



RFQ / TENDER

Tender No: VEG -16457

Vendor No: 11001386

BOARD LIST
BOARD LIST
TRANSNET FREIGHT RAIL
PROCUREMENT DEPARTMENT
2000

Purchaser : Elijah Manana
Telephone : 011 584 1143
Fax Number: .

Please quote reference:
K64/6000610446

Deliver to:
TFR Head Office
Supply Chain Services
2000 Johannesburg

Closing Date : 05.02.2015
Validity Date : 07.05.2015
RFQ No : 6000610446
End of Validity : 30.05.2015

SUPPLY AND DELIVERY OF 2 X STAGGER AND HEIGHT MEASURING GAUGE.

DOCUMENT ISSUED DATE: 28 JANUARY 2015
CLOSING DATE: 05 FEBRUARY 2015
CLOSING TIME: 10H00 AM

FOR ANY TECHNICAL ENQUIRIES WITH REGARD TO THIS RFQ YOU CAN CONTACT :MR GERT MORTON TEL: 011 820 2558 /083 293 7489

THE RFQ DOCUMENTS ARE OBTAINABLE FROM THE OFFICE OF TRANSNET FREIGHT RAIL, TENDER ADVISE CENTRE, GROUND FLOOR, INYANDA HOUSE 1, WELLINGTON ROAD, PARKTOWN, DURING OFFICE HOURS 08:00 TO 15:00 AND THE RFQ DOCUMENT IS FOR FREE.

QUOTATIONS MAYBE EMAILED OR FAXED TO : Thuli.mathebula@transnet.net / (011) 774-9129

1.1 QUOTATION/S MUST BE SUBMITTED PUNCTUALLY AT 10:00 ON OR BEFORE CLOSING DATE AND LATE QUOTATIONS WILL NOT BE CONSIDERED.

1.2 IF POSTED:

21 WELLINGTON ROAD
INYANDA HOUSE 1
PARKTOWN
2193

1.3 ,IF DELIVERED BY HAND:

TRANSNET FREIGHT RAIL-SUPPLY CHAIN SERVICES
21 WELLINGTON ROAD

DATE: SIGNATURE OF TENDERER(S):
CONTACT PERSON: TEL No:

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INYANDA HOUSE 1
PARKTOWN

2. CONDITIONS:

2.2 ANY PURCHASE ORDER PLACED AS A RESULT OF YOUR QUOTATION WILL BE SUBJECT TO THE STANDARD TERMS AND CONDITIONS OF CONTRACT, FORM US7, (LATEST), GENERAL TENDER CONDITIONS, FORM CSS5 (LATEST) AND CONDITIONS MENTIONED HEREIN.

2.3 TENDERERS MAY OFFER AN EARLIER VALIDITY DATE, BUT THEIR QUOTATION MAY, IN THAT EVENT, BE DISREGARDED FOR THIS REASON.

2.4 TENDERERS ARE REQUIRED TO OFFER ONLY FIRM PRICES. PRICES SUBJECT TO REVIEW IN TERMS OF CLAUSE 32 OF FORM US7 WILL ONLY BE CONSIDERED SHOULD THE DELIVERY PERIOD REQUIRED EXCEED 6 MONTHS.

2.5 BEST DELIVERY TIME MUST BE OFFERED.

2.6 DISCOUNT (TRADE DISCOUNT) CASH DISCOUNT (CONDITONAL DISCOUNT) VALUE VALUE ADDED TAX (VAT) MUST BE SHOWN SEPARATELY.

2.7 TRANSNET RESERVES THE RIGHT TO NEGOTIATE PRICES AND COMMERCIAL ASPECTS AFTER THE CLOSING DATE OF THE QUOTATION.

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2.8 DIRECT DELIVERY INTIMATES DELIVERY BEING EFFECTED INTO THE WAREHOUSE OR THE ACTUAL POINT OF SUPPLY AND SHOULD THEREFORE INCLUDE ANY TRANSPORTATION MODE DEEMED NECESSARY IN EXECUTING THIS METHOD OF DELIVERY BASIS IN ORDER TO MEET THE REQUIRED DELIVERY DATE.

TAX CLEARANCE CERTIFICATES:

The Regulations in terms of the Public Finance Management Act, 1999: Framework for Supply Chain Management as published in Government Gazette No. 25767 dated 5 December 2003, Clause 9 (1) (d), stipulates that the accounting officer or accounting authority of an institution to which these regulations apply must reject any bid from a supplier who fails to provide written proof from the South African Revenue that the supplier either has no outstanding tax obligations or has made arrangements to meet outstanding tax obligations.

Tenderers will be disqualified if a valid tax clearance certificate or written proof from the South African Revenue Service that supplier has made arrangements to meet outstanding tax obligations is not submitted with the tender.

COMPANY DETAILS:

NAME OF COMPANY: _____
CONTACT PERSON: _____
TEL. NO. _____ FAX NO: _____
REG. NO. _____

BROAD BASED BLACK ECONOMIC EMPOWERMENT (BBBEE)

Transnet fully endorses and supports the Government's Broad-based Black Economic Empowerment Programme and it is strongly of the opinion that all South African Business Enterprises have an equal obligation to redress the imbalances of the past.

Transnet will therefore prefer to do business with local business enterprises who share these same values. Transnet will endeavour to do business with local business enterprises that possess a BBBEE "recognition level" of at least a level 5. Transnet urges Tenderers (large enterprises and QSE's - see below) to have themselves accredited by any one of the various Accreditation Agencies available, who do their BBBEE ratings in accordance with the latest Codes (i.e. those promulgated on 9 February 2007) and whose names appear on the present ABVA (Association of BEE Verification Agencies) - "List of Full Members" as displayed on the ABVA website (www.abva.co.za).

Although no agencies have, as yet, been accredited by SANAS (SA National Accreditation System), Transnet will, in the interim, accept rating certificates of tenderers who have been verified by any of the listed agencies.

Enterprises will be rated by such agency based on the following:

1. Large Enterprises (i.e. annual turnover >R35million:
" Rating level based on all seven elements of the BBBEE scorecard.
2. Qualifying Small Enterprises - (QSE) (i.e. annual turnover >R5million but <R35million):
" Rating based on any four elements of the BBBEE scorecard.

NB:

3. Emerging Micro Enterprises - (EME) (i.e. annual turnover <R5m) are exempted from being rated/verified:
" Automatic rating of Level 4 BBBEE irrespective of race of ownership, i.e. 100% BBBEE recognition
" Black ownership >50% or Black Women ownership >30% automatically qualifies as Level 3 BBBEE, i.e. 110% BBBEE recognition
" EME's should provide certified documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30% from the EME's Auditor/Accounting Officer.

4. In addition to the above, Tenderers who wish to enter into a Joint Venture or subcontract portions of the contract to BBBEE companies, must state in their tenders the percentage of the total contract value that will be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-contractor/s, as well as a breakdown of

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the distribution of the aforementioned percentage must also be furnished

In view of the high emphasis which Transnet places on Broad-based Black Economic Empowerment, Transnet will allow certain preference points for BBBEE in the evaluation of all responses. Depending upon the value of the ensuing business award (i.e. below or in excess of R2m), the 80/20 or 90/10 point preference systems will be utilized where BBBEE will count out of 20 or 10 respectively in the evaluation process.

EACH RESPONDENT IS REQUIRED TO FURNISH PROOF OF THE ABOVE TO TRANSNET. FAILURE TO DO SO WILL RESULT IN A SCORE OF ZERO BEING ALLOCATED FOR BBBEE.

Turnover: Kindly indicate your company's annual turnover for the past year R_____

- " If annual turnover <R5m, please attach certified confirmation from your Auditor/Accounting Officer
- " If annual turnover >R5m please attach original or certified copy of accreditation certificate and detailed scorecard by an ABVA accreditation agency (registered as a "Full Member")

PAYMENT TERMS

The following payment terms will apply as from 1 October 2008.

- " All suppliers will be paid 30 days from receipt of month end statement, i.e. payment term F055.

CONDITIONS:

This quotation is subject to the provisions of the Standard Terms and Conditions of Contract, Form US7, (Latest) and the General Tender Conditions, Form CSS5 (Latest) and any other standard or special conditions mentioned and/or embodied in the quotation request.

EVALUATION CRITERIA

STAGE 1: ADMINISTRATIVE RESPONSIVENESS TEST - (ESSENTIAL)

PROVIDE DELIVERY PERIOD (LEAD TIME) FROM DATE OF RECEIPT OF P/ORDER

STAGE 2: PHASE 1 SUBSTANTIVE RESPONSIVENESS TEST - MANDATORY

PROVIDE DESCRIPTIVE LITERATURE WITH DETAILED SPECIFICATIONS, GENERAL CONSTRUCTIONAL DETAILS AND PRINCIPAL DIMENSIONS, TOGETHER WITH CLEAR ILLUSTRATIONS OF THE EQUIPMENT OFFERED

BID NOT MEETING ABOVE REQUIREMENT WILL NOT BE CONSIDERED FOR FURTHER EVALUATION

STAGE 2 PHASE 2 PREQUALIFYING TECHNICAL / FUNCTIONAL - MANDATORY

1 PROVIDE CLAUSE BY CLAUSE STATEMENT OF COMPLIANCE TO SPECIFICATIONS AND THE SCOPE OF WORK (SUBMIT A SEPARATE DOCUMENT LISTING ALL THE SPECIFICATION'S CLAUSE NUMBERS AS PER 5.1 IN THE SCOPE OF WORK)

2. PROVIDE MOTIVATION FOR NON-COMPLIANCE

3. TECHNICAL CHECK SHEET(Annexure A of the spec)MUST BE FULLY COMPLETED

BID NOT MEETING ABOVE REQUIREMENT WILL NOT BE CONSIDERED FOR FURTHER

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EVALUATION

STAGE 3: COMMERCIAL (Scoring matrix)

1. Competitive pricing 80%
2. B-BBE certificate and scorecard 20%

SCHEDULE OF REQUIREMENTS

PRICES TENDERED ARE TO BE "DIRECT" AND EXCLUDE VAT.

IN THIS REGARD THE TENDERER'S ATTENTION IS DIRECTED TO PARAGRAPH 16 OF FORM CSS5 (LATEST).

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TRANSNET INSISTS ON HONESTY AND INTEGRITY BEYOND REPROACH AT ALL TIMES AND WILL NOT TOLERATE ANY FORM OF IMPROPER INFLUENCING, BRIBERY, CORRUPTION, FRAUD, OR ANY OTHER UNETHICAL CONDUCT ON THE PART OF BIDDERS/ TRANSNET EMPLOYEES. IF, IN THE OPINION OF TRANSNET'S CHIEF OPERATING OFFICER, A TENDERER / CONTRACTOR / SUPPLIER HAS OR HAS CAUSED TO BE PROMISED, OFFERED OR GIVEN TO ANY TRANSNET EMPLOYEE, ANY BRIBE, COMMISSION, GIFT, LOAN, ADVANTAGE OR OTHER COSIDERATION, TRANSNET SHALL BE ENTITLED TO REVOKE THE TENDER / CONTRACT BY FOLLOWING ITS INTERNAL POLICIES THAT GOVERN THE ECLUSION PROCESS. IN SUCH AN EVENT TRANSNET WILL BE ENTITLED TO PLACE ANY TENDERER / CONTRACTOR / SUPPLIER WHO HAS CONTRAVENED THE PROVISIONS OF TRANSNET'S BUSINESS ETHICS ON ITS LIST OF EXCLUDED TENDERERS. THIS LIST WILL ALSO BE DISTRIBUTED TO ALL OTHER STATE OWNED ENTERPRISES AND GOVERNMENT DEPARTMENTS.

TRANSNET INVITES ITS VALUED SUPPLIERS TO REPORT ANY ALLEGATIONS OF FRAUDCORRUPTION OR OTHER UNETHICAL ACTIVITIES TO TRANSNET TIP-OFFS ANONYMOUS,AT ANY OF THE FOLLOWING ADDRESSES / CONTACT NUMBERS:-

TOLL-FREE ANONYMOUS HOTLINE - 0800 003 056
EMAIL - Transnet@tip-offs.com
FAX NUMBER - 0800 007 788
FREEPOST DN 298, UMHLANGA ROCKS, 4320

CONFIDENTIALITY IS QUARANTEED

Item	Qty	Material	Description
00010	2	RAIL ROAD HEIGHT AND STAGGER GAUGE	

R.....
Each

Delivery Date: 27.02.2015

FULL DETAILS OF DESCRIPTION

TOTAL AMOUNT EXCL. VAT: R

DATE:

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3. ADDITIONAL INFORMATION REQUIRED: (WHERE APPLICABLE)

3.1 THE FOLLOWING ADDITIONAL INFORMATION IS REQUIRED:

- (A) DISCOUNT:
- (B) SETTLEMENT DISCOUNT:.....
- (C) PRICE/S FIRM:
- (D) PRICE/S FIRM UNTIL THEREAFTER SUBJECT TO REVIEW.
- (E) PRICE/S NOT FIRM:
- (F) SABS MARK:
- (G) SABS PERMIT NO:
- (H) BRAND/MAKE/TYPER:
- (I) FULL NAME AND ADDRESS OF MANUFACTURER.:
.....
.....
.....
- (J) FULL NAME AND ADDRESS OF INSPECTION POINT:
.....
.....
.....
- (K) COUNTRY OF ORIGIN:

Comply : _____ Does not Comply : _____ Not applicable : _____

Justification :

- (L) SURPLUS MATERIAL:
TENDERERS MUST INDICATE IF THEY WILL BE PREPARED TO PURCHASE BACK FROM TRANSNET ANY SURPLUS MATERIAL WHICH MAY BECOME AVAILABLE FROM ANY RESULTING PURCHASE ORDER/CONTRACT ORIGINATED FROM THE QUOTATION SUBMITTED:
.....

- (M) PAYMENT OVERSEAS:
ONLY IF TRANSNET LIMITED IS REQUESTED BY THE TENDERER TO EFFECT PAYMENT OVERSEAS DIRECT TO THE TENDERER'S PRINCIPAL/SUPPLIER THE FOLLOWING INFORMATION IS REQUIRED:
 - * EXCHANGE RATE ON WHICH THE QUOTATION PRICE IS BASED: R1,00 (S.A. CURRENCY) BEING EQUAL TO (FOREIGN CURRENCY)
 - * PERCENTAGE IN RELATION TO THE QUOTATION PRICE TO BE REMITTED OVERSEAS:
.....
 - * NAME OF COUNTRY TO WHICH PAYMENT IS TO BE MADE:
.....
.....
 - * APPLICABLE DATE OF EXCHANGE RATE:
.....
 - * BENEFICIARY'S NAME AND FULL ADDRESS:
.....
.....

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.....
* BENEFICIARY'S BANKERS AND FULL ADDRESS:
.....
.....
.....

.....
* APPLICABLE ACCOUNT NUMBER:
.....

(N) DELIVERY DATE:

TENDERERS MUST FURNISH THEIR ACTUAL DELIVERY AND MANUFACTURING PERIOD HEREUNDER NOTWITHSTANDING THE DELIVERY DATES SPECIFIED BY TRANSNET.

THE FOLLOWING MUST ALSO BE FURNISHED IN REGARD TO THE ABOVE:

1. PERIOD REQUIRED TO OBTAIN RAW MATERIAL.(DAYS)
2. MANUFACTURING PERIOD.(DAYS)
3. PERIOD TO TRANSPORT MATERIAL TO DESTINATION.(DAYS)

MATERIAL NO.	1.(PERIOD)	2.(PERIOD)	3.(PERIOD)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

INDICATE THE PERCENTAGE (%) OF THE PRICE THAT IS SUBJECT TO THE VARIABLE COPPER FEE: -----%.

DATE:

SIGNATURE OF TENDERER(S):



TRANSNET
freight rail

A Division of Transnet SOC Limited

**TECHNOLOGY MANAGEMENT
SPECIFICATION**

REQUIREMENTS FOR THE STAGGER AND HEIGHT MEASURING GAUGE

Author: Engineer in Training
Technology Management G Maitleke

Approved by Metrology VIT:
Technology Management P Bredanhand

Senior Engineer
Technology Management L Borchard

Authorised Principal Engineer
Technology Management Sguda Sibande

Date: 6 August 2013

"PREVIEW COPY ONLY"

Circulation Restricted To:

Transnet Freight Rail
Technology Management

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1.0 SCOPE

This specification specifies the requirements of a measuring gauge to be used to measure the stagger and height of the overhead contact wire by means of a laser beam.

2.0 BACKGROUND

The Electrical Technology Department perform on-track testing/auditing for Transnet freight rail to amongst others, measure the condition of the 3kV DC, 25kV AC and 50kV AC overhead Transnet railway network for conformance to specification. Condition measurements and visual inspection of the overhead line are performed in order to minimize the risk of pantograph de-wirements hook-ups and pantograph /overhead damage of electrical hauled trains. This requires that the dynamic and geometric parameters of the contact wire of the overhead line conform to specification. The infrastructure geometric measuring gauge required by the Technology Management Department of Transnet Freight Rail will be used to measure the parameter such as: Stagger, Height of the contact wire from the top of the rail and the distances from rail centre to the mast pole.

3.0 ABBREVIATIONS

OHTE: Overhead Track equipment

DC: Direct Current

AC: Alternating current

OHL: Overhead line

4.0 NORMATIVE REFERENCES

4.1 Unless otherwise specified, all materials, equipment and testing methods shall comply with the current edition of the relevant IEC, EN, SANS or Transnet Freight Rail publications where applicable.

4.2 The following publications are referred to in this document:

EN 50125-1:1999 Railway applications - Environmental conditions for equipment - Part 1: Equipment on board rolling stock.

SANS 60529-1:2001 Degrees of protection provided by enclosures (IP code).

5.0 METHOD OF TENDERING

5.1 Tenderers shall indicate clause by clause compliance with the specification. This shall take the form of a separate document listing all the specification's clause numbers indicating the individual statement of compliance or non-compliance.

5.2 A statement of non-compliance shall be motivated by the tenderer.

5.3 Tenderers shall submit descriptive literature consisting of detailed technical specifications, general constructional details and principal dimensions, together with clear illustrations of the equipment offered.

5.4 Failure to comply with clauses 5.1, 5.2 and 5.3 could preclude a tender from consideration.

6.0 TECHNICAL CHECK SHEET

6.1 Tenderers must complete the technical check sheet that forms Annexure A to this specification.

6.2 All compliances to the requirements must be supported with technical information.

6.3 Failure to comply with clauses 6.1 and 6.2 could preclude a tender from consideration.

7.0 ENVIRONMENTAL CONDITIONS

The stager and height measuring gauge is required to operate under the following conditions:

Altitude	0 – 1980 above sea level
Ambient temperature	-10°C to +55°C
Relative humidity	10% to 86%
Atmosphere	Heavily polluted environment: salt laden, industrial and locomotive fumes, and severe dust conditions.
Wind speed	35m/s (EN50125-1)
Lightning	15 ground flashes per square km per annum.

8.0 REQUIREMENTS

8.1 General requirements

- 8.1.1 The gauge must be used without any contact to any live OHL. The gauge must use ultrasonic technology.
- 8.1.2 The gauge must have a name plate that does not corrode and it must be affixed to the side of the gauge. The name plate must have the manufacturer's trade name, date of manufacture and instrument type.
- 8.1.3 The gauge must be portable and easily carried. The mass should be less than 8kg.
- 8.1.4 The gauge must be able to measure the desired parameters under a bridge and inside a tunnel.
- 8.1.5 The gauge must be able to measure the desired parameters within multi OHL e.g. near or at an overhead wire overlap.
- 8.1.6 The gauge must use rechargeable battery and the battery must last for at least 24 hours when fully charged.
 - 8.1.6.1 The battery recharge time from fully discharged to fully charged must not exceed 12 hours.
 - 8.1.6.2 The battery recharge circuit must automatically shut off when battery is fully charged.
- 8.1.7 The gauge must be able to operate in bright light conditions during the day and in dark conditions at night.
- 8.1.8 The gauge must have an "Auto power off" when not unattended to.
- 8.1.9 The gauge must be able to work in harsh conditions and must withstand rough handling.
- 8.1.10 The gauge must be re-calibrated at least once a year.
- 8.1.11 The gauge must be capable of withstanding vibration.
- 8.1.12 The enclosure of the gauge must have a minimum protection level of IP65 (SANS 60529-1).
- 8.1.13 Any safety hazard with regards to operating the gauge must be outlined with preventative measures thereof including PPE requirements.
- 8.1.14 The gauge colour must be yellow.

8.2 Technical requirements

- 8.2.1 The gauge must be adjustable to fit in the track gauge of minimum 1000mm and maximum 1200mm longitudinal length.
- 8.2.2 The gauge must measure the staggering limits of the contact wire within the range of at least ± 500 mm.
- 8.2.3 The gauge must have a stagger measuring accuracy of at least ± 10 mm
- 8.2.4 The contact wire staggering position must be directly related to the super-elevation/cant-angle of the rail. And the centre of rail.
- 8.2.5 The gauge must have a height measuring range of at least 7m.
- 8.2.6 The gauge must have a height measuring accuracy of at least ± 5 mm.

TECHNICAL CHECK SHEET

(To be completed by the tenderers and submitted as part of their tender)

STAGGER AND HEIGHT MEASURING GAUGE

1.0 Tenderer: _____

2.0 Manufacturer's trade name: _____

3.0 Device type: _____

4.0 Date of manufacture: _____

5.0 Requirements

	Conformance	Motivation(s)
Name plate of non-corrosive material permanently a fixed to the gauge	Yes / No	
Gauge adjustable as specified	Yes / No	
Gauge can measure the specified stagger	Yes / No	
Gauge can measure the specified height	Yes / No	
Gauge can measure the distances from rail centre to the mast pole	Yes / No	
Gauge storage capacity is at least 200 recordings	Yes / No	
Gauge is suitable for the specified environmental conditions	Yes / No	
Gauge enclosure has a minimum protection level of IP65	Yes / No	
Mass of the gauge is less than 8Kg	Yes / No	
Gauge technical specification provided	Yes / No	
SANNAS accredited calibration certificates provided	Yes / No	
Instructions for handling & operating the gauge are provided	Yes / No	
List of recommended spares provided	Yes / No	
Manufacturer offers after sale support	Yes / No	
Warranties indicated	Yes / No	
Gauge is in successful use by other railway companies	Yes / No	

END

TENDERER'S SIGNATURE..... DATE

Transnet Supplier Declaration/Application

The Financial Director or Company Secretary

Transnet Vendor Management has received a request to load your company on to the Transnet vendor database. Please furnish us with the following to enable us to process this request:

1. Complete the "Supplier Declaration Form" (SDF) on page 2 of this letter
2. Original cancelled cheque OR letter from the bank verifying banking details (with bank stamp)
3. Certified copy of Identity document of Shareholders/Directors/Members (where applicable)
4. Certified copy of certificate of incorporation, CM29 / CM9 (name change)
5. Certified copy of share Certificates of Shareholders, CK1 / CK2 (if CC)
6. A letter with the company's letterhead confirming physical and postal addresses
7. Original or certified copy of SARS Tax Clearance certificate and Vat registration certificate
8. A signed letter from the Auditor / Accountant confirming most recent annual turnover and percentage black ownership in the company AND/OR BBBEE certificate and detailed scorecard from an accredited rating agency (SANAS member).

NB:
▪ **Failure to submit the above documentation will delay the vendor creation process.**
▪ *Where applicable, the respective Transnet business unit processing your application may request further information from you. E.g. proof of an existence of a Service/Business contract between your business and the respective Transnet business unit etc.*

IMPORTANT NOTES:

- a) If your annual turnover is less than R5 million, then in terms of the DTI codes, you are classified as an Exempted Micro Enterprise (EME). If your company is classified as an EME, please include in your submission, a signed letter from your Auditor / Accountant confirming your company's most recent annual turnover is less than R5 million and percentage of black ownership and black female ownership in the company AND/OR BBBEE certificate and detailed scorecard from an accredited rating agency (e.g. permanent SANAS Member), should you feel you will be able to attain a better BBBEE score.
- b) If your annual turnover is between R5 million and R35million, then in terms of the DTI codes, you are classified as a Qualifying Small Enterprise (QSE) and you claim a specific BBBEE level based on any 4 of the 7 elements of the BBBEE score-card, please include your BEE certificate in your submission as confirmation of your status.
NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (e.g. permanent SANAS Member).
- c) If your annual turnover is in excess of R35million, then in terms of the DTI codes, you are classified as a Large Enterprise and you claim a specific BEE level based on all seven elements of the BBBEE generic score-card. Please include your BEE certificate in your submission as confirmation of your status.
NB: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (permanent SANAS Member).
- d) To avoid PAYE tax being automatically deducted from any invoices received from you, you must also contact the Transnet person who lodged this request on your behalf, so as to be correctly classified in terms of Tax legislation.
- e) Unfortunately, No payments can be made to a vendor until the vendor has been registered, and no vendor can be registered until the vendor application form, together with its supporting documentation, has been received and processed.
- f) Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to

procure your company's services/products in order that he/she should complete and Internal Transnet Departmental Questionnaire before referring the matter to the appropriate Transnet Vendor Master Office.

Regards,
Transnet Vendor/Supplier Management

"PREVIEW COPY ONLY"

Supplier Declaration Form

Company Trading Name							
Company Registered Name							
Company Registration Number Or ID Number If A Sole Proprietor							
Form of entity	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor	
VAT number (if registered)							
Company Telephone Number							
Company Fax Number							
Company E-Mail Address							
Company Website Address							
Bank Name					Bank Account Number		
Postal Address						Code	
Physical Address						Code	
Contact Person							
Designation							
Telephone							
Email							
Annual Turnover Range (Last Financial Year)		< R5 Million		R5-35 million		> R35 million	
Does Your Company Provide		Products		Services		Both	
Area Of Delivery		National		Provincial		Local	
Is Your Company A Public Or Private Entity		Public			Private		
Does Your Company Have A Tax Directive Or IRP30 Certificate		Yes			No		
Main Product Or Service Supplied (E.G.: Stationery/Consulting)							
BEE Ownership Details							
% Black Ownership		% Black women ownership		% Disabled person/s ownership			
Does your company have a BEE certificate		Yes		No			
What is your broad based BEE status (Level 1 to 9 / Unknown)							
How many personnel does the firm employ		Permanent		Part time			
Transnet Contact Person							
Contact number							
Transnet operating division							
Duly Authorised To Sign For And On Behalf Of Firm / Organisation							
Name				Designation			
Signature				Date			
Stamp And Signature Of Commissioner Of Oath							
Name				Date			
Signature				Telephone No.			

NB: Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products.