## T1.1 Tender Notice and Invitation to Tender

Transnet SOC Ltd invites tenders for Transnet Freight Rail, Infra Structure, Bloemfontein.

SUPPLY AND LAYING OF NEW PAVING AT THE LOCO DIESEL DEPOT IN BLOEMFONTEIN WITHIN A PERIOD OF 2 MONTHS

The physical address for collection of tender is Transnet Freight Rail, Supply Chain Services, Real Estate Management Building, Room1, Austen Street, Beaconsfield, Kimberley

Documents may be collected during working hours after 08 July 2016, Office Hours 07H30 – 15H00.

Queries relating to the issue of ness documents may be addressed to

Mr/ <u>Ms</u>	Kobie nelson
Tel No	053-838 3364
Fax No.	053-838 3007
Email	Kobie.Nelson@transnet.net

A compulsory clarification meeting with representatives of the Employer will take place at REM Boardroom, Bloemfontein on 19 July 2016 starting at 11H00 hrs.

The closing time for receipt of tenders is 10H00 hrs on 02 August 2016. In the tender box and <u>late tenders will</u> not be accepted.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivery, opening and assessment of tenders are stated in the Tender Data.

Transnet urges Clients, Suppliers and Service Providers to report any acts of fraud and/or instances of corruption to Transnet's TIP-OFFS ANONYMOUS on 0800 003 056 or <u>Transnet@tip-offs.com</u>.

	ACKNOWLEDGN	IENT OF RECEIPT	OF DOCUMENTS	
	AND	INTENTION TO TE	NDER	
	(To be retu	rned within 3 days a	after receipt)	
FAX TO:	Transnet Freight Rail	Tender No.:	BFX/53974	
	Fax No. (053) 838 3007			
	Attention: Kobie Nelson	Closing Date:	02 August 2016.	
For: F	For the supply and laying of new	paving at the Loco period of 2 months	-	Bloemfontein within a
da	<b>wish to tender</b> for the work and te above			Check Yes 🛛 No 🗆
	not wish to tender on this occ cuments received	cursure and nerewith	n return all your	
	FOR NOT TENDERING:	7	) ),	
COMPAN	IY'S NAME, ADDRESS, CONTAC	T, PHONE AND TE	LEFAX NUMBERS	

SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

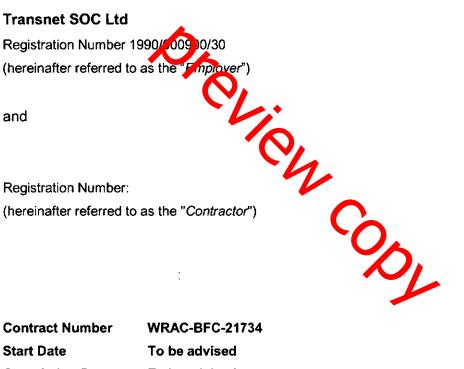
.

.



## **NEC3 Engineering and Construction Contract (ECC)**

entered into by and between



Contract Number Start Date Completion Date

WRAC-BFC-21734 To be advised To be advised

#### CONTRACT DOCUMENTS

Form of Offer and Acceptance Contract Data Part One – Data provided by the Employer Part Two – Data provided by the Contractor Conditions of Contract (3<sup>rd</sup> edition – available separately) Pricing Data Works Information Site Information Appendices

ລ

# T1.2 Tender Data (Alternative Method 2)

The conditions of tender are the Standard Conditions of Tender as contained in Annex F of the CIDB Standard for Uniformity in Construction Procurement (January 2009) as published in Government Gazette No 31823, Board Notice 12 of 2009 of 30 January 2009, subsequently amended (May 2010), Board Notice 86 of 2010. (See www.cidb.org.za)

The Standard Conditions of Tender make several references to Tender Data for details that apply specifically to this tender. This Tender Data shall have precedence in the interpretation of any ambiguity or inconsistency between it and the Standard Conditions of Tender.

Each item of data given below is cross-referenced in the left hand column to the clause in the Standard Conditions of Tender to which it mainly applies.

Clause	<i>D</i> <sub>4</sub>	Data
F.1.1	The Employer is	Transnet SOC Ltd (Reg No. 1990/000900/30)
F.1.2	The tender documents issued by the E	mployer comprise:
	Part T: The Tender	
	Part T1: Tendering procedures	T1.1 Tender Notice and Invitation to Tender 1.2 Tender Data
	Part T2 : Returnable documents	T2.1 List of Returnable Documents T2.2 Returnal le Schedules
	Part C: The Contract	
	Part C1: Agreements and contract data	C1.1 Form of Oner and Acceptance C1.2 Contract Data (Part 1 & 2)
	Part C2: Pricing data	C2.1 Pricing Instructions C2.2 Activity Schedules / Bill of Quantities
	Part C3: Scope of work	C3.1 Works Information
	Part C4: Site information	C4.1 Site Information
F.1.4	The Employer's agent is:	Regional Procurement Manager/Lead
	Name:	Christopher Williams
	Address:	Real Estate Management Building, Austen Street, Beaconsfield, Kimberley
	Tel No.	053 083-3477
	Fax No.	011 774 9787
	E – mail	Christopher.Williams@transnet.net
		3

- F.2.1 Only those tenderers who satisfy the following eligibility criteria are eligible to submit tenders:
  - 1. Tender offers will only be considered if:
    - a) An authorised representative of the tendering entity attends the compulsory clarification meeting in terms F.2.7 below (*if applicable*)
    - b) Compliance to Specifications.

#### 2. Pre-Qualifying Quality (Functionality) Criteria

Only those tenderers who attain the minimum number of evaluation points for Quality (functionality) will be eligible for further evaluation, failure to meet the minimum threshold will result in the tender being disgualified and removed from further consideration

The pre-qualifying Quality (functionality) criteria and maximum score in respect of each of the criteria are as follows:

Pre-qualifying Quality criteria	Sub- Criteria	Weight	Maximum number of points
Experience		50	50
Three (3) or more similar projects completed (50)	50		
Less than three (3) similar projects completed (25)	25		
Plant & Equipment		30	30
Availability of bakkie (15)	15		
Availability of compactor (15)	15		
Staff Experience		20	20
Project Manager (10)	10		
Supervisor (10)			
Maximum possible score for pre- qualifying Quality			100

Pre-qualifying Quality shall be scored by not less than three evaluators and averaged in accordance with the following schedules: (List applicable evaluation schedules and include such schedules in the returnable schedules)

- T2.2-25 Previous Experience
- T2.2-7 Management and CV's of Key Persons

The minimum number of evaluation points for quality is : 60

The persons named in the Schedule of Key Persons of tenderers who satisfy the minimum quality criteria may be invited to an interview. Tenderers who attain a score of less than 50% of the points allocated to the interview will be declared ineligible to tender.

Each evaluation criteria will be assessed in terms of Five indicators – no response, poor, satisfactory, good and very good. Scores of 0, 40, 70, 90 or 100 will be allocated to no response, poor, satisfactory, good and very good, respectively. The scores of each of the evaluators will be averaged, weighted and then totalled to obtain the final score for quality,

unless scored collectively. (See CIDB Inform Practice Note #9)

Note: Any tender not complying with all three of the above mentioned stipulations, numbered 1 to 3, will be regarded as non-responsive and will therefore <u>not</u> be considered for further evaluation

F.2.7 The arrangements for a compulsory clarification meeting are as stated in the Tender Notice and Invitation to Tender.

Tenderers must sign the attendance list in the name of the tendering entity. Addenda will be issued to and tenders will be received only from those tendering entities appearing on the attendance list.

- F.2.12 No alternative tender offers will be considered.
- F.2.13.3 Parts of each tender offer communicated on paper shall be as an original.
- F.2.13.5 The Employer's details and address for derivery of tender offers and identification details that are to be shown on each tender offer package are:

 Location of tender box:
 Office No 2

 Physical address:
 Transnet SOC Linite

 Secretariat of the Aconsition Council, Admin support Office
 Office No 2

 Real Estate Management Friding
 Austen Street, Beaconstield

 Kimberley
 8300

 F.2.15.1
 Identification details:
 The tender documents must be submitted in a sealed

- Name of Tenderer
- Contact person and details

envelope labelled with:

- The Tender number: BFX/53974
- The Tender Description: For the supply and laying of new paving at the Loco Diesel Depot in Bloemfontein.

Documents must be marked for the attention of: Christopher Williams

Prior arrangement on the submittal of large tender documents should be made with the Procurement Manager.

#### NO LATE TENDERS WILL BE ACCEPTED

- F.2.13.9 Telephonic, telegraphic, facsimile or e-mailed tender offers will not be accepted.
- F.2.15 The closing time for submission of tender offers is as stated in the Tender Notice and Invitation to Tender.
- F.2.16 The tender offer validity period is 12 weeks
- F.2.18 Provide, on request by the *Employer*, any other material information that has a bearing on the tender offer, the tenderer's commercial position (including notarized joint venture agreements), preferencing arrangements, or samples of materials, considered necessary by the *Employer* for the purpose of a full and fair risk assessment. Should the tenderer not provide the material, or a satisfactory reason as to why it cannot be provided, by the time for submission stated in the *Employer*'s request, the *Employer* may regard the tender offer as non-responsive.
- F.2.20 If requested, submit for the *Employer's* acceptance before formation of the contract, all securities, bonds, guarantees, policies and certificates of insurance required in terms of the conditions of contract identified in the Contract Data. (The format is included in Part T2.2 of this procurement document).
- F.2.22 Return all retained tender documents within 28 days after the expiry of the validity period
- F.2.23 The tenderer is required to submit with his tender:
  - 1. a valid original Tax Clearance Certificate issued by the South African Revenue Services;
  - 2. A valid certified SANAS accredited or IRBA approved B-BBEE verification certificate, and

3. A completed Supplier Declaration form (Stamped and signed by the commissioner of oaths)

4. Letter of Good Standing

Note: Refer to Section T2.1 for List of Returnate Documents

- F.3.4 The time and location for opening of the tender offers are: Time 10:00 on Tuesday, 02 August 2016 Location: Ground Floor, Boardroom, Real Estate Management, Austen Street, Beaconsfield, Kimberley
- F.3.11.3 The procedure for the evaluation of responsive tenders is Method 2. F.3.11.7
  - The financial offer will be scored using Formula 2 (option 1) in Table F.1 where the value of W1 is:

80 where the financial value inclusive of VAT of one or more responsive tender offers have a value that equals or is less than R 1,000 000

Up to 100 minus W<sub>1</sub> tender evaluation points will be awarded to tenderers who complete the preferencing schedule and who are found to be eligible for the preference claimed.

Should the BBBEE rating not be provided, Transnet reserves the right to award no points and/or declare the tender void. Transnet also reserves the right to carry out an independent audit of the tenderers scorecard components at any stage from the date of close of the tenders until completion of the contract. Tenderers with no accreditation will score zero points for preferencing.

#### <u>Note:</u>

In the event that, in the application of the 80/20 preference point system as stipulated, **all** tenders received exceed the estimated Rand value of R1 000 000, the tender invitation must be cancelled.

- F.3.13 Tender offers will only be accepted if:
  - a) the tenderer submits **an original valid** Tax Clearance Certificate issued by the South African Revenue Services or has made arrangements to meet outstanding tax obligations;
  - b) the tenderer submits a letter of intent from an insurer undertaking to provide the Performance Bond to the format included in Part T2.2 of this procurement document
  - c) the tenderer is registered with the Construction Industry Development Board in an appropriate contractor grading designation;
  - d) the tenderer or any of its directors/shareholders is not listed on the Register of Tender Defaulters in terms of the Prevention and Combating of Corrupt Activities Act of 2004 as a person prohib ed for doing business with the public sector;
  - e) the tenderer does not appear on Transnet list for restricted tenderers.
  - f) the tenderer has completed in Compulsory Enterprise Questionnaire and there are no conflicts of interest which may impact on the tenderer's ability to perform the contract in the best interests of the Employer or potentially compromise the tender process and persons in the employ of the state are permitted to submit tenders or participate in the contract;
  - g) the tenderer is registered and in good standing with the compensation fund or with a licensed compensation insurer;
  - h) the Employer is reasonably satisfied that the tendered has in terms of the Construction Regulations, 2003, issued in terms of the Occupational realth and Safety Act, 1993, the necessary competencies and resources to carry out the vertex safely.

F.3.17 The number of paper copies of the signed contract to be provided by the Employer is 1 (one).

# **T2.1 List of Returnable Documents**

### 1. These schedules are required for eligibility purposes:

T2.2-15 Eligibility Criteria Schedule: Certification of attendance at a tender clarification meeting

### 2. These schedules will be utilised for the evaluation of Functionality Criteria

- T2.2.7 Management and CV's of Key Persons
- T2.2-25 Previous Experience

## 3. Returnable Schedule

- T2.2-3 Risk Elements
- T2.2-4 Availability of equipment and other resources
- T2.2-7 Management and CV's of key process
- T2.2-8 Schedule of proposed Subcontractors/consultants
- T2.2-9 Insurance provided by the Contractor
- T2.2-14 Authority to submit tender
- T2.2-15 Certificate of attendance at tender clarification
- T2.2-16 Record of addenda to tender documents
- T2.2-17 Compulsory Enterprise Questionnaire
- T2.2-22 Health and Safety Plan
- T2.2-24 Capacity and ability to meet delivery schedule
- T2.2-25 Previous experience
- T2.2-31 Supplier Code of Conduct
- T2.2-34 Supplier Declaration Form
- T2.2-36 RFQ Declaration Form
- T2.2.43 Breach of Law
- T2.2-50 B-BBEE Preference Points claim Form
- T2.2-51 Certificate of Acquaintance with Tender Documents

- 4. C1.1: Offer portion of Form of Offer & Acceptance
- 5. C1.2: Contract Data Part 2: Data by Contractor
- 6. C2.2: Price List
- 7. C3.1: Works Information
- 8. C4.1: Site Information

Page 2 of 2

# T2.2-3: Risk Elements

Tenderers to review the potential risk element associated with the Project. The risk elements are to be priced separately in this Schedule. If No Risks are identified "No Risks" must be stated on this schedule. Notwithstanding this information, all costs related to risk elements which are at the *Contractor's* risk are deemed to be included in the tenderer's offered total of the Prices.

	4
	· · · · · · · · · · · · · · · · · · ·
	×O,
Signed	Date
Name	Position
Tenderer	

# T2.2-4: Availability of Equipment and Other Resources

Tenderers to submit a list of all Equipment and other resources that he proposes to use to execute the work as described in the Works Information, as well as the availability and details of ownership for each item. Amongst others, he needs to provide detailed schedules of the following:

- Material delivery schedule
- Plant schedule
- Labour schedule

Number of Equipment	Equipment Type – Description	Hourly Rate

Signed	Date	
Name	Position	
Tenderer		
	¥I.	
TENDER March 2015	Page 1 of 1	Part T2: Returnable Schedules T2.2-4: Availability of Equipment and Other Resources

## Management & CV's of Key Persons – TSC<sup>1</sup>

Please describe the management arrangements for the works.

Submit the following documents as a minimum with your tender document:

- 1. An organisation chart showing on site and off-site management (including the key people you have identified in the Contract Data Part two and identify the required legal appointments.)
- 2. CV's for people proposed for all identified posts including Safety Officer and Quality Assurance Representative.
- 3. Details of the location (and functions) of offices from which the works will be managed.
- 4. Details of the experience of the staff who will be working on the works with respect to:
  - Working with the NEC3 Term Service Contract Option chosen for this contract. If staff experience of these matters is limited, an indication of relevant training that they have attended would be elopful.
- 5. An explanation of how yes propose to allocate adequate resources to enable you to comply with the requirements and prohibitions imposed on you by or under the statutory provisions relating to health and safety.

Attached submissions to	is schedule:
Signed	Date
Signed	Date Position

<sup>&</sup>lt;sup>1</sup>NEC3 Engineering & Construction Contract (with amendments June 2006 and April 2013).

# **T2.2-8: Schedule of Proposed Subcontractors**

We notify you that it is our intention to employ the following subcontractors / sub consultants for work in this contract.

If we are awarded a contract we agree that this notification does not change the requirement for us to submit the names of proposed Subcontractors / Sub consultants in accordance with requirements in the contract for such appointments. If there are no such requirements in the contract, then your written acceptance of this list shall be binding between us.

	Name and address of proposed Subcontractor	Nature and extent of work	Previous experience with Subcontractor/ Consultant.	B-BBEE Level Certificates to be attached	Value of subcontract ed Work (excl. 14% Vat)	% Ownership Black Ownership
1.		Dr				
2.			10,			
3.			7			
4.				D		
5.						
6.						

Signed	Date	
Name	 Position	
Tenderer	 _	
	13	
TENDER		Part T2: Returnable Schedules

## T2.2-9: Insurance provided by the Contractor

Clause 83.1 in NEC3 Term Service Contract (June 2005)(amended June 2006) requires that the *Contractor* provides the insurance stated in the insurance table except any insurance which the *Employer* is to provide as stated in the Contract Data.

Please provide the following details for insurance which the *Contractor* is still to provide. Notwithstanding this information all costs related to insurance are deemed included in the tenderer's rates and prices.

Insurance against (See clause 83.2 of the TSC)	Name of Insurance Company	Cover	Premium
Loss of or damage caused to the <i>works</i> , Plant and Materials			
Loss of or damage to Equipment			
Liability for loss of or demand to property (except the works, Plant and materials and Equipment) and liability for bodily injury to or death or a person (not an employee of the <i>Contractor</i> ) caused by activity in connection with this contract.	ie.		
Liability for death of or bodily injury to employees of the <i>Contractor</i> arising out of and in the course of their employment in connection with this contract	1 6		
(Other)	$\mathcal{O}_{\mathbf{i}}$		

Signed	Date	
Name	Position	
Tenderer		

Page 1 of 1

# T2.2-14: Authority to submit a Tender

Indicate the status of the tenderer by ticking the appropriate box hereunder. The tenderer must complete the certificate set out below for his category of organisation or alternatively attach a certified copy of a company / organisation document which provides the same information for the relevant category as requested here.

A - COMPANY	B - PARTNERSHIP	C - JOINT VENTURE	D - SOLE PROPRIETOR

## A. Certificate for Company

l	, chairperson of the board of directors of
	, hereby confirm that by resolution of the
board taken on (tate) Mr/Ms	, acting in
the capacity of	, was authorised to sign all documents in
connection with this tender offer and any contract	regulting from it on behalf of the company.
Signed	Date
Name	Position Sharman of the Board of Directors

# B. Certificate for Partnership

We, the undersigned, being the key partners in the business trading as \_\_\_\_\_\_

\_\_\_\_\_ hereby authorise Mr/Ms \_\_\_\_\_\_, acting in the

capacity of \_\_\_\_\_, to sign all documents in connection with the tender

offer for Contract \_\_\_\_\_\_ and any contract resulting from it on our behalf.

Name	Address	Signature	Date

NOTE: This certificate is to be completed and signed by the full number of Partners necessary to commit the Partnership. Antrobustitional pages if more space is required.

# C. Certificate for Joint Venture

We, the undersigned, are submitting this tender offer in Joint Venture and hereby authorise Mr/Ms \_ \_ \_

\_\_\_\_\_, an authorised signatory of the company \_\_\_\_\_\_,

\_\_\_\_\_, acting in the capacity of lead partner, to sign all documents in

connection with the tender offer for Contract \_ \_ \_ \_ and any contract resulting from it on our behalf.

This authorisation is evidenced by the attached power of attorney signed by legally authorised signatories of all the partners to the Joint Venture.

Furthermore we attach to this Schedule a copy of the joint venture agreement which incorporates a statement that all partners are liable jointly and severally for the execution of the contract and that the lead partner is authorised to incur liabilities, receive instructions and payments and be responsible for the entire execution of the contract for and on behalf of any and all the partners.

Name of firm	Address	Authorising signature, name (in caps) and capacity
· · · · · · · · · · · · · · · · · · ·	0	
		0,

# D. Certificate for Sole Proprietor

I, \_\_\_\_\_, hereby confirm that I am the sole owner of the business trading as \_\_\_\_\_.

 Signed
 Date

 Name
 Position
 Sole Proprietor

or chien Coy

Page 4 of 4

## T2.2-15: Certificate of Attendance at Tender Clarification Meeting

This is to certify that

	(Tenderer)
of	(address)

was represented by the person(s) named below at the compulsory tender clarification meeting

		<u> </u>	
Held at:	REM Boardroom in Bloemfont	tein	
On (date)	19 July 2016	Starting time: 1	11:00
business to far in order for us rates and price We further und the <i>Employer</i>	miliarise ourselves with all asp to take account of everythin is included in the tender offer. derstand that in addition to an	ects of the works / service / supp ng n cessing to provide a respons ny queries raised on behalf of us a o request clarification of the tend	ation meeting we have made it our oly specified in the tender documents sive tender offer and to compile our at the meeting we may still approach er documents until no later then five
Particulars of	f person(s) attending the n	neeting:	
Name		Signature	
Capacity			
Name		Signature	
Capacity			
	of the above persons at the ve as follows:	e meeting was confirmed by th	e procuring organisation's
Name		Signature	
Capacity		Date & time	
March 2015		Page 1 of 1	Part T2: Returnable Schedules T2.2-15: Certificate of Attendance at Tender Clarification Meeting

# **T2.2-16:** Record of Addenda to Tender Documents

We confirm that the following communications received from the Employer before the submission of this tender offer, amending the tender documents, have been taken into account in this tender offer:

	Date	Title or Details
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		- U.
Attach	additional pages if more sp	bace is required.
	Signed	Date
	Name	Position
Τe	enderer	

# T2.2-17 : Compulsory Enterprise Questionnaire

The following particulars must be furnished. In the case of a joint venture, separate enterprise questionnaires in respect of each partner must be completed and submitted.

- Section 1: Name of enterprise: ....
- Section 2: VAT registration number, if any: .....
- Section 3: CIDB registration number, if any: .....
- Section 4: Particulars of sole proprietors and partners in partnerships

Name	Identity number	Personal income tax number
	e proprietor or partnership no a tach separ iculars of companies and close a	
	· · · · · · · · · · · · · · · · · · ·	
	on number	
Close corporation n	umber	
Tax reference num	per	

Page 1 of 4

## Section 6: Record in the service of the state

Indicate by marking the relevant boxes with a cross, if any sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months in the service of any of the following:

- □ a member of any municipal council
- □ a member of any provincial legislature
- □ a member of the National Assembly or the National Council of Province
- □ a member of the board of directors of any municipal entity
- an official of any municipality or municipal entity
- an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
- □ a member of an accounting authority of any national or provincial public entity
- □ an employee of Parliament or a provincial legislature

If any of the above boxes are marked, disclose the following:

Name of sole proprietor, partner, director, manager,	Name of institution, public office, board or engal of state and position		service (tick te column)	
principal shareholder or stakeholder	held	Current	Within last 12 months	

\*insert separate page if necessary

## Section 7: Record of spouses, children and parents in the service of the state

Indicate by marking the relevant boxes with a cross, if any spouse, child or parent of a sole proprietor, partner in a partnership or director, manager, principal shareholder or stakeholder in a company or close corporation is currently or has been within the last 12 months been in the service of any of the following:

- □ a member of any municipal council
- □ a member of any provincial legislature
- a member of the National Assembly or the National Council of Province
- □ a member of the board of directors of any municipal entity
- an official of any municipality or municipal entity

Λ,

- an employee of any provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act 1 of 1999)
- □ a member of an accounting authority of any national or provincial public entity
- □ an employee of Parliament or a provincial legislature

Name of spouse, child or parent	Name of institution, public office, board of organ of state and position held		tus of service opriate column)
	4	Current	Within last 12 months
*insert separate page if necessary			

The undersigned, who warrants that he / she is duly authorised to do so on behalf of the enterprise:

- i) authorizes the Employer to obtain a tax clearance certificate from the South African Revenue Services that my / our tax matters are in order;
- ii) confirms that the neither the name of the enterprise or the name of any partner, manager, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears on the Register of Tender Defaulters established in terms of the Prevention and Combating of Corrupt Activities Act of 2004;
- iii) confirms that no partner, member, director or other person, who wholly or partly exercises, or may exercise, control over the enterprise appears, has within the last five years been convicted of fraud or corruption;
- iv) confirms that I / we are not associated, linked or involved with any other tendering entities submitting tender oner; and have no other relationship with any of the tenderers or those responsible for compiling the cope of work that could cause or be interpreted as a conflict of interest; and
- v) confirms that the contents of this questionnaire are within my personal knowledge and are to the best of my belief both true and correct.

Signed	Date
Name	Position
Enterprise name	

Page 4 of 4

# T2.2-22: Health and Safety Plan

Submit the following documents as a minimum with your tender:

- 1. Valid letter of good standing with insurance body.
- 2. Roles and responsibilities of legal appointees.
- 3. Safety Officer role and responsibility.
- 4. Safety, Health & Environmental Policies.
- 5. Overview of Tenderer's SHE system for project.
- 6. Overview of RA process and examples.
- 7. List of job categories for project and competencies required per category and plan to address and meet outstanding competencies.
- 8. Six months synopsis of SLE incidents, description, type and action taken.
- 9. Overview of selection process or subcontractors.
- 10. SHE challenges envisaged for the project and how they will be addressed and overcome.
- 11. Signed statement acknowledging receiving and budget provision for SHE pack requirements.
- 12. Complete and return with tender documentation the Contractor Safety Questionnaire (Attachment No 8) included in the Health and Safety Specification E4E Rev Jan 2004
- 13. Construction Safety File (Index)
- 14. Construction Safety Work Method Statement



TRANSNET FREIGHT RAIL		
ENQUIRY NUMBER: BFX/53974		
DESCRIPTION OF THE WORKS: F	OR THE SUPPLY AND LAY OF NEW	V PAVING AT THE LOCO DIESEL DEPOT IN
BLOEMFONTEIN WITHIN A PERIO	D OF 2 MONTHS	

Attached submissions to this schedule:
······
Signed Date
Name Position
Tenderer

Page 2 of 2

## T2.2-24: Capacity and Ability to meet Delivery Schedule

#### Note to tenderers:

The Tenderer is required to demonstrate to the *Employer* that he has sufficient current and future capacity to carry out the work as detailed in the Works Information and that he has the capacity and plans in place to meet the required delivery schedule as required. To this end, the following must be provided by the Tenderer:

A schedule detailing the following:

- Maximum quantity of work concurrently performed by the Tenderer in the recent past in order to illustrate his potential capacity to design, fabricate and/or construct work of a similar nature
- Current and future work on his order book, showing quantity and type of equipment
- Quantity of work for which the Tenderer has tenders in the market or is currently tendering on
- The work as covered in this Works Information, planned and scheduled as per the Tenderer's capacities and methods but meeting the required delivery schedule.

Index of docu	mentation attached to this scl	nedule:		
•••••				
•••••••••••••••••••••••••••••••••••••••				
<u> </u>			Y	
Signed		Date		
Name		Position		
Tenderer				

# T2.2-25: Previous Experience

#### Note to tenderers:

Tenderers are required to demonstrate their experience in the delivery of similar works, and to this end shall supply a sufficiently detailed reference list with contact details of existing customers and also indicate their previous experience of, their design, installation and commissioning capability.

Employer, contact person and telephone number:	Description of Contract	Value of work. Inclusive of VAT (Rand)	Date Completed
	Dr.		
		2	
		6	

Signed	Date	
Name	Position	
Tenderer		
	28	

# T2.2-31: Supplier Code of Conduct

Transnet Limited aims to achieve the best value for money when buying or selling goods and obtaining services. This however must be done in an open and fair manner that supports and drives a competitive economy. Underpinning our process are several acts and policies that any supplier dealing with Transnet must understand and support. These are:

- The Transnet Procurement Policy A guide for Tenderers.
- Section 217 of the Constitution the five pillars of Public PSCM (Procurement and Supply Chain Management): fair, equitable, transparent, competitive and cost effective;
- The Public Finance Management Act (PFMA);
- The Broad Based Black Economic Empowerment Act (BBBEE)
- The Prevention and Combating of Corrupt Activities Act (PRECCA); and
- The Construction In ustry Development Board Act (CIDB Act).

This code of conduct has been included in this contract to formally appraise Transnet Suppliers of Transnet's expectations regarding behaviour and conduct of its Suppliers.

## Prohibition of Bribes, Kickbacks, Unla fight Payments, and Other Corrupt Practices

Transnet is in the process of transforming itself per a self-sustaining State Owned Enterprise, actively competing in the logistics industry. Our aim is to become a world class, profitable, logistics organisation. As such, our transformation is focused on adopting a performance culture and to adopt behaviours that will enable this transformation.

# 1. Transnet Limited will not participate in corrupt gradities. Therefore, it expects its suppliers to act in a similar manner.

- Transnet and its employees will follow the laws of this country and keep accurate business records that reflect actual transactions with, and payments to, our suppliers.
- Employees must not accept or request money or anything of value, directly or indirectly, from suppliers.
- Employees may not receive anything that is calculated to:
  - Illegally influence their judgement or conduct or to ensure the desired outcome of a sourcing activity;
  - Win or retain business or to influence any act or decision of any person involved in sourcing decisions; or
  - Gain an improper advantage.

• There may be times when a supplier is confronted with fraudulent or corrupt behaviour of Transnet employees. We expect our Suppliers to use our "Tip-offs Anonymous" Hot line to report these acts. (0800 003 056).

#### 2. Transnet Limited is firmly committed to the ideas of free and competitive enterprise.

- Suppliers are expected to comply with all applicable laws and regulations regarding fair competition and antitrust practices.
- Transnet does not engage with non-value adding agents or representatives solely for the purpose of increasing BBBEE spend (fronting).

# 3. Transnet's relationship with suppliers requires us to clearly define requirements, to exchange information and share mutual benefits.

- Generally, suppliers have their own business standards and regulations. Although Transnet cannot control the actions of our suppliers, we will not tolerate any illegal activities. These include, but are not limited to:
  - Misrepresentation of their product (origin of manufacture, specifications, intellectual property rights, 10)
  - Collusion;
  - Failure to disclose accurate information required during the sourcing activity (ownership, financial situation PEBEE status, etc.);
  - Corrupt activities listed above; and
  - Harassment, intimidation or other aggressive ctions towards Transnet employees.
- Suppliers must be evaluated and approved before any naterials, components, products or services are purchased from them. Rigorous due diliger to is conducted and the supplier is expected to participate in an honest and straight forward manner.
- Suppliers must record and report facts accurately, honestly and objectively. Financial records must be accurate in all material respects.

### **Conflicts of Interest**

A conflict of interest arises when personal interests or activities influence (or appear to influence) the ability to act in the best interests of Transnet Limited.

- Doing business with family members.
- Having a financial interest in another company in our industry

Where possible, contracts will be negotiated to include the above in the terms of such contracts. To the extent such terms are not included in contractual obligations and any of the above code is breached, then Transnet reserves its right to review doing business with these suppliers.

ι,	of
(insert name of Director or as per furtherity Resolution from Board of Directors)	(insert name of Company)
hereby acknowledge having read, understood and a "Transnet Supplier Code of Conduct."	agree to the terms and conditions set out in the
Signed this on day	at
• • •	N/

Signature

Page 3 of 3

# **Supplier Declaration Form**

Company Trading	g Name								
Company Registe	ered Name								
Company Registrati	on Number O	r ID Number If A	A Sole Propriet	or	-				
Form of entity	СС	Trust	Pty Lto	d Li	mited	Partners	hip	Sole Proprie	tor
VAT number (if r	VAT number (if registered)								
Company Teleph	Company Telephone Number								
Company Fax Nu	mber							···· • •• •• ••	
Company E-Mail	Address								
Company Websit	e Address								
Bank Name	Ϊ.	5	Ban	ik Account	Number				
Postal Address		Ô.	I			-			<u> </u>
		V					Cod	le	
Physical			Q						
Address			V				Coc	le	
Contact Person				0			·		
Designation				~C					
Telephone									
Email						-			
Annual Turnover Rar	nge (Last Finan	cial Year)	< R5 Million		R5-35 m	illion		> R35 million	
Does Your Company	y Provide		Products	-	Services			Both	
Area Of Delivery			National		Provincia	al		Local	
Is Your Company A					Public			Private	<u> </u>
Does Your Company	-				Yes			No	
Main Product Or Se		Le.: Statione	ry/Consulting)						
BEE Ownership Details									
% Black Ownership	% Black Ownership     % Disabled person/s       ownership     ownership								
Does your compa	any have a B	EE certificate		Yes	1	1	10		
What is your bro	ad based BE	E status (Leve	el 1 to 9 / Un	known)		I_ <del></del>		<b>.</b>	

		-	
How many personnel does the firm employ	Permanent	Part time	

Transnet Contact Person	 	
Contact number		
Transnet operating division		

Duly Authorised To Sign For And On Behalf Of Firm / Organisation			
Name	Designation		
Signature	Date		

Name		Date	
Signature		Telephone No.	
	()	L	
	· · · · · · · · · · · · · · · · · · ·		
		7	
		$\mathbf{\hat{\mathbf{A}}}$	

## T2.2-36: TENDER DECLARATION FORM

NAME OF COMPANY: \_\_\_\_\_\_\_ do hereby certify that:

- 1. Transnet has supplied and we have received appropriate tender offers to any/all questions (as applicable)
- 2. we have received all information we deemed necessary for the completion of this Tender;

which were submitted by ourselves for tender clarification purposes;

- at no stage have we received additional information relating to the subject matter of this tender from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the tender documents;
- 4. we are satisfied, insofar as our company is concerned, that the processes and procedures adopted by Transnet in issuing this Tave ER and the requirements requested from tenderers in responding to this TENDER have been conducted in a fair and transparent manner; and
- 5. furthermore, we acknowledge trace a direct relationship exists between a family member and/or an owner / member / director / partner / shareholder (unlisted companies) of our company and an employee or board member of the Transnet Group as indicated below: [Respondent to indicate if this section is not applicable]

"h	
FULL NAME OF OWNER/MEMBER/DIRECTOR/ PARTNER/SHAREHOLDER:	ADDRESS:

Indicate nature of relationship with Transnet:

[Failure to furnish complete and accurate information in this regard may lead to the disqualification of your response and may preclude a Respondent from doing future business with Transnet]

We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet (other than any existing and appropriate business relationship with Transnet) which could unfairly

advantage our company in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

- 6. We accept that any dispute pertaining to this tender will be resolved through the Ombudsman process and will be subject to the Terms of Reference of the Ombudsman. The Ombudsman process must first be exhausted before judicial review of a decision is sought. (Refer "Important Notice to Tenderers" overleaf).
- 7. We further accept that Transnet reserves the right to reverse a tender award or decision based on the recommendations of the Ombudsman without having to follow a formal court process to have such award or decision set aside.

SIGNED at	on this	day of	20

AS WITNESS:
Name:
Position:
Signature:

## T2.2-43: REQUEST FOR PROPOSAL – BREACH OF LAW

NAME OF COMPANY: \_

I / We \_\_\_\_\_\_\_ do hereby certify that *I/we* have/have not been found guilty during the preceding 5 (five) years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

DATE OF BREACH:
10
Furthermore, I/we acknowledge that Transnet SCC Ltd reserves the right to exclude any Respondent from the
bidding process, should that person or company have been found guilty of a serious breach of law, tribunal or egulatory obligation.

		Ó			
SIGNED at	_ on this	_ day of	6	_ 20	-

SIGNATURE OF WITNESS

SIGNATURE OF RESPONDENT

#### T2.2-50: B-BBEE PREFERENCE POINTS CLAIM FORM (SBD 6.1)

This preference form contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

#### 1. INTRODUCTION

- 1.1 A total of 20 preference points shall be awarded for B-BBEE Status Level of Contribution.
- 1.2 Failure on the part of a Tenderer to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS] or a Registered Auditor approved by the Independent Regulatory Board of Auditors [IRBA] or an Accounting Officer as contemplated in the Close Corporation Act [CCA] together with the Tender will be interpreted to mean that preference points for B-BBEE Status Level of Contribution are not, aimed.
- 1.3 Transnet reserves the right to require of a Tenderer, either before a Tender is adjudicated or at any time subsequently, to subtrantiate any claim in regard to preferences, in any manner required by Transnet.

#### 2. GENERAL DEFINITIONS

- 2.1 **"all applicable taxes**" include value-acted tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development evies;
- 2.2 **"B-BBEE**" means broad-based black economic impoverment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 **"B-BBEE status of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **"Tender"** means a written offer in a prescribed or stipulated form in response to an invitation by Transnet for the provision of goods, works or services;
- 2.5 **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 [Act No. 53 of 2003];
- 2.6 **"comparative price"** means the price after the factors of a non-firm price and all unconditional discounts that can utilised have been taken into consideration;
- 2.7 **"consortium or joint venture"** means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract;
- 2.8 "contract" means the agreement that results from the acceptance of a Tender by Transnet;
- 2.9 "EME" means any enterprise with an annual total revenue of R5 [five] million or less as per the

DESCRIPTION OF THE WORKS: FOR THE SUPPLY AND LAY OF NEW PAVING AT THE LOCO DIESEL DEPOT IN BLOEMFONTEIN WITHIN A PERIOD OF 2 MONTHS

2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of R10 [ten] million or less as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928;

- 2.10 "firm price" means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs and excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **"functionality"** means the measurement according to predetermined norms, as set out in the Tender documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a Tenderer;
- 2.12 "non-firm prices" means all prices other than "firm" prices;
- 2.13 "person" includes reference to a juristic person;
- 2.14 "**QSE**" means any interprise with an annual total revenue between R5 [five] million and R35 [thirty five] million as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of between R10 [ten] million and R50 [fifty] million as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928
- 2.15 **"rand value**" means the total estimated value of a contract in South African currency, calculated at the time of Tender invitations, and inclusies all applicable taxes and excise duties;
- 2.16 **"subcontract"** means the primary contractors assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.17 **"total revenue"** bears the same meaning assigned to the expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.18 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.19 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

#### 3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The Tenderer obtaining the highest number of total points for the evaluation criteria as enumerated in Section 2 of the RFP will be awarded the contract, unless objective criteria justifies the award to another Tenderer.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored will be rounded off to 2 [two] decimal places.
- 3.4 In the event of equal points scored, the Tender will be awarded to the Tenderer scoring the

highest number of preference points for B-BBEE.

- 3.5 However, when functionality is part of the evaluation process and two or more Tenders have scored equal points including equal preference points for B-BBEE, the successful Tender will be the one scoring the highest score for functionality.
- 3.6 Should two or more Tenders be equal in all respect, the award shall be decided by the drawing of lots.

#### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

4.1 In terms of the Preferential Procurement Regulations, 2011, preference points shall be awarded to a Tenderer for attaining the B-BBEE status level of contribution in accordance with the table below: *[delete either column "Maximum 10" or "Maximum 20"]* 

B-BBEE Status Level of Contributor	Number of Points	Number of Points
	[Maximum 10]	[Maximum 20]
$\mathbf{\lambda}$	10	20
	9	18
3	8	16
4	5	12
5	4	8
6	3	6
7	C	4
8		2
Non-compliant contributor		0

- 4.2 Tenderers who qualify as EMEs in terms of the 2007 version of the Codes of Good Practice must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EME's with B-BBEE Status Level Certificates.
- 4.3 Tenderers who qualify as EMEs in terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928 are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R10 million or less and the entity's Level of Black ownership.
- 4.4 In terms of the 2007 version of the Codes of Good Practice, Tenderers other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.

DESCRIPTION OF THE WORKS: FOR THE SUPPLY AND LAY OF NEW PAVING AT THE LOCO DIESEL DEPOT IN BLOEMFONTEIN WITHIN A PERIOD OF 2 MONTHS

- 4.5 The Department of Trade and Industry recently revised the Codes of Good Practice on 11 October 2013 [Government Gazette No. 36928]. The Revised Codes will replace the Black Economic Empowerment Codes of Good Practice issued on 9 February 2007. The Revised Codes provide for a transitional period ending 30 April 2015. During the transitional period, companies may elect to be measured in terms of the Revised Codes or the 2007 version of the Codes. Companies which are governed by Sector-specific Codes will be measured in terms of those Sector Codes.
- 4.6 As such, Transnet will accept B-BBEE certificates issued based on the Revised Codes. Transnet will also continue to accept B-BBEE certificates issued in terms of the 2007 version of the Codes provided it was issued before 1 May 2015. Thereafter, Transnet will only accept B-BBEE certificates issued based on the Revised Codes.
- 4.7 In terms of the Revised Codes of Good Practice, Tenderers who qualify as QSEs must comply with all the elements of B-BBEE for the purposes of measurement. QSEs that are at least 51% or 100% Black owned are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership. Large enterprises must submit their original and valid B-BBEE status level verification certificate or a term copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRP, on a Verification Agency accredited by SANAS.
- 4.8 A trust, consortium or paint venture will qualify for points for its B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
- 4.9 A trust, consortium or joint ven freshill qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate Tender.
- 4.10 Tertiary institutions and public entities will be equired to submit their B-BBEE status level certificates in terms of the specialised scorecard container in the B-BBEE Codes of Good Practice.
- 4.11 A person will not be awarded points for B-BBEE status lefel if it is indicated in the Tender documents that such a Tenderer intends subcontracting more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not qualify for at least the same number of points that such a Tenderer qualifies for, unless the intended subcontractor is an EME that has the capability and ability to execute the subcontract.
- 4.12 A person awarded a contract may not subcontract more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.
- 4.13 Tenderers are to note that in terms of paragraph 2.6 of Statement 000 of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, any representation made by an entity about its B-BBEE compliance must be supported by suitable evidence or documentation. As such, Transnet reserves the right to request such evidence or documentation from Tenderers in order to verify any B-BBEE recognition claimed.

#### 5. B-BBEE STATUS AND SUBCONTRACTING

5.1 Tenderers who claim points in respect of B-BBEE Status Level of Contribution must

#### complete the following:

B-BBEE Status Level of Contributor \_\_\_\_\_ = \_\_\_\_ [maximum of 10 / 20 points]

Note: Points claimed in respect of this paragraph 5.1 must be in accordance with the table reflected in paragraph 4.1 above and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit in the case of an EME or QSE.

#### 5.2 Subcontracting:

Will any portion of the contract be subcontracted? YES/NO [delete which is not applicable]

#### If YES, indicate:

	,		
	(i)	What percentage of the contract will be subcontracted?	%
	(ii)	The name of the subcontractor	
	(iii)	The B-BBEE status level of the subcontractor	
	(i <b>v</b> )	Is the subcontractor an EME?	YES/NO
5.3	Declaratio	on with regard to Sompany/Firm	
	(i)	Name of Company rim	
	(ii)	VAT registration number.	
	(iii) (	Company registration number.	
	(iv)	Type of Company / Firm [ SCK APPLICABLE BOX]	
		□Partnership/Joint Venture/Contornum	
		©One person business/sole propriety	
		□Close Corporations	
		□Company (Pty) Ltd	
	(v)	Describe Principal Business Activities	
	(vi)	Company Classification [TICK APPLICABLE BOX]	
		Danufacturer	
		□Supplier	
		Professional Service Provider	
		□Other Service Providers e.g. Transporter, etc.	
	(vii)	Total number of years the company/firm has been in business	••••••

#### TENDER DECLARATION

I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the company/firm, certify that points claimed, based on the B-BBEE status level of contribution indicated in paragraph 4 above, qualifies the company/firm for the preference(s) shown and I / we acknowledge that:

(i) The information furnished is true and correct.

- (ii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 6 above, the contractor may be required to furnish documentary proof to the satisfaction of Transnet that the claims are correct.
- (iii) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, Transnet may, in addition to any other remedy it may have:
  - (a) disqualify the person from the Tenderding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) restrict the Tenderer or contractor, its shareholders and directors, and/or associated entities, or only the shareholders and directors who acted in a fraudulent manner, from obtaining business from Transnet for a period not exceeding 10 years, after the *audi alteram partem* [hear the other side] rule has been applied; and/or
  - (e) forward the matter for criminal prosecution.

	WITNESSES:	
1.		
2.		SIGNATURE OF TENDERER
۷.	DAT	
	COMPANY NAME:	
	ADDRESS:	

## **T2.2-51: Certificate of Acquaintance with Tender Documents**

NAME OF TENDERING ENTITY:

- 1. I/we do hereby certify that I/we acquainted myself/ourselves with all the documentation comprising this TENDER and all conditions contained therein, as laid down by Transnet SOC Ltd for the carrying out of the proposed supply/service/works for which I/we submitted my/our Tender.
- 2. I/we furthermore agree that Transnet SOC Ltd shall recognise no claim from me/us for relief based on an allegation that I/we overlooked any TENDER/contract condition or failed to take it into account for the purpose of calculating my/our offered prices or otherwise.
- 3. I/we understand that the accompanying Tender will be disqualified if this Certificate is found not to be true and complete inteven respect.
- 4. For the purposes of this Commate and the accompanying Tender, I/we understand that the word "competitor" shall include any includual or organisation, other than the Tenderder, whether or not affiliated with the Tenderder, who
  - a) has been requested to submit a Tender in response to this Tender invitation;
  - b) could potentially submit a Tender presponse to this Tender invitation, based on their qualifications, abilities or experience; and
  - c) provides the same Services as the Tenderder and pr is in the same line of business as the Tenderder
- 5. The Tenderder has arrived at the accompanying Tender independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium will not be construed as collusive Tenderding.
- 6. In particular, without limiting the generality of paragraph 5 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - a) prices;
  - b) geographical area where Services will be rendered [market allocation]
  - c) methods, factors or formulas used to calculate prices;
  - d) the intention or decision to submit or not to submit, a Tender;
  - e) the submission of a Tender which does not meet the specifications and conditions of the TENDER; or
  - f) Tenderding with the intention not winning the Tender.

- 7. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the Services to which this TENDER relates.
- 8. The terms of the accompanying Tender have not been, and will not be, disclosed by the Tenderder, directly or indirectly, to any competitor, prior to the date and time of the official Tender opening or of the awarding of the contract.
- 9. I/We am/are aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to Tenders and contracts, Tenders that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and/or may be reported to the National Prosecuting Authority [NPA] for criminal investigation. In addition, Tenderders that submit suspicious Tenders may be restricted from conducting business with the public sector for a period not exceeding 10 [ten] years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

SIGNED at	on this day of	20
	°h	
SIGNATURE OF WITNESS	Copy	



#### Offer

The Employer, identified in the Acceptance signature block, has solicited offers to enter into a contract for the supply and laying of new paving at the Loco Diesel Depot in Bloemfontein within a period of 2 months.

The tenderer, identified in the Offer signature block, has examined the documents listed in the Tender Data and addenda thereto as listed in the Returnable Schedules, and by submitting this Offer has accepted the Conditions of Tender.

By the representative of the tenderer, deemed to be duly authorised, signing this part of this Form of Offer and Acceptance the tenderer offers to perform all of the obligations and liabilities of the *Contractor* under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount to be determined in accordance with the *conditions of contract* identified in the Contract Data.

The offered tota	al of the Prices exclusive of VAT is	R
(in words)	D <sub>p</sub>	
Acceptance an tenderer before	y be accepted by the Employer by signing the indireturning one copy of this document including the end of the period of validity stated in the tenderer becomes the party named as the <i>Conti</i> Data.	the Schedule of Deviations (if any) to the Tender Data, or other period as agreed.
Signature(s)	Í C	
Name(s)		<b>X</b>
Capacity		
For the tenderer:		
	(Insert name and address of organisation)	
Name & signature of witness	Da	te
Tenderer's CID	B registration number:	

45

#### Acceptance

By signing this part of this Form of Offer and Acceptance, the Employer identified below accepts the tenderer's Offer. In consideration thereof, the Employer shall pay the Contractor the amount due in accordance with the *conditions of contract* identified in the Contract Data. Acceptance of the tenderer's Offer shall form an agreement between the Employer and the tenderer upon the terms and conditions contained in this agreement and in the contract that is the subject of this agreement.

The terms of the contract, are contained in:

- Part C1 Agreements and Contract Data, (which includes this Form of Offer and Acceptance)
- Part C2 Pricing Data
- Part C3 Scope of Work: Works Information

and drawings and documents (or parts thereof), which may be incorporated by reference into the above listed Parts.

Deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Returnable Schedules at well as any changes to the terms of the Offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the Schedule of Deviations attached to and forming part of this Form of offer and Acceptance. No amendments to or deviations from said documents are valid unless contained in the Schedule.

The tenderer shall within two weeks of receiving a completed copy of this agreement, including the Schedule of Deviations (if any), contact the Employer's a lieht whose details are given in the Contract Data) to arrange the delivery of any securities, bonds, guarantees, group of insurance and any other documentation to be provided in terms of the *conditions of contract* identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of mese obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the Schedule of Deviations (if any).

Unless the tenderer (now *Contractor*) within five working days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the Parties.

Signature(s)			
Name(s)	( ), y, y @@millen.and.in		
Capacity			
for the Employer	Transnet SOC Ltd		
	(Insert name and address o	f organisation)	
Name & signature of witness		D:	ate
		46	
TENDER FORM: PRO-F	AT-0203 Rev02	Page 2 of 3	Part C1 C1.1: Form of Offer and Acceptance

#### **Schedule of Deviations**

Note:

- 1. To be completed by the Employer prior to award of contract. This part of the Offer & Acceptance would not be required if the contract has been developed by negotiation between the Parties and is not the result of a process of competitive tendering.
- 2. The extent of deviations from the tender documents issued by the Employer prior to the tender closing date is limited to those permitted in terms of the Conditions of Tender.
- 3. A tenderer's covering letter must not be included in the final contract document. Should any matter in such letter, which constitutes a deviation as aforesaid be the subject of agreement reached during the process of Offer and Acceptance, the outcome of such agreement shall be recorded here and the final draft of the contract documents shall be revised to incorporate the effect of it.

No.	Subject	Details
1		
2		
3		
4		
5	<b>~</b>	
6		
7		$\mathbf{\hat{\mathbf{O}}}$

By the duly authorised representatives signing has Schedule of Deviations below, the Employer and the tenderer agree to and accept this Schedule of Deviators as the only deviations from and amendments to the documents listed in the Tender Data and any addenda thereto listed in the Tender Schedules, as well as any confirmation, clarification or changes to the terms or the Offer agreed by the tenderer and the Employer during this process of Offer and Acceptance.

It is expressly agreed that no other matter whether in writing, c all communication or implied during the period between the issue of the tender documents and the receipt by the tender of a completed signed copy of this Form shall have any meaning or effect in the contract between the parties arising from this Agreement.

	For the tenderer:		For the Employer
Signature			
Name			
Capacity			
On behalf of	(Insert name and address of organ	isation)	(Insert name and address of organisation) Transnet SOC Ltd
Name & signature of witness			
Date			
		47	
TENDER FORM: PRO	-FAT-0203 Rev02	Page 3 of 3	Part C1 C1.1: Form of Offer and Acceptance

## C1.2 Contract Data



## Part one - Data provided by the Employer

Please read the relevant clauses in the conditions of contract before you enter data. The number of the principal clause is shown for each statement however other clauses may also use the same data.

Rows containing the statement and data for options in the core clauses and for the main & secondary option clauses, according to the options chosen, are identified by shading in the left-hand column.

Completion of this data in full, according to the Options chosen, is essential to create a complete contract.

Clause	Statement	Data	
1	General		
	The conditions of contract are the core clauses and the clauses for main Option		
		<b>A</b> :	Priced contract with activity schedule
	dispute resolution Option	W1:	Dispute resolution procedure
	and secondary Options		
	· C	<b>X</b> 7:	Delay damages
	1	►X16:	Retention
	•		Additional conditions of contract
	of the NEC3 Engineering and Construction Contract June 2005 (with amendments June 2006) <sup>1</sup>	~	
10.1	The Employer is:		net SCP Ltd stration No. 1990/00090/06)
	Address	Carlto 150 Co	ered address: n Centre ommissioner Street inesburg
	Having elected its Contractual Address for the purposes of this contract as:		net Freight Rail y Chain Services erley
	Tel No.	(053)	838 3477

<sup>&</sup>lt;sup>1</sup> Available from Engineering Contract Strategies Tel 011 803 3008, Fax 011 803 3009

10.1	The Project Manager is: (Name)	Norman Papenfus
	Address	REM Bloemfontein
	Tel	051 408 3224
	Fax	
	e-mail	norman.papenfus@transnet.net
10.1	The Supervisor is: (Name)	Joseph Dauth
	Address	REM Bloemfontein
	Tel No.	051 408 2955
	Fax No.	
	e-mail	joseph.dauth@transnet.net
11.2(13)	The works are	For the supply and lay of new paving at the Loco Diesel Depot in Bloemfontein within a period of 2 Months
11.2(15)	The boundaries of the site are	Bloemfontein
11.2(19)	The Works Information is the	Part C3
12.2	The law of the contract is the event	the Republic of South Africa subject to the jurisdiction of the Courts of South Africa.
13.1	The language of this contract is	English
13.3	The period for reply is	2 weeks
3	Time	C
1112(3)	The completion date for the whole of the works is	To ne advised
31.2	The starting date is.	To be advised
4	Testing and Defects	•
42.2	The defects date is	52 (fifty two) weeks after Completion of the whole of the works.
5	Payment	
50.1	The assessment interval is monthly on the	10 <sup>th</sup> (tenth) day of each successive month.
51.1	The currency of this contract is the	South African Rand.
512	The period within which payments are made is	Payment will be effected on or before the last day of the month following the month during which a valid Tax Invoice and Statement were received.
51.4	The <i>interest rate</i> is	The prime lending rate of the Standard Bank of South Africa.
7	Title	No additional data is required for this section of the conditions of contract.

8	Risks and insurance		
80.1	These are additional Employer's risks	1. None	
84.2	The minimum limit of indemnity for insurance in respect of loss of or damage to property (except the <i>works</i> , Plant, Materials and Equipment) and liability for bodily injury to or death of a person (not an employee of the <i>Contractor</i> ) caused by activity in connection with this contract for any one event is	Whatever the <i>Contractor</i> requires in addition to the amount of insurance taken out by the <i>Employer</i> for the same risk.	
	The minimum limit of indemnity for insurance in respect of death of or bodily injury to employees of the <i>Contractor</i> arising out of and in the course of their employment in connection with this contract for any one event is	Whatever the <i>Contractor</i> deems desirable in addition to which is prescribed by the Compensation for Occupational Injuries and Diseases Act No. 130 of 1993 as amended.	
84.2	The insurance against oss of or damage to the <i>works</i> , Plantand Materials as stated in the insurance policy for contract works and public liability selected from Blanket Principal Controlled Insurance (BPCI), Principal Controlled Insurance (PCI) Principal Controlled Contractors Libbiny Insurance, Principal Controlled Insurance One-off; and Project Specific Insurance	R Select one BPCI PCI X PCI Liab only PCI One Off PSI	
84.1	The <i>Employer</i> provides these insurances from the Insurance Table 1 Insurance against:	Loss on or rainage to the <i>works</i> , Plant and Materials is its stated in the selected Insurance policy for Contract Works/ Public Liability.	
	Cover / indemnity:	to the extent as stated in the selected insurance policy for Contract Works / Public Liability	
	The deductibles are:	as stated in the selected insurance policy for Contract Works / Public Liability (Principal Controlled Insurance)	
	2 Insurance against:	Loss of or damage to property (except the works, plant, materials & equipment) and liability for bodily injury to or death of a person (not an employee of the <i>Contractor</i> ) arising out of or in connection with the performance of the Contract as stated in the selected insurance policy for Contract Works / Public Liability	

	Cover / indemnity	Is to the extent as stated in the selected insurance policy for Contract Works / Public Liability
	The deductibles are	as stated in the selected insurance policy for Contract Works / Public Liability
84.1	3 Insurance against:	Loss of or damage to Equipment (Temporary Works only) as stated in the selected insurance policy for contract Works and Public Liability
	Cover / indemnity	ls to the extent as stated in the selected insurance policy for Contract Works / Public Liability
	Cover / indemnity:	Cover / indemnity is to the extent provided by the SASRIA coupon
	The deductibles are:	The deductibles are in respect of each and every theft claim 0,1% of contract value subject to a minimum of R2,500 and a maximum of R25,000
84.1	The Contractor provides these additional insurances.	<ol> <li>Where the contract requires that the design of any part of the works shall be provided by the Contractor he shall satisfy the Employer that professional indemnity insurance cover in connection therewith has been affected</li> <li>Where the contract involves manufacture,</li> <li>ind/or fabrication of Plant &amp; Materials, components or other goods to be incorporated into the works at premises other that the site, the Contractor shall satisfy the Employer that such plant &amp; materials, components or other goods for incorporation in the works are adequately insured during manufacture and/or fabrication and transportation to the site.</li> <li>Should the Employer have an insurable</li> <li>interest in such items during manufacture of fabrication, such interest shall not be noted by endorsement to the Contractor's policies of insurance as well as those of any subcontractor</li> <li>Motor Vehicle Liability Insurance</li> <li>comprising (as a minimum) "Balance of Third Party" Risks including Passenger and Unauthorised Passenger Liability indemnity with a minimum indemnity limit of</li> </ol>

TRANSNET FREIGHT RAIL
ENQUIRY NUMBER: BFX/53974
DESCRIPTION OF THE WORKS: FOR THE SUPPLY AND LAY OF NEW PAVING AT THE LOCO DIESEL DEPOT IN
BLOEMFONTEIN WITHIN A PERIOD OF 2 MONTHS
DESCRIPTION OF THE WORKS: FOR THE SUPPLY AND LAY OF NEW PAVING AT THE LOCO DIESEL DEPOT IN

		<ul> <li>5 Marine Craft Hull insurance in respect of all marine craft or vessels utilised in performance of the Works for a sum sufficient to provide for their replacement</li> <li>6 Protection and Indemnity Insurance in respect of all marine craft or vessels utilised in performance of the Works extended for Specialist Operations with a minimum indemnity limit of R ( to be determined by risk assessment of the potential risk exposure)</li> </ul>
		<ul> <li>7 The insurance coverage referred to in 1, 2,</li> <li>3, 4, 5 and 6 above shall be obtained from an insurer(s) in terms of an insurance policy approved by the <i>Employer</i>. The <i>Contractor</i> shall arrange with the insurer to submit to the <i>Project Manager</i> the original and the duplicate original of the policy or policies of insurance and the receipts for payment of current premiums, together with a certificate from the insurer or insurance broker concerned, confirming that the policy or policies provide the full coverage as required. The original policy will be returned to the <i>Contractor</i></li> </ul>
9	Termination	There is no Contract Data required for this section of the conditions of contract.
10	Data for main Option clause	
A	Priced contract with activity schedule	Vo additional data is required for this Option
11	Data for Option W1	
W1.1	The Adjudicator is	Both parties will agree as and when a dispute arises. I the parties cannot reach an agreement on the <i>Adjudicator</i> , the chairman of the Association of Arbitrators will appoint an <i>Adjudicator</i> .
W1.2(3)	The Adjudicator nominating body is:	The Chairman of the Association of Arbitrators (Southern Africa)
	If no <i>Adjudicator nominating body</i> is entered, it is:	the Association of Arbitrators (Southern Africa)
W1.4(2)	The <i>tribunal</i> is:	Arbitration
W1.4(5)	The arbitration procedure is	The Rules for the Conduct of Arbitrations of
		the Association of Arbitrators (Southern Africa)

	<ul> <li>The person or organisation who will choose an arbitrator</li> <li>if the Parties cannot agree a choice or</li> <li>if the arbitration procedure does not state who selects an arbitrator, is</li> </ul>	The Chairman of the Association of Arbitrators (Southern Africa)
X7	Delay damages (but not if Option X5 is also used)	
X741	Delay damages for Completion of the whole of the works are	R200 per day
<u>X16</u>	Retention (not used with Option F)	
X16.1	The retention free amount is	N/A
_	The retention percentage is	10%

or chieve con

## C1.2 Contract Data

### Part two - Data provided by the Contractor

The tendering contractor is advised to read both the NEC3 Engineering and Construction Contract - June 2005 (with amendments June 2006) and the relevant parts of its Guidance Notes (ECC3-GN)<sup>2</sup> in order to understand the implications of this Data which the tenderer is required to complete. An example of the completed Data is provided on pages 152 to 154 of the ECC3 Guidance Notes.

Completion of the data in full, according to Options chosen, is essential to create a complete contract.

Clause	Statement	Data
10.1	The Contractor is (Name):	
	Address	
	Tel No.	
	Fax No.	
11.2(8)	The direct fee percentage is	%
	The subcontracted fee percentage is	%
11.2(18)	The working areas are the Site	
24.1	The Contractor's key persons are:	
	1 Name:	<b>^</b>
	Job:	
	Responsibilities:	<u> </u>
	Qualifications:	
	Experience:	
	2 Name:	
	Job	
	Responsibilities:	
	Qualifications:	
	Experience:	
		CV's (and further key persons data including CVs) are in T2.2-7
1112(3)	The completion date for the whole of the works is	To be advised
11.2(14)	The following matters will be included in the Risk Register	T2.2-3

<sup>&</sup>lt;sup>2</sup> Available from Engineering Contract Strategies Tel 011 803 3008, Fax 011 803 3009

	Data for Schedules of Cost Components	Note "SCC" means Schedule of Cost Components starting on page 56 of ECC3, and "SSCC" means Shorter Schedule of Cost Components starting on page 59 of ECC3.
1112(30)	The tendered total of the Prices is	(in words), excluding VAT
1112(20)	The activity schedule is in	C3
Δ	Priced contract with activity schedule	
31.0	The programme identified in the Contract Data is	To be supplied within 7 (seven) days
1112(19)	The Works Information for the <i>Contractor</i> 's design is in:	C3

A Priced contract with activity schedule Data for the Shorter Schedule of Cost Components

PAGE 2

#### TRANSNEF



# **C2** Pricing Data

## **C2.1 Pricing Instructions**

Entries in the first four column in ne Price List are made either by the *Employer* or the tenderer.

If the *Contractor* is to be paid an amount for the item which is not adjusted if the quantity of work in the item changes, the tenderer enters the amount in the Price column only; the Unit, Quantity and Rate columns being left blank.

If the *Contractor* is to be paid an amount for the item of work which is the rate for the work multiplied by the quantity completed, the tenderer enters the rate which is then multiplied by the expected quantity to produce the Price, which is also entered.

All Prices are to be shown excluding VAT unless instructed otherwise by the *Employer* in Tender Data or in an instruction the *Employer* has given before the tenderer entersmit. Process

If there is insufficient space in the Price List which follows, state in which document the Price List is contained.

## **C2.1: Pricing Instructions**

- The Tenderer is deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the rates and prices stated in the priced Price List in the works information. The rates and prices (except in so far as otherwise provided in the Tender) collectively cover full payment for the discharge of all his obligations under the Contract and all matters and things necessary for the proper completion of the works.
- 2. Any additional costs foreseen by the Tenderer for items not included in the Price List shall be included in the List to be submitted, under the item "P's & G's". These items must be specified.
- 3. It will be assumed that prices included in the Price List are based on Acts, Ordinances, Regulations, Bylaws, International Standards and National Standards that were published 28 days before the closing date for tenders.
- 4. Reference to any particular trademark, name, patent, design, type, specific origin or producer is purely to establish a standard for requirements. Products or articles of an equivalent standard may be substituted but will be subject to approval by the Employer.
- 5. The amount of the Preliptinaries to be included in each monthly payment certificate shall be assessed as an amount privated to the value of the work duly executed in the same ratio as the preliminaries bears to be oblight prices excluding any contingency sum, the amount of the Preliminaries and any amount impessent of contract price adjustment provided for in the contract.
- 6. The following abbreviations are used in the Price List: Ea = Each
- 7. The prices and rates in this Price List as fully inclusive prices for the work described under the items. Such prices and rates cover all costs and expenses that may be required in and for the execution of the work described in accordance, with the provisions of the scope of work and shall cover liabilities and obligations set forth or immiged in the Contract data, as well as profit.
- 8. Where the Works Information requires detailed drawings and designs or other information to be provided, all costs associated therewith are deemed to have been provided for and included in the unit rates and sum amount tendered for such items.
- 9. Where no quantity has been provided against an item in the Frice List, the Contractor shall use their discretion and provide the quantity.
- 10. The short descriptions of the items of payment given in this Price List are only for purposes of identifying the items. More details regarding the extent of the work entailed under each item appear in the Works information.
- 11. For each item I the Price List, including Preliminaries, the Contractor shall provide in the appropriate column the portion of the tendered sum (inclusive of labour and material).
- 12. The total in the Price List shall be exclusive of VAT, and shall be transferred to Contractor's Offer.
- 13. Additional work not covered in the Price List shall be listed and quoted for by the tenderers in a separate sheet.
- 14. Payment Certificates On or after the assessment date, the Supervisor and the Contractor will together assess the quantities of the progress on each item in the Price List and complete the Progress Assessment Detail Form, where after the Progress Assessment Certificate will be issued.
- 15. The Contractor shall then submit a VAT invoice and attach the Progress Certificate mentioned in clause 14 of this section for payment by the Employer.

16. Contractor shall provide the Employer with the necessary details and documentation as required in order to enable the Employer to make electronic payments.

## C2.2 Price List

The Price List is as follows:

#### ALL WORK TO COMPLY WITH SPECIFICATION

ASSET DESCRIPTION: PROPOSE PAVING AT DIESEL TANKS LOCO BLOEMFONTEIN CITY/TOWN: BLOEMFONTEIN ASSET NO: WORK DESCRIPTION: PROPOSE PAVING AT DIESEL TANKS LOCO

Measurements and or quantities do not include off cuts or waste all measurements of material is measure as net fixed. Contractor to add his own % for off cuts and waste.

The Contractor is responsible to check all the measurements and quantities as stated before ordering any material. The measurement and quantities are only for tender purposes.

Value Added Tax (VAT) shall be excluded in the schedule of rates and prices.

To be supplied by the Contractor: The Contractor shall provide all labour, material, transport, consumable stores, plant, equipment, tools, services, materials and ingredients of every description required for the carrying out and completion of the WORK as per the attached worklist and specification and as may be ordered by the Project Manager.

GENERAL: All normal cleaning, preparation include sanding and wash of items to be painted as specified by the paint manufacturer is included in all the paint items. All scaffolding and use of ladders as necessary is part of all the items. All work shall be done according to the attached specifications. Unless otherwise specified all materials must comply with SANS specifications.

Where no applicable SANS Specification exists the materials must be approved by the Transnet Freight Rail Project Manager.

All material shall be fitted, installed or applied as specified by the manufacturer.

The contractor shall be liable for any damages caused by him or his staff to any Transnet Freight Rail property or equipment.

SAFETY: The Contractor shall comply with the Occupational Health Safty Act, 1993 (Act 85 of 1993).

#### ASSET NO:

ITEM CODE	FAULT DESCRIPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
	CONCRETE SLABS/PAVING			]	
889	Lay 25 MPA cement paving bricks. Item includes the			· · · · · ·	
005	preparation of the area, remove plants, grass, supply				
	approved filling, levelling of ground, compaction of soil,	545	M2		
	bedding sand and restraining edges. All work and				
	material shall comply with specifications				
	P AND G				
942	${\sf P}$ and ${\sf G}$ shall include all cost not directly related to a	1	JOB		
	specific item on the schedule of price and rates. All items				
	not specifically mentioned in the Schelule of Rates and				
	prices and form part of contractor's requirements such as				
	cost of stationery, as well as establishmer of workers on	-			
	site and removal of site establishment, it will also include				
	the handing over of the site to the contractor and the				
	handing back of the site after completion of work.	4			
	HEALTH AND SAFETY	V			
943	Health and safety. Cost for the risk and safety must	. (			
	include the risk assessment. The risk assessment is a full	1	ЛВ		
	identification of the risks before the work starts and the			1	
	necessary equipment, appropriate precautions and				
	systems of work that must be provided and implemented.				
	Cost for risk and safety include complete compliance with				
	the current Occupational Health & Safety Act. The				
	standardised Transnet Freight Rail induction shall be given				
	to all staff of all contractors at the start of each project and the contractors with all his staff that will work on the				
	Transnet Freight Rail site shall attend Transnet safety the				
	induction on the date as agreed on between TFR Project				
	Manager and the contractor.				
τοτα	L PRICE CIVIL WORK OF ALL ITEMS EX		G VAT	R	
A	mount in words excluding VAT:				
_					
_		59	,		

## C3: Scope of Work

#### ITEM CODE. SPECIFICATIONS PER ITEM.

#### CONCRETE SLABS/PAVING

Work description: Lay paving bricks. Item include levelling of ground.
 CLEANING AREA TO BE PAVED. All grass, plants shall be removed with roots
 FILLING: Fill to level area with approved filling and compact area to be paved with heavy hand operating roller
 PAVING BRICKS: Class A, 25 MPA Grey Concrete Pavers, are to be used. Thickness to be 60mm. Bricks to have a chamfer on all edges.
 FALL: If paving to be laid is for an apron around a building, the paving shall have a fall away from building of 40mm from the building to edge of a 1.20m wide apron.
 RESTRAING ELCLES: These are to be rectangular pavers and laid on a 60mm mortar bed (1 cement and 6 sandy at riam angles to the paving.
 BEDDING SAND: San I for opdding shall be free from solids and substances that may be

deleterious to blocks. **JOINTING SAND:** Sand share befree of any solids and fine enough to penetrate joints.

LEVELING AND BEDDING BRICK Mechanical Plate Vibrator is to be used to bed the blocks and vibrate the jointing sand into the joint.

**GENERAL**: Bricks are to be laid in accordance with the Paving Bricks manual as supplied by The Concrete Masonry Association. Correctly graded sand to be used for bedding and jointing. Bricks are to be lightly compacted before jointing sand is applied. Excess jointing sand to be swept away and removed. Any area showing signs of "sagging" on "kicking" will be re-laid. No "ponding" will be allowed. All manhole tops are to be raised so as a briterel with the block surfaces. Pavers used are to be free of any defects, cracks or breakages. Paving to be provided with a 50mm cross fall taken from centre line of road to edge.

CLEANING SITE: The contractor will be responsible to remove all rubble and excess

#### P AND G

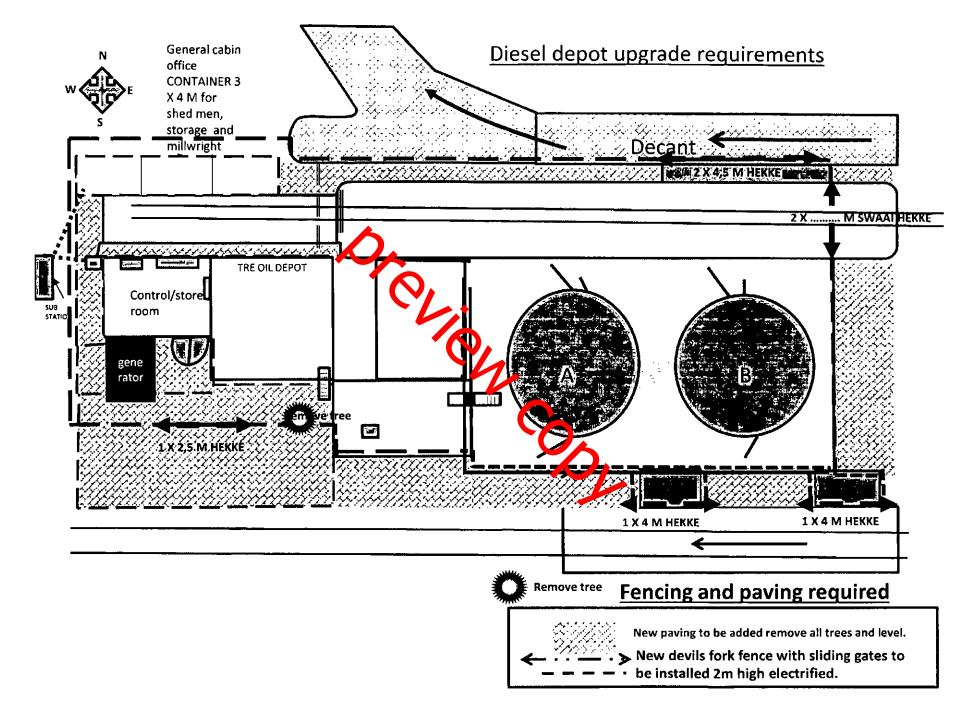
942 P and G shall include all cost not directly relate to a specific item on the schedule of prices and rates. All items not specifically mentioned in the Schedule of Rates and prices and form part of contractor's equirements such as cost of stationery, as well as establishment of workers on site and removal of site establishment, it will also include the handing over of the site to the contractor and the handing back of the site after

#### HEALTH AND SAFTEY

943 Health and safety Cost for the risk and safety must include the risk assessment. The risk assessment is a full identification of the risks before the work starts and the necessary

> equipment, appropriate precautions and systems of work that must be provided and Implemented. Cost for risk and safety include complete compliance with the current Occupational Health & Safety Act. The standardised Transnet Freight Rail induction shall be given to all staff of all contractors at the start of each project and the contractors with all his staff that will work on the Transnet Freight Rail site shall attend Transnet safety the induction on the date as agreed on between TFR Project manager

- Page 2



E7/1 (July 1998)

#### SPECIFICATION FOR WORKS ON, OVER, UNDER OR ADJACENT TO RAILWAY LINES AND NEAR HIGH VOLTAGE EQUIPMENT

#### (This Specification shall be used in Transnet Contracts)

#### **CONTENTS**

<u>CLAU</u> NO'S	SE DESCRIPTION	PAGE
1.	DEFINITIONS	3
	PART A - GENERAL SPECIFICATION	
2.	Authority of officers of Transnet	4
3.	Contractor's representatives	4
4.	Occupations and work permits	4
5.	Speed restrictions and protection	5
6.	Roads on Transnet property	5
7.	Clearances	5
8.	Stacking of material	5
9.	Excavation, shoring, dewatering and drainage	5
10.	Falsework for structures	6
11.	Piling 6	
12.	Underground services	6
13.	Blasting 6	
14.	Rail trolleys	7
15.	Signal track circuits	7
16.	Penalty for delays to trains	7
	PART B - ADDITIONAL SPECIFICATION FOR WORK NEAR HIGH-VOLTAGE EL	ECTRICAL
	EQUIPMENT	
17.	General8	
18.	Work on buildings of fixed structures	8
19.	Work done on or outside of rolling stock, including loading and unloading	8

- 20. Use of equipment
- 21. Carrying and handling material and equipment

9

9

22.	Precautions to be taken when erecting or removing	
	poles, antennae and trees	10
23.	Use of water	10
24.	Use of construction plant	10
25.	Work performed under dead conditions under cover	
	of a work permit	10
26.	Traction return circuits in rails	11
27.	Blasting 11	
28.	High-voltage electrical equipment not maintained	
	and/or operated by Transnet	11

#### **ANNEXES**

- 1. Horizontal clearances 1 065 mm gauge
- 2. Vertical clearances 1 065 mm gauge
- 3. Clearances 610 mm gauge
- 4. Platform clearances
- 1 **DEFINITIONS**

<u>ons</u>

The following definitions shall apply

<u>Authorised Person</u>. A person whether peremployee of Transnet or not, who has been specially authorised to undertake specific duties in terms of Transnet's publication SAFETY INSTRUCTIONS: HIGH-VOLTAGE ELECTRICAL EQUIPMENT, and who holds a vertificate or letter of authority to that effect.

Barrier. Any device designed to restrict access to live high-voltage electrical equipment.

Bond. A short conductor installed to provide electrical continuity.

Contractor. Any person or organisation appointed by Transhet to carry out work on its behalf.

Dead. Isolated and earthed.

- <u>Electrical Officer (Contracts)</u>. The person appointed in writing by the responsible Electrical Engineer in Transnet as the person who shall be consulted by the Contractor in all electrical matters to ensure that adequate safety precautions are taken by the Contractor.
- Executive Officer. The person appointed by Transnet from time to time as the Executive Officer to act according to the rights and powers held by and obligations placed upon him in terms of the Contract.

High-Voltage. A voltage normally exceeding 1 000 volts.

- <u>Live</u>. A conductor is said to be "live" when it is at a potential different from that of the earth or any other conductor of the system of which it forms a part.
- <u>Near</u>. To be in such a position that a person's body or the tools he is using or any equipment he is handling may come within 3 metres of live exposed high-voltage electrical equipment.
- <u>Occupation</u>. An authorisation granted by Transnet for work to be carried out under specified conditions on, over under or adjacent to railway lines.

Occupation Between Trains. An occupation during an interval between successive trains.

- <u>Project Manager</u>. The person or juristic person appointed by Transnet from time to time as the Project Manager, to administer the Contract according to the powers and rights held by and obligations placed upon him in terms of the Contract.
- <u>Responsible Representative</u>. The responsible person in charge, appointed by a contractor, who has undergone specific training (and holds a certificate) to supervise staff under his control to work on, over, under or adjacent to railway lines and in the vicinity of high-voltage electrical equipment.
- <u>Technical Officer</u>. The person or juristic person appointed by Transnet from time to time as the Technical Officer, to administer the Contractor's performance and execution of the Works according to the powers and rights held by and obligations placed upon the Technical Officer in terms of the Contract.
- <u>Total Occupation</u>. An occupation for a period when trains are not to traverse the section of line covered by the occupation.
- <u>Work on</u>. Work undertaken on or so close to the equipment that the specified working clearances to the live equipment cannot be maintained.
- Work Permit. A combined written abplication and authority to proceed with work on or near dead electrical equipment.

#### PART A - GENERAL SPECIFICATION

#### 2. AUTHORITY OF OFFICERS OF TRANSNET

- 2.1 The Contractor shall co-operate with the officers of Transnet and shall comply with all instructions issued and restrictions imposed with respect to the Works which bear on the existence and operation of Transnet's railway lines and high-voltage equipment.
- 2.2 Without limiting the generality of the provisions of 2.1, any duly authorised representative of Transnet, having identified himself, may stop the work if, in his opinion, the safe passage of trains or the safety of Transnet assets or any person is affected. CONSIDERATIONS OF SAFETY SHALL TAKE PRECEDENCE OVER ALL OTHER CONSIDERATIONS.

#### 3. CONTRACTOR'S REPRESENTATIVES

- 3.1 The Contractor shall nominate Responsible Representatives of whom at least one shall be available at any hour for call-or (in ases of emergency. The Contractor shall provide the Technical Officer with the names, addresses and telephone numbers of the representatives.
- 3.2 The Contractor guarantees that he has satisfied himself that the Responsible Representative is fully conversant with this specification and that he shall comply with all his obligations in respect thereof.

#### 4. OCCUPATIONS AND WORK PERMITS

- 4.1 Work to be done during total occupation or during an occupation between trains or under a work permit shall be done in a manner decided by the Technical Officer and at times to suit Transnet requirements.
- 4.2 The Contractor shall organise the Works in a manner, which will minimise the number and duration of occupations and work permits required.
- 4.3 Transnet will not be liable for any financial or other loss suffered by the Contractor arising from his failure to complete any work scheduled during the period of an occupation or work permit.
- 4.4 The Contractor shall submit to the Technical Officer, in writing, requests for occupations or work permits together with details of the work to be undertaken, at least 14 days before they are required. Transnet does not undertake to grant an occupation or work permit for any particular date, time or duration.
- 4.5 Transnet reserves the right to cancel any occupation or work permit at any time before or during the period of occupation or work permit. If, due to cancellation or change in date or time, the Contractor is not permitted to start work under conditions of total occupation or work permit at the time arranged, all costs caused by the cancellation shall be born by the Contractor except as provided for in clauses 4.6 to 4.8.

- 4.6 When the Contractor is notified less than 2 hours before the scheduled starting time that the occupation or work permit is cancelled, he may claim reimbursement of his direct financial losses caused by the loss of working time up to the time his labour and plant are employed on other work, but not exceeding the period of the cancelled occupation or work permit.
- 4.7 When the Contractor is notified less than 2 hours before the schedule starting time, or during an occupation or work permit, that the duration of the occupation or work permit is reduced, he may claim reimbursement of his direct financial losses caused by the loss of working time due to the reduced duration of the occupation or work permit.
- 4.8 Reimbursement the Contractor for any loss of working time in terms of 4.6 and 4.7, shall be subject to his claims being submitted within 14 days of the event with full details of labour and plant involved, and provided that the Technical Officer certifies that no other work on which the labour and plant could be employed was immediately available.
- 4.9 Before starting any work for which an occupation has been arranged, the Contractor shall obtain from the Technical Officer, rittle confirmation of the date, time and duration of the occupation.
- 4.10 Before starting any work is which a work permit has been arranged, the Responsible Representative shall read and sign portion C of form No. T.1276 signifying that he is aware of the limits within which work may be updertaken. After the work for which the permit was granted has been completed, or when the work permit is due to be terminated, or if the permit is cancelled after the start, the same person who signed portion C shall sign portion D of the T.1276 form, thereby acknowledging that he is aware that he electrical equipment is to be made "live". The Contractor shall advise all his workmen accordingly.

#### 5. SPEED RESTRICTIONS AND PROTECTION

- 5.1 When speed restrictions are imposed by Transnet because of the Contractor's activities, the Contractor shall organise and carry out his work so as to permit the removal of the restrictions as soon as possible.
- 5.2 When the Technical Officer considers protection to be necessary the Contractor shall, unless otherwise agreed, provide all protection including flagmen, other personnel and all equipment for the protection of Transnet's and the Contractor's personnel and assets, the public and including trains. Transnet will provide training free of charge of the Contractor's flagmen and other personnel performing protection duties. The Contractor shall consult with the Technical Officer, whenever he considers that protection will be necessary, taking into account the minimum permissible clearances set out in appendixes 1 to 4.
- 5.3 The Contractor shall appoint a Responsible Representative to receive and transmit any instruction, which may be given by Transnet personnel providing protection.

#### 6. ROADS ON TRANSNET PROPERTY

The provision of clause 25 of the E.5, General Conditions of Contract, or clause 23 of the E.5 (MW), General Conditions of Contract for Maintenance Works, shall apply to the use of existing roads on Transnet's property.

#### 7. CLEARANCES

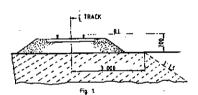
7.1 No temporary works shall encroach on the appropriate minimum clearances set out in Annexure 1 BE97-01 Sheets 1,2, 3 and 5 of 5.

#### 8. STACKING OF MATERIAL

8.1 The Contractor shall not stack any material closer than 3 m from the centre line of any railway line without prior approval of the Technical Officer.

## 9. EXCAVATION, SHORING, DEWATERING AND DRAINAGE

9.1 Unless otherwise approved by the Technical Officer any excavation adjacent to a railway line shall not encroach on the hatched area shown in Figure 1.



- 9.2 The Contractor shall provide at his own cost any shoring, dewatering or drainage of any excavation unless otherwise stipulated elsewhere in the Contract.
- 9.3 Where required by the Technical Officer, drawings of shoring for any excavation under or adjacent to a railway line shall be submitted and permission to proceed obtained, before the excavation is commenced.
- 9.4 The Contractor shall prevent ingress of water to the excavation but where water does enter, he shall dispose of it as directed by the Technical Officer.
- 9.5 The Contractor shall not block, obstruct or damage any existing drains either above or below ground level unless he has made adequate prior arrangements to deal with drainage.

#### 10. FALSEWORK FOR STRUCTURES

10.1 Drawings of falsework for the construction of any structure over, under or adjacent to any railway line shall be submitted to the Technical Officer and his permission to proceed obtained before the falsework is erected. Each drawing shall be given a title and a distinguishing number and shall be

signed by a registered professional engineer certifying that he has checked the design of the falsework and that the drawings are correct and in accordance with the design.

10.2 After the falsework has been erected and before any load is applied, the Contractor shall submit to the Technical Officer a certificate signed by a registered professional engineer certifying that he has checked the falsework and that it has been erected in accordance with the drawings. Titles and numbers of the drawings shall be stated in the certificate. Notwithstanding permission given by the Technical Officer to proceed, the Contractor shall be entirely responsible for the safety and adequacy of the falsework.

#### 11. PILING

11.1 The Technical Officer will specify the conditions under which piles may be installed on Transnet property.

#### 12. UNDERGROUND SERVICES

- 12.1 No pegs or stakes shall be driven or any excavation made before the Contractor has established that there are no underground services, which may be damaged thereby.
- 12.2 Any damage shall be reported immediately to the Technical Officer, or to the official in charge at the nearest station, or to the traffic controller in the case of centralised traffic control.

#### 13. BLASTING

- 13.1 The provisions of clause 23 of the E.5, General Conditions of Contract or clause 21 of the E.5 (MW), General Conditions of Contract for Maintenance Work, shall apply to all blasting operations undertaken in terms of the Contract.
- 13.2 The Contractor shall provide proof that he has complice with the provisions of clauses 10.17.1 to 10.17.4 of the Explosives Regulations (Act 26 of 1956 a caminated).
- 13.3 Blasting within 500m of a railway line will only be permitted during intervals between trains. A person appointed by the Technical Officer, assisted by flagmen with the necessary protective equipment, will be in communication with the controlling railway station.
  - Only this person will be authorised to give the Contractor permission to blast, and the Contractor shall obey his instructions implicitly regarding the time during which blasting may take place.
- 13.4 The flagmen described in 13.3, where provided by Transnet, are for the protection of trains and Transnet property only, and their presence does not relieve the Contractor in any manner of his responsibilities in terms of Explosives Act or Regulations, or any obligation in terms of this Contract.

13.5 The person described in 13.3 will record in a book provided and retained by Transnet the dates and times -

- (i) when each request is made by him to the controlling station for permission to blast;
- (ii) when blasting may take place;
- (iii) when blasting actually takes place; and
- (iv) when he advises the controlling station that the line is safe for the passage of trains.
- 13.6 Before each blast the Contractor shall record in the same book, the details of the blast to be carried out. The person appointed by the Technical Officer and the person who will do the blasting shall both sign the book whenever an entry described in 13.5 is made.
- 13.7 The terms of clause 27 hereof shall be strictly adhered to.

#### 14. RAIL TROLLEYS

- 14.1 The use of rail trolleve or trestle trolleys on a railway line for working on high voltage equipment will be permitted only if approved by the Technical Officer and under the conditions stipulated by him.
- 14.2 All costs in connection with such trolley working requested by the Contractor shall, unless otherwise agreed, be borne by the Contractor, excluding the costs of any train protection services normally provided free of change by Transnet.

#### 15. SIGNAL TRACK CIRCUITS

- 15.1 Where signal track circuits are installed, the Contractor shall ensure that no material capable of conducting an electrical current makes contact between rails of a railway line/lines.
- 15.2 No signal connections on track-circuited tracks shall be severed without the Technical Officer's knowledge and consent.

#### 16. PENALTY FOR DELAYS TO TRAINS

16.1 If any trains are delayed by the Contractor and the Technical Officer is satisfied that the delay was avoidable, a penalty will be imposed on the Contractor of R5 000 per hour or part thereof for the period of delay, irrespective of the number of trains delayed.

#### PART B - ADDITIONAL SPECIFICATION FOR WORK NEAR HIGH-VOLTAGE ELECTRICAL EQUIPMENT

#### 17. GENERAL

- 17.1 This specification is based on the contents of Transnet's publication SAFETY INSTRUCTIONS, HIGH-VOLTAGE ELECTRICAL EQUIPMENT, as amended, a copy of which will be made available on loan to the Contractor for the duration of the contract. These instructions apply to all work near live high-voltage equipment maintained and/or operated by Transnet, and the onus rests on the Contractor to ensure that he obtains a copy.
- 17.2 The Contractor's attention is drawn in particular to the contents of Part I, Sections 1 and 2 of the Safety Instructions : High-Voltage Electrical Equipment.
- 17.3 The Safety Instructions : High-Voltage Electrical Equipment cover the minimum safety precautions which must be taken to ensure safe working on or near high-voltage electrical equipment, and must be observed at all times. Should additional safety measures be considered necessary because of peculiar local conditions, these may be ordered by and at the discretion of the Electrical Officer (Contracts).
- 17.4 This specification must be read in conjunction with and not in lieu of the Safety Instructions : High-Voltage Electrical Equipment.
- 17.5 The Contractor shall obtain the approval of the Electrical Officer (Contracts) before any work is done which causes or could cause any portion of a person's body or the tools he is using or any equipment he is handling to come within 3 metres of any live high-voltage equipment.
- 17.6 The Contractor shall regard all high-voltage equipment as live unless a work permit is in force.
- 17.7 Safety precautions taken or barriers erected shan countly with the requirements of the Electrical Officer (Contracts), and shall be approved by him before the work to be protected is undertaken by the Contractor. The Contractor shall, unless otherwise agreed, bear the cost of the provision of the barriers and other safety precautions required, including the attendance of Transnet staff where this is necessary.
- 17.8 No barrier shall be removed unless authorised by the Electrical Officer (Contracts).

#### 18. WORK ON BUILDINGS OR FIXED STRUCTURES

- Before any work is carried out or measurements are taken on any part of a building, fixed structure or earthworks of any kind above ground level situated within 3 metres of live high-voltage equipment, the Electrical Officer (Contracts) shall be consulted to ascertain the conditions under which the work may be carried out.
- 18.2 No barrier erected to comply with the requirements of the Electrical Officer (Contracts) shall be used as temporary staging or shuttering for any part of the Works.
- 18.3 The shuttering for bridge piers, abutments, retaining walls or parapets adjacent to or over any track may be permitted to serve as a barrier, provided that it extends at least 2,5 metres above any working level in the case of piers, abutments and retaining walls and 1,5 metres above any working level in the case of parapets.

#### 19. WORK DONE ON OR OUTSIDE OF ROLLING STOCK, INCLUDING LOADING OR UNLOADING

- 19.1 No person shall stand, climb or work whilst on any platform, surface or foothold higher than the normal unrestricted places of access, namely -
  - (i) the floor level of trucks;
  - (ii) external walkways on diesel, steam and electric locomotives, steam heat vans, etc. and
  - (iii) walkways between coaches and locomotives.
  - When in these positions, no person may raise his hands or any equipment or material he is handling above his head.
- 19.2 In cases where the Contractor operates his own rail mounted equipment, he shall arrange for the walkways on this plant to be inspected by the Electrical Officer (Contracts) and approved, before commencement of work.
- 19.3 The handling or long lengths of material such as metal pipes, reinforcing bars, etc should be avoided, but if essential they shall be handled as nearly as possible in a horizontal position below head height.
- 19.4 The Responsible Representative mail warn all persons under his control of the danger of being near live high-voltage equipment, and shall ensure that the warning is fully understood.
- 19.5 Where the conditions in 19.1 to 19.3 cannot be observed the Electrical Officer (Contracts), shall be notified. He will arrange for suitable Safety measures to be taken. The Electrical Officer (Contracts), may in his discretion and in appropriate circumstances, arrange for a suitable employee of the Contractor to be specially trained by Transnet and at its costs, as an Authorised Person to work closer than 3 merces from live overhead conductors and under such conditions as may be imposed by the Senior responsible Electrical Engineer in Transnet.

#### 20. USE OF EQUIPMENT

- 20.1 Measuring Tapes and Devices
- 20.1.1 Measuring tapes may be used near live high-voltage equipment provided that no part of any tape or a person's body comes within 3 metres of the live equipment.
- 20.1.2 In windy conditions the distance shall be increased to ensure that if the tape should fall it will not be blown nearer than 3 metres from the live high-voltage equipment.
- 20.1.3 Special measuring devices longer than 2 metres such as survey staves and rods may be used if these are of non-conducting material and approved by the responsible Electrical Engineer in Transnet, but these devices must not be used within 3 metres of live high-voltage equipment in rainy or wet conditions.
- 20.1.4 The assistance of the Electrical Officer (Contracts) shall be requested when measurements within the limits defined in 20.1.1 to 20.1.3 are required.

- 20.1.5 The restrictions described in 20.1.1 to 20.1.3 do not apply on a bridge deck between permanent parapets nor in other situations where a barrier effectively prevents contact with the live high-voltage equipment.
- 20.2 Portable Ladders
- 20.2.1 Any type of portable ladder longer then 2 metres may only be used near live high-voltage equipment under the direct supervision of the Responsible Representative. He shall ensure that the ladder is always used in such a manner that the distance from the base of the ladder to any live high-voltage equipment is greater than the fully extended length of the ladder plus 3 metres. Where these conditions cannot be observed, the Electrical Officer (Contracts) shall be advised, and he will arrange for suitable safety measures to be taken.

#### 21. CARRYING AND HANDLING MATERIAL AND EQUIPMENT

- 21.1 Pipes, scaffolding, iron sheets, reinforcing bars and other material, which exceeds 2 metres in length, shall be carried completely below head height near live high-voltage equipment. For maximum safety two or more persons so as to maintain it as nearly as possible in a horizontal position should carry such material. The utmost care must be take to ensure that no part of the material comes within 3 metres of any live high-voltage equipment.
- 21.2 Long lengths of wire or cable shall never be run out in conditions where a part of a wire or cable can come within 3 metres of any live high-voltage equipment unless the Electrical Officer (Contracts) has been advised and has approved appropriate safety precautions.
- 21.3 The presence of overhead power lines shall always be taken account of especially when communications lines or cables or aerial cables stay wires, etc. are being erected above ground level.

### 22. <u>PRECAUTIONS TO BE TAKEN WHEN ERECTING OF REMOVING POLES, ANTENNAE,</u> <u>TREES ETC</u>.

- 22.1 A pole may be handled for the purpose of erection or removal near high-voltage equipment under the following conditions:
  - (i) If the distance between the point at which the pole is to be erected or removed and the nearest live high-voltage equipment is more than the length of the pole plus 3 metres, the work shall be supervised by the Responsible Representative.

(ii) If the distance described in (i) is less than the length of the pole plus 3 metres, the Electrical Officer (Contracts) shall be consulted to arrange for an Authorised Person to supervise the work and to ensure that the pole is earthed where possible. The pole shall be kept in contact with the point of erection, and adequate precautions shall be taken to prevent contact with live high-voltage equipment.

- 22.2 The cost of supervision by an Authorised Person and the provision of earthing shall, unless otherwise agreed, be borne by the Contractor.
- 22.3 The provisions of clauses 22.1 and 22.2 shall also apply to the erection or removal of columns, antennae, trees, posts, etc.

#### 23. USE OF WATER

23.1 No water shall be used in the form of a jet if it can make contact with any live high-voltage equipment or with any person working on such equipment.

#### 24. USE OF CONSTRUCTION PLANT

- 24.1 "Construction plant" entails all types of plant including cranes, piling frames, boring machines, excavators, draglines, dewatering equipment and road vehicles with or without lifting equipment.
- 24.2 When work is being undertaken in such a position that it is possible for construction plant or its load to come within 3 metres of live high-voltage equipment, the Electrical Officer (Contracts) shall be consulted. He will arrange for an Authorised Person to supervise the work and to ensure that the plant is adequately earthed. The Electrical Officer (Contracts) will decide whether further safety measures are necessary.
- 24.3 The cost of any supervision by an Authorised Person and the provision of earthing shall, unless otherwise agreed, be borne by the Contractor.
- 24.4 When loads are handloaby cranes, non-metallic rope hand lines shall be used, affixed to such loads so as to prevent heir swinging and coming within 3 metres of live high-voltage equipment.
- 24.5 Clauses 24.1 to 24.4 shall apply metatis mutandis to the use of maintenance machines of any nature.

#### 25. WORK PERFORMED UNDER DEAD CONDITIONS UNDER COVER OF A WORK PERMIT

25.1 If the Responsible Representative find, that the work cannot be done in safety with

the high-voltage electrical equipment live, he shall concern in Electrical Officer (Contracts) who

will decide on the action to be taken.

25.2 If a work permit is issued the Responsible Representative shall -

(i) before commencement of work ensure that the limits within which work may be carried out have been explained to him by the Authorised Person who issued the permit to him, and that he fully understands these limits.

- (ii) sign portion C of the permit before commencement of work;
- (iii) explain to all persons under his control the limits within which work may be carried out, and ensure that they fully understand these limits;
- (iv) care for the safety of all persons under his control whilst work is in progress; and
- (v) withdraw all personnel under his control from the equipment on completion of the work before he signs portion D of the work permit.

#### 26. TRACTION RETURN CIRCUITS IN RAILS

- 26.1 DANGEROUS CONDITIONS CAN BE CREATED BY REMOVING OR SEVERING ANY BOND.
- 26.2 Broken rails with an air gap between the ends, and joints, at which fishplates are removed under "broken bond" conditions, are potentially lethal. The rails on either side of an air gap between rail ends on electrified lines shall not be touched simultaneously until rendered safe by Transnet personnel.
- 26.3 The Contractor shall not break any permanent bonds between rails or between rails and any structure. He shall give the Technical Officer at least 7 days written notice when removal of such bonds is necessary.
- 26.4 No work on the track which involves interference with the traction return rail circuit either by cutting or removing the rails, or by removal of bonds shall be done unless the Electrical Officer (Contracts) is consulted. He will take such precautions as may be necessary to ensure continuity of the return circuit before permitting the work to be commenced.

#### 27. BLASTING

- 27.1 The Contractor shart obtain the permission of the Electrical Officer (Contracts) before blasting, and shall give a Cast 14 days notice of his intention to blast.
- 27.2 No blasting shall be done in the vicinity of electrified lines unless a member of Transnet's electrical personnel is present.
- 27.3 The terms of clause 13 hereof shall be effectly adhered to.

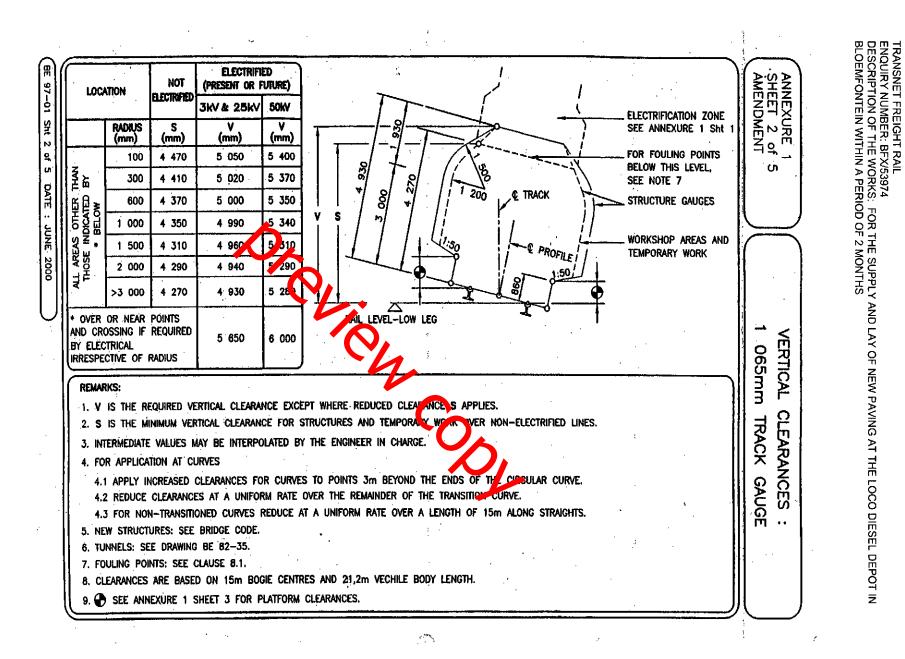
#### 28. HIGH-VOLTAGE ELECTRICAL EQUIPMENT NOT MAINTAINED AND/OR OPERATED BY TRANSNET

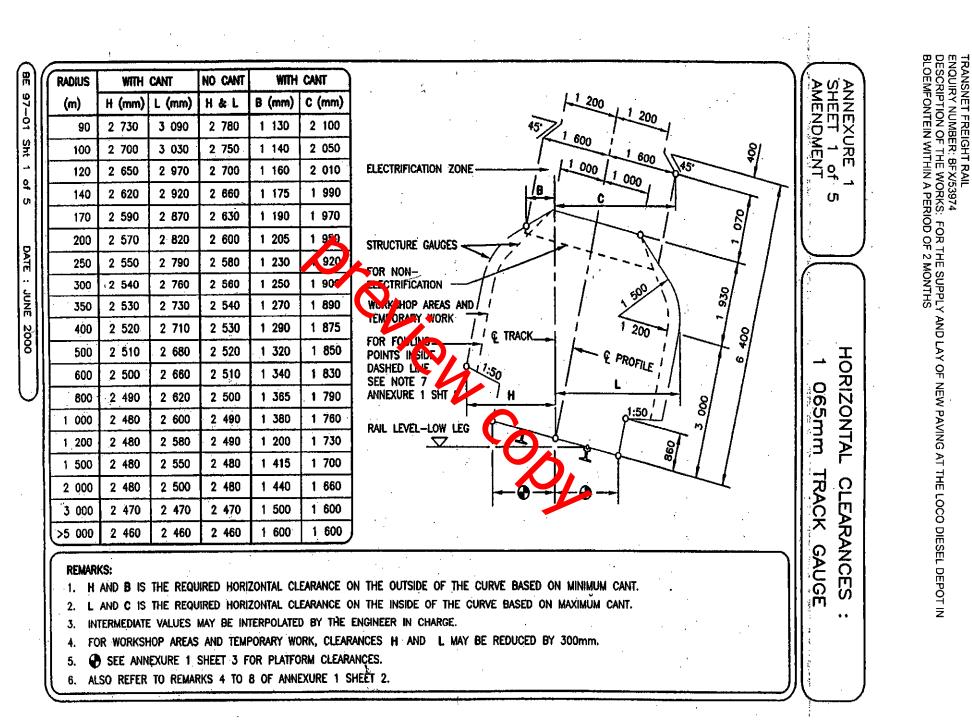
Where the work is undertaken on or near high-voltage electrical equipment which is not maintained and/or operated by Transnet, the Occupational Health and Safety Act No. 85 of 1993, and Regulations and Instructions, or the Mines Health and Safety Act (Act 29 of 1996), shall apply.

Such equipment includes: -

- (i) Eskom and municipal equipment;
- (ii) the Contractor's own power supplies; and
  - (iii) electrical equipment being installed but not yet taken over from the Contractor.



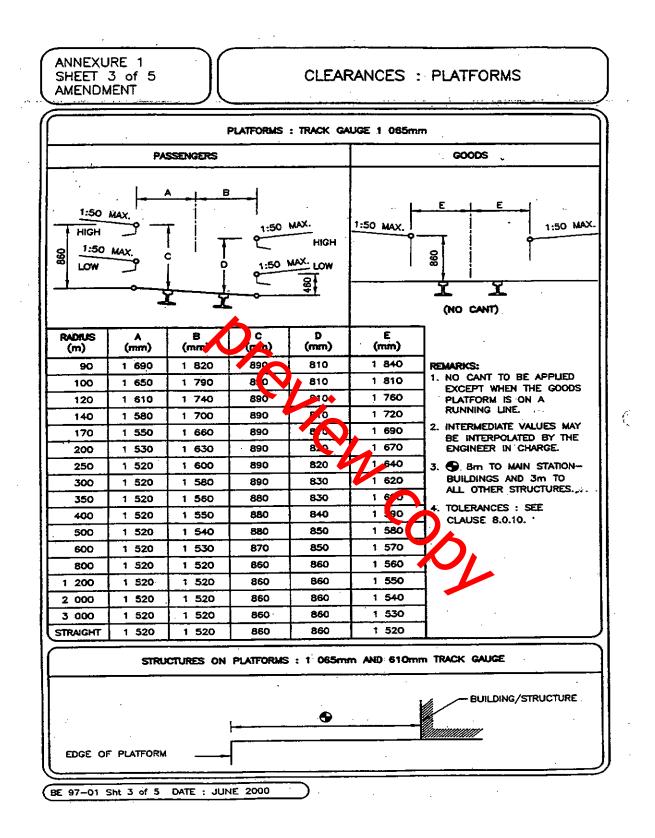




Contract Part C3: Scope of Works

PAGE 17

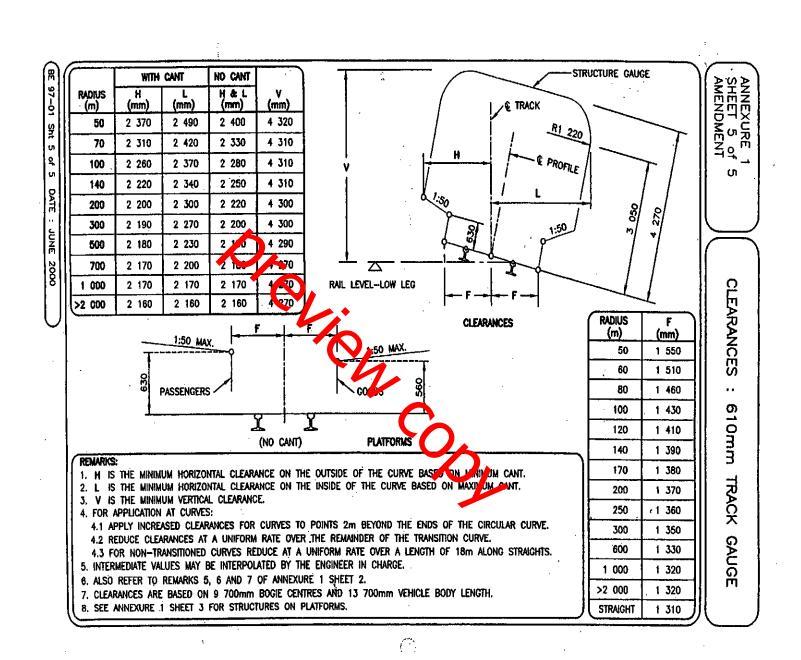
C3.1 Scope of Works



Contract Part C3: Scope of Works

PAGE 19 79

> C3.1 Scope of Works



TRANSNET FREIGHT RAIL ENQUIRY NUMBER: BFX/53974 DESCRIPTION OF THE WORKS: FOR THE SUPPLY AND LAY OF NEW PAVING AT THE LOCO DIESEL DEPOT IN BLOEMFONTEIN WITHIN A PERIOD OF 2 MONTHS

## PART 4: SITE INFORMATION

## 1. Description of the Site and its surroundings

## 1.1. General description

The work is to be carried out at Transnet Freight Rail Bloemfontein.

### 1.2. Access Limitations

None

1.3. Ground conditions in areas affected by work in this contract

None

1.4. Hidden and other services within site No hidden services