



RFQ NUMBER

IM/JHB/05/2009

DESCRIPTION

Supply of Dell PowerEdge 1950 Server.

ISSUE DATE: 1 June 2009

CLOSING DATE: 9 June 2009

(10H00)

**Closing Venue : (Tender Box) The Chairman, Transnet Freight Rail Acquisition Council,
Ground Floor, Inyanda House, 21 Wellington Road, Parktown, Johannesburg
2001**

ANNEXURE A

**Supply of Dell PowerEdge Energy Smart 1950
III Server**

1. Specifications

Dell PowerEdge Energy Smart 1950 III Server:

2 x Quad Core Intel Xeon L5410 2.33 GHz CPU
8GB Memory (4 x 2GHx Dual Rank Dimms- Energy Smart)
1 x 4 Backplane for 2.5" HDD
Perc 6i Raid controller
4 x 146GB 10000RPM SAS 3GBPS Hotplug
2 x Energy Smart Redundant Power Supplies

VMWare ESXI V3.5 No Subs

Keyboard, mouse.

3 Yr BASIC Warrantee - Next Business Day

2. Pricing

All the components to be tendered (as per the specifications above) must be listed in the schedule under 'Requisition for Quotation' to ensure compliance.

3. Delivery Date

Please specify the expected delivery date.

FRAUD HOTLINE

Transnet strives to be fair, equitable and just in all its dealings with tenderers. As such we encourage all tenderers to report any practice, activity or information that they are aware of or become aware of which may result in any perception of or actual fraud being committed against or in the name of Transnet. The hotline details are: -

Hotline telephone: 0800 003 056

Email: transnet@tip-offs.com

Fax: 0800 007 788

All information received will be treated with the utmost confidentiality



Transnet Supplier Declaration/Application

The Financial Director or Company Secretary

Transnet Vendor Management has received a request to load your company on to the Transnet vendor database. Please furnish us with the following to enable us to process this request:

1. Complete the "Supplier Declaration Form" (SDF) on page 2 of this letter
2. Copy of cancelled cheque **OR** letter from the bank verifying banking details (**with bank stamp**)
3. **Certified** copy of Identity document of Shareholders/Directors/Members (where applicable)
4. **Certified** copy of certificate of incorporation, CM29 / CM9 (name change)
5. **Certified** copy of share Certificates of Shareholders, CK1 / CK2 (if CC)
6. A letter with the company's letterhead confirming physical and postal addresses
7. **Original** or **certified** copy of SARS Tax Clearance certificate and Vat registration certificate
8. A signed letter from the Auditor / Accountant confirming most recent annual turnover and percentage black ownership in the company **AND/OR** BBBEE certificate and detailed scorecard from an accredited rating agency (ABVA Member).

NB: - **Failure to submit the above documentation will delay the vendor creation process.**
- *Where applicable, the respective Transnet business unit processing your application may request further information from you. E.g. proof of an existence of a Service/Business contract between your business and the respective Transnet business unit etc.*

IMPORTANT NOTES:

- a) **If your annual turnover is less than R5 million**, then in terms of the DTI codes, you are classified as an Exempted Micro Enterprise (EME). If your company is classified as an EME, please include in your submission, a signed letter from your Auditor / Accountant confirming your company's most recent annual turnover is less than R5 million and percentage of black ownership and black female ownership in the company AND/OR BBBEE certificate and detailed scorecard from an accredited rating agency (e.g. permanent ABVA Member), should you feel you will be able to attain a better BBBEE score.
- b) **If your annual turnover is between R5 million and R35million**, then in terms of the DTI codes, you are classified as a Qualifying Small Enterprise (QSE) and you claim a specific BBBEE level based on any 4 of the 7 elements of the BBBEE score-card, please include your BEE certificate in your submission as confirmation of your status.
NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (e.g. permanent ABVA Member).
- c) **If your annual turnover is in excess of R35million**, then in terms of the DTI codes, you are classified as a Large Enterprise and you claim a specific BEE level based on all seven elements of the BBBEE generic score-card. Please include your BEE certificate in your submission as confirmation of your status.
NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (permanent ABVA Member).
- d) **To avoid PAYE tax being automatically deducted from any invoices received from you**, you must also contact the Transnet person who lodged this request on your behalf, so as to be correctly classified in terms of Tax legislation.
- e) Unfortunately, **No payments can be made to a vendor** until the vendor has been registered, and no vendor can be registered until the vendor application form, together with its supporting documentation, has been received and processed.
- f) **Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products in order that he/she should complete and Internal Transnet Departmental Questionnaire before referring the matter to the appropriate Transnet Vendor Master Office.**

Regards,

Transnet Vendor/Supplier Management *[please substitute this with your relevant Transnet department before sending this document out]*

Supplier Declaration Form



| | | | | | | | |
|--|----|--------------|---------|---------------|-------------|-----------------|--|
| Company Trading Name | | | | | | | |
| Company Registered Name | | | | | | | |
| Company Registration Number Or ID Number If A Sole Proprietor | | | | | | | |
| Form of entity | CC | Trust | Pty Ltd | Limited | Partnership | Sole Proprietor | |
| VAT number (if registered) | | | | | | | |
| Company Telephone Number | | | | | | | |
| Company Fax Number | | | | | | | |
| Company E-Mail Address | | | | | | | |
| Company Website Address | | | | | | | |
| Postal Address | | | | | | Code | |
| Physical Address | | | | | | Code | |
| Contact Person | | | | | | | |
| Designation | | | | | | | |
| Telephone | | | | | | | |
| Email | | | | | | | |
| Annual Turnover Range (Last Financial Year) | | < R5 Million | | R5-35 million | | > R35 million | |
| Does Your Company Provide | | Products | | Services | | Both | |
| Area Of Delivery | | National | | Provincial | | Local | |
| Is Your Company A Public Or Private Entity | | | | Public | | Private | |
| Does Your Company Have A Tax Directive Or IRP30 Certificate | | | | Yes | | No | |
| Main Product Or Service Supplied (E.G.: Stationery/Consulting) | | | | | | | |

| BEE Ownership Details | | | | | | | |
|--|--|-------------------------|--|-------------------------------|--|-----------|--|
| % Black Ownership | | % Black women ownership | | % Disabled person/s ownership | | | |
| Does your company have a BEE certificate | | | | Yes | | No | |
| What is your broad based BEE status (Level 1 to 8 / Unknown) | | | | | | | |
| How many personnel does the firm employ | | | | Permanent | | Part time | |
| Name of person procuring your services/products | | | | | | | |
| Contact number | | | | | | | |
| Transnet operating division | | | | | | | |

| Duly Authorised To Sign For And On Behalf Of Firm / Organisation | | | | |
|--|--|--|-------------|--|
| Name | | | Designation | |
| Signature | | | Date | |

| Stamp And Signature Of Commissioner Of Oath | | | | |
|---|--|--|---------------|--|
| Name | | | Date | |
| Signature | | | Telephone No. | |

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Internal Transnet Departmental Questionnaire (for office use only)

NB: "Once-off vendor" will only be created for extraordinary circumstances, i.e. derailments and other emergency situations. Note that only one (1) purchase order must be created against a "once-off vendor". Should the need arise to use a "once-off vendor" again, then an updated SDF together with the required documentation, is required for a "trade vendor" to be created

Section 1: To be completed by the Transnet Requesting / Sourcing Department

| | | | | | | | | | | | | | | | | | | | | | |
|---|--|---------|--|-------|--|--------|--|------------------------------|--|---------------|--|-----|--|----|--|--|--|--|--|--|--|
| Vendor Name | | | | | | | | | | Vendor Number | | | | | | | | | | | |
| TFR | | TRE | | TPT | | TPL | | TNPA | | TCP | | TRN | | | | | | | | | |
| Create | | Unblock | | Amend | | Extend | | Once-Off / Emergency Request | | | | | | | | | | | | | |
| Supplier's trading name | | | | | | | | | | | | | | | | | | | | | |
| Supplier's registered name | | | | | | | | | | | | | | | | | | | | | |
| Please indicate if the Supplier has a contract with sourcing Transnet OD | | | | | | | | | | Yes | | | | No | | | | | | | |
| If yes please submit / furnish details of such a contract (together with the SDF) | | | | | | | | | | | | | | | | | | | | | |

a) What is being procured from the supplier?

| | | | | |
|----------------------------------|-----|--|----|--|
| i. Products only | Yes | | No | |
| ii. Services only | Yes | | No | |
| iii. Labour only | Yes | | No | |
| iv. Mix of services and products | Yes | | No | |
| v. Mix of services and labour | Yes | | No | |

b) If your answer is **YES** to questions II, III, IV or V in paragraph a) above, please indicate whether the relevant **PAYE questionnaires** have been forwarded to the appropriate **Transnet Operational Divisions'** decision making bodies / **Strategic Supply Management** team for a directive /decision on tax withholding from payments to this supplier.

| | | | |
|-----|--|----|--|
| Yes | | No | |
|-----|--|----|--|

c) If your reply to (b) is **"NO"**, please furnish reasons :

| |
|--|
| |
| |
| |

d) Advise on the Detailed Procurement Process (DPP) / Procurement Mechanism that was followed (Please also take into consideration the revised P2P value/strategy as set out in the Weekly News Bulletin dated 6 October 2008 on the Intranet)

| |
|--|
| |
| |

| Name | Grade | Date | | | | | | | | Signature |
|------|-------|------|---|---|---|---|---|---|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |

Section 2: To be completed by the BEE Department (this section is for Confirmation/Determining of BEE Status)

| NARROW BASED (NB) | | | | BROADBASED (BBBEE) | | | | VALIDITY DATE |
|-------------------|------|------|----|--------------------|-----------|-----------------|--------------|---------------|
| BEE O/S | BWBE | DPBE | MR | CONTB. LEVEL | EME: <R5m | QSE: >R5m <R35m | LARGE: >R35m | |
| | | | | | | | | |

| Name | Grade | Date | | | | | | | | Signature |
|------|-------|------|---|---|---|---|---|---|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |
| | | Y | Y | Y | Y | M | M | D | D | |

Section 3: To be completed by Supplier Management

I hereby approve disapprove this application

| Name | Grade | Date | | | | | | | | Signature |
|---------------|----------------------|------|---|---|---|---|---|---------------|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |
| Vendor Number | Date captured on SAP | | | | | | | Recon Account | | |
| | | | | | | | | | | |

PREVIEW COPY ONLY



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Regards,

Transnet Vendor/Supplier Management *[please substitute this with your relevant Transnet department before sending this document out]*

Supplier Declaration Form



| | | | | | | | |
|--|----|--------------|---------|---------------|-------------|-----------------|--|
| Company Trading Name | | | | | | | |
| Company Registered Name | | | | | | | |
| Company Registration Number Or ID Number If A Sole Proprietor | | | | | | | |
| Form of entity | CC | Trust | Pty Ltd | Limited | Partnership | Sole Proprietor | |
| VAT number (if registered) | | | | | | | |
| Company Telephone Number | | | | | | | |
| Company Fax Number | | | | | | | |
| Company E-Mail Address | | | | | | | |
| Company Website Address | | | | | | | |
| Postal Address | | | | | | Code | |
| Physical Address | | | | | | Code | |
| Contact Person | | | | | | | |
| Designation | | | | | | | |
| Telephone | | | | | | | |
| Email | | | | | | | |
| Annual Turnover Range (Last Financial Year) | | < R5 Million | | R5-35 million | | > R35 million | |
| Does Your Company Provide | | Products | | Services | | Both | |
| Area Of Delivery | | National | | Provincial | | Local | |
| Is Your Company A Public Or Private Entity | | | | Public | | Private | |
| Does Your Company Have A Tax Directive Or IRP30 Certificate | | | | Yes | | No | |
| Main Product Or Service Supplied (E.G.: Stationery/Consulting) | | | | | | | |

BEE Ownership Details

| | | | | | |
|--|--|-------------------------|--|-------------------------------|--|
| % Black Ownership | | % Black women ownership | | % Disabled person/s ownership | |
| Does your company have a BEE certificate | | Yes | | No | |
| What is your broad based BEE status (Level 1 to 8 / Unknown) | | | | | |
| How many personnel does the firm employ | | Permanent | | Part time | |

| | | | | | |
|---|--|--|--|--|--|
| Name of person procuring your services/products | | | | | |
| Contact number | | | | | |
| Transnet operating division | | | | | |

Duly Authorised To Sign For And On Behalf Of Firm / Organisation

| | | | | | |
|-----------|--|--|--|-------------|--|
| Name | | | | Designation | |
| Signature | | | | Date | |

Stamp And Signature Of Commissioner Of Oath

| | | | | | |
|-----------|--|--|--|---------------|--|
| Name | | | | Date | |
| Signature | | | | Telephone No. | |

NB: Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products.

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Section 1: To be completed by the Transnet Requesting / Sourcing Department

| | | | | | | | | | | | | | | | | | | | |
|---|--|---------|--|-------|--|--------|--|------------------------------|--|---------------|--|-----|--|----|--|--|--|--|--|
| Vendor Name | | | | | | | | | | Vendor Number | | | | | | | | | |
| TFR | | TRE | | TPT | | TPL | | TNPA | | TCP | | TRN | | | | | | | |
| Create | | Unblock | | Amend | | Extend | | Once-Off / Emergency Request | | | | | | | | | | | |
| Supplier's trading name | | | | | | | | | | | | | | | | | | | |
| Supplier's registered name | | | | | | | | | | | | | | | | | | | |
| Please indicate if the Supplier has a contract with sourcing Transnet OD | | | | | | | | | | Yes | | | | No | | | | | |
| If yes please submit / furnish details of such a contract (together with the SDF) | | | | | | | | | | | | | | | | | | | |

a) What is being procured from the supplier?

| | | | | |
|----------------------------------|-----|--|----|--|
| i. Products only | Yes | | No | |
| ii. Services only | Yes | | No | |
| iii. Labour only | Yes | | No | |
| iv. Mix of services and products | Yes | | No | |
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b) If your answer is **YES** to questions II, III, IV or V in paragraph a) above, please indicate whether the relevant **PAYE questionnaires** have been forwarded to the appropriate **Transnet Operational Divisions'** decision making bodies / **Strategic Supply Management** team for a directive /decision on tax withholding from payments to this supplier.

| | | | |
|-----|--|----|--|
| Yes | | No | |
|-----|--|----|--|

c) If your reply to (b) is **"NO"**, please furnish reasons :

| |
|--|
| |
| |
| |

d) Advise on the Detailed Procurement Process (DPP) / Procurement Mechanism that was followed (Please also take into consideration the revised P2P value/strategy as set out in the Weekly News Bulletin dated 6 October 2008 on the Intranet)

| |
|--|
| |
| |

| Name | Grade | Date | | | | | | | | Signature |
|------|-------|------|---|---|---|---|---|---|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |

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| NARROW BASED (NB) | | | | BROADBASED (BBBEE) | | | | VALIDITY DATE |
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| | | | | | | | | |

| Name | Grade | Date | | | | | | | | Signature |
|------|-------|------|---|---|---|---|---|---|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |
| | | Y | Y | Y | Y | M | M | D | D | |

Section 3: To be completed by Supplier Management

I hereby approve disapprove this application

| Name | Grade | Date | | | | | | | | Signature |
|---------------|----------------------|------|---|---|---|---|---|---------------|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |
| Vendor Number | Date captured on SAP | | | | | | | Recon Account | | |
| | | | | | | | | | | |

PRIEVIEW COPY ONLY



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Supplier Declaration Form



| | | | | | | | |
|---|----|-------------------------|-----------|-------------------------------|-------------|-----------------|--|
| Company Trading Name | | | | | | | |
| Company Registered Name | | | | | | | |
| Company Registration Number Or ID Number If A Sole Proprietor | | | | | | | |
| Form of entity | CC | Trust | Pty Ltd | Limited | Partnership | Sole Proprietor | |
| VAT number (if registered) | | | | | | | |
| Company Telephone Number | | | | | | | |
| Company Fax Number | | | | | | | |
| Company E-Mail Address | | | | | | | |
| Company Website Address | | | | | | | |
| Postal Address | | | | | | Code | |
| Physical Address | | | | | | Code | |
| Contact Person | | | | | | | |
| Designation | | | | | | | |
| Telephone | | | | | | | |
| Email | | | | | | | |
| Annual Turnover Range (Last Financial Year) | | < R5 Million | | R5-35 million | | > R35 million | |
| Does Your Company Provide | | Products | | Services | | Both | |
| Area Of Delivery | | National | | Provincial | | Local | |
| Is Your Company A Public Or Private Entity | | | | Public | | Private | |
| Does Your Company Have A Tax Directive Or IRP30 Certificate | | | | Yes | | No | |
| Main Product Or Service Supplied (E.G.: Stationery/Consulting) | | | | | | | |
| BEE Ownership Details | | | | | | | |
| % Black Ownership | | % Black women ownership | | % Disabled person/s ownership | | | |
| Does your company have a BEE certificate | | | Yes | No | | | |
| What is your broad based BEE status (Level 1 to 8 / Unknown) | | | | | | | |
| How many personnel does the firm employ | | | Permanent | | Part time | | |
| Name of person procuring your services/products | | | | | | | |
| Contact number | | | | | | | |
| Transnet operating division | | | | | | | |
| Duly Authorised To Sign For And On Behalf Of Firm / Organisation | | | | | | | |
| Name | | | | Designation | | | |
| Signature | | | | Date | | | |
| Stamp And Signature Of Commissioner Of Oath | | | | | | | |
| Name | | | | Date | | | |
| Signature | | | | Telephone No. | | | |

NB: Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products.

Internal Transnet Departmental Questionnaire (for office use only)

NB: "Once-off vendor" will only be created for extraordinary circumstances, i.e. derailments and other emergency situations. Note that only one (1) purchase order must be created against a "once-off vendor". Should the need arise to use a "once-off vendor" again, then an updated SDF together with the required documentation, is required for a "trade vendor" to be created

Section 1: To be completed by the Transnet Requesting / Sourcing Department

| | | | | | | | | | | | | | | | | | | | |
|---|--|---------|--|-------|--|--------|--|------------------------------|--|---------------|--|-----|--|--|----|--|--|--|--|
| Vendor Name | | | | | | | | | | Vendor Number | | | | | | | | | |
| TFR | | TRE | | TPT | | TPL | | TNPA | | TCP | | TRN | | | | | | | |
| Create | | Unblock | | Amend | | Extend | | Once-Off / Emergency Request | | | | | | | | | | | |
| Supplier's trading name | | | | | | | | | | | | | | | | | | | |
| Supplier's registered name | | | | | | | | | | | | | | | | | | | |
| Please indicate if the Supplier has a contract with sourcing Transnet OD | | | | | | | | | | Yes | | | | | No | | | | |
| If yes please submit / furnish details of such a contract (together with the SDF) | | | | | | | | | | | | | | | | | | | |

a) What is being procured from the supplier?

| | | | | |
|----------------------------------|-----|--|----|--|
| i. Products only | Yes | | No | |
| ii. Services only | Yes | | No | |
| iii. Labour only | Yes | | No | |
| iv. Mix of services and products | Yes | | No | |
| v. Mix of services and labour | Yes | | No | |

b) If your answer is **YES** to questions II, III, IV or V in paragraph a) above, please indicate whether the relevant **PAYE questionnaires** have been forwarded to the appropriate **Transnet Operational Divisions'** decision making bodies / **Strategic Supply Management** team for a directive /decision on tax withholding from payments to this supplier.

| | | | |
|-----|--|----|--|
| Yes | | No | |
|-----|--|----|--|

c) If your reply to (b) is **"NO"**, please furnish reasons :

| |
|--|
| |
| |
| |

d) Advise on the Detailed Procurement Process (DPP) / Procurement Mechanism that was followed (Please also take into consideration the revised P2P value/strategy as set out in the Weekly News Bulletin dated 6 October 2008 on the Intranet)

| |
|--|
| |
| |

| Name | Grade | Date | | | | | | | | Signature |
|------|-------|------|---|---|---|---|---|---|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |

Section 2: To be completed by the BEE Department (this section is for Confirmation/Determining of BEE Status)

| NARROW BASED (NB) | | | | BROADBASED (BBEE) | | | | VALIDITY DATE |
|-------------------|------|------|----|-------------------|-----------|-----------------|--------------|---------------|
| BEE O/S | BWBE | DPBE | MR | CONTB. LEVEL | EME: <R5m | QSE: >R5m <R35m | LARGE: >R35m | |
| | | | | | | | | |

| Name | Grade | Date | | | | | | | | Signature |
|------|-------|------|---|---|---|---|---|---|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |
| | | Y | Y | Y | Y | M | M | D | D | |

Section 3: To be completed by Supplier Management

I hereby approve disapprove this application

| Name | Grade | Date | | | | | | | | Signature |
|---------------|----------------------|------|---|---|---|---|---|---------------|---|-----------|
| | | Y | Y | Y | Y | M | M | D | D | |
| Vendor Number | Date captured on SAP | | | | | | | Recon Account | | |
| | | | | | | | | | | |

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