**TRANSNE** 



TFR (RME), a division of

# TRANSNET SOC LTD Registration Number 1990/000900/30 [hereinafter referred to as Transnet]

REQUEST FOR QUOTATION [RFQ] NO RME JHB 414/2015

FOR THE SUPPLY/PROVISION OF BEKA LED NOVA

FOR DELIVERY TO EDANDSFONTEIN

Crn Jet park and north reef road

ISSUE DATE: 18 JUNE 2015 CLOSING DATE: 30 JUNE 2015 CLOSING TIME: 12:00

# Section 1 NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

## METHOD: CLOSING VENUE:

post and/or courier tender box at physical address Main Reception area Crn Jet park and Northreef road Elandsfontein 1406

#### 1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

#### 2 Broad-Based Black Economic Empowerment [B-bbl

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer b do business with local business enterprises who share these same values. As described in more detail number attached B-BBEE Claim Form Transnet will allow a "preference" to companies who provide a value B-BBEE Verification Certificate.

The value of this bid is estimated to be below R1 000 000 (all applicable taxes included) ; and therefore the **80/20** system shall be applicable.

Respondents are required to complete Annexure A [the B-BBEE Preference Point Claim Form] and submit it together with proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their D-BBLE status.

Note: Failure to submit a valid and original B-BBEE certificate or a certified copy thereof at the Closing late of this RFQ will result in a score of zero being allocated for B-BBEE.

#### 3 Communication

Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: Motsatsi Sekgoela Email: motsatsi.sekgoela@transnet.net

Telephone: 0118787031

Respondents may also, at any time after the closing date of the RFQ, communicate with the Secretariat of the Transnet Acquisition Council on any matter relating to its RFQ response:

Telephone 0118787045

Email: Tlalane.mokiba@transnet.net

#### 4 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

#### 5 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

#### 6 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

#### 7 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered.

#### 8 Binding Offer

Any Quotation furnished pursuant to this Request shall be dremet to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

#### 9 Disclaimers

Transnet is not committed to any course of action bear result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service() and remest Respondents to re-bid on any changes;
- reject any Quotation which does no cop orm to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- reject all Quotations, his so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- away only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- spin the word of the order/s between more than one Supplier/Service Provider should it at Transnet's
- can creation be more advantageous in terms of, amongst others, cost or developmental considerations ;
- make no award at all.

or

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, Transnet reserves the right to cancel the contract.

Transnet reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Transnet reserves the right to conduct Post Tender Negotiations (PTN) with selected Respondents or any number of short-listed Respondents, such PTN to include, at Transnet's discretion, any evaluation criteria listed in the RFQ document.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, Transnet reserves the right to award the business to the next highest ranked bidder, provided that he/she is still prepared to provide the required goods at the quoted price.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to TIP-OFFS ANONYMOUS : 0800 003 056

optime

# RFQ FOR THE PROVISION/SUPPLY OF BEKA LED NOVA CLOSING VENUE: ELANDSFONTEIN CLOSING DATE & TIME : 30<sup>TH</sup> JUNE 2015 VALIDITY PERIOD:90.Business Days

#### **SECTION 2**

#### EVALUATION CRITERA AND RETURNABLE DOCUMENTS

#### 1 Evaluation Criteria

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

Criterion/Criteria	Explanation		
Administrative	Completeness of response and returnable Tocare of		
responsiveness			
Substantive	Prequalification criteria, if any, must be met and whether the Bid materially		
responsiveness	complies with the scope and/or specification given.		
Final weighted	Pricing and price b sis [ irm]		
evaluation based	B-BBEE status of company - Preference points will be awarded to a bidder for		
on 80/20	attaining the BBEF status level of contribution in accordance with the table		
preference point	indicated in Annexure A: B-BBEE Claim Form.		

## 2 Validity Period

3

Transnet desirer a which period of 90 [Ninety] Business Days from the closing date of this RFQ. This RFQ is valid until \_5<sup>th</sup> November 2015

## Discusur of Prices Quoted

spundents must indicate here whether Transnet may disclose their quoted prices and conditions to ther Respondents:



## 4 Returnable Documents

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Respondents are required to submit with their Quotations the **mandatory Returnable Documents**, as detailed below. Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that <u>all</u> these Documents are returned with their Quotations.

Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the tables below:

	[Yes or No]
SECTION 3 : Quotation Form	
ANNEXURE : Technical Submission/Questionnaire	

b) In addition to the requirements of section (a) above, Respondents are further required to submit with their Quotations the following **essential Returnable Cocurrents** as detailed below.

Failure to provide all these Returnable Documents may result in a Respondent's disqualification. Respondents are therefore urged to ensure that <u>all</u> these documents are returned with their Quotations.

Essential Returnable Documents	Submitted [Yes or No]
SECTION 2 : Evaluation criteria and list of recursable documents	
- SECTION 4 : RFQ Declaration and Breach of Law Form	
<ul> <li>Valid and original, or a certified copy, of your entity's B-BBEE Verification Certification as per the requirements stipulated and Annexure A: B-BBEE Claims Form Note: failure to provide these required documents at the closing date and time of the RFQ will result in an externatic score of zero being allocated for preference</li> </ul>	
- Original valid Tax Slearning Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]	
ANNEXURE A B-BBLC Preference Points Claim Form	
ANNEXUDE . B-BBEE Improvement Plan	

# COLUMN VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

# SECTION 3 QUOTATION FORM

I/We\_

hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and
- any other standard or special conditions mentioned and/or embodied in this tequest for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence, together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery ead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations of the and/or having to accept any less favourable offer.

# Price Schedule

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

Item No	Description of Goods /Services	Unit of Measure	Quantity	Unit Price (ZAR)	Total Price (ZAR)
	Supple and deriver BEKA LED nova 80W (2-1LED) F1 Converte with associated control guar, wiring and lamp Current: 1000mA Nominal flux 7990 Lumens Power consumption 80W F1 type- without Battery pack Mounting- Mounting lugs optic - 5068 Extra wide Beam The light shall be SABS approved For More info Contact Malerato on 083 5153105/ 011878 7212	Ea	52		
2	Supply and deliver BEKA LED nova 80W (24) FE	Ea	20		
	Complete with associated control gear, wiring and lamp				

	Current: 1000mA Nominal flux 7990 Lumens Power consumption 80W FE type- with Battery pack				
	Mounting- Mounting lugs Optic - 5068 Extra wide Beam				
	The light shall be SABS approved				
	For more info contact Malerato on 083 5153105/011 8787212			1	
				-	
3	Supply and Deliver trunking P8300	Ea	1		
	All the trunking should be similar to O-Line, Pre Galvanized, thickness of not less than 0,8mm	6	J.		
	Delivery address : Elandsfontein				
	The material shall be SABS approved For More info Contact Malerato on 083 5153105/ 011878 7212	2			
4	Supply and deliver BEKA LEDfloodmd48/ 7641300S1G Complete with associated control	Ea	6		
	gear, wiring and lamp Power consumption, 76N				
	Mounting- wall muchting floodlights Optic - Wide Beam				
	The light shall be SABS a or year				
	For more info contact Malerato on 83 5153105/011 8787212				

## Delivery Lead-Time from date of purchase order : \_one[weeks]

#### **Notes to Pricing:**

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.

Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

By signing this Quotation Form the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar, and agrees, with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof, including but not limited to the documents stated below and Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise:

- 1. Specifications and drawings included in this RFQ if applicable; and
- 2. The following documents all of which are available on Transnet's website or upon request:
  - 2.1. General Bid Conditions;
  - 2.2. Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet;
  - 2.3. Supplier Integrity Pact;
  - 2.4. Non-disclosure Agreement; and
  - 2.5. Vendor Application Form and all supporting documents (first three rendors only) Alternatively, for all existing vendors, please provide vendor number(s) here:

Transnet Operating Division	Unique Vendor Number	Yes / No
Transnet Group		
TFR, etc.		
(		

In the Yes/No column above, views, confirm that all the information e.g. company address and contact details, banking details etc. an still correct as at the time of allocation of the vendor number(s). Alternatively, Respondents are required to provide the updated information with their bid submission.

SIGNED at on this d	lay of	20
SIGUATURE OF WITNESSES	ADDRESS OF WITNESSES	
1		
Name		
2		
Name		
SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATION	TIVE:	
NAME:	_	
DESIGNATION:	_	

#### **SECTION 4**

#### **RFQ DECLARATION AND BREACH OF LAW FORM**

# NAME OF ENTITY: \_\_\_\_\_

- We \_\_\_\_\_\_ do hereby certify that:
  - 1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
  - we have received all information we deemed necessary for the completion of this Request for Quotation [RFQ];
  - 3. we have been provided with sufficient access to the existing Transnet neilities/sites and any and all relevant information relevant to the Supply of the Goods as rellas Transnet information and Employees, and has had sufficient time in which to rondose and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or petmit any pre- or post-contract verification or any related adjustment to pricing, service leads or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
  - 4. at no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the BFQ documents;
  - 5. we are satisfied, in concers our entity is concerned, that the processes and procedures adopted by Transnet in issues this RFQ and the requirements requested from Bidders in responding to this RFC have been conducted in a fair and transparent manner; and
  - 6. for therefore, we declare that a family, business and/or social relationship exists / does not exist [delete as applicable] between an owner / member / director / partner / shareholder of orcentity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid.
  - In addition, we declare that an owner / member / director / partner / shareholder of our entity is / is not [delete as applicable] an employee or board member of the Transnet Group.
  - 8. If such a relationship as indicated in paragraph 6 and/or 7 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/ PARTNER/SHAREHOLDER:

ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]

9. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

## **BREACH OF LAW**

10. We further hereby certify that *I/we* **have/have not been** [delute as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, vibunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose: NATURE OF BREACH:

## DATE OF BREACH:

Furthermore, Live ack syledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious react of law, tribunal or regulatory obligation.

on this \_\_\_\_\_ day of \_\_\_

h r and on behalf of	AS WITNESS:
duly authorised hereto	
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC
Place:	Registration Name of Company/CC

SIGNED at

20\_\_\_