



RFQ / TENDER

Tender No: KGG-21921

Vendor No: 11001386

BOARD LIST
BOARD LIST
TRANSNET FREIGHT RAIL
PROCUREMENT DEPARTMENT
2000

Purchaser : Samantha Mgwatyu
Telephone : 011 584 0738
Fax Number: 011 7749129

Please quote reference:
DD6/6000621641

Deliver to:
TFR Head Office
Supply Chain Services
2000 Johannesburg

Closing Date : 30.08.2016
Validity Date : 30.12.2016
RFQ No : 6000621641

**RFQ:CRAC KGG-21921 FOR THE CLEANING OF CHANNEL DRAINAGE IN MADIBOGO
FOR A PERIOD OF 3 WEEKS**

(PLEASE SEE ATTACHED JOB SPECIFICATION AND ALSO COMPLETE
THE PRICING SCHEDULE ATTACHED ON THE SCOPE AND THE SUMMARY OF
SCHEDULE OF QUANTITIES ON SAP DOCUMENT

THE RFQ DOCUMENTS ARE OBTAINABLE FROM THE OFFICE OF TRANSNET FREIGHT RAIL, TENDER ADVISE CENTRE, GROUND
FLOOR, INYANDA HOUSE 1, 2 WELLINGTON ROAD, PARKTOWN, DURING OFFICE HOURS 08:00 TO 15:00 AND RFQ DOCUMENT IS
FOR FREE. RFQ CLOSING DATE: Tuesday, the 30th of August 2016,
Time: 10h00 AM

With effect from 1 May 2016, Transnet must implement the following :

As a general rule, Transnet may also not award business to any bidders not registered on the CSD. All prospective suppliers wanting to
conduct business with organs of state are required to register on the CSD by accessing www.csd.gov.za.

5. QUOTATION MUST BE FAXED TO:(011)774 9129/(011)774 9186 OR EMAIL TO
thuli.mathebula@transnet.net

FOR ANY TECHNICAL ENQUIRIES WITH REGARD TO THIS RFQ YOU CAN CONTACT:Samantha Mgwatyu 011 584 0738
,Samantha.Mgwatyu@transnet.net

5.1 QUOTATION/S MUST BE SUBMITTED PUNCTUALLY AT 10:00 ON OR BEFORE CLOSING DATE AND LATE QUOTATIONS WILL NOT
BE CONSIDERED.

5.2 IF POSTED:

21 WELLINGTON ROAD
INYANDA HOUSE 1

DATE: SIGNATURE OF TENDERER(S):
CONTACT PERSON: TEL No:

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PARKTOWN
2193

5.3 ,IF DELIVERED BY HAND:

TRANSNET FREIGHT RAIL-SUPPLY CHAIN SERVICES
21 WELLINGTON ROAD
INYANDA HOUSE 1
PARKTOWN

6. CONDITIONS:

6.1 ANY PURCHASE ORDER PLACED AS A RESULT OF YOUR QUOTATION WILL BE SUBJECT TO THE STANDARD TERMS AND CONDITIONS OF CONTRACT, GENERAL TENDER CONDITIONS, AND CONDITIONS MENTIONED HEREIN

6.2 TENDERERS MAY OFFER AN EARLIER VALIDITY DATE, BUT THEIR QUOTATION MAY, IN THIS EVENT, BE DISREGARDED FOR THIS REASON.

6.3 TENDERERS ARE REQUIRED TO OFFER ONLY FIRM PRICES. PRICES WHICH ARE QUOTED SUBJECT TO CONFIRMATION WILL NOT BE CONSIDERED.

6.4 BEST DELIVERY TIME MUST BE OFFERED.

6.5 DISCOUNT (TRADE DISCOUNT) CASH DISCOUNT (CONDITIONAL DISCOUNT) VALUE VALUE ADDED TAX (VAT) MUST BE SHOWN SEPARATELY.

6.6 TRANSNET RESERVES THE RIGHT TO NEGOTIATE PRICES AND COMMERCIAL ASPECTS AFTER THE CLOSING DATE OF THE QUOTATION.

6.7 DIRECT DELIVERY INTIMATES DELIVERY BEING EFFECTED INTO THE ACTUAL POINT OF SUPPLY AND SHOULD THEREFORE INCLUDE ANY TRANSPORTATION MORE DEEMED NECESSARY IN EXECUTING THIS METHOD OF DELIVERY BASIS IN ORDER TO MEET THE REQUIRED DELIVERY DATE.

7. EVALUATION CRITERIA:-

7.1. ADMINISTRATIVE RESPONSIVENESS ESSENTIAL:-

IT WILL BE TESTED BASED ON RETURNABLE DOCUMENTS SUBMITTED AND SIGNATURES ON THE BID DOCUMENTS.

7.2. SUBSTANTIVE RESPONSIVENESS MANDATORY :-

7.2.1 Safety Plan

7.2.2. PROVIDE PROOF REGISTRATION WITH NATIONAL TREASURY CENTRAL SUPPLIER DATABASE

7.4. COMMERCIAL CATEGORY:-

PRICING ONLY

7.5.B-BBEE:-

7.5.1. B-BBEE CERTIFICATE AND SCORECARD. (100% Black Owned Companies)

8. TAX CLEARANCE CERTIFICATES:

The Regulations in terms of the Public Finance Management Act, 1999: Framework for Supply Chain Management as published in Government Gazette No. 25767 dated 5 December 2003, Clause 9 (1) (d), stipulates that the accounting officer or accounting authority of an institution to which these regulations apply must reject any bid from a supplier who fails to provide written proof from the South African Revenue that the

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supplier either has no outstanding tax obligations or has made arrangements to meet outstanding tax obligations.

Tenderers will be disqualified if a valid tax clearance certificate or written proof from the South African Revenue Service that supplier has made arrangements to meet outstanding tax obligations is not submitted with the tender.

COMPANY DETAILS:

NAME OF COMPANY: _____

CONTACT PERSON: _____

TEL. NO. _____ FAX NO: _____

REG. NO. _____

9. BROAD BASED BLACK ECONOMIC EMPOWERMENT (BBBEE):-

Transnet fully endorses and supports the Government's Broad-based Black Economic Empowerment Programme and it is strongly of the opinion that all South African Business Enterprises have an equal obligation to redress the imbalances of the past.

Transnet will therefore prefer to do business with local business enterprises who share these same values. Transnet will endeavour to do business with local business enterprises that possess a BBBEE "recognition level" of at least Level 5. Transnet urges Tenderers (large enterprises and QSE's - see below) to have themselves accredited by any one of the various Accreditation Agencies available, who do their BBBEE ratings in accordance with the latest Codes (i.e. those promulgated on 9 February 2007) and whose names appear on the present ABVA (Association of BEE Verification Agencies) - "List of Full Members" as displayed on the ABVA website (www.abva.co.za). Although no agencies have, as yet, been accredited by SANAS (South African National Accreditation System), Transnet will, in the interim, accept rating certificates of tenderers who have been verified by any of the listed agencies.

Enterprises will be rated by such agency based on the following:

10. Large Enterprises (i.e. annual turnover >R35million):

" Rating level based on all seven elements of the BBBEE scorecard.

11. Qualifying Small Enterprises - (QSE) (i.e. annual turnover >R5million but <R35million):

" Rating based on any four elements of the BBBEE scorecard.

NB:

12. Emerging Micro Enterprises - (EME) (i.e. annual turnover <R5m) are exempted from being rated/verified:

" Automatic rating of Level 4 BBBEE irrespective of race of ownership, i.e. 100% BBBEE recognition

" Black ownership >50% or Black Women ownership >30% automatically qualifies as Level 3 BBBEE, i.e. 110% BBBEE recognition

" EME's should provide certified documentary proof of annual turnover (i.e. audited financials) plus proof of Black ownership if Black ownership >50% or Black Women ownership >30% from the EME's Auditor/Accounting Officer.

13. In addition to the above, Tenderers who wish to enter into a Joint Venture or subcontract portions of the contract to BBBEE companies, must state in their tenders the percentage of the total contract value that will be allocated to such BBBEE companies, should they be successful in being awarded any business. A rating certificate in respect of such BBBEE JV-partners and / or sub-contractor/s, as well as a breakdown of the distribution of the aforementioned percentage must also be furnished

14. In view of the high emphasis which Transnet places on Broad-based Black Economic Empowerment, Transnet will allow certain preference points for BBBEE in the evaluation of all responses. Depending upon the value of the ensuing business award (i.e. below or in excess of R2m), the 80/20 or 90/10 point preference systems will be utilized where BBBEE will count out of 20 or 10 respectively in the evaluation process.

15. EACH RESPONDENT IS REQUIRED TO FURNISH PROOF OF THE ABOVE TOTRANSNET. FAILURE TO DO SO WILL RESULT IN A SCORE OF ZERO BEING ALLOCATED FOR B-BBEE.

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16. Turnover: Kindly indicate your company's annual turnover for the past year R_____

" If annual turnover <R5m, please attach certified confirmation from your Auditor/Accounting Officer

" If annual turnover >R5m please attach original or certified copy of accreditation certificate and detailed scorecard by an ABVA accreditation agency (registered as a "Full Member")

17. PAYMENT TERMS

The following payment terms will apply as from 1 October 2008.

" All suppliers will be paid 30 days from receipt of month end statement, i.e. payment term F05.

18. CONDITIONS:

The Service Provider shall adhere to the Terms and Condition of the contract issued with the Bid Documents, together with any Schedule of "Special Conditions" or otherwise which form part of the Bid documents. Should the respondent find any condition unacceptable, it should indicate which conditions are unacceptable and offer amendments/ alternatives by written submission on its company letterhead. Any such submission shall be subject for review by the Transnet's Legal Council who shall determine whether the proposed amendment(s)/alternative(s) are acceptable or otherwise, as the case may be.

TRANSNET INSISTS ON HONESTY AND INTEGRITY BEYOND REPROACH AT ALL TIMES AND WILL NOT TOLERATE ANY FORM OF IMPROPER INFLUENCING, BRIBERY, CORRUPTION, FRAUD, OR ANY OTHER UNETHICAL CONDUCT ON THE PART OF BIDDERS/ TRANSNET EMPLOYEES. IF, IN THE OPINION OF TRANSNET'S CHIEF OPERATING OFFICER, A TENDERER / CONTRACTOR / SUPPLIER HAS OR HAS CAUSED TO BE PROMISED, OFFERED OR GIVEN TO ANY TRANSNET EMPLOYEE, ANY BRIBE, COMMISSION, GIFT, LOAN, ADVANTAGE OR OTHER CONSIDERATION, TRANSNET SHALL BE ENTITLED TO REVOKE THE TENDER / CONTRACT BY FOLLOWING ITS INTERNAL POLICIES THAT GOVERN THE EXCLUSION PROCESS. IN SUCH AN EVENT TRANSNET WILL BE ENTITLED TO PLACE ANY TENDERER / CONTRACTOR / SUPPLIER WHO HAS CONTRAVENED THE PROVISIONS OF TRANSNET'S BUSINESS ETHICS ON ITS LIST OF EXCLUDED TENDERERS. THIS LIST WILL ALSO BE DISTRIBUTED TO ALL OTHER STATE OWNED ENTERPRISES AND GOVERNMENT DEPARTMENTS.

TRANSNET INVITES ITS VALUED SUPPLIERS TO REPORT ANY ALLEGATIONS OF FRAUD/CORRUPTION OR OTHER UNETHICAL ACTIVITIES TO TRANSNET TIPS-OFFS ANONYMOUS, AT ANY OF THE FOLLOWING ADDRESSES / CONTACT NUMBERS:-

TOLL-FREE ANONYMOUS HOTLINE - 0800 003 056

EMAIL - Transnet@tips-offs.com

FAX NUMBER - 0800 007 788

FREEPOST, DN 29, UMHLANGA ROCKS, 4320

CONFIDENTIALITY IS GUARANTEED

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SCHEDULE OF REQUIREMENTS

PRICES TENDERED ARE TO BE "DIRECT" AND EXCLUDE VAT.

Item	Qty	Material	Description
------	-----	----------	-------------

00010	1	Site overhead	
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R.....
Each

Delivery Date: 15.09.2016

FULL DETAILS OF DESCRIPTION

00020	1	Earthworks	
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R.....
Each

Delivery Date: 15.09.2016

FULL DETAILS OF DESCRIPTION

00030	1	plants	
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R.....
Each

Delivery Date: 15.09.2016

FULL DETAILS OF DESCRIPTION

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1. ADDITIONAL INFORMATION REQUIRED: (WHERE APPLICABLE)

1.1 THE FOLLOWING ADDITIONAL INFORMATION IS REQUIRED:

- (A) DISCOUNT:
(B) SETTLEMENT DISCOUNT:
(C) PRICE/S FIRM:
(D) PRICE/S FIRM UNTIL THEREAFTER SUBJECT TO REVIEW.
(E) PRICE/S NOT FIRM:
(F) SABS MARK:
(G) SABS PERMIT NO:
(H) BRAND/MAKE/TYPE:
(I) FULL NAME AND ADDRESS OF MANUFACTURER:

(J) FULL NAME AND ADDRESS OF INSPECTION POINT:

(K) COUNTRY OF ORIGIN:

Comply : _____ Does not Comply : _____ Not applicable : _____

Justification :

(L) SURPLUS MATERIAL:

TENDERERS MUST INDICATE IF THEY WILL BE PREPARED TO PURCHASE BACK FROM TRANSNET ANY SURPLUS MATERIAL WHICH MAY BECOME AVAILABLE FROM ANY RESULTING PURCHASE ORDER/CONTRACT ORIGINATED FROM THE QUOTATION SUBMITTED:

(M) PAYMENT OVERSEAS:

ONLY IF TRANSNET LIMITED IS REQUESTED BY THE TENDERER TO EFFECT PAYMENT OVERSEAS DIRECT TO THE TENDERER'S PRINCIPAL/SUPPLIER THE FOLLOWING INFORMATION IS REQUIRED:

* EXCHANGE RATE ON WHICH THE QUOTATION PRICE IS BASED: R1,00 (S.A. CURRENCY) BEING EQUAL TO FOREIGN CURRENCY)

* PERCENTAGE IN RELATION TO THE QUOTATION PRICE TO BE REMITTED OVERSEAS:

* NAME OF COUNTRY TO WHICH PAYMENT IS TO BE MADE:

* APPLICABLE DATE OF EXCHANGE RATE:

* BENEFICIARY'S NAME AND FULL ADDRESS:

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.....
* BENEFICIARY'S BANKERS AND FULL ADDRESS:
.....
.....
.....

* APPLICABLE ACCOUNT NUMBER:
.....
.....

(N) DELIVERY DATE:

TENDERERS MUST FURNISH THEIR ACTUAL DELIVERY AND MANUFACTURING PERIOD HEREUNDER
NOTWITHSTANDING THE DELIVERY DATES SPECIFIED BY TRANSNET.

THE FOLLOWING MUST ALSO BE FURNISHED IN REGARD TO THE ABOVE:

1. PERIOD REQUIRED TO OBTAIN RAW MATERIAL.(DAYS)
2. MANUFACTURING PERIOD.(DAYS)
3. PERIOD TO TRANSPORT MATERIAL TO DESTINATION.(DAYS)

MATERIAL NO.	1.(PERIOD)	2.(PERIOD)	3.(PERIOD)
.....
.....
.....
.....
.....
.....

DATE:

SIGNATURE OF TENDERER(S):

SPECIFICATION FOR THE CLEANING OF CHANNEL DRAINAGE IN MADIBOGO FOR KRUGERSDORP DEPOT

1. Scope of work

The works to be executed under this Contract consists of the following:

- Clearing and preparation of site for the actual work,
- No work is to be done on top of the culvert or pipe next to the railway line,
- The property adjacent to the Transnet Freight Rail reserve may not be entered without prior permission from the technical officer.
- Cleaning of channel has to be in such a way as to permit the free-flow of water through to the drain to its maximum capacity, Water must not be able to dam in the drain.
- The soil removed from the rail reserve and ditch must not be dumped in heaps, but must worked flat.
- All chopped down vegetation must be removed from the cleared area and packed in a suitable position that the technical officer will specify.
- Contractor to provide any necessary tools for cleaning and clearing for actual work.

2. Location of the site

- The site is located in Madibogo from KM 202 – 204; the area to be cleaned is few kilometres from Madibogo railway station.

3. Duration of contract

- The duration of the contract is **3 weeks** and Transnet Freight Rail reserves the right to cancel the contract if the standard of workmanship and accuracy as per the specification is not achieved.

4. Site meetings

- The contractor shall attend all site meetings convened by the Technical Officer. Such meetings shall be for the purpose of discussing progress, delays, materials, specification etc.

5. Safety

- Transnet Freight Rail is the organisation that strictly complies with safety.
- For the purpose of this contract safety file is required before the commencement of work.
- The safety file should be submitted to the Technical Officer **2 days** before starting the work.
- Personal protective equipment required: (**Reflective vest, Safety boots, Dust mask**)

6. Responsibility of Transnet Freight Rail

- Arrangement with landowners and statutory authorities regarding access and other statutory requirements

7. Responsibility of the Contractor

- The contractor will provide all labour and all plant required for the completion of the works.
- All arrangements regarding water and sanitation requirements for the duration of the contract are upon contractor to arrange.
- The Contractor must make his own arrangement for accommodation of his staff, only accommodation of night watchmen will be allowed on site if necessary.
- Where services are encountered below the surface during the course of the excavation, such should be communicated to the relevant Transnet Freight Rail representative or to the Project Manager. The contractor shall take all reasonable measures to ensure that careless damage to services and other property is avoided, failure of which the replacement or repair therefore will be to the contractor's account.
- Prior approval of the Project Manager to be sought before destroying or disturbing any part of the environment for stockpiling spoil or for any other purpose.
- For payment purposes, the onus shall lie with the contractor to ensure that all quantities are measured and agreed with the Project Manager or any such person that may be delegated by the Project Manager.
- The contractor must safeguard the surrounding, adhere to PPE (Personal Protective Equipment), to have first aid box kit on site at all time and supply the neat and tidy completed area.

8. Penalties

- A penalty of R 270 per day will apply for the late completion of the contract but exception will be considered for the rainy days.

9. Payment Certificate

- Payment certificate will be compiled once the work has been inspected and signed off; the payment method will be a **once off payment**.

10. Site Instruction Book and Diary

- The contractor shall supply and have available on site a site diary at all times, an A4/A5 size triplicate carbon book with detachable sheets for recording everything happening on site.
- The contractor must also have site instruction book to receive and record all instruction from the Technical officer and or Transnet personnel.
- The contractor shall request the person concerned to write the instruction in the site instruction book, to sign it and to record his official designation.

- The instruction shall be countersigned by the Contractor or his agent.
- The original sheet of the site book will be removed by the Transnet Technical Officer and carbon copies retained to the Contractor.

11. Defects Liability Period

- Defects liability period will not apply on this contract.

12. Annexure

- The following documents will be given to the winning contractor before commencement of the work; site access certificate, indemnity form, general conditions of contract (minor works contracts) and green area meetings template.
- All suppliers must signed attendance register and site inspection form (E4.A Dec 2003) that Transnet freight rail personnel will provide on-site meeting before leaving the site.

PICTURE OF THE AREA TO BE CLEANED:



Summary of the Schedule of Quantities

Item	Description	Amount
1.0	Site Overheads(P & G's)	R
2.0	Earthworks	R
3.0	Plants	R

Sub Total	R
VAT 14%	R
Total	R

"PREVIEW COPY ONLY"