

TRANSNET FREIGHT RAIL, a division of

TRANSNET SOC LTD

Registration Number 1990/000900/30

[hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ] No. ETAC-MPG-MM16-017433

FOR THE MAINTENANCE OF SERVICE ROADS FROM KAAPMUIDEN TO HOEDSPRUIT AND FROM GOLDSSELUK TO KOMATIPOOT, UNDER THE CONTROL DEPOT ENGINEER, NELSPRUIT.

SITE BRIEFING DATE: 06 JULY 2015

**VENUE: TRANSNET – TRAINING CENTRE – OLD SIGNAL BUILDING
ANDREW STREET
NELSPRUIT DEPOT**

TIME: 09:00

FOR DIRECTIONS CONTACT BONGANI MOLOTSHWA ON 083 284 0858

ISSUE DATE: 30 JUNE 2015

CLOSING DATE: 14 JULY 2015

CLOSING TIME: 10:00

VALIDITY DATE: 30 SEPTEMBER 2015

Section 1 NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

METHOD: Submit physically

CLOSING VENUE: Transnet Freight Rail Tender Advice Centre
Inyanda House 1, Ground Floor
21 Wellington Road
Parktown
Johannesburg
2000

1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

2 Broad-Based Black Economic Empowerment [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. As described in more detail in the attached B-BBEE Claim Form Transnet will allow a "preference" to companies who provide a valid B-BBEE Verification Certificate.

The value of this bid is estimated to be above R1 000 000 (all applicable taxes included) and therefore the 51/20 system shall be applicable.

Respondents are required to complete Annexure A [the B-BBEE Preference Point Claim Form] and submit it together with proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-BBEE status.

Note: Failure to submit a valid and original B-BBEE certificate or a certified copy thereof at the Closing Date of this RFQ will result in a score of zero being allocated for B-BBEE.

2.1 B-BBEE Improvement Plan

2.2 Transnet encourages its Suppliers/Service Providers to constantly strive to improve their B-BBEE rating. Whereas Respondents will be allocated points in terms of a preference point system based on its B-BBEE scorecard to be assessed as detailed in paragraph 2.1 above, in addition to such scoring, Transnet also requests that Respondents submit a B-BBEE improvement plan. Respondents are therefore requested to indicate the extent to which they will maintain or improve their B-BBEE status over the contract period. Respondents are requested to submit their B-BBEE Improvement Plan as an additional document with their Proposals by completion of Annexure A appended hereto.

3 Communication

Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: **Prudence Nkabinde**
Email: **prudence.nkabinde@transnet.net**
Telephone: **(011) 544-9486**

Respondents may also, at any time **after the closing date of the RFQ**, communicate with the Buyer of the Transnet Freight Rail on any matter relating to its RFQ response:

Name: **Matete Madisha**
Email: **matete.madisha@transnet.net**
Telephone: **(013) 658-2474**

4 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

5 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

6 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

7 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered.

8 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

9 Disclaimers

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- reject all Quotations, if it so decides;

- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations ; or
- make no award at all.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, Transnet reserves the right to cancel the contract.

Transnet reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Transnet reserves the right to conduct Post Tender Negotiations (PTN) with selected Respondents or any number of short-listed Respondents, such PTN to include, at Transnet's discretion, any evaluation criteria listed in the RFQ document.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, Transnet reserves the right to award the business to the next highest ranked bidder, provided that he/she is still prepared to provide the required goods at the quoted price.

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to

TIP-OFFS ANONYMOUS : 0800 003 056

10 Specification/Scope of Work**PART A: GENERAL SPECIFICATIONS****CONTENTS**

- A1. SCOPE OF WORK
- A1.1 DESCRIPTION OF WORK
- A1.2. LOCATION OF SITE AND ACCESS
- A1.3. DURATION OF CONTRACT
- A2. DEFINITIONS
- A3. CONSTRUCTION PROGRAM
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- A8. PROTECTION OF AND CONNECTION TO EXISTING SERVICES
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- A11. PAYMENT FOR ITEMS UNDER GENERAL
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- A14. PENALTIES FOR LATE COMPLETION
- A15. INDEMNITIES AND INSURANCE
- A16. APPLICABLE SPECIFICATIONS

A1. SCOPE OF WORK**A1.1 DESCRIPTION OF WORK**

This contract covers the maintenance of the service road. The works are required to be undertaken in accordance with the specification. The Works, described above on this project specification, generally consists of the following:

- Maintenance of the surface roads with suitable material.

A1.2. LOCATION OF SITE AND ACCESS

The work site is located on Selati line, from Kaapmuiden to Hoedspruit and on the main line, from Goedgeluk to Komatipoort. These sites fall under Nelspruit Depot. Access to the worksites can be gained from Transnet Freight Rail service roads directly.

A1.3. DURATION OF CONTRACT

- The maintenance of the roads can be done between trains as is off-track.
- The work is scheduled for the period of 10 months after notification of official order.
- Transnet Freight Rail reserves the right to cancel the contract if the standard of workmanship and accuracy as specified in the Technical Specifications of this document are not achieved. Such termination can be done by the sole discretion of the Project Manager in communication with the Executive Manager and Depot Engineer and will be done in writing.

A2. DEFINITIONS

For the purposes of this contract,

Project Manager: Means any person appointed by the Transnet Freight Rail for the period of this project, to supervise and take charge of the contract.

Technical Officer: Refers to any person appointed by the Project Manager who shall be on site from time to time, so as ensure a smooth running of the project.

A3. CONSTRUCTION PROGRAM

The Contractor shall include with his tender a preliminary program. The program shall be in the form of a simplified bar chart with sufficient details to show clearly how the works will be performed. This program must be accompanied by a detailed personnel composition and level of skills for every phase of the project. The program must show preparation of the works and works during the specified timeframes, after the works and the shift working of teams working 8/5 during construction.

A4. SITE OFFICE AND SITE BOOKS

The Contractor shall provide a site office. The Contractor shall provide a triplicate site instruction book and a site diary which must remain in the site office for the duration of the project.

The site instruction book shall only be used by the Project Manager or his/her representative for issuing instructions to the Contractor.

The daily diary shall be completed by the Contractor and a detailed description of the work done shall be recorded on a daily basis. Neither the books shall be removed from the site without the permission of the Project Manager.

A5. SITE MEETINGS

The Contractor shall attend all site meetings convened by the Project Manager. The purpose of such meetings shall be to discuss progress, delays, materials, conditions, specifications, etc. The meeting will be held under the chairmanship of the Project Manager or his/her representative.

Preferable days will be discussed and agreed with Contractor for the meetings. The following people shall attend such a meeting: Project Manager, Technical Officer, and Contractor's Project Manager or/ and his Site Agent, other department's representatives and any other person whom shall be deemed necessary to attend such a meeting.

A6. TO BE PROVIDED BY TRANSNET FREIGHT RAIL

- Provision of material for the re-surfacing.

A7. TO BE PROVIDED BY THE CONTRACTOR

- The provision of all labour and the operation of all plant, equipment and material resources as per schedule of quantities to complete the works in accordance with the drawings, specifications and all contract requirements.
- All arrangements regarding water and sanitation requirements for the duration of the contract.
- The Contractor must make his own arrangement for accommodation of his staff. Only accommodation of night watchmen will be allowed on site.
- Two flagmen will be required where work will be done close to the track.
- Three walky-talkies
- A cell phone for communication with respect to train operations.
- Arrangement with landowners and statutory authorities regarding access and other statutory requirements.

A8. PROTECTION OF AND CONNECTION TO EXISTING SERVICES

The Project Manager or Technical Officers shall be responsible for locating and pointing out the existing services to the contractor. The contractor shall then take full responsibility for the protection of such services during construction. Damages to any service shall be reported to the Project Manager who will arrange for its repair. The cost of the repair shall be to the Contractor's expenses.

A9. SITE FACILITIES**A9.1 Contractor's camp**

The Contractor shall make his own arrangement for the accommodation of his employees and staff. Where temporary housing is permitted by the Project Manager or Technical Officer on Transnet Freight Rail Reserve, the Contractor shall provide a suitable sanitation, lighting and potable water supplies. The Contractor may, where available and subject to the approval of the Project Manager, use Transnet Freight Rail campsites and sanitation services. Fouling of the area inside or outside of the Transnet Freight Rail boundaries must be prevented. The Contractor may be called upon by the Project Manager to dispose any foul or waste matter generated by the contractor.

All accommodation and associated costs shall be included in the tendered rates. The accommodation of the Supervisory and Labour employees shall be in accordance with the regulatory and statutory requirements of the Local Authorities.

All buildings used by the Contractor as offices, storage facilities; workshops, sheds and sanitary facilities must be of a temporary nature. Sufficient facilities only for the purposes of this contract must be supplied. The Contractor will be required to demolish and clear up the site at completion of the contract.

A9.2. Water Supply and Electricity

The Contractor shall make his own arrangements for the supply of water and electricity to the proposed campsite. Where available the Contractor may apply to the Project Manager for permission to use the water/ electricity supply. All costs for making it available as well as usage will be to the Contractor's account.

A10. MEASUREMENT AND PAYMENT CERTIFICATE

The units of measurement will be as indicated in the Schedule of quantities against each activity. Payments will be calculated according to the actual sum of hours each plant has worked as per items in the Schedule of Quantities. The claim for payment to the Contractor will be set out on a typed form similar to the Schedule of Quantities. Payments to the Contractor shall be made on a monthly basis for work covered and the final payment on completion of the project.

A11. PAYMENT FOR ITEMS UNDER GENERAL**A.11.1 Site de-establishment**

Payment for this item will be made when site de-establishment has been completed and the whole site left in a neat and tidy manner. In case where Contractor was allowed to utilize Transnet reserve as camp site, he will have to clear and clean the area to the satisfaction of the Project Manager before any payment of this item will be made.

A.11.2 Escalations

Time related obligations and general items will not be subjected to escalation and payment will be made at the completion of the project.

A12. DEFECTS LIABILITY PERIOD

The defects liabilities period shall be 3 months after the completion certificate has been issued according to clause 56 of the General Conditions of Contract.

The Completion Certificate will be issued once all clearing and finishing off on site has been completed.

A13. RETENTION MONEY

Not applicable

A14. PENALTIES FOR LATE COMPLETION

Should the Contractor fail to complete works scheduled during total occupation, or/and activities on critical path or any activity that may lead to train delays within time stipulated in this document, calculated from the time of notification, penalties to the value of the time related items as tendered shall apply in terms of the conventional Penalties Act of 1962 (as amended).

A15. INDEMNITIES AND INSURANCE

The Contractor shall take every precaution not to cause damage to property or injury to any person as a result of his execution of the work.

Transnet Freight rail will insure, in the joint names of Transnet Freight Rail and The Contractor, against all legal liabilities which may arise from the accidental Death of or injury to third party persons and/or accidental loss of, or damage to Third party property in the course of the Contractor's execution of the Work.

The insurance policy will be for an indemnity limit as stated in the policy and will be maintained in force during the entire period of the contract.

The Contractor shall insure against loss of or damage to his own machinery, tools, equipment, materials and site establishments and any consequential financial losses arising from such damage. This insurance is to be maintained in force during the entire period of the Tender. The Contractor shall likewise arrange his own insurance in respect of motor vehicle liabilities and employer's common law liabilities of the Contractor.

A16. APPLICABLE SPECIFICATIONS

In so far as they apply and they are not inconsistent with the terms of this specification, the following specifications will form an integral part of this project. In case where these specifications and other extracts are contrary or inconsistent with this project specification, the project specification will rule over them. Where only extracts are supplied the whole document can be obtained from the Transnet Freight Rail representative (i.e. Project Manager or Technical Officer)

E4B (Nov. 1996): Minimum communal health requirements in areas outside the jurisdiction of local authority: Temporary facilities for contractor's personnel.

E4E (April, 1997): Safety arrangements and procedural compliance with the Occupational Health and Safety Act; Act 85 of 1993 and regulations.

E7/1: Specifications for works on, over and adjacent to Railway lines
and near High Voltage Equipment

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PART B:**TECHNICAL SPECIFICATIONS****CONTENTS**

- B1. GENERAL
 - B.1.1. STATUTORY AND TRANSNET HEALTH REQUIREMENTS
 - B.1.2 SPECIFICATIONS
- B2. SCOPE OF WORK
 - B.2.1 CONSTRUCTION OF SERVICE ROAD
 - B.2.1.1. FORMATION
- B3 SAFETY
- B4. QUALITY CONTROL
- B5. HANDING OVER OF WORK SITE
- B6. FINISHING OFF AND CLEARING OF SITE
- B7. ADVERSE WEATHER CONDITION

B.1. GENERAL**B.1.1 STATUTORY AND HEALTH REQUIREMENTS**

All facilities are to meet Statutory and Transnet health requirements.

B.1.2 SPECIFICATIONS

WORKS TO MEET ALL TRANSNET SPECIFICATIONS INCLUDING THE FOLLOWING:

S410 'SPECIFICATION FOR RAILWAY EARTHWORKS'

E5 'GENERAL CONDITIONS OF CONTRACT'.

E7/1 'SPECIFICATIONS FOR WORKS ON, OVER AND ADJACENT TO RAILWAY LINES AND NEAR HIGH VOLTAGE EQUIPMENT.

MANUAL FOR TRACK MAINTENANCE (2000)

THE FOLLOWING SABS SPECIFICATIONS ARE ALSO APPLICABLE TO THIS CONTRACT:

GENERAL SABS 1200AA GENERAL (SMALL WORKS)

EARTHWORKS SABS 1200C SITE CLEARANCE

SABS 1200D EARTHWORKS

SABS 1200MK KERBING AND CHANNELLING

B.2. SCOPE OF WORK

The project covers the supply of operators and plant for the rehabilitation of the service roads on requested areas.

The rehabilitation involves the construction and grading of the subgrade and wearing course in accordance to S410 manual.

Effective drainage to prevent ponding shall be provided at a cross fall of 1 in 15 to 1 in 40.

Material will be stockpiled on site.

B.2.1. CONSTRUCTION OF SERVICE ROAD**B.2.1.1. FORMATION****a) Existing gravel wearing course**

Where rehabilitation is to be carried out on an existing gravel surface road, the existing gravel is to be pushed to one side prior to the roadbed preparation, for re-use on the road.

b) Earthworks

The contractor shall shape and grade the road and make full use of all material that can be obtained from alongside the road, from side cuts or from the immediate vicinity. If an adequate quantity of material cannot be obtained in this manner, the contractor shall import material from other sources. Where necessary, cutting shall be made to obtain a satisfactory vertical alignment.

Any fills which may be necessary for any reason, shall be constructed and compacted by the contractor as described above.

c) Roadbed Preparation

Where the subgrade is not sufficient dense in its natural state, the roadbed shall be scarified to a depth of 150mm, mixed, watered and compacted to 93% of modified AASHTO density.

B.3. SAFETY

The Contractor will take every precaution not to cause damage to property or injury to any person as a result of his execution of the works.

The Contractor will comply with the provisions of the Occupational Health and Safety Act, 1993 (Act no. 85 of 1993) and all regulations promulgated in terms thereof.

The Contractor will indemnify Transnet Freight Rail against all claims for death of or injury to any person whatsoever or damage to any property whatsoever which may arise out of or in consequence of any act of negligence on the part of the Contractor or his employees in the course of execution of the works and against all claims, demands, proceedings, damages, costs charges and expenses in respect thereof.

The Contractor will comply with the provision of the Workmen's Compensation Act 1941 (Act no. 30 1941) or any subsequent Act or amendment thereto and shall provide documentary evidence to this effect.

The Contractor will provide for the safety of his own staff during occupations as well as outside of occupation times and shall ensure his staff's compliance with Transnet Freight Rail's safety regulations for track work.

The Transnet Freight Rail Representative is responsible to ensure that the protection is set out correctly each day. The Contractor must confirm each day with the Transnet Freight Rail Representative that the correct protection has been put out and that he may take occupation of the track. The Transnet Freight Rail Representative will record this in the site diary / Instruction book and the contractor will sign this entry before taking occupation of the section.

The Contractor is to confirm each day in the site diary / Instruction book that he has had a safety talk with all his workers and that they have been instructed to stand clear of the track / adjacent tracks when trains are passing.

B.4. QUALITY CONTROL

The Project Manager or his deputy is responsible for the quality control and measurement of completed works. Any work that does not conform to the relevant specifications will be rejected and recorded in the site instruction book.

The Contractor will at his own costs repair the rejected work to the satisfaction of the Project Manager or Technical Officer, and only on approval will payment be made. The re-construction work rejected due to non-conformity does not warrant an extension of time.

The Contractor will be solely responsible for the production of work that complies with Specifications to the satisfaction of the Project Manager. To this end it will be the responsibility of the Contractor to undertake appropriate quality control and quality assurance measures on site.

B.5. HANDING OVER OF WORK SITE

Transnet Freight Rail shall issue a site access certificate to the Contractor before the start of the contract period.

B.6. FINISHING OFF AND CLEARING OF SITE

After completion of the works the Contractor is responsible for finishing off and clearing up of site. The work entails clearing of all obvious signs of construction activities like building equipment, excess material, rubbish and temporary works to the satisfaction of the Project Manager or Technical Officer.

B.7. ADVERSE WEATHER CONDITIONS

During the execution of works, the Project Manager or Technical Officer will certify a day lost due to abnormal rainfall and adverse weather conditions only: If no work was possible on the relevant working day on any item which is on the critical path according to the latest approved construction program, the program may be revised to recover the lost days.

RFQ FOR THE MAINTENANCE OF SERVICE ROADS FROM KAAPMUIDEN TO HOEDSPRUIT, AND FROM GOEDGELUK TO KOMATIPOOT UNDER THE CONTROL DEPOT ENGINEER, NELSPRUIT.

CLOSING VENUE: TRANSNET FREIGHT RAIL TENDER ADVICE CENTRE, INYANDA HOUSE 1, GROUND FLOOR, 21 WELLINGTON ROAD, PARKTOWN, JOHANNESBURG 2000

CLOSING DATE & TIME 09 JULY 2015 AT 10:00

VALIDITY PERIOD: 90 DAYS

SECTION 2

EVALUATION CRITERIA AND RETURNABLE DOCUMENTS

11 Evaluation Criteria

Transnet will utilise the following criteria [not necessarily in this order] for choosing a Supplier/Service Provider, if so required:

Criterion/Criteria	Explanation
Administrative responsiveness	<ul style="list-style-type: none"> • Completeness of response and returnable documents • Verify the validity of returnable documents
Substantive responsiveness	<ul style="list-style-type: none"> • A fully completed clause by clause statement of compliance to the Scope of Work, technical specifications and general specifications, failure to submit that on a separate sheet, tender will not be evaluated to next stage.
Functionality Threshold	<p>Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given.</p> <p>Respondents are to note that functionality is included as a technical threshold with a prescribed minimum percentage of 90% must be obtained in order to advance to next stage 3.</p> <ul style="list-style-type: none"> • Safety/Risk/Environmental Plan - (10%) • Technical capacity including Plant and Equipment - Annexure B – (30%) • Relevant Experience similar to project - Annexure C (20%) • 10 Months Delivery period (40%)
Final weighted evaluation based on 90/10 preference point	<ul style="list-style-type: none"> • Pricing and price basis [firm] • B-BBEE status of company - Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table indicated in Annexure A: B-BBEE Claim Form.

12 Validity Period

Transnet desires a validity period of 90 [ninety] Business Days from the closing date of this RFQ.

This RFQ is valid until **30 September 2015**.

13 Disclosure of Prices Quoted

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES NO

14 Returnable Documents

Returnable Documents means all the documents, Sections and Annexures, as listed in the tables below.

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

- a) Respondents are required to submit with their Quotations the **mandatory Returnable Documents**, as detailed below.

Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.

Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the tables below:

Mandatory Returnable Documents	Submitted [Yes or No]
- A fully completed clause by clause statement of compliance to the Scope of Work, technical specifications and general specifications, failure to submit that on a separate sheet, tender will not be evaluated to next stage.	

- b) In addition to the requirements of section (a) above, Respondents are further required to submit with their Quotations the following **essential Returnable Documents** as detailed below.

Failure to provide all these Returnable Documents may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these documents are returned with their Quotations.

Essential Returnable Documents	Submitted [Yes or No]
SECTION 2 : Evaluation criteria and list of returnable documents	
- SECTION 4 : RFQ Declaration and Breach of Law Form	
- Valid and original, or a Certified copy, of your entity's B-BBEE Verification Certification as per the requirements stipulated in Annexure A: B-BBEE Claims Form Note: failure to provide these required documents at the closing date and time of the RFQ will result in an automatic score of zero being allocated for preference	

Essential Returnable Documents	Submitted [Yes or No]
- Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]	
- Letter of Good Standing from Department of Labour	
- Delivery lead time (how long it will take to complete the project)	

CONTINUED VALIDITY OF RETURNABLE DOCUMENTS

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [the **Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

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Respondent's Signature

Date & Company Stamp

SECTION 3
QUOTATION FORM

I/We _____
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations and/or having to accept any less favourable offer.

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SECTION 4**Price Schedule**

I/We quote as follows for the goods required, on a "delivered nominated destination" basis, excluding VAT:

SCHEDULE OF QUANTITIES

Item	Activity Description	UOM	Qty	Unit Price	Total Price
1	PRELIMINARY AND GENERAL				
1.1	Fixed charged items				
1.1.1	Site establishment of plants	sum	4		
1.1.2	Site de-establishment of plants	sum	4		
1.2	Provision of plants				
1.2.1	Provision of a 4X4 TLB	weeks	40		
1.2.2	Provision of a Tipper truck	weeks	40		
1.2.3	Provision of a Grader	weeks	8		
1.2.4	Provision of a walk behind roller	weeks	8		
1.3	Average length of works to be carried (Selati line)				
1.3.1	Re-surfacing from Kaapmuiden to Hazyview	km	12		
1.3.2	Re-surfacing from Hazyview to Thulamahashe	km	11		
1.3.3	Re-surfacing from Thulamahashe to Klaverie	km	5		
1.4	Average length of works to be carried (Main line)				
1.4.1	Re-surfacing from Goedgeeluk to Ngodwana	km	7		
1.4.2	Re-surfacing from Ngodwana to Nelspruit	km	6		
1.4.3	Re-surfacing from Nelspruit to Kaapmuiden	km	6		
1.4.4	Re-surfacing from Kaapmuiden to Komatipoort	km	6		
	SUB TOTAL				
	VAT 14%				
	GRAND TOTAL				

Delivery Lead-Time from date of purchase order : _____ **[days/weeks]**

Notes to Pricing:

- All Prices must be quoted in South African Rand, exclusive of VAT
- To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.

Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

Respondent's Signature

Date & Company Stamp

By signing this Quotation Form the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar, and agrees, with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof, including but not limited to the documents stated below and Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise:

1. Specifications and drawings included in this RFQ - if applicable; and
2. The following documents all of which are available on Transnet’s website or upon request:
 - 2.1. General Bid Conditions;
 - 2.2. Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet;
 - 2.3. Supplier Integrity Pact;
 - 2.4. Non-disclosure Agreement; and
 - 2.5. Vendor Application Form and all supporting documents (first time vendors only)

Alternatively, for all existing vendors, please provide vendor number(s) here:

Transnet Operating Division	Unique Vendor Number	Yes / No
Transnet Group		
TFR, etc.		

In the Yes/No column above, please confirm that all the information e.g. company address and contact details, banking details etc. are still correct as at the time of allocation of the vendor number(s). Alternatively, Respondents are required to provide the updated information with their bid submission.

SIGNED at _____ on this _____ day of _____ 20__

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 _____
Name _____

2 _____
Name _____

SIGNATURE OF RESPONDENT’S AUTHORISED REPRESENTATIVE: _____

NAME: _____

DESIGNATION: _____

SECTION 5

RFQ DECLARATION AND BREACH OF LAW FORM

NAME OF ENTITY: _____

We _____ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. we have received all information we deemed necessary for the completion of this Request for Quotation [RFQ];
3. we have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and has had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. at no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. we are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner; and
6. furthermore, we declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid.
7. In addition, we declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet Group.
8. If such a relationship as indicated in paragraph 6 and/or 7 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/
PARTNER/SHAREHOLDER:

ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]

- We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

BREACH OF LAW

- We further hereby certify that *I/we have/have not been* [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH: _____

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at _____ on this _____ day of _____ 20__

For and on behalf of _____ I/We are duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

Section 6: SUPPLIER DECLARATION FORM

Respondents are to furnish the following documentation and complete the Vendor Application Form below:

1. **Original** cancelled cheque **OR** letter from the Respondent's bank verifying banking details [**with bank stamp**]
2. **Certified copy** of Identity Document(s) of Shareholders/Directors/Members [*where applicable*]
3. **Certified copies** of the relevant company registration documents from Companies and Intellectual Property Commission (CIPC)
4. **Certified copies** of the company's shareholding/director's portfolio
5. **Original** letterhead confirm physical and postal addresses
6. **Original** valid SARS Tax Clearance Certificate [RSA entities only]
7. **Certified copy** of VAT Registration Certificate [RSA entities only]
8. **A valid and original** B-BBEE Verification Certificate, sworn affidavit **or certified copy** thereof meeting the requirements for B-BBEE compliance as per the B-BBEE Codes of Good Practice; **Certified copy** of valid Company Registration Certificate [*if applicable*]

Note: No agreement shall be awarded to any South African Respondent whose tax matters have not been declared by SARS to be in order

Respondent's Signature

Date & Company Stamp

Company Trading Name							
Company Registered Name							
Company Registration Number Or ID Number If A Sole Proprietor							
Form of entity	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor	
How many years has your company been in business							
VAT number (if registered)							
Company Telephone Number							
Company Fax Number							
Company E-Mail Address							
Company Website Address							
Bank Name				Branch & Branch code			
Account Holder				Bank account number			
Postal Address						Code	
						Code	
Physical Address						Code	
						Code	
Contact Person							
Designation							
Telephone							
Email							
Annual Turnover Range (Last Financial Year)		< R5 Million		R5-35 million		> R35 million	
Does Your Company Provide		Products		Services		Both	
Area Of Delivery		National		Provincial		Local	
Is Your Company A Public Or Private Entity				Public		Private	
Does Your Company Have A Tax Directive Or IRP30 Certificate				Yes		No	
Main Product Or Service Supplied (E.G.: Stationery/Consulting)							

BEE Ownership Details					
% Black Ownership		% Black women ownership		% Disabled person/s ownership	
Does your company have a BEE certificate			Yes	No	
What is your broad based BEE status (Level 1 to 9 / Unknown)					

Respondent's Signature

Date & Company Stamp

How many personnel does the firm employ	Permanent		Part time	
---	-----------	--	-----------	--

Transnet Contact Person	
Contact number	
Transnet operating division	

Duly Authorised To Sign For And On Behalf Of Firm / Organisation			
Name		Designation	
Signature		Date	

Stamp And Signature Of Commissioner Of Oath			
Name		Date	
Signature		Telephone	

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Respondent's Signature

Date & Company Stamp

Section 7: CERTIFICATE OF ATTENDANCE OF SITE MEETING / RFQ BRIEFING

RFQ FOR THE MAINTENANCE OF SERVICE ROADS FROM KAAPMUIDEN TO HOEDSPRUIT AND FROM GOEDGELUK TO KOMATIPOOT, UNDER THE CONTROL DEPOT ENGINEER, NELSPRUIT.

It is hereby certified that –

1. _____

2. _____

Representative(s) of _____ *[name of entity]*

attended the site meeting / RFQ briefing in respect of the proposed Services to be supplied in terms of this RFQ on _____ 20____

TRANSNET'S REPRESENTATIVE

RESPONDENT'S REPRESENTATIVE

DATE _____

DATE _____

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ANNEXURE A : B-BBEE PREFERENCE POINTS CLAIM FORM

This preference form contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

1. INTRODUCTION

- 1.1 A total of 20 preference points shall be awarded for B-BBEE Status Level of Contribution.
- 1.2 Failure on the part of a Bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [**SANAS**] or a Registered Auditor approved by the Independent Regulatory Board of Auditors [**IRBA**] or an Accounting Officer as contemplated in the Close Corporation Act [**CCA**] together with the bid will be interpreted to mean that preference points for B-BBEE Status Level of Contribution are not claimed.
- 1.3 Transnet reserves the right to require of a Bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by Transnet.

2. GENERAL DEFINITIONS

- 2.1 **"all applicable taxes"** include value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 **"B-BBEE"** means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 **"B-BBEE status of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **"Bid"** means a written offer in a prescribed or stipulated form in response to an invitation by Transnet for the provision of goods, works or services;
- 2.5 **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 [Act No. 53 of 2003];
- 2.6 **"comparative price"** means the price after the factors of a non-firm price and all unconditional discounts that can utilised have been taken into consideration;
- 2.7 **"consortium or joint venture"** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract;
- 2.8 **"contract"** means the agreement that results from the acceptance of a bid by Transnet;
- 2.9 **"EME"** means any enterprise with an annual total revenue of R5 [five] million or less as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of R10 [ten] million or less as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928;
- 2.10 **"firm price"** means the price that is only subject to adjustments in accordance with the actual

increase or decrease resulting from the change, imposition, or abolition of customs and excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;

- 2.11 **"functionality"** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **"non-firm prices"** means all prices other than "firm" prices;
- 2.13 **"person"** includes reference to a juristic person;
- 2.14 **"QSE"** means any enterprise with an annual total revenue between R5 [five] million and R35 [thirty five] million as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of between R10 [ten] million and R50 [fifty] million as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928
- 2.15 **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.16 **"subcontract"** means the primary contractor's assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.17 **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.18 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and

3. **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in

ADJUDICATION USING A POINT SYSTEM

- 3.1 The Bidder obtaining the highest number of total points for the evaluation criteria as enumerated in Section 2 of the RFP will be awarded the contract, unless objective criteria justifies the award to another bidder.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored will be rounded off to 2 [two] decimal places.
- 3.4 In the event of equal points scored, the Bid will be awarded to the Bidder scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more Bids have scored equal points including equal preference points for B-BBEE, the successful Bid will be the one scoring the highest score for functionality.
- 3.6 Should two or more Bids be equal in all respect, the award shall be decided by the drawing of lots.

4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

- 4.1 In terms of the Preferential Procurement Regulations, 2011, preference points shall be awarded to a Bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points [Maximum 10]	Number of Points [Maximum 10]
1	20	10
2	18	9
3	16	8
4	12	5
5	8	4
6	6	3
7	4	2
8	2	1
Non-compliant contributor	0	0

- 4.2 Bidders who qualify as EMEs in terms of the 2007 version of the Codes of Good Practice must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EME's with B-BBEE Status Level Certificates.
- 4.3 Bidders who qualify as EMEs in terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928 are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R10 million or less and the entity's Level of Black ownership.
- 4.4 In terms of the 2007 version of the Codes of Good Practice, Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.5 In terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, Bidders who qualify as QSEs are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership. Large enterprises must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.6 A trust, consortium or joint venture will qualify for points for its B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
- 4.7 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 4.8 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.

- 4.9 A person will not be awarded points for B-BBEE status level if it is indicated in the Bid documents that such a Bidder intends subcontracting more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not qualify for at least the same number of points that such a Bidder qualifies for, unless the intended subcontractor is an EME that has the capability and ability to execute the subcontract.
- 4.10 A person awarded a contract may not subcontract more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.
- 4.11 Bidders are to note that in terms of paragraph 2.6 of Statement 000 of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, any representation made by an entity about its B-BBEE compliance must be supported by suitable evidence or documentation. As such, Transnet reserves the right to request such evidence or documentation from Bidders in order to verify any B-BBEE recognition claimed.

5. B-BBEE STATUS AND SUBCONTRACTING

5.1 **Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:**

B-BBEE Status Level of Contribution _____ = _____ [maximum of 20 points]

Note: Points claimed in respect of this paragraph 5.1 must be in accordance with the table reflected in paragraph 4.1 above and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit in the case of an EME or QSE.

5.2 **Subcontracting:**

Will any portion of the contract be subcontracted? YES/NO [delete which is not applicable]

If YES, indicate:

- (i) What percentage of the contract will be subcontracted?%
- (ii) The name of the subcontractor
- (iii) The B-BBEE status level of the subcontractor
- (iv) Is the subcontractor an EME? YES/NO

5.3 Declaration with regard to Company/Firm

- (i) Name of Company/Firm.....
- (ii) VAT registration number.....
- (iii) Company registration number.....
- (iv) Type of Company / Firm [TICK APPLICABLE BOX]

- Partnership/Joint Venture/Consortium
- One person business/sole propriety
- Close Corporations
- Company (Pty) Ltd

(v) Describe Principal Business Activities

.....
.....

(vi) Company Classification [TICK APPLICABLE BOX]

Manufacturer

Supplier

Professional Service Provider

Other Service Providers, e.g Transporter, etc

(vii) Total number of years the company/firm has been in business.....

BID DECLARATION

I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the company/firm, certify that points claimed, based on the B-BBEE status level of contribution indicated in paragraph 4 above, qualifies the company/firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct.
- (ii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 6 above, the contractor may be required to furnish documentary proof to the satisfaction of Transnet that the claims are correct.
- (iii) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, Transnet may, in addition to any other remedy it may have:
 - (a) disqualify the person from the bidding process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) restrict the Bidder or contractor, its shareholders and directors, and/or associated entities, or only the shareholders and directors who acted in a fraudulent manner, from obtaining business from Transnet for a period not exceeding 10 years, after the *audi alteram partem* [hear the other side] rule has been applied; and/or
 - (e) forward the matter for criminal prosecution.

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WITNESSES:

1.

2.

SIGNATURE OF BIDDER

DATE:.....

COMPANY NAME:

ADDRESS:.....

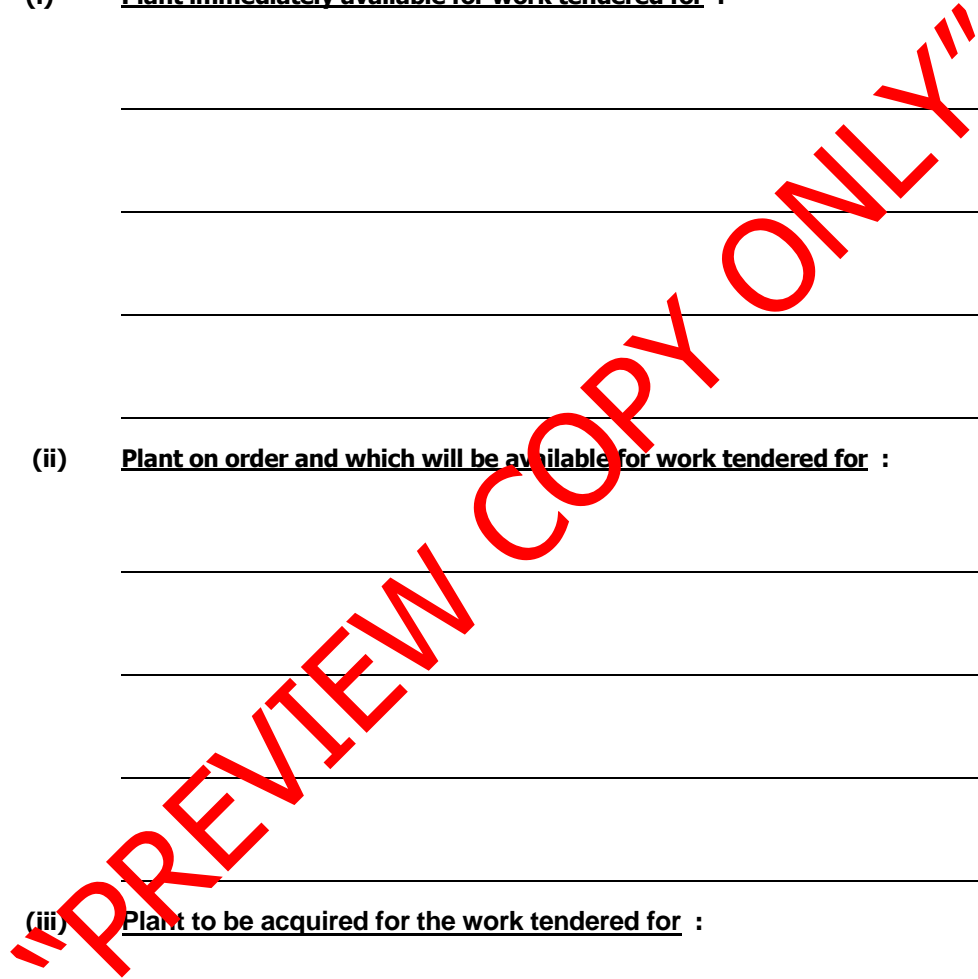
ANNEXURE B : SCHEDULE OF PLANT, EQUIPMENT AND TEAMS

Schedule of major plant and equipment to be used in the execution of this agreement in terms of the Agreement Conditions and specifications. The respondent must state which plant is immediately available and which will be ordered for. A complete list of herbicides and the method of control to be used must also be specified.

(i) **Plant immediately available for work tendered for :**

(ii) **Plant on order and which will be available for work tendered for :**

(iii) **Plant to be acquired for the work tendered for :**



ANNEXURE C : REFERENCES

Please indicate below the company names and contact details of existing customers whom Transnet may contact to seek third party evaluations of your current service levels:

Company Name	Nature of work	Value of work	Contact person	Contact details	Year completed

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Respondent's Signature

Date & Company Stamp