



Transnet Freight Rail
an Operating Division of
TRANSNET LIMITED
(Registration No. 1990/000900/06)

NUMBER – CRAC- PRC6574

**CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING –
INFRA BUILDING HERCULES PRETORIA**

ISSUE DATE : 19 AUGUST 2010
INFORMATION SESSION : 25 AUGUST 2010 @ 09:30am
TRANSNET INFRA DEPOT HERCULES
CNR MIECHAELSON STR AND ROOD STR
HERMANSTAD PRETORIA
CLOSING TIME : 07 SEPTEMBER 2010
OPTION DATE : 23 NOVEMBER 2010

Please note that late responses and those delivered or posted
to the incorrect address will be disqualified.

**CLOSING VENUE: (TENDER BOX) ALLOCATED AT
THE CHAIRPERSON TRANSNET FREIGHT RAIL, ACQUISITION COUNCIL,
GROUND FLOOR, INYANDA HOUSE 1
21 WELLINGTON ROAD
PARKTOWN, JOHANNESBURG**

Respondent's Signature

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Date and Company Stamp



NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

SCHEDULE OF DOCUMENTS

Section

1. Notice to Bidders
2. Background, Overview and Scope of Requirements
3. Quotation Form
4. Resolution of Board of Directors (Respondent's Representative)
5. Certificate of Acquaintance with RFQ Documents
6. General Tender Conditions (CSS5 – Services)
7. Standard Terms and Conditions of Contract (US7 - Services)
8. Certificate of Attendance of Site Meeting / RFQ Briefing
9. Non-Disclosure Agreement
10. Supplier Declaration Form
11. Supplier Code of Conduct

Respondent's Signature

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Date and Company Stamp



SECTION 1

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

NOTICE TO BIDDERS

1. Quotations are requested from interested / selected persons, companies, close corporations or enterprises (hereinafter referred to as the “**Respondent(s)**”) to supply the above-mentioned requirement to Transnet.

On or after 19 August 2010 the RFQ documents may be inspected at, and are obtainable from the office of Transnet Freight Rail Tender Advice Centre, 21 Wellington Road, Ground Floor Inyanda House 1, Parktown Johannesburg.

A non refundable tender fee of R100.00 (VAT inclusive) is applicable per tender - Payment is to be made to Transnet Freight Rail, Standard Bank Account number 203158598, Branch code 004805. The deposit slip must reflect the tender number and the Company Name.

Receipt/s to be presented prior to collection of the tender/s.

A compulsory pre-Quotation site meeting and briefing session will be conducted at Cnr. Michaelson street and Rood street. on the 25 August 2010, at 09:30. **(Respondent to provide own transportation and accommodation).**

Respondents failing to attend the compulsory site meeting and/or information session will be disqualified.

Respondents without a valid RFQ document in their possession will not be allowed to attend the site meeting and/or information session.

The briefing session will start punctually at 09h30 and Respondents arriving late will not be accommodated.

For specific queries before the closing of the RFQ, the following Transnet employee(s) may be contacted by email only:

Name : Beverley Ramaru 011 584 0611
Division : Supply Chain Services
Email : Beverley.ramaru@transnet.net

2. Quotations **in duplicate** must reach the Tender Advise Box, before the closing hour on the date shown below, and must be enclosed in a sealed envelope which must have inscribed on the outside:

Respondent's Signature

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Date and Company Stamp



RFQ No	: CRAC-PRC 6574
Description	: Civil and Electrical Mainer upgrade of ablution - Pretoria
Closing date and time	: 07 September 2010 @ 10:00 am
Closing address (refer options paragraph 4 below)	

4. DELIVERY INSTRUCTIONS FOR THIS RFQ

- 4.1 **If delivered by hand**, the envelope is to be deposited in the TRANSNET tender box which is located at the Acquisition Counsel , and should be addressed as follows:

THE SECRETARY TRANSNET ACQUISITION COUNCIL GROUND FLOOR INYANDA HOUSE 1 21 WELLINGTON ROAD PARKTOW

The measurements of the "tender slot" are 500mm wide x 100mm high, and Respondents must please ensure that response documents or files are not larger than the above dimensions. Responses which are too bulky (i.e. more than 100mm thick) must be split into two or more files, and placed in separate envelopes.

It should also be noted that the above tender box is located at the main entrance and is accessible to the public 24 hours per day, 7 days a week.

- 4.2 **If dispatched by courier**, the envelope must be addressed as follows and delivered to the 21 Wellington road Inyanda House no 1 Parktown and a signature obtained from that Office.

THE SECRETARY TRANSNET ACQUISITION COUNCIL GROUND FLOOR INYANDA HOUSE 1 21 WELLINGTON ROAD PARKTOW

5. Please note that this RFQ closes punctually at 10:00 on 07 September 2010.
6. If responses are not posted or delivered as stipulated herein, such responses will not be considered and will be treated as "UNRESPONSIVE."
7. NO EMAIL OR FACSIMILE RESPONSES WILL BE CONSIDERED.
8. The responses to this RFQ will be opened as soon as practicable after the expiry of the time advertised for receiving them.
9. Transnet shall not, at the opening of responses, disclose to any other company any confidential details pertaining to the Quotations / information received, i.e. pricing, delivery, etc. The names and location of the Respondents will, however, be divulged to other Respondents upon request.



10. Envelopes must not contain documents relating to any RFQ other than that shown on the envelope. All envelopes must reflect the return address of the Respondent on the reverse side.
11. No slips are to be attached to the response documents. Any additional conditions must be embodied in an accompanying letter. Subject only to clause 22 (*Alterations made by the Respondent to Tendered Prices*) of the General Tender Conditions, alterations, additions or deletions must not be made by the Respondent to the actual RFQ documents.
12. **BROAD-BASED BLACK ECONOMIC EMPOWERMENT (“BBBEE”)**

Transnet fully endorses and supports the Government’s Broad-Based Black Economic Empowerment Programme and it is strongly of the opinion that all South African business enterprises have an equal obligation to redress the imbalances of the past.

Transnet would therefore prefer to do business with local business enterprises who share these same values and who are prepared to contribute to meaningful BBBEE initiatives (including, but not limited to subcontracting and Joint Ventures) as part of their RFQ responses. Transnet will accordingly allow a “preference” in accordance with the 10% preference system, as per the Preferential Procurement Policy Framework Act, 5 of 2000 (as amended), to companies who provide a BBBEE Accreditation Certificate. All procurement and disposal transactions in excess of R30 000 (thirty thousand S.A. Rand) will be evaluated accordingly. All transactions below this threshold will, as far as possible, be set aside for Exempted Micro Enterprises (EMEs).

Consequently, when Transnet invites prospective suppliers to submit Quotations for its Services and services, it urges Respondents (Large Enterprises and QSE’s - see below) to have themselves accredited by any one of the various Accreditation Agencies available who do their BBBEE ratings in accordance with the **latest Codes (i.e. those promulgated on 9 February 2007)**.

Although no agencies have, as yet, been accredited by SANAS (South African National Accreditation System), Transnet will, in the interim, accept rating certificates of Respondents who have been verified by agencies who do their BBBEE ratings in accordance with the latest Codes as promulgated on 9 February 2007. This will be an interim arrangement only until such time as the SANAS List has been approved by the DTI. (Certificates are valid for a period of one year only).

12.1 Enterprises will be rated by such agency based on the following:

(a) **Large Enterprises (i.e. annual turnover >R35 million):**

- Rating level based on all seven elements of the BBBEE scorecard

(b) **Qualifying Small Enterprises – QSE (i.e annual turnover >R5 million but <R35 million):**

- Rating based on any four of the elements of the BBBEE scorecard

(c) **Exempted Micro Enterprises – EME (i.e. annual turnover <R5 million):**

- EMEs are exempted from BBBEE accreditation
- Automatic rating of Level 4 BBBEE irrespective of race of ownership, i.e. 100% BBBEE recognition



- Black ownership >50% or Black Women ownership >30% automatically qualify as Level 3 BBBEE, i.e. 110% BBBEE recognition
- EME's should only provide documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30%

12.2 In addition to the above, Respondents who wish to enter into a Joint Venture or subcontract portions of the contract to BBBEE companies, must state in their RFQs the percentage, of the total contract value that will be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-contractor(s), as well as a breakdown of the distribution of the aforementioned percentage must also be furnished with the RFQ response to enable Transnet to evaluate / adjudicate all RFQs received on a fair basis.

12.3 Respondents will be required to furnish proof of the above to Transnet. (i.e. a detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or proof of turnover in respect of EMEs). Failure to do so will result in a score of zero being allocated for BBBEE.

Turnover : Kindly indicate your company's annual turnover for the past year R.....

- If annual turnover <R5m, please attach audited financials.
- If annual turnover >R5m please attach an accreditation certificate issued by an Accreditation Agency, together with all the relevant score sheets pertaining thereto.

13. COMMUNICATION

Respondents are warned that a response will be liable to disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

A respondent may, however, BEFORE THE CLOSING DATE AND TIME, direct any enquiries relating to the RFQ to the Transnet employee as indicated in clause 2 above, and may also at any time after the closing date of the RFQ, communicate with the Depot Engineer, at telephone number _____ or fax no. _____ on any matter relating to its RFQ response.

14. INSTRUCTIONS FOR COMPLETING THE RFQ

- Sign one set of documents (sign and date the bottom of each page). This set will serve as the legal and binding copy. A duplicate set of documents is required. This second set can be a copy of the original signed Quotation.
- Both sets of documents to be submitted to the address specified above.
- The following returnable documents must accompany all Quotations:
 - Respondent's valid Tax Clearance Certificate.

15. COMPLIANCE

The successful Respondent (hereinafter referred to as the "Supplier") shall be in full and complete compliance with any and all applicable State and Local Laws and Regulations.

16. ADDITIONAL NOTES:

Respondent's Signature

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Date and Company Stamp



- All returnable documents as indicated in the Quotation Form (Section 3) must be returned with the response
- Respondents are to note that Quotations in which firm prices are quoted for the duration of any resulting contract may receive precedence over prices which are subject to adjustment
- Changes by the Respondent to its submission will not be considered after the closing date
- The person or persons signing the Quotation must be legally authorised by the Respondent to do so (Refer Section 4). A list of those person(s) authorised to negotiate on your behalf (if not the authorised signatories) must also be submitted along with the Quotation together with their contact details.
- All prices must be quoted in South African Rands
- Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents and may wish to visit the Respondent's place of manufacture (works) during this process.

NB: Unless otherwise expressly stated, all Quotations furnished pursuant to this Request shall be deemed to be offers. Any exceptions to this statement must be clearly and specifically indicated. Transnet reserves the right to reject any or all offers.

17. DISCLAIMERS

Respondents are hereby advised that Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. In particular, please note that Transnet reserves the right to:

- modify the RFQ's Services and request Respondents to re-bid on any changes
- reject any Quotation which does not conform to instructions and specifications which are detailed herein
- disqualify Quotations submitted after the stated submission deadline
- not necessarily accept the lowest priced Quotation
- reject all Quotations, if it so decides
- award a contract in connection with this Quotation at any time after the RFQ's closing date
- award only a portion of the proposed Services which are reflected in the scope of this RFQ
- split the award of the contract between more than one Supplier
- make no award of a contract

Kindly note that Transnet will not reimburse any Respondent for any preparatory costs or other work performed in connection with this Quotation, whether or not the Respondent is awarded a contract.

18. LEGAL REVIEW

Any Quotation submitted by a Respondent is subject to review and negotiation of the proposed contract by Transnet's Legal Counsel.

Respondent's Signature

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Date and Company Stamp



Respondents to complete this section:

NAME OF RESPONDENT

PHYSICAL ADDRESS

.....

Respondent's contact person:

Name.....

Designation.....

Telephone.....

Cell Phone.....

Facsimile.....

Email.....

Website.....

**Transnet urges its clients, suppliers and the general public
to report any fraud or corruption
on the part of Transnet's employees to
TIP-OFFS ANONYMOUS : 0800 003 056**

Respondent's Signature

Date and Company Stamp



SECTION 2

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

SCOPE OF REQUIREMENTS

APPENDIX 1

- 1.0 SCOPE
- 2.0 GLOSARY TERMS
- 3.0 INFORMATION REQUIRED FROM TENDERERS
- 4.0 REFERENCES
- 5.0 INSTALLATION
- 6.0 CIVIL WORK
- 7.0 ELECTRICAL WORK
- 8.0 ELECTRICAL SUPPLY SYSTEM
- 9.0 SERVICE CONDITIONS
- 10.0 TENDERING PROCEDURE
- 11.0 GUARANTEE
- 12.0 MAINTENANCE SCHEDULE

APPENDIX 2

PROJECT SPECIFICATION

- 1.0 SCOPE
- 2.0 GENERAL CIVIL WORKS
- 3.0 GENERAL ELECTRICAL WORKS
- 4.0 SITE INSPECTION
- 5.0 GENERAL

APPENDIX 3

TECHNICAL DATA SHEET

APPENDIX 4

Respondent's Signature

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Date and Company Stamp



SCHEDULE OF REQUIREMENTS & DEVIATIONS

APPENDIX 5

LABOUR RATES AND COST

APPENDIX 6

SCHEDULE OF WORK AND PRICES

APPENDIX 1

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1.0 SCOPE

This appendix together with accompanying appendix 2 and 3 calls for the Civil and Electrical Upgrade of the Infra Building (02AD422p) at Hercules, Tshwane and shall in all respects comply with all regulations.

2.0 GLOSARY OF TERMS

- 2.1 MOS Act means the Machinery and Occupational Safety Act (Act 6of1983)
- 2.2 OHS Act means the Occupational Health and Safety Act (Act85 of 1993)
- 2.3 SANS means the South African National Standards.
- 2.4 SANS 10142-1 means the code of practice for wiring of premises, part 1: Low voltage installations, and edition 1.01 of 2003.
- 2.5 SANS 10400 means the code of practice for Building regulation standard of 1999 2 2.6.

3.0 INFORMATION REQUIRED FROM TENDERERS.

- 3.1 Company Business profile.
- 3.2 SARS TAX clearance certificate.
- 3.3 Letter of good standing.
- 3.4 VAT registration certificate.
- 3.5 Company registration certificate copy CK1.
- 3.6 CIDB certificate grade 1GB.
- 3.7 BBBEE accreditation certificate copy.
- 3.8 All information to be in order as listed in SABS.
- 3.9 Descriptive pamphlets and brochures of equipment offered.
- 3.10 All information requested in appendix 3 accompanying this schedule.
- 3.11 Failure to submit the above information may preclude a tender from consideration.

4.0 REFERENCES.

Respondent's Signature

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Date and Company Stamp



The following publications (latest edition) are referred to herein and used to Compile this specification: -

4.1 **Occupational Health and Safety Act.**

Act 85 of 1993 - OHS Act

4.2 Act 6 of 1983 - MOS Act

4.3. **SABS:-**

- SANS 10142-2
- SANS 4; 22; 174; 274; 678; 681; 10400.

5.0 INSTALLATION.

5.1 Unless otherwise stated in appendix 2, the contractor shall be responsible to restore all walls and floor waterproofing that where overturned during construction.

6.0 CIVIL WORK

6.1 Openings in the walls, floors, roofs etc for the fan extraction equipment will be the responsibility of the contractor.

6.2 The contractor shall ensure that all openings are made weatherproof and that the paintwork be restored to the original colour.

6.3 The contractor will be responsible to seal off and weatherproof all openings where old equipment has been removed.

6.4 The contractor will prepare all surfaces before any paint work and paint the building as specified on specification.

6.5 The contractor will build a single ladies toilet complete with all toilet system fittings, refer to spec.

6.6 All Civil work shall comply with SANS 101400, refer to item 4.

7.0 ELECTRICAL WORK

7.1 Electrical/control cables exposed within occupied spaces shall be concealed in a suitable duct such as "Egaduct" or similar and on the outside of the building in a suitable PVC or Steel Metal duct.

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7.2 Electrical/control cables shall be properly secured to ceilings, walls, floors, etc. by means of saddles /Polly saddles /cable clips or suitable Trunking and shall be protected against any form of mechanical damage.

- 7.3 Suitable cable glands shall be used to all electrical and control cables, enter/exit the unit and or switch boxes.
- 7.4 Unless otherwise stated in appendix 2, the contractor shall provide openings in the walls, roofs or floors for pipes and cables as well as making good thereafter.
- 7.5 Unless otherwise stated in appendix 2, others will provide an electrical supply. Full details at the time of tendering.
- 7.6 All electrical work shall comply with SANS 10142-1.
- 7.7 The contractor shall, when working on distribution boards label all new circuits as well as any circuits that have been altered or added during the electrical works.
- 7.9 The contractor shall, when making terminations of any kind, do so in suitable termination boxes, junction boxes or equivalent so that during maintenance or repair work, all connections can be accessed.

8.0 ELECTRICITY SUPPLY SYSTEM

- 8.1 The electricity supply system will be a Three-phase, 4-wire system, 50Hz Alternating Current with Earthed Neutral, at a nominal voltage of 380/220v.
- 8.2 The voltage may vary within 5 percent (5%) of the Nominal Voltage and equipment offered shall be suitable for successful operation at any voltage within this range.
- 8.3 The contractor shall separate circuits for lighting, socket outlets etc, so as to be able to balance loads over the phases.

9.0 SERVICE CONDITIONS

- 7.1 The equipment shall be designed and rated for continuous operation under the following conditions: -

Altitude	: 0 to 1800 meters above sea level
Ambient temperature	:-5degrees to + 40 degrees Celsius (daily Average of +35degrees Celsius)
Humidity	: As high as 86 percent.

10.0 TENDERING PROCEDURE

- 10.1 Tenderers shall indicate clause-by-clause compliance with the specification. This shall take the form of a separate document listing all the specifications clause numbers indicating the individual statement of compliance or non-compliance. Tenderers to elaborate on their response to a clause can use this document.

- 10.2 The tenderer shall motivate a statement of non-compliance.
- 10.3 Equipment type test certificates as specified shall be submitted with the tender. These shall be in English or a certified translation.
- 10.4 Tenderers shall submit descriptive literature consisting of detailed technical Specifications, general construction details and principal dimensions, together with clear illustrations of the equipment offered.
- 10.5 The tender shall provide a breakdown in prices stating the tender price and work to be done for each major portion of the contract.

11.0 GUARANTEE

- 11.1 All equipment shall be guaranteed against faulty workmanship and/or material for a period of **1 year** or **12 months** after acceptance of the contract. The contractor shall be responsible for servicing of the equipment during that period.

12.0 MAINTENANCE SCHEDULE

- 12.1 Contractors must submit with their tenders, a maintenance schedule as per the Manufacturer’s recommendation for the specific products supplied. The schedule will include the cleaning (taking into the account the operational environment of the premises) and the replacement cycle of the given device for the duration of their guarantee period.

APPENDIX 2

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PROJECT SPECIFICATION

1.0 SCOPE

- 1.1 This specification calls for the repair, supply and installation of both Civil and Electrical Upgrade of the Infra Building (02AD422p) at Hercules, Tshwane.

2.0 GENERAL CIVIL WORKS

2.1 Building Asset No 02AD422P

- 2.1.1 The contractor will prepare roof sheeting including gutters and down pipes by cleaning, removing all loose flakes, tree debris, repair and fit loose or missing nails, seal and prepare it for any leaks before any paint work.
- 2.1.2 The contractor will prepare interior walls by removing all loose flakes, repair any wall cracks, holes or broken plaster, and then apply 1 Universal white undercoat and Dulux Wash N Wear Silk, Grey Gost Code 50BG/004.
- 2.1.3 The contractor will replace any cracked or broken window sills, remove and replace damaged putty in all building windows (see schedule of work).
- 2.1.4 The contractor will remove and repair damaged ceiling and paint all ceiling with a 2/ coats Dulux Dura 55 PVA white Code M3701700.
- 2.1.5 The contractor will prepare walls well, remove and replace damaged wall-tiles where necessary (see schedule of work).
- 2.1.6 Cut and remove brick wall to fit door openings.
- 2.1.7 The contractor will apply a cement screed to level the floor before any tile work.
- 2.1.8 The contractor will retile the walls with Nadine Beige Tile Code: PG1ANA301100, Size 350 x 350mm.
- 2.1.9 Tile floor, skirting and provide tile bonding. First grade (size 330 x 330mm Johnson; Code: GN572); granite mid Grey grouting. Joints 6mm tile work to be straight and level and must be of good workmanship. Aluminium tile edge protector at door entrances.
- 2.1.10 The contractor will remove wall tiles at Toilet and on top of hand-wash basins and replace those with new Glazed white wall tiles 200mm x 200mm.
- 2.1.11 Work should be of Good workmanship, Brickwork/Plastering, Plumbing, Tiling and Carpentry; certified trade test certificate will be required.

3.0 GENERAL ELECTRICAL WORKS

3.1. Mans change room/toilet

- 3.1.1 This covers Electrical work that is required in conjunction with the civil work, electrical repairs or replacement of plugs, lights, distribution boards, various electrical circuits (water heating cylinder, stoves, aircon. etc.), wire-ways & related equipment.

- 3.1.2 The contractor will inspect and check for any Electrical faults in the building and advise the Project Supervisor of any defect and report work that is required to be done.
- 3.1.3 The contractor will issue a compliance certificate for the building (COC) after work is complete.
- 3.1.4 Fit and install a 30L over basin water heating Cylinder, Code PRX-30-OB, Kwikot prisma deluxe. Fit with all water pipes connection. The cylinder will supply water to 2 hand wash basin.
- 3.1.5 The contractor shall replace Splash-proof Fluorescent fittings and tubes, complete.
- 3.1.6 The contractor shall replace 3x Water-tight fittings with CFL Globes, complete.

4.0 SITE INSPECTION

- 4.1 A site inspection will be arranged, which must be attended by tenderers. Further details regarding date and time will appear in the covering letter.

5.0 GENERAL

- 5.1 Should any technical information be required, tenderers may contact Sivuyile Nguma on his cellphone: 083 252 8550, Office: 011 773-7683, Fax: 011 774 9551 and [E-mail: sivuyile.nguma@transnet.net](mailto:sivuyile.nguma@transnet.net)
- 5.2 Tenderers shall quote their earliest completion time.
- 5.3 Brochures of equipment shall be submitted with tenders.

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APPENDIX 3

PAINT SPECIFICATION

ROOF:

Primer _____ NS4 grey
Finale coat _____ Dulux roof guard Grecian grey code D174/3771



Facia boards, Barge boards, Sprockets, Purlins, Gutters, Down pipes, all pipes, doors, door frames and windows.

Painted surface _____ universal white undercoat
Primer on wood/steel _____ Pink primer (wood) NS4 (steel)
Final coat _____ Dulux enamel white code D2320734
Asbestos components _____ Two coats Dulux Dura 65 PVA white code M3701600

Exterior walls:

Raw walls _____ Three coats Dulux Dura 65 PVA Air Stream code 50BG62/007
Lime Gold.
Painted walls _____ Two coats Dulux Dura 65 PVA Air Stream code 8077-5 Lime
Gold.

Interior Walls:

Painted surface _____ Universal white undercoat.
Final coat _____ Dulux Wash N Wear Silk, Grey Gost Code 50BG/004

Ceilings:

Primer and final coat _____ Two coats Dulux Dura 55 PVA white Code M3701700

Window Sills and Plinth:

Painted surface _____ Universal white undercoat
Final coat _____ Dulux Roof guard Grecian Grey Code D174/3771
Painted skirtings _____ Dulux Roof guard Grecian Grey Code D174/3771
Varnished skirtings _____ Woodhoc no. 5 (two coats)
Varnished doors and door frames _____ Woodhoc no. 5.(two coats)



APPENDIX 4
LABOUR RATES AND COST

SCHEDULE OF LABOUR RATES
Sched5074

Work will be carried out at the following rates:

Civil Normal Time

Skilled Labour Rate R _____/hour

Semi Skilled Labour Rate R _____/hour

Unskilled Labour Rate
R _____/hour

Travelling Costs Outside A radius Of 50KM R _____/km

To a maximum of _____KM (To be completed by Contractor)
(Travelling within a radius of 50KM to be included in Labour rates)

Mark Up on Material Purchased _____%

I/ We undertake to start each order within 24 hours after placing thereof for the duration of the contract i.e. and/or whichever occurs first as specified in the special conditions from the date of notification of the acceptance of my/our tender.

I/ We declare that this tender holds good until _____ (a minimum period of 90 days from the closing date is required)

SIGNED AT _____ ON THIS _____ DAY
OF _____ 2010

COMPANY NAME _____



SIGNITURE OF TENDERER/S

AS WITNESSES:

(1) _____

(2) _____

DATE: _____ 2010

“PREVIEW COPY ONLY”

APPENDIX 5

SCHEDULE OF REQUIREMENTS AND DEVIATIONS

Special requirements and deviations from the specifications:

Respondent's Signature

Date and Company Stamp



1.8) Remove and replace damaged putty in all windows.	<u>1</u>	Job		
1.9) Paint NE1 windows.	<u>4</u>	ea		
1.10) Paint G2H/C2H window.	<u>1</u>	ea		
1.11) Paint E2H window.	<u>1</u>	ea		
1.12) Paint C2H window.	<u>1</u>	ea		
1.13) Paint D3H windows.	<u>2</u>	ea		
1.14) Paint E2H window.	<u>1</u>	ea		
1.15) Paint C1H window.	<u>1</u>	ea		
1.16) Paint ceiling.	<u>50</u>	m²		
1.17) Paint single doors and frames	<u>3</u>	ea		
1.18) Tile wall with 200mm x 200mm wall glazed tiles	<u>9</u>	m²		
1.19) Tile floor as per item 2.1.8 of Appendix 1.	<u>38.3</u>	m²		
1.20) Fit and installs 2 lever mortice locks. SABS approved	<u>2</u>	ea		
1.21) Apply cement screed on the floor to level.	<u>20.2</u>	m²		
	<u>5</u>			

TOTAL:	R _____
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TENDERER'S SIGNATURE DATE.....2010

Respondent's Signature

Date and Company Stamp



TRANSNET LIMITED
(REGISTRATION NO. 90/000900/06)
TRADING AS TRANSNET FREIGHT RAIL

SCHEDULE OF WORK AND PRICES – ELECTRICAL WORKS				
DESCRIPTION	QTY	UNIT	PRICE	AMOUNT
(2) General Electrical Work				
1.1) 1Φ 60A earth leakage with overload protection	1	ea		
1.2) 4ft Fluorescent Fittings – Splash proof, with tubes	4	Ea		
1.3) Water-tight Fittings with CFL's	1	Ea		
1.4) Double Lever Light Switch (Crab-tree)	2	Ea		
1.5) Earthing & Bonding, Labelling and CoC.	1	Job		
1.6) Fit and installs a 30L Electric water heater Cylinder, SABS approved, to supply two (2) hand-wash basins.	1	ea		
1.7)				
1.8)				
1.9)				
1.10)				
1.11)				
1.12)				
(Electrical work) Total Amount				R _____

CIVIL WORK TOTAL:	R _____
ELECTRICAL WORK:	R _____

Respondent's Signature

Date and Company Stamp



Sub TOTAL AMOUNT OF (02AD422P)

Sub TOTAL R _____

ADD Sub Total AMOUNT FROM PG 11 AND PG 21

TOTAL R _____

14% VAT R _____

TOTAL TENDERED AMOUNT R _____

TENDERER'S SIGNATURE

“PREVIEW COPY ONLY”

Respondent's Signature

Date and Company Stamp



SECTION 3

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

QUOTATION FORM

I/We _____
(name of company, close corporation or partnership)

of (full address) _____

carrying on business under style or title of (trading as)

represented by _____
in my capacity as _____

being duly authorised thereto by a Resolution of the Board of Directors or Members or Certificate of Partners, as the case may be, dated _____ a certified copy of which is annexed hereto, hereby offer to supply the above-mentioned Services at the prices quoted in the schedule of prices in accordance with the terms set forth in the accompanying letter(s) reference _____ and dated _____ (if any) and the documents listed in the accompanying schedule of RFQ documents.

I/We agree to be bound by those conditions in Transnet's:

- (i) Standard Terms and Conditions of Contract, Form No. US7 - Services;
- (ii) General Tender Conditions, Form CSS5 – Services; and
- (iii) any other standard or special conditions mentioned and/or embodied in the Request for Quotation form; and;-

I/We accept that unless Transnet should otherwise decide and so inform me/us in the facsimile or letter of acceptance, this Quotation (and, if any, its covering letter and any subsequent exchange of correspondence), together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

Respondent's Signature

Date and Company Stamp



Should Transnet decide that a formal contract should be signed and so inform me/us in the facsimile or letter of acceptance, this Quotation (and, if any, its covering letter and any subsequent exchange of correspondence) together with Transnet's letter of acceptance/intent, shall constitute a binding contract between Transnet and me/us until the formal contract is signed.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to enter into a formal contract if called upon to do so, or fail to commence the supply of Services within 4 (four) weeks, Transnet may, without prejudice to any other legal remedy which it may have, recover from me/us any expense to which it may have been put in calling for Quotations afresh and/or having to accept any less favourable Quotation.

I/We accept that any contract resulting from this offer will be for a period of as and when required only; and agree to a penalty clause to be negotiated with Transnet, which will allow Transnet to invoke a penalty (details to be negotiated) against us should the delivery of the Services be delayed due to non-performance by us.

The law of the Republic of South Africa shall govern the contract created by the acceptance of this RFQ. The *domicillium citandi et executandi* shall be a place in the Republic of South Africa to be specified by the Respondent hereunder, at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. Foreign Respondents shall, therefore, state hereunder, the name of their accredited agent in the Republic of South Africa who is empowered to sign any contract which may have to be entered into in the event of their Quotation being accepted and to act on their behalf in all matters relating to the contract.

Respondent to indicate *domicillium citandi et executandi* hereunder:

NOTIFICATION OF AWARD OF RFQ

As soon as possible after approval to award the contract/s, the successful Respondent (the Supplier) will be informed of the acceptance of its Quotation. Unsuccessful Respondents will be advised in writing of the name of the successful Supplier and the reason as to why their Quotations have been unsuccessful, for example, in the category of price, delivery period, quality, BBBEE status or for any other reason.

VALIDITY PERIOD

Transnet desires a validity period of 3 (three) months (from closing date) against this RFQ. It should be noted that Respondents may offer an earlier validity period, but that their Quotations may be disregarded for that reason. Should Respondents be unable to comply with this validity period, an alternative validity period must be stated hereunder:

This RFQ is valid until _____ (State alternative validity period/date).

Respondent's Signature

Date and Company Stamp



TAX (VAT) REGISTRATION NUMBER

The Respondent must state hereunder the tax registration number which is applicable to Value-Added Tax:

TAX CLEARANCE CERTIFICATE

Respondents are required to forward a valid copy of their company’s Tax Clearance Certificate with their Quotation.

Indicate tax clearance certificate expiry date: _____

BANKING DETAILS

BANK: _____

BRANCH NAME / CODE: _____

ACCOUNT HOLDER: _____

ACCOUNT NUMBER: _____

NAME(S) AND ADDRESS / ADDRESSES OF DIRECTOR(S) OR MEMBER(S)

The Respondent must disclose hereunder the full name(s) and address(s) of the director(s) or members of the company or close corporation (C.C.) on whose behalf the RFQ is submitted.

(i) Registration number of company / C.C.

(ii) Registered name of company / C.C.

(iii) Full name(s) of director/member(s) Address/Addresses ID Number/s

Full name(s) of director/member(s)	Address/Addresses	ID Number/s
.....
.....
.....
.....
.....
.....

REGISTRATION CERTIFICATE

Respondents must submit a certified copy of their company’s Registration Certificate with their Quotation.

Respondent’s Signature

Date and Company Stamp



NAME AND ADDRESS OF ACCREDITED AGENT

Provide hereunder, if applicable, details of the accredited agent in the Republic of South Africa appointed as local representative by foreign Respondents and whose address shall be regarded as the Respondent's domicilium citandi et executandi in terms of the Standard Terms and Conditions of Contract, US7 – Services.

Name
Address

CONFIDENTIALITY

All information related to a subsequent contract, both during and after completion, is to be treated with strict confidence. Should the need however arise to divulge any information gleaned from provision of the Services, which is either directly or indirectly related to Transnet's business, written approval to divulge such information will have to be obtained from Transnet.

DISCLOSURE OF PRICES TENDERED

Respondents must indicate here **whether Transnet may disclose** their tendered prices and conditions to other Respondents:

YES		NO	
-----	--	----	--

DECLARATION

Respondents to declare hereunder whether any family and/or direct relationship exists between any of the owners / members / directors / partners / shareholders (unlisted companies) of the responding company and any employee or board member of the Transnet Group:

YES		NO	
-----	--	----	--

If YES, please indicate below:

FULL NAME OF OWNER/MEMBER/DIRECTOR/
PARTNER/SHAREHOLDER

ADDRESS

Indicate nature of relationship (if any):

Respondent's Signature

Date and Company Stamp



(Failure to furnish complete and accurate information in this regard may lead to the disqualification of a response and may preclude a Respondent from future business with Transnet)

RETURNABLE DOCUMENTS

Respondents are required to submit the following returnable documents with their responses (see tick):

Notice to Bidders – Section 1	✓
Background overview – Section 2	✓
Quotation Form – Section 3	✓
Resolution of Board of Directors (Respondent’s Representative) – Section 4	✓
Certificate of Acquaintance with RFQ Documents – Section 5	✓
General Tender Conditions, Form CSS5 – Section 6	✓
Conditions of Contract, Form US7 – Section 7	✓
Valid Tax Clearance Certificate	✓
VAT Registration Certificate	✓
BBBEE Accreditation Certificate	✓
Certificate of attendance of Site Meeting / RFQ Briefing – Section 8	✓
Non-Disclosure Agreement – Section 9	
Supplier Declaration Form– Section 10	
Supplier Declaration Form– Section 11	✓

NOTE: Sections 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11 and Annexure A, as indicated in the footer of each page, must be signed and dated by the Respondent.

By signing the RFQ documents, the Respondent is deemed to acknowledge that he / she has made himself / herself thoroughly familiar with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof and Transnet Limited will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise.

SIGNED at _____ on this _____ day of _____ 2010.

Respondent’s Signature

Date and Company Stamp



SIGNATURE OF WITNESSES:

ADDRESS OF WITNESSES:

1 _____

1 _____

2 _____

2 _____

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE:

NAME

DESIGNATION

“PREVIEW COPY ONLY”

Respondent's Signature

Date and Company Stamp



SECTION 4

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

SIGNING POWER : RESOLUTION OF BOARD OF DIRECTORS

NAME OF COMPANY: _____

It was resolved at a meeting of the Board of Directors held on _____ that

FULL NAME(S)	CAPACITY	SIGNATURE
--------------	----------	-----------

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

in his/her capacity as indicated above is/are hereby authorised to enter into, sign, execute and complete any documents relating to Tenders, Quotations and/or Contracts for the supply of Services.

FULL NAME _____

SIGNATURE CHAIRMAN

FULL NAME _____

SIGNATURE SECRETARY



SECTION 5

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

CERTIFICATE OF ACQUAINTANCE WITH RFQ DOCUMENTS

NAME OF COMPANY: _____

I/We _____ do

hereby certify that I/we acquainted myself/ourselves with all the documentation comprising this RFQ and all conditions contained therein, as laid down by Transnet Limited for the carrying out of the proposed supply/service/works for which I/we submitted my/our response.

I/We furthermore agree that Transnet Limited shall recognise no claim from me/us for relief based on an allegation that I/we overlooked any RFQ/contract condition or failed to take it into account for the purpose of calculating my/our offered prices or otherwise.

SIGNED at _____ on this _____ day of _____ 2010

WITNESS _____

SIGNATURE OF RESPONDENT



**SECTION 6
NUMBER – CRAC-PRC6574**

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

GENERAL TENDER CONDITIONS - SERVICES

Refer Form CSS5 attached hereto

“PREVIEW COPY ONLY”

Respondent's Signature

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Date and Company Stamp



SECTION 7

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

STANDARD TERMS AND CONDITIONS OF CONTRACT

FOR THE SUPPLY OF SERVICES TO TRANSNET

Refer Form US7 attached hereto.

Respondents should note the obligations as set out in Clause 24 of the General Tender Conditions (Section 7) which reads as follows:

“The Supplier shall adhere to the Standard Terms and Conditions of Contract as set out in Form US7 – Services, a copy of which is attached hereto.

Should the Respondent find any conditions unacceptable, it should indicate which conditions are unacceptable and offer an alternative. Please note that any alternative offered shall be compared with acceptance of the Form US7 conditions or alternatives offered by other Respondents, except penalties for late deliveries, the exclusion of which may disqualify the RFQ, save where indicated otherwise by Transnet.”

Respondent's Signature

33

Date and Company Stamp



SECTION 9

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

CERTIFICATE OF ATTENDANCE OF SITE MEETING / BRIEFING SESSION

It is hereby certified that -

- 1.
- 2.

Representative(s) of
(name of company)

attended the site meeting / briefing session in respect of the proposed Services to be rendered in terms of this RFQ on2010.

.....
TRANSNET'S REPRESENTATIVE

.....
RESPONDENT'S REPRESENTATIVE

DATE.....

DATE.....



SECTION 9

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

NON-DISCLOSURE AGREEMENT (“NDA”)

Complete and sign NDA attached hereto

“PREVIEW COPY ONLY”

Respondent's Signature

35

Date and Company Stamp



SECTION 10

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

SUPPLIER DECLARATION FORM

“PREVIEW COPY ONLY”

Respondent's Signature

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Date and Company Stamp



SECTION 11

NUMBER – CRAC-PRC6574

CIVIL AND ELECTRICAL MAINER UPGRADE OF ABLUTION BUILDING - PRETORIA

SUPPLIER CODE OF CONDUCT

“PREVIEW COPY ONLY”

Respondent's Signature

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Date and Company Stamp