolators, Lightning Arresters, Timers, etc.

3. TO BE SUPPLIED BY TRANSNET FREIGHT RAIL

3.1 Nothing will be supplied by Transnet Freight Rail.

4. TO BE SUPPLIED BY THE CONTRACTOR

4.1 The contractor shall supply all tools, labour, vehicles and equipment to execute the work.

4.2 **Site diary and site instruction books that will be kept on site and updated on a daily basis.**

5. PENALTIES

5.1 No penalties will apply to this contract.

6. GENERAL INFORMATION

The service provider(s) shall be fully responsible to TRANSNET for the acts and omissions of persons directly or indirectly employed by them.

The service provider(s) must provide the identified information requested and comply with the requirements stated in the RFQ.

 Respondents Signature

 Date Company Stamp



7. EXCHANGE AND REMITTANCE

The attention of the Respondents is specially directed to clause 7 (*Exchange and Remittance*) of the General RFQ Conditions Form CSS5. The Respondent is also to note that the particulars of the exchange rate on which the Respondent has based its RFQed price(s), is/are to be stipulated hereunder only if Transnet is requested by the Respondent to effect payment overseas direct to the Respondent's principal/supplier.

(a)	ZAR1.00 (South African currency) being equal to (foreign currency).% in relation to RFQed price(s) (.....) to be remitted overseas by Transnet.
(b) (Name of country to which payment is to be made)
(c)	Beneficiary details : Name (Account holder) Bank (Name and branch code)..... Swift code Country
(d) (Applicable date of Exchange Rate used)

8. NATIONAL RAILWAY SAFETY REGULATOR ACT

In compliance with the **National Railway Safety Regulator Act, 16 of 2002**, the successful Respondent (the "Supplier") shall ensure that the Services to be supplied to Transnet, under the terms and conditions of a contract between the parties, comply fully with the specifications as set forth in this RFP, and shall thereby adhere to railway safety requirements and/or regulations. Permission for the engagement of a subcontractor by the Supplier, as applicable, both initially and during the course of a contract, shall be subject to a review of the capability of the proposed subcontractor to comply with the specified railway safety requirements and/or regulations. The Supplier and/or its subcontractor shall grant Transnet access, during the term of the contract, to review any safety-related activities, including the coordination of such activities across all parts of the organization.

Accepted:

YES	
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NO	
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 Respondents Signature

 Date Company Stamp



9. RISK

Respondents must elaborate on the control measures put in place by their company, which mitigate the risk to Transnet, pertaining to potential non-performance by a Supplier in relation to -

(i) quality of the Service(s) provided:

.....
.....
.....
.....

(ii) continuity of provision of the Service(s) (refer clause 6.9 of Form US7)::

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(iii) compliance with the Occupational Health and Safety Act, 85 of 1993 (refer clause 8.1(f) of Form US7)

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.....

(iv) compliance with the National Railway Safety Regulator Act, 16 of 2002 (refer clause 16 above)

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.....
.....

PRIEVIEW COPY ONLY

Respondents Signature

Date Company Stamp



12. PERFORMANCE MONITORING AND EVALUATION:

- 12.1** The service provider (s) shall at all times be responsible for supervision of work and for follow up inspections to monitor the successful service rendered. He / she shall immediately take appropriate remedial action in areas where the specified standards of control are not achieved.
- 12.2** The Manager (or his deputy) shall at any time during the contract period carry out inspections of the service provider (s) performance methods and procedures.

13. MEASUREMENT AND PAYMENT:

- 13.1** Payment will be done in terms of clause 10.4 of the standard terms and conditions of US7 ~ services
- 13.2** Payment will be done after receiving the tax invoice and a full detail list of all work done. The technical officer from Transnet Freight Rail will certify on the invoice that all work was done according to the contract.
- 13.3** Any rejected work will not be paid for.

14. DAMAGE TO TRANSNET LIMITED PROPERTY: (REFER TO CLAUSE 14 OF US7 ~ SERVICES)

The successful respondent shall be liable to make good any damage which may be caused to Transnet Limited Property by their servants or agents whilst upon Transnet Limited premises, whether or not such damage is due to negligence on the part of such servants or agents and the successful respondent shall and hereby do further indemnify Transnet Limited against liability for any loss of or damage to property whether belonging to them, their servants or agents or any third party, or for the death of or injury to any person, which may either directly or indirectly be cause by or arise out of the service.

15. INDEMNITY CLAUSE:

Transnet will not be held responsible for any losses and / or injuries suffered by the Contractor while rendering the service, which may result from whatever nature.

Respondents Signature

Date Company Stamp



SECTION 3

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

QUOTATION FORM

I/We _____
(name of company, close corporation or partnership)

_____ of (full address)

carrying on business under style or title of

represented by _____

in my capacity as _____

being duly authorised thereto by a Resolution of the Board of Directors or Members or Certificate of Partners, as the case may be, dated _____ a certified copy of which is annexed hereto, hereby offer to supply the above-mentioned Services at the prices quoted in the schedule of prices in accordance with the terms set forth in the accompanying letter(s) reference _____ and dated _____ (if any) and the documents listed in the accompanying schedule of RFQ documents.

I/We agree to be bound by those conditions in TRANSNET's :

- (i) Standard Terms and Conditions of Contract, Form No. US7 - Services (revised August 2008);
- (ii) General RFQ Conditions, Form CSS5 – Services (revised August 2008); and

Respondents Signature

Date Company Stamp



- (iii) any other standard or special conditions mentioned and/or embodied in the Request for Quotation form; and;-

I/We accept that unless TRANSNET should otherwise decide and so inform me/us in the facsimile or letter of acceptance, this Quotation (and, if any, its covering letter and any subsequent exchange of correspondence), together with TRANSNET's acceptance thereof shall constitute a binding contract between TRANSNET and me/us.

Should TRANSNET decide that a formal contract should be signed and so inform me/us in the facsimile or letter of acceptance, this Quotation (and, if any, its covering letter and any subsequent exchange of correspondence) together with TRANSNET's letter of acceptance, shall constitute a binding contract between TRANSNET and me/us until the formal contract is signed.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to enter into a formal contract if called upon to do so, or fail to commence the service, within 4 (four) weeks, TRANSNET may, without prejudice to any other legal remedy which it may have, recover from me/us any expense to which it may have been put in calling for Quotations afresh and/or having to accept any less favourable Quotation.

I/We accept that any contract resulting from this offer will be for a period of _____ only; and agree to a penalty clause to be negotiated with TRANSNET, which will allow TRANSNET to invoke a penalty (details to be negotiated) against us should the delivery of the Services be delayed due to non-performance by us.

The law of the Republic of South Africa shall govern the contract created by the acceptance of this RFQ. The *domicillium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent hereunder, at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. Foreign Respondents shall, therefore, state hereunder, the name of their accredited agent in the Republic of South Africa who is empowered to sign any contract which may have to be entered into in the event of their Quotation being accepted and to act on their behalf in all matters relating to the contract.

Respondent to indicate *domicillium citandi et executandi* hereunder:

NOTIFICATION OF AWARD OF RFQ

As soon as possible after approval to award the contract/s, the successful Respondent (the Supplier) will be informed of the acceptance of its Quotation. Unsuccessful Respondents will be advised in writing of the name of the successful Supplier and the reason as to why their Quotations have been unsuccessful, for example, in the category of price, deliverables, quality, BBBEE status or for any other reason.

Respondents Signature

Date Company Stamp



VALIDITY PERIOD

TRANSNET desires a validity period of 4 (four) months (from closing date) against this RFQ. It should be noted that Respondents may offer an earlier validity period, but that their Quotations may be disregarded for that reason. Should Respondents be unable to comply with this validity period, an alternative validity period must be stated hereunder:

This RFQ is valid until _____ (State alternative validity period/date).

TAX (VAT) REGISTRATION NUMBER

The Respondent must state hereunder the tax registration number which is applicable to Value-Added Tax:

TAX CLEARANCE CERTIFICATE

Respondents are required to forward a valid copy of their company's Tax Clearance Certificate with their Quotation.

Indicate tax clearance certificate expiry date: _____

BANKING DETAILS

BANK: _____

BRANCH NAME / CODE: _____

ACCOUNT HOLDER: _____

ACCOUNT NUMBER: _____

NAME(S) AND ADDRESS / ADDRESSES OF DIRECTOR(S) OR MEMBER(S)

The Respondent must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation (C.C.) on whose behalf the Quotation is submitted.

- (i) Registration number of company / C.C.
- (ii) Registered name of company / C.C.
- (iii) Full name(s) of director/member(s) Address/Addresses ID Number/s

Respondents Signature

Date Company Stamp



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.....

REGISTRATION CERTIFICATE

Respondents must submit a certified copy of their company’s Registration Certificate with their Quotation.

NAME AND ADDRESS OF ACCREDITED AGENT

Provide hereunder, if applicable, details of the accredited agent in the Republic of South Africa appointed as local representative by foreign Respondents and whose address shall be regarded as the Respondent’s domicilium citandi et executandi in terms of the Standard Terms and Conditions of Contract, US7 – Services (revised August 2008).

Name
Address

PRIEVIEW COPY ONLY

CONFIDENTIALITY

All information related to a subsequent contract, both during and after completion, is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from provision of the Services, which is either directly or indirectly related to Transnet’s business, written approval to divulge such information will have to be obtained from Transnet

Respondents Signature

Date Company Stamp



DISCLOSURE OF PRICES TENDERED

Respondents must indicate here **whether TRANSNET may disclose** their tendered prices and conditions to other Respondents:

YES		NO	
-----	--	----	--

DECLARATION

Respondents to declare hereunder whether any family and/or direct relationship exists between any of the owners / members / directors / partners / shareholders (unlisted companies) of the responding company and any employee or board member of the TRANSNET Group:

YES		NO	
-----	--	----	--

If YES, please indicate below:

FULL NAME OF OWNER/MEMBER/DIRECTOR/
 PARTNER/SHAREHOLDER

ADDRESS

Indicate nature of relationship (if any):

(Failure to furnish complete and accurate information in this regard may lead to the disqualification of a response and may preclude a Respondent from future business with TRANSNET)

PRICE REVIEW

The successful Respondent(s) will be obliged to submit to an annual price review. TRANSNET will be benchmarking this price offering(s) against the lowest price received as per the benchmarking exercise. If the Respondent's price(s) is/are found to be higher than the benchmarked price(s), then the Respondent shall match or better such price(s) within 30 days - failing which the Contract may be terminated at TRANSNET's discretion or the particular Service(s) purchased outside the contract.

 Respondents Signature

 Date Company Stamp



RETURNABLE DOCUMENTS

Respondents are required to submit the following returnable documents with their responses:

- Notice to Bidders – Section 1
- Background overview – Section 2
- Quotation Form – Section 3
- Resolution of Board of Directors (Respondent's Representative) - Section 4
- Certificate of Acquaintance with RFQ Documents – Section 5
- Pricing - Section 6
- General Tender Conditions - Form CSS5 – Section 7
- Conditions of Contract - Form US7 – Section 8
- Certificate of attendance of Information Briefing – Section 9
- Schedule of Plant and Equipment – Section 10
- E4B – Minimum Health Requirements – Section 11
- E4E – Safety arrangements and Procedural compliance – Section 12
- E7 – Specification For Works on, Over, under or adjacent to railway lines and near high voltage equip
Section 13
- Supplier code of conducts – Section 14
- Distance in km from various stations – Section 15
- Transnet Supplier Declaration/Application
- Copy of cancelled cheque or letter from the bank verifying banking details (with bank stamp)
- Certified Copy of Identity document of Shareholders/Directors/Members (where applicable)
- Certified Copy of Certificate of Incorporation and CM29/ and C/CK2 (if CC)
- Certified Copy of Share Certificates of Shareholders, CK1
- A Letter with the company's letterhead confirming physical and postal addresses
- Original or certified copy of SARS Tax Clearance Certificate and VAT registration certificate
- A Signed letter from the Auditor/Accountant confirming most recent annual turnover and percentage ownership in the company AND/OR BBBEE certificate and detailed scorecard from an accredited rating (ABVA Member)
- Audited Financial statement for previous year
- Letter of Good Standing with the Compensation Commissioner

NOTE: Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 13, 14 and 15, as indicated in the footer of each page, must be signed and dated by the Respondent.

Respondents Signature

Date Company Stamp



By signing the RFQ documents, the Respondent is deemed to acknowledge that he / she has made himself / herself thoroughly familiar with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof and Transnet Limited will recognize no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise.

SIGNED a _____ this _____ day of _____ 2010.

SIGNATURE OF WITNESSES:

ADDRESS OF WITNESSES:

1. _____

1. _____

2. _____

2. _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE:

NAME: _____

DESIGNATION: _____

Respondents Signature

Date Company Stamp



SECTION 4

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

SIGNING POWER : RESOLUTION OF BOARD OF DIRECTORS

Name of Company _____

It was resolved at a meeting of the Board of Directors held on _____ that

FULL NAME(S)	CAPACITY	SIGNATURE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

in his/her capacity as indicated above is/are hereby authorised to enter into, sign, execute and complete any documents relating to RFQs, Quotations and/or Contracts for the supply of Services.

FULL NAME _____

SIGNATURE CHAIRMAN

FULL NAME _____

SIGNATURE SECRETARY

Respondents Signature

Date Company Stamp



SECTION 5

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS

NAME OF COMPANY: _____

I/We _____ do

hereby certify that I/we acquainted myself/ourselves with all the documentation comprising this RFQ and all conditions contained therein, as laid down by Transnet Limited for the carrying out of the proposed supply/service/works for which I/we submitted my/our response.

I/We furthermore agree that Transnet Limited shall recognize no claim from me/us for relief based on an allegation that I/we overlooked any RFQ/contract condition or failed to take it into account for the purpose of calculating my/our offered prices or otherwise.

SIGNED at _____ on this _____ day of _____ 2010.

WITNESS : _____

SIGNATURE OF RESPONDENT

Respondents Signature

Date Company Stamp



SECTION 6

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

PRICING AND DELIVERY SCHEDULE

SCHEDULE OF WORK AND PRICES – BUILDING 1 (03LA011J)					
	Description Nelspruit Loco Office 02AH077P	Quantity	Unit	Price per unit	Total Amount
1	Paint corr iron roof primer plus final two coat see paint spec	414	M ²		
2	Paint Facier boards undercoat and final coat see paint spec	46	m		
3	Paint Barge boards undercoat and final coat see paint spec	36	m		
4	Paint purlins undercoat and final coat see paint spec	33	m		
5	Paint sprocets undercoat and final coat see paint spec	19	ea		
6	Paint all pipes undercoat and final coat see paint spec	1	job		
7	Paint steel window undercoat and two final coat see paint spec	28	ea		
8	Paint exterior walls 3 coats see paint spec	36	M ²		
9	Paint exterior ceilings 3 x coats primer, undercoat and final coat eggshell see paint spec	69	M ²		
10	Paint security door undercoat and two final coat see paint spec	4	each		
11	Supply and fit seamless gutters 125mm x 85mm colour white	48	M		
12	Supply and fit seamless downpipes colour white 50mm x 75mm	8	ea		
13	Paint skirting undercoat and final coat see paint spec	252	M		
14	Supply and fit mirror 500 x 500mm	2	ea		
15	Strip and remove existing floor covering chip floor mix Pro Grip and Pro Grip Bonding Liquid apply	75	M ²		

Respondents Signature _____

Date Company Stamp _____



	Pro Grip to floor before tiling, supply and fit new ceramic floor tiles complete with grout first grade complete at room T.2.88/20 and T.2.88/3				
16	Paint ceilings 3 x coats primer, undercoat and final coat eggshell see paint spec	268	M ²		
17	Paint interior walls primer undercoat and final coat eggshell see paint spec	732	M ²		
18	Paint doors and door frames undercoat and two final coats see paint spec	25	ea		
19	Supply and fit floor unit with post formed kitchen top colour moss grey complete with locks with double zink and mixer and outlet 2m long at T.2.88/8	1	ea		
20	Remove air con box and build close at room T.2.88/1 and T.2.88/20	1	job		
21	Remove and replace W/H/B complete with cobra taps and outlet and connect with sourage at T.2.88/20 and ladies toilets	2	ea		
22	Remove and replace loose roofing screws	1000	ea		
23	Remove and replace purlins 50 x 76mm	6	m		
24	Remove and replace glass 300 x 450mm	8	ea		
25	Remove and replace glass 450x850mm	6	ea		
26	Remove and replace cistain see spec	1	ea		
27	Remove and replace plaster walls	1	M ²		
28	Remove and replace wall tiles complete white wall tiles	2	M ²		
29	Remove old zink complete	1	jo		
30	Seal roof with Flash Harry	50	M ²		
31	Provide and install new vertical blinds see spec Width 3.45m Drop 1.52m Width 2.53m Drop 1,50m Width 1.50m Drop 1.50m Width 0.96m Drop 1.50m Width 1.92m Drop 1.50m Width 1.20m Drop 0.80m Width 2.00m Drop 0.89m	4 3 4 1 1 2 1	Ea Ea Ea Ea Ea Ea Ea		
32	Provide and install new pigeon holes for 104 ea 200mm x 150mm cupboard 2m x 2m at room T.2.88/2	1	job		
33	Trimed trees	1	job		
34	Remove and replace and ceiling complete	6	M ²		
35	Remove and replace cornice	12	M		
36	Remove and replace toilet seat	1	ea		
37	Supply and fit asst.no.02AH077 to wall	1	job		
38	Supply and fit new NO.s to offices 12ea.	1	job		
39	See specs				

Respondents Signature _____

Date Company Stamp _____



SECTION 7

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

GENERAL TENDER CONDITIONS - SERVICES

Refer Form CSS5 attached hereto.

PREVIEW COPY ONLY

Respondents Signature

Date Company Stamp



SECTION 8

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

STANDARD TERMS AND CONDITIONS OF CONTRACT
FOR THE SUPPLY OF SERVICES TO TRANSNET

Refer Form US7 attached hereto.

Respondents should note the obligations as set out in Clause 19 of the General Tender Conditions (Section 7) which reads as follows:

“The Supplier shall adhere to the Standard Terms and Conditions of Contract as set out in Form US7 - Services), a copy of which is attached hereto. Should the Respondent find any conditions unacceptable, it should indicate which conditions are unacceptable and offer an alternative. Please note that any alternative offered shall be compared with acceptance of the Form US7 conditions or alternatives offered by other Respondents.”

Respondents Signature

Date Company Stamp



SECTION 9

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

CERTIFICATE OF ATTENDANCE OF INFORMATION BRIEFING SESSION

It is hereby certified that -

1.
2.

Representative(s) of
(name of company)

attended the information briefing session in respect of the proposed Service to be rendered in terms of this RFQ on2010.

PREVIEW COPY ONLY

.....
TRANSNET'S REPRESENTATIVE

.....
RESPONDENT'S REPRESENTATIVE

DATE.....

DATE.....

Respondents Signature

Date Company Stamp



SECTION 10

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

SCHEDULE OF PLANT

Schedule of major plant and equipment to be used in the execution of this contract in terms of the Contract Conditions and specifications. The respondent must state which plant is immediately available and which will have to be acquired.

(i) **Plant immediately available for work tendered for :**

(ii) **Plant on order and which will be available for work tendered for :**

(iii) **Plant to be acquired for the work tendered for :**

Respondents Signature

Date Company Stamp



SECTION 11

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

MINIMUM COMMUNAL HEALTH REQUIREMENTS

Refer Form E4B attached hereto.

PREVIEW COPY ONLY

Respondents Signature

Date Company Stamp



SECTION 12

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

SAFETY ARRANGEMENTS AND PROCEDURAL COMPLIANCE

Refer Form E4E attached hereto.

PRIEVIEW COPY ONLY

Respondents Signature

Date Company Stamp



SECTION 13

RFQ NUMBER KDSH110809 - 6100

RENOVATE LOCO OFFICE 02AH077P, NELSPRUIT

Suppliers Code Of Conduct

Refer to Annexure attached hereto

PREVIEW COPY ONLY

Respondents Signature

Date Company Stamp