



**Transnet Freight Rail**, a division of

**TRANSNET SOC LTD**

Registration Number 1990/000900/30

[hereinafter referred to as **Transnet**]

**REQUEST FOR QUOTATION [RFQ] NO. ERA/CNL 3397 -19806**

**FOR THE OFFICE SPACE UPGRADE OF MMC AND BUILD PWD FACILITIES AT  
PRETCON, PRETORIA**

**ISSUE DATE: 22 OCTOBER 2015**

**CLOSING DATE: 30 OCTOBER 2015**

**CLOSING TIME: 10:00**

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**Section 1**  
**NOTICE TO BIDDERS**

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

<b>DESCRIPTION</b>	Office space upgrade of MMC and build PWD facilities at Pretcon, Pretoria
<b>BID FEE AND BANKING DETAILS</b>	<b>This RFQ is issued free of charge.</b>
<b>INSPECT / COLLECT DOCUMENTS FROM</b>	The office of Transnet Freight Rail Advice Centre Ground Floor Inyanda House 1 21 Wellington road Parktown Johannesburg
<b>ISSUE DATE AND COLLECTION DATE DEADLINE</b>	Between 09:00 and 15:00 from 22 October 2015 until 26 October 2015
<b>COMPULSORY BRIEFING SESSION</b>	Yes Refer to point 2 below for details.
<b>CLOSING DATE</b>	<b>10:00 on Friday 30 October 2015</b> Bidders must ensure that bids are delivered timeously to the correct address. As a general rule, if a bid is late or delivered to the incorrect address, it will not be accepted for consideration.

Any additional information or clarification will be faxed or emailed to all Respondents, if necessary.

**1. FORMAL BRIEFING**

Compulsory information RFQ briefing will be conducted at Transnet Freight Rail, 510 Paul Kruger Street, Pretcon Container Depot, on **Tuesday the 27<sup>th</sup> October 2015, at 10h00** for a period of ± 45 minutes Contact Sivuyile Nguma on 012 315 2665 083 252 7350 [**Respondents to provide own transportation and accommodation**].

1.1. As the briefing session will be held in an operational area of Transnet, all people entering the premises **may be subjected to a substance abuse test.**

- This is a standard operational requirement for TFR, when entering any operational area in order that TFR may address the risk of injury.
- Any person that fails such test will not be permitted to enter the premises and thereby forfeits rights to be allowed access to the briefing session and will subsequently not be permitted to submit a bid for the tender.

1.2 A Certificate of Attendance in the form set out in Section 5 hereto must be completed and submitted with your Quotation as proof of attendance is required for a compulsory site meeting and/or RFQ briefing.

1.3 Respondents failing to attend the compulsory site meeting and/or RFQ briefing will be disqualified.

1.4 The briefing session will start punctually at **10h00** and information will not be repeated for the benefit of Respondents arriving late.

Respondent's Signature

Date & Company Stamp



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**8. Prices Subject to Confirmation**

Prices quoted which are subject to confirmation will not be considered.

**9. Binding Offer**

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

**10. Disclaimers**

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations ;  
or
- make no award at all.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract is proved to have been incorrect, Transnet reserves the right to cancel the contract.

Transnet reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Transnet reserves the right to conduct Post Tender Negotiations (PTN) with selected Respondents or any number of short-listed Respondents, such PTN to include, at Transnet's discretion, any evaluation criteria listed in the RFQ document.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, Transnet reserves the right to award the business to the next highest ranked bidder, provided that he/she is still prepared to provide the required goods at the quoted price.

Transnet reserves the right to lower the threshold for Technical from 60 % to 55 % if no Bidders pass the predetermined minimum threshold.

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**11. SCOPE OF WORK**

11.0 This specification calls for the repair, supply and installation of Office Space Upgrade of MMC and Build PWD Facilities at Pretcon, Pretoria.

**11.1 GENERAL CIVIL WORKS**

**11.1.1 MMC Office Space upgrade (02YD987P)**

**11.1.1.1 Site Clearance:**

11.1.1.1.1 The respondent shall clear area of all debris, old Furniture etc (discussed on site) and transport to Koedoespoort TFR SCS Material Store. 11Km distance

**11.1.1.2 Demolishing and Cut-off:**

11.1.1.2.1 The respondent shall Take out and remove Partitioning Wall complete.

11.1.1.2.2 The respondent shall Take out and remove Glass double door without damaging it.

11.1.1.2.3 The respondent shall Remove Surfmarine wall-paper.

11.1.1.2.4 The respondent shall remove solid Glass opening to make allowance for an Automatic sliding door.

11.1.1.2.5 The respondent shall Take out and remove toilet door.

**11.1.1.3 Windows Schedule:**

11.1.1.3.1 The respondent shall close up openings for Air-con units and remove.

11.1.1.3.2 The respondent shall Fit and install a Safety Glass panel window to the opening Silver tinted.

**11.1.1.4 Door Schedule:**

11.1.1.4.1 The respondent shall Paint doors, door frames as per paint work scheduled Colour Soft moss or Distance Green.

11.1.1.4.2 The respondent shall Fit and install an aluminium D/door complete.

11.1.1.4.3 The respondent shall Remove QUATTRO logo and replace with Transnet Logo on the D/door glass.

11.1.1.4.4 The respondent shall Supply and fit an Automatic sliding door with an inside sensor fitted inside and button controlled from also inside.

**11.1.1.5 Ironmongery Work:**

11.1.1.5.1 The respondent shall Supply and fit new 3 lever door locks.

11.1.1.5.2 The respondent shall Supply and fit Door closer.

**11.1.1.6 Window Blinds and window Tinting work:**

11.1.1.6.1 The respondent shall Supply and fit Vertical window blinds Red (4.48 \* 1.49mm) (Suppliers to take their own measurements).

11.1.1.6.2 The respondent shall Supply and fit Vertical window blinds Red (3.32 \* 1.49mm) (Suppliers to take their own measurements).

11.1.1.6.3 The respondent shall Supply and fit Vertical window blinds Red (3.32 \* 1.49mm) (Suppliers to take their own measurements).

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11.1.1.6.4 The respondent shall Supply and fit sunrise tinting membrane to all window glass as above.

**11.1.1.7 PWD Toilet and Ramp:**

11.1.1.7.1 The respondent shall remove the existing doorframe for scrap.

11.1.1.7.2 The respondent shall Remove and replace door with a sliding wooden door and Auto closer.

11.1.1.7.3 The respondent shall cut out door opening in to the brick wall.

11.1.1.7.4 The respondent shall close up the opening and partition a wall at the males Toilet.

11.1.1.7.5 The respondent shall Supply and fit Vaal toilet and porcelain WC cistern. Include new stopcock. Colour white. Include work on sewerage pipes.

11.1.1.7.6 The respondent shall Supply and fit a Dog side rail complete.

11.1.1.7.7 The respondent shall Supply and fit Flashvalve back rail complete SR1. or with flash liver. (One to subtract the other)

11.1.1.7.8 The respondent shall Supply and fit Cistern back rail complete SR24.

**11.1.1.8 Ramp:**

11.1.1.8.1 The respondent shall Build and construct a Ramps & Paths to a maximum gradient 5m in length: 1:20 (SANS 10400-S).

11.1.1.8.2 The respondent shall Supply and fit stainless steel rail one sided, ramp to be supported by a 1 brick cavity loop.

11.1.1.8.3 The respondent shall Supplier to pave the edge with similar pave blocks.

**11.2 GENERAL CIVIL WORKS**

11.2.1 The respondent shall remove wall tiles, floor-tiles on the walls, floors, etc for tiling without damaging any equipment not stated for removal damaged will be the responsibility of the contractor to replace or make good.

11.2.2 The respondent shall fit suspension joint and tile edging when tiling on a passage.

11.2.3 The respondent representative shall familiarize him or her with an E4E document and submit copy of Safety file to Transnet representative for approval before any work can start.

**11.3 SITE INSPECTION**

11.3.1 A site inspection will be arranged, which must be attended by tenderers. Further details regarding date and time will appear in the covering letter.

**11.4 GENERAL**

11.4.1 Should any technical information be required, tenderers may contact Sivuyile Nguma on his cellphone: 083 252 8550, Office: 012 315 2665, Fax: 011 774 9551 and E-mail: [sivuyile.nguma@transnet.net](mailto:sivuyile.nguma@transnet.net)

11.4.2 Tenderers shall quote their earliest completion time, as the work is urgently required.

11.4.3 Brochures of equipment shall be submitted with tenders.

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11.4.4 Discrepancies in Tender: Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern. If in the Bill of Quantities there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected. Where there is an error in the total of the prices either as a result of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderers will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

11.4.5 Measure of work: Respondent to check all measurements provided on work and price list before submitting tender per project. The list provided by Transnet is only a guide, respondent to inform project manager of any discrepancies in measurements and quantities before submitting tender for Project. Respondent is also responsible to do all measuring work for material needed

11.5 **PRELIMINARY AND GENERAL**

**11.5.1 COMPLETION OF WORK**

11.5.1.1 Transnet requires that the Project to be completed within **4 weeks**, which shall include any statutory holidays falling within this period. The completion date will be determined by adding the period specified above to the date of notification of acceptance of tender or the date stated in the letter of notification of acceptance of tender whichever is the later.

11.5.1.2 The Respondent may offer a shorter completion period in his tender, which offer may be taken into consideration when adjudicating the tenders.

**11.5.2 GUARANTEE**

11.5.2.1 All equipment shall be guaranteed against faulty workmanship and/or material for a period of **12 months** after acceptance of the contract. The respondent shall be responsible for servicing of the equipment during that period

**11.5.3 INSTALLATION.**

11.5.3.1 Unless otherwise stated in appendix 2, the respondent shall be responsible to restore all walls and floor waterproofing where overturned during construction.

**11.5.4 MAINTENANCE SCHEDULE**

11.5.4.1 Respondents must submit with their tenders, a maintenance schedule as per the Manufacturer's recommendation for the specific products supplied. The schedule will include the cleaning (taking into the account the operational environment of the premises) and the replacement cycle of the given device for the duration of their guarantee period.

**Returnable Document**

**11.5.5 CIVIL WORK**

- 11.5.5.1 Openings in the walls, floors, roofs etc for the fan extraction equipment will be the responsibility of the respondent.
- 11.5.5.2 The respondent shall ensure that all openings are made weatherproof and that the paintwork be restored to the original colour.
- 11.5.5.3 The respondent will be responsible to seal off and weatherproof all openings where old equipment has been removed.

**11.5.6 SERVICE CONDITIONS**

- 11.5.6.1 The equipment shall be designed and rated for continuous operation under the following conditions: -
  - Altitude : 0 to 1800 meters above sea level
  - Ambient temperature : 5 degrees to + 40 degrees Celsius (daily Average of +35degrees Celsius)
  - Humidity : As high as 86 percent.

**11.5.7 SHE PLAN**

**11.5.7.0 MINIMUM CONTENTS FOR SHE PLAN.**

- Respondents should have a clear understanding of the specification for works on, over, under or adjacent to railway lines (**E7/1 July 1998**).
- The respondents tendering for this project should make sure that they address the following points when compiling Safety, Health (Part A):

**11.5.7.1 Health and safety Plan.**

**11.5.7.1.1 SHE Management Structure**

- Construction Work Supervisor (Construction Regulation 6)
- Subordinate Construction Work Supervisor (Construction Regulation 6)
- Construction Safety Officer (Construction Regulation 6(7)).
- List of Respondents already appointed - List to be revised at least monthly.
- Health and Safety Representative (Section 17 of OHS Act).

**11.5.7.1.2 SHE Organisation**

- Health and Safety Committee.
- Composition.
- Frequency of Meetings.
- Minutes of meeting.
- Legal Compliance Audits.
- Audit Report.
- Frequency of Audits.
- Findings and Analysis.



**Returnable Document**

- Corrective Action.

**11.5.7.1.3 Risk Assessment/Management**

- Task descriptions.
- Risk Identification, Analysis, Mitigating Steps, Monitoring Steps and Review Plan.
- Risk Assessment (Construction Regulation 7)

**11.5.7.1.4 Education and Training**

- Induction training (Construction Regulation 7(9))
- Site Specific Training.
- Certificate of Competence.

**11.5.7.1.5 Emergency Planning – Evacuation plan**

- Client procedure.
- Site Procedure.

**11.5.7.1.6 Health and Safety Communications**

- Safety/Toolbox talks.
- Incident Recall.

**11.5.7.1.7 Safe Working Procedures and Methods**

- Method Statements.
- Safe Operating Procedures.
- Task/Job observations.

**11.5.7.1.8 Personal Protective Equipment and Clothing**

- PPE required after all other controls have been considered.
- PPE proof of issue.

**11.5.7.1.9 Project security**

- Security risks identified.
- Access control.

**Transnet urges its clients, suppliers and the general public to report any fraud or corruption to**

**TIP-OFFS ANONYMOUS : 0800 003 056**

**Returnable Document**

**SECTION 2  
 EVALUATION CRITERIA AND RETURNABLE DOCUMENTS**

**1. Evaluation Criteria**

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

<b>Criterion/Criteria</b>	<b>Explanation</b>
<b>Administrative responsiveness</b>	Completeness of response and returnable documents
<b>Substantive responsiveness</b>	Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given. <ul style="list-style-type: none"> <li>• A fully completed clause by clause statement of compliance to the project specification (<b>Section 6</b>)</li> </ul>
<b>Functionality Threshold</b>	As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note that functionality is included as a threshold with a prescribed percentage threshold of 60 points. <ul style="list-style-type: none"> <li>- Delivery schedule (30%)</li> <li>- Experience relating to similar work (40%)</li> <li>- Health, risk and safety plan (30%) will be considered as part of the technical evaluation</li> </ul>
<b>Final weighted evaluation based on 80/20 preference point</b>	<ul style="list-style-type: none"> <li>• Pricing and price basis [firm]</li> <li>• B-BBEE status of company - Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table indicated in Annexure A: B-BBEE Claim Form.</li> </ul>

**2. Validity Period**

Transnet desires a validity period until 31 January 2016

**3. Disclosure of Prices Quoted**

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES  NO

**4. Returnable Documents**

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

**All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.**

- a) Respondents are required to submit with their Quotations the **mandatory Returnable Documents**, as detailed below.

\_\_\_\_\_  
 Respondent's Signature

\_\_\_\_\_  
 Date & Company Stamp

**Returnable Document**

**Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.**

Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the tables below:

<b>Mandatory Returnable Documents</b>	<b>Submitted [Yes or No]</b>
SECTION 3 : Quotation Form	
SECTION 5 : Certificate of attendance of information Briefing Session	
SECTION 6 : Clause by clause statement of compliance to project specification	

b) In addition to the requirements of section (a) above, Respondents are further required to submit with their Quotations the following **essential Returnable Documents** as detailed below.

**Failure to provide all these Returnable Documents may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these documents are returned with their Quotations.**

<b>Essential Returnable Documents</b>	<b>Submitted [Yes or No]</b>
SECTION 2 : Evaluation criteria and returnable documents	
SECTION 4 : RFQ Declaration and Breach of Law Form	
SECTION 7 : Experience	
- Valid and original, or a certified copy, of your entity's B-BBEE Verification Certification as per the requirements stipulated in Annexure A: B-BBEE Claims Form Note: failure to provide these required documents at the closing date and time of the RFQ will result in an automatic score of zero being allocated for preference	
- Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]	
- A valid letter of good standing in the relevant field of trade issued by the Department of Labour	
- Maintenance schedules	
- Health, Risk and Safety Plan	
- Equipment type test certificates	
- Descriptive literature consisting of detailed technical Specifications, general construction details and principal dimensions, together with clear illustrations of the equipment offered.	
- Company profile	
- VAT registration certificate	
- Company registration certificate copy	
- Descriptive pamphlets and brochures of equipment offered	
- All nameplate information in the order as listed in SABS 10400	

Respondent's Signature

Date & Company Stamp

**Returnable Document**

**CONTINUED VALIDITY OF RETURNABLE DOCUMENTS**

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

**"PREVIEW COPY ONLY"**

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Respondent's Signature

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Date & Company Stamp

**Returnable Document**

**SECTION 3  
QUOTATION FORM**

I/We \_\_\_\_\_  
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

**"PREVIEW COPY ONLY"**

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

**Returnable Document**

**Price Schedule**

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

Item no.	Description	Unit	Qty	Rate	Price
<b>1</b>	<b>CIVIL WORK.</b>				
<b>1.0</b>	<b>Site clearance work</b>				
1.0.1	Clear area of all debris, old Furniture etc. (discussed on site) and transport to Koedoespoort TFR SCS Material Store. 11Km distance.	1	Sum		
<b>1.1</b>	<b>Demolishing and Cut-off work.</b>				
1.1.1	Take out and remove Partitioning Wall complete.	1	m <sup>2</sup>		
1.1.2	Take out and remove Glass double door without damaging it.	1	Job		
1.1.3	Remove Surfmarine wall-paper.	36	m <sup>2</sup>		
1.1.4	Remove solid Glass opening to make allowance for an Automatic sliding door.	1	Job.		
<b>1.2</b>	<b>Windows Schedule:</b>				
1.2.1	Close up openings for Air-con units and remove.	3	ea		
1.2.2	Fit and install a Safety Glass panel window to the opening Silver tinted.	4	m <sup>2</sup>		
<b>1.3</b>	<b>Doors Schedule:</b>				
1.3.1	Paint doors, door frames as per paint work scheduled Colour Soft moss or Distance Green.	3	ea		
1.3.2	Fit and install an aluminium D/door complete.	1	ea		
1.3.3	Remove QUATTRO logo and replace with Transnet Logo on the D/door glass.	1	Sum		
1.3.4	Supply and fit an Automatic sliding door with an inside sensor fitted inside and button controlled from also inside.	1	Job		
<b>1.4</b>	<b>Ceiling and insulation:</b>				
1.4.1	Remove, Supply and fit New Suspended ceiling boards complete.	75	m <sup>2</sup>		

"PRELIMINARY COPY ONLY"

**Returnable Document**

<b>1.5</b>	<b>Paint work:</b>				
1.5.1	Paint int. wall with (PVA) –Two coats Dura 65 white. Two coats Wash N Wear Silk, Barely Beige.	76	m <sup>2</sup>		
1.5.2	Paint doors, door frames as per paint work scheduled Colour Soft moss 1 or Distance Green.	3	ea		
1.5.3	Paint int. wall with (PVA) –Two coats Dura 65 white. Two coats Wash N Wear Silk, Soft-moss 1 or Distance Green.	41	m <sup>2</sup>		
<b>1.6</b>	<b>Ironmongery Work.</b>				
1.6.1	Supply and fit new 3 lever door locks.	3	ea		
1.6.2	Supply and fit Door closer.	2	ea		
	<b>Sub Total Amount</b>			<b>(1.0-1.6)</b>	
	<b>PG2 TOTAL AMOUNT</b>				
1.7	Supply and fit Vertical window blinds Red (3.32 * 1.49mm) <i>(Suppliers to take their own measurements).</i>	1	ea		
1.8	Supply and fit Vertical window blinds Red (1.11 * 1.49mm) <i>(Suppliers to take their own measurements).</i>	1	ea		
1.9	Supply and fit sunrise tinting membrane to all window glass as above.	1	Job		
<b>1.10</b>	<b>PWD Toilet.</b>				
1.10.1	Remove the existing doorframe for scrap.	<u>1</u>	<u>ea</u>		
1.10.2	Remove and replace door with a sliding wooden door and Auto closer.	<u>1</u>	<u>Job</u>		
1.10.3	Supply and fit Vaal toilet and porcelain WC cistern. Include new stopcock. Color white. Include work on sewerage pipes.	<u>1</u>	<u>Job</u>		
1.10.4	Supply and fit a Dog side rail complete.	<u>1</u>	<u>ea</u>		

Respondent's Signature

Date &amp; Company Stamp



**Returnable Document**

1.10.5	Supply and fit Flashvalve back rail complete SR1. Or with flash liver. ( <i>One to subtract the other</i> )	<u>1</u>	<u>ea</u>		
1.10.6	Supply and fit Cistern back rail complete SR24.	<u>1</u>	<u>ea</u>		
1.10.7	Brake up wall and make a door opening.	<u>2.08</u>	<u>m<sup>2</sup></u>		
1.10.8	Close up opening with Partition wall.	<u>12</u>	<u>m<sup>2</sup></u>		
<b>1.11</b>	<b>Ramp</b>				
1.11.1	Build and construct a Ramps & Paths to a Maximum gradient 5m in length: 1:20 (SANS 10400-S)	<u>1</u>	<u>Job</u>		
1.11.2	Supply and fit stainless steel rail one sided, ramp to be supported by a 1 brick cavity loop.	<u>5</u>	<u>m</u>		
1.11.3	Supplier to pave the edge with similar pave blocks.	<u>10</u>	<u>m<sup>2</sup></u>		
<b>NB</b>	<i>Re-usable material on site shall remain as Transnet Property; materials shall be all steel sections, Chairs, steel window and door frames, but exclude any rubble used in the construction of the building.</i>				

GROSS TOTAL: R \_\_\_\_\_

14% VAT: R \_\_\_\_\_

AMOUNT DUE: R \_\_\_\_\_

**Delivery Lead-Time from date of purchase order:** \_\_\_\_\_ **[days/weeks]**

**Notes to Pricing:**

- a) All Prices must be quoted in South African Rand, exclusive of VAT
- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Prices must be held valid until 31 January 2016
- d) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

Respondent's Signature

Date & Company Stamp



**Returnable Document**

**By signing this Quotation Form the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar, and agrees, with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof, including but not limited to the documents stated below and Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise:**

1. Specifications and drawings included in this RFQ - if applicable; and
2. The following documents all of which are available on Transnet's website or upon request:
  - 2.1. General Bid Conditions;
  - 2.2. Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet;
  - 2.3. Supplier Integrity Pact;
  - 2.4. Non-disclosure Agreement; and
  - 2.5. Vendor Application Form and all supporting documents (first time vendors only)

Alternatively, for all existing vendors, please provide vendor number(s) here:

Transnet Operating Division	Unique Vendor Number	Yes / No
Transnet Group		
TFR, etc.		

In the Yes/No column above please confirm that all the information e.g. company address and contact details, banking details etc. are still correct as at the time of allocation of the vendor number(s). Alternatively, Respondents are required to provide the updated information with their bid submission.

SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

2 \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: \_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

**Returnable Document**

**SECTION 4**

**RFQ DECLARATION AND BREACH OF LAW FORM**

NAME OF ENTITY: \_\_\_\_\_

We \_\_\_\_\_ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. we have received all information we deemed necessary for the completion of this Request for Quotation [RFQ];
3. we have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and has had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. at no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. we are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner; and
6. furthermore, we declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid.
7. In addition, we declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet Group.
8. If such a relationship as indicated in paragraph 6 and/or 7 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/  
PARTNER/SHAREHOLDER:

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

Indicate nature of relationship with Transnet:

\_\_\_\_\_  
\_\_\_\_\_

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*[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]*

- We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

**BREACH OF LAW**

- We further hereby certify that I/we **have/have not been** [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

\_\_\_\_\_

\_\_\_\_\_

DATE OF BREACH: \_\_\_\_\_

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

For and on behalf of _____	AS WITNESS:
duly authorised hereto	
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

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**SECTION 5: CERTIFICATE OF ATTENDANCE OF INFORMATION BRIEFING**

It is hereby certified that --

1. \_\_\_\_\_

2. \_\_\_\_\_

Representative(s) of \_\_\_\_\_ [name of entity]

attended the RFQ briefing in respect of the proposed Services to be supplied in terms of this RFQ on  
\_\_\_\_\_ 2015

\_\_\_\_\_  
TRANSNET'S REPRESENTATIVE

\_\_\_\_\_  
RESPONDENT'S REPRESENTATIVE

DATE \_\_\_\_\_

DATE \_\_\_\_\_

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**SECTION 6: CLAUSE BY CLAUSE COMPLIANCE TO PROJECT SPECIFICATION**

Clause No.	Comply	Does Not Comply	Comments
<b>11 SCOPE OF WORK</b>			
11.0			
<b>11.1 GENERAL CIVIL WORKS</b>			
<b>11.1.1 MMC OFFICE SPACE UPGRADE (02YD987P)</b>			
11.1.1.1			
<b>11.1.1.2 DEMOLISHING AND CUT-OFF</b>			
11.1.1.2.1			
11.1.1.2.2			
11.1.1.2.3			
11.1.1.2.4			
11.1.1.2.5			
<b>11.1.1.3 WINDOWS SCHEDULE</b>			
11.1.1.3.1			
11.1.1.3.2			
<b>11.1.1.4 DOOR SCHEDULE</b>			
11.1.1.4.1			
11.1.1.4.2			
11.1.1.4.3			
11.1.1.4.4			
<b>11.1.1.5 ROOFING WORK</b>			
11.1.1.5.1			
11.1.1.5.1			
<b>11.1.1.6 WINDOWS BLINDS AND WINDOWS TINTING WORK</b>			
11.1.1.6.1			
11.1.1.6.2			
11.1.1.6.3			
11.1.1.6.4			
<b>11.1.1.7 PWD TOILET AND RAMP</b>			
11.1.1.7.1			
11.1.1.7.2			
11.1.1.7.3			

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Clause No.	Comply	Does Not Comply	Comments
11.1.1.7.4			
11.1.1.7.5			
11.1.1.7.6			
11.1.1.7.7			
11.1.1.7.8			
<b>11.1.1.8 RAMP</b>			
11.1.1.8.1			
11.1.1.8.2			
11.1.1.8.3			
<b>11.2 GENERAL CIVIL WORKS</b>			
11.2.1			
11.2.2			
11.2.3			
<b>11.3 SITE INSPECTION</b>			
11.3.1			
<b>11.4 GENERAL</b>			
11.4.1			
11.4.2			
11.4.3			
11.4.4			
11.4.5			
<b>11.5 PRELIMINARY AND GENERAL</b>			
<b>11.5.1 COMPLETION OF WORK</b>			
11.5.1.1			
11.5.1.2			
<b>11.5.2 GUARANTEE</b>			
11.5.2.1			
<b>11.5.3 INSTALATION</b>			
11.5.3.1			
<b>11.5.4 MAINTENANCE SCHEDULE</b>			
11.5.4.1			

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