

Transnet freight rail, a division of

TRANSNET SOC LTD

Registration Number 1990/000900/30 [hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ] No BFX/52565

DESCRIPTION:

REPLACEMENT OF COPPER CATENARY WIRE WITH TIGER

WIRE BETWEEN DOVER AND WESTLEIGH

PERIOD:

APPROX. 2 - 3 MONTHS

LOCATION:

BETWEENN DOVER AND WESTLEIGH

ISSUE DATE:

04 October 2013

CLOSING DATE:

12 November 2013

CLOSING TIME:

10:00

ANNEXURE A: PROJECT SPECIFICATIONS

ANNEXURE B: E4B MINIMUM COMMUNAL HEALTH REQUIRMENTS

ANNEXURE C: E4E SAFETY ARRANGEMENTS AND PROCEDURAL COMPLIANCE

WITH THE OCCUPATIONAL HEALTH AND SAFETY ACT

ANNEXURE D: E7/1 SPECIFICATIONS FOR WORKS ON, OVER, UNDER, OR

ADJACENT TO RAILWAY LINES AND NEAR HIGH VOLTAGE

EQUIPMENT



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Section 1

NOTICE TO BYDDERS

Quotations are requested from interested persons, companies, close corporations or enterprises (hereinafter referred to as the "Respondent(s)") to supply the above-mentioned requirement to Transnet.

On or after 09 October 2013 RFQ documents may be inspected at, and are obtainable from the Regional Supply Chain Office, 1st Floor, Room 101, Transnet Engineering Building , Transnet Road Bloemfontein

Arrangements for the collection of the RFQ documents can be made with Mr. Jakkie Kotze on telephone number 051 – 408 2328 mobile 083 455 6477 or email: Jakkie.kotze@transnet.net

NB: RFQ documents will also be available at site briefing

No RFQ/tender fee is applicable and will be issued "FREE OF CHARGE" to all respondents.

A compulsory information briefing session and site visit will be conducted on 23 October 2013. Attendance is compulsory and <u>failure to attend</u> will disqualify submissions from evaluation. The compulsory information briefing session and site visit will be conducted over a period of + - 2 hours.

The compulsory information briefing session will start punctually at 11h00 and Respondents must please ensure that they arrive on time to prevent any delays.

Details of the compulsory information briefing session & site visit:

Date: 23 October 2013

Venue: Dover Station

Time: 11h00

For directions, Mr. Piet Nothnagel may be contacted on telephone: 051 – 408 2900 mobile 083 409 6575

The above mentioned session are to be used as an opportunity for the attendees to familiarise themselves with the scope of the requirements and furthermore for bidders to pose and for TFR to respond in terms of "questions and answers". It is hence required that prospective bidders are fully familiar with the entire tender pack <u>prior</u> to attending these sessions. All respondents are to provide their own transportation and accommodation to and from the abovementioned session and will be for their own expense. Transnet will not provide transport in any form.

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted in a sealed envelope which must have inscribed on the outside:

RFQ No : BFX/52565

Description : Replacement Catenary Wire

Closing date and time : 12 November 2013 at 10h00

Delivery details are as follows:

METHOD: By Hand or Courier

CLOSING VENUE: The Secretariat

Acquisition Council

Admin Support Office

Tender Box Office no 2

Real Estate Management Building

Austen Street Beaconsfield Kimberley

Contact Person Maggie Pain 053 – 838 3341

1 Responses to RFQ

Responses to this RFQ [Quotations] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter. The original signed RFQ will serve as the legal binding document and no copies will be accepted for evaluation purposes.

2 Broad-Based Black Economic Empowerment [B-BBEE]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. Transnet will accordingly allow a "preference" to companies who provide a valid B-BBEE Verification Certificate. All procurement transactions will be evaluated accordingly.

2.1 B-BBEE Scorecard and Rating

As prescribed in terms of the Preferential Procurement Policy Framework Act (PPPFA), Act 5 of 2000 and its Regulations, Respondents are to note the following:

- Proposals will be evaluated on price which will be allocated 80 or 90 points and preference which will be allocated 20 or 10 points, dependent on the value of the Services.
- The 80/20 preference point system applies where the acquisition of the Services will be less than R1 000 000.00. However, if the 80/20 preference point system is stipulated in this RFQ and all Bids received exceed R1 000 000.00, the RFO will be cancelled.
- The 90/10 preference point system applies where acquisition of the Services will exceed R1 000 000.00. However, if the 90/10 preference point system is stipulated in this RFQ and all Bids received are equal to or below R1 000 000.00, the RFQ will be cancelled.
- In this RFQ, Transnet will apply 90/10 preference point system prescribed in the PPPFA.

In compliance with the Government Gazette No 34612, Notice No. 754 dated 23 September 2011, as from 1 October 2011 valid B-BBEE Verification Certificates must be issued by:

Verification Agencies accredited by the South African National Accreditation System [SANAS]; or Registered Auditors approved by the Independent Regulatory Board of Auditors [IRBA], in accordance with the approval granted by the Department of Trade and Industry.

Enterprises will be rated by such agencies based on the following:

- a) Large Enterprises [i.e. annual turnover greater than R35 million]:
- Rating level based on all seven elements of the B-BBEE scorecard
- b) Qualifying Small Enterprises QSE [i.e. annual turnover between R5 million and R35 million1:
- Rating based on any four of the elements of the B-BBEE scorecard
- c) Exempted Micro Enterprises EME [i.e. annual turnover less than R5 million]:

In accordance with B-BBEE Codes of Good Practice (Statement 000, Section 4), any enterprise with an annual total revenue of R 5 million or less qualifies as an EME.

- Automatic rating of B-BBEE Level 4 irrespective of race or ownership
- Black ownership greater than 50% or Black Women ownership greater than 50% automatically qualify as B-BBEE Level 3

Sufficient evidence to qualify as an EME would be a certificate (which may be in the form of a letter) from an auditor or accounting officer or a certificate from a Verification Agency accredited by SANAS. The certificate must confirm the company's turnover, black ownership / black female ownership, B-BBEE status level and validity date.

Respondents are required to furnish proof of the above to Transnet. [i.e. a valid detailed scorecard as stipulated above in respect of Large Enterprises and QSEs, or a valid certificate in respect of EMEs].

Transnet will accordingly allocate a maximum of **10 [ten] points** to the Respondent's final score based on an entity's B-BBEE scorecard rating.

N.B. Failure to submit a B-BBEE certificate, which is valid as at the Closing Date of this RFP, will result in a score of zero being allocated for B-BBEE.

[Refer clause 17 below for Returnable Documents required]

3 Communication

- a) Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.
- b) A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: Ja

Jakkie Kotze

Email:

Jakkie.kotze@transnet.net

c) Respondents may also, at any time after the closing date of the RFQ, communicate with The Secretariat of the Acquisition Council, Admin Support Office, Ronelle Blom, on any matter relating to its RFQ response:

Telephone

053-8383341

Email

Maggir.pain@transnet.net

4 Tax Clearance

The Respondent's **original** valid Tax Clearance Certificate must accompany the Quotation. Failure to provide this document with the RFQ submission may result in disqualification.

5 VAT Registration

The valid VAT registration number must be stated here: _______ [if applicable]

6 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

7 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

8 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

9 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered.

10 Negotiations

Transnet reserves the right to undertake post-tender negotiations with selected Respondents or any number of short-listed Respondents.

11 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

12 Disclaimers

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- · not necessarily accept the lowest priced Quotation;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- · split the award of the order/s between more than one Supplier/Service Provider; or
- make no award at all.

In addition, transfer reserves the right to exclude any Respondent from the bloding process who ha
been convicted of a serious breach of law during the preceding 5 [five] years, including but not limited to
breaches of the Competition Act 89 of 1998. Respondents are required to indicate below whether or no
they have been found guilty of a serious breach of law during the past 5 [five] years:
I/We do hereby certify that I/w
have/have not been found guilty during the preceding 5 [five] years of a serious breach of law
including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal of
other administrative body. The type of breach that the Respondent is required to disclose exclude
relatively minor offences or misdemeanours, e.g. traffic offences.
Where found guilty of such a serious breach, please disclose:
NATURE OF BREACH:
DATE OF BREACH:
Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Responden
from the bidding process, should that person or entity have been found guilty of a serious breach of law
tribunal or regulatory obligation.

13 Evaluation Criteria

Transnet will utilise the following criteria (not necessarily in this order) in choosing a Supplier/Service Provider, if so required:

- Phase 1: Administrative responsiveness Completeness of response and returnable documents
- Phase 2: Weighted evaluation based on90/10 preference point system:
 - Pricing and price basis [firm] whilst not the sole factor for consideration, competitive pricing
 and overall level of unconditional discounts¹ will be critical

Transnet will utilise the following formula in its evaluation of Price:

$$PS = 90 \left(1 - \frac{Pt - Pmin}{Pmin} \right)$$

Where:

Ps = Score for the Bid under consideration

Pt = Price of Bid under consideration

Pmin = Price of lowest acceptable Bid

- B-BBEE status of company

Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)
1	10
2	9
3	8
4	5
5	4
δ	3
7	2
8	1
Non-compliant contributor	0

14 Validity Period

Transnet desires a validity	y period of 90 [ninety]] days from the	e closing date	of this	RFQ
This RFQ is valid until		··			

¹ Only unconditional discounts will be taken into account during evaluation. A discount which has been offered conditionally will, despite not being taken into account for evaluation purposes, be implemented when payment is effected.

15	Banking Details
	BANK:
	BRANCH NAME / CODE:
	ACCOUNT HOLDER:
	ACCOUNT NUMBER:
	TO 24 D/ANNO 0/440A //ANN 2 DONORO A 24 AAA A A AAA AA AA AA AA AA AA AA AA AA
16	Company Details
	Companies Trading Name
	Registration number of company / C.C.
	Registered name of company / C.C.
	Name of respondent
	Physical Address
	Respondents Contact Person: Name
	: Designation
	; Tel No.
	: Mobile No.
	: Fax No.
	: E-Mail
	Service Provider for legal Notices
	Fax No.
	Disclosure of Prices Quoted
	Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to
	other Respondents:
	YES NO
17	Returnable Documents
	Returnable Documents means all the documents, Sections and Annexures, as listed in the tables
	below.
	Respondents are required to submit with their Quotations the Returnable Documents , as detailed
	below.
	Failure to provide all these Returnable Documents at the Closing Date and time of this
	RFQ may result in a Respondent's disqualification. Respondents are therefore urged to
	ensure that <u>all</u> these Documents are returned with their Quotations.
	All Sections, as indicated in the footer of each page, must be signed, stamped and dated by the
	Respondent. Please confirm submission of these Returnable Documents by so indicating [Yes or
	No] in the table below:

Returnable Documents	Submitted [Yes or No]
SECTION 1 : Notice to Bidders	
- Valid B-BBEE Verification Certificate [RSA Large Enterprises and QSEs]	
Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard	
 Valid B-BBEE certificate from auditor, accounting officer or SANAS accredited Verification Agency [RSA EMEs] 	
Note: failure to provide a valid B-BBEE Verification Certificate at the closing date and time of the tender will result in an automatic score of zero being allocated for B-BBEE scorecard	
SECTION 2 : Quotation Form	
SECTION 3 : Standard Terms and Conditions of Contract for the Supply of Goods or Services to Transnet	
SECTION 4: Acknowledgement	
SECTION 5: Vendor Application Form	
ANNEXURE A - Project Specifications	
ANNEXURE B – E4B MINIMUM COMMUNAL HEALTH REQUIRMENTS	
ANNEXURE C – E4E SAFETY ARRANGEMENTS AND PROCEDURAL COMPLIANCE	
ANNEXURE D - E7/1 SPECIFICATIONS FOR WORK ON OVER, UNDER, OR AJACENT TO RAILWAY	
LINES AND NEAR HIGH VOLTAGE EQUIPMENT	
LETTER OF GOOD STANDING ISSUED BY COMPENSATION COMMISIONER OR THE FEDERATED EMPLOYER'S MUTUAL ASSURANCE COMPANY LIMITED (FEM)	
ORIGINAL TAX CLEARANCE CERTIFICATE	

Please indicate below the company names and contact details of existing customers whom Transnet may contact to seek third party evaluations of your current service levels

	Name of Company	Contact Person	Telephone number
ļ	<u> </u>		
-			

Respondents to complete this section:

Respondent's contact person:	Name	
	Designation	
	Telephone	
	Cell Phone	
	Facsimile	
	Email	
	Website	

Section 2 QUOTATION FORM

1/We
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance
with the conditions outstand thereto

I/We agree to be bound by those terms and conditions in:

- the Standard Terms and Conditions for the Supply of Goods or Services to Transnet [available on request]; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

Price Schedule

I/We quote as follows for the service required, on a "delivered nominated destination" basis, excluding VAT:

SCHEDULE OF QUANTITIES AND PRICES				
ОНТЕ	Qty	Unit	Rate	Amount(Excl Vat)
A) Removal of Catenary (including transportation, cutting sorting & loading of precious metals - Cu and AL)	50 000m	sum		R
B) Installation of Tiger wire(provided by TFR)	50 000m	sum		R
C) Clean and grease all suspension points	1	รนทำ		R
D) Install FCC wire	300m	sum	1	R
E) Security	1	sum		R
F)P's & G's	1	sum		R
TOTAL (EXCLUDING VAT)				R

AMMOUNT IN WORDS (EXCLUDING VAT)	
Respondent's Signature	Date & Company Stamp

Notes to Pricing:

a) All Prices must be quoted in South African Rand, exclusive of VAT

- b) To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.
- c) Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis
- d) All prices must be inclusive of all labour costs, travelling & accommodation costs if any, consumables, etc.

Section 3

STANDARD TERMS AND CONDITIONS FOR THE SUPPLY OF GOODS OR SERVICES TO TRANSNET

A Supplier shall be obliged to adhere to the Standard Terms and Conditions for the Supply of Goods and Services to Transnet as expressed hereunder. Should the Respondent find any condition(s) unacceptable, it should indicate which condition(s) is/are unacceptable and offer an alternative(s). A Quotation submitted by a Respondent will be subjected to review and acceptance or rejection of its proposed contractual terms and conditions by Transnet's Legal Counsel, prior to consideration for an award of business.

1 SOLE AGREEMENT

Unless otherwise agreed in writing, these terms [Terms and each Term] and Transnet's purchase order(s) [Order or Orders] represent the only conditions upon which Transnet SOC Ltd [Transnet] procures goods or services specified in the Order [collectively, the Products] from the person to whom the Order is addressed [the Supplier]. Transnet does not accept any other conditions which the Supplier may specify, unless otherwise agreed to by Transnet in writing. In the event of any inconsistency between these Terms and any Order, these Terms shall take precedence.

2 CONFORMITY WITH ORDER

Products shall conform strictly with the Order. The Supplier shall not vary the quantities specified and/or the specification, if any, stipulated in the Order, without the prior written consent of Transnet. The Supplier warrants that the Products shall be fit for their purpose and of satisfactory quality.

3 DELIVERY AND TITLE

- 3.1 The delivery dates and addresses are those in the Order. Time shall be of the essence in respect of the Supplier's obligations under the Order.
- 3.2 The Supplier will not be excused for delay in delivery or performance except due to circumstances outside its control and then only subject to the Supplier having notified Transnet in writing on becoming aware of such circumstances. Transnet may terminate an Order, in whole or in part, without incurring any liability to the Supplier if such a delay becomes, in Transnet's absolute opinion, significant.
- 3.3 Risk of loss or damage to Products shall pass to Transnet on delivery, and title shall pass to Transnet when payment to the Supplier for the Products has been effected.
- 3.4 If on delivery, the Products do not conform to the Order, Transnet may reject the Products and the Supplier shall promptly rectify any defects or in Transnet's opinion, supply appropriate replacement Products at the Supplier's expense within the specified delivery times, without any liability due by Transnet. Products shall be subject to such testing and/or inspection as Transnet may consider necessary.

4 PRICE AND PAYMENT

- 4.1 Prices specified in an Order cannot be increased. Payment for the Products shall be made by Transnet against an original undisputed invoice(s) [a **Tax Invoice**], supporting documentation and month-end statement from the Supplier. Tax Invoices plus supporting documentation shall be posted to the address shown in the Order.
- 4.2 Payment of the Supplier's valid Tax Invoice(s) will be made by Transnet in the South African currency and on the terms stated in the Order, the standard payment terms being 30 [thirty] days from date of receipt by Transnet of a month-end statement, unless otherwise agreed to in writing. Transnet shall arrange for payment of such Tax Invoices and any pre-authorised additional expenses incurred, provided that the authorised expenses are supported by acceptable documentary proof of expenditure incurred [where this is available]. Any amounts due in terms of these Terms shall be paid to the Supplier, taking into account any deduction or set-off and bank charges.

5 PROPRIETARY RIGHTS LIABILITY

If any allegations should be made or any claim asserted against Transnet that ownership of, or any act or omission by Transnet in relation to Products or any written material provided to Transnet relating to any Products or pursuant to an Order being a violation or infringement of any third party's contractual, industrial, commercial or intellectual property rights including but not limited to any patent, registered design, design right, trade mark, copyright or service mark on any application thereof, the Supplier hereby indemnifies Transnet against and hold it harmless from any and all losses, liabilities, costs, claims, damages and expenses [including any legal fees] arising directly or indirectly from such allegation or claim provided that this indemnity shall not apply where the allegation or claim arises solely as a result of the Supplier following a design or process originated and furnished by Transnet. The Supplier shall either

- a) procure for Transnet the right to continue using the infringing Products; or
- b) modify or replace the Products so that they become non-infringing,

provided that in both cases the Products shall continue to meet Transnet's requirements and any specifications stipulated in the Order. Should neither option be possible, the Supplier may remove, with Transnet's prior written consent, such Products and will pay to Transnet a sum equivalent to the purchase price. If Transnet refuses to give such consent, the Supplier shall have no liability in respect of any continued use of the infringing Products after Supplier's prior written request to remove the same.

6 PROPRIETARY INFORMATION

All information which Transnet has divulged or may divulge to the Supplier and any information relating to Transnet's business which may have come into the Supplier's possession whilst carrying out an Order, and the existence of the Order, shall be treated by the Supplier as confidential information and shall not, without Transnet's prior written consent, be disclosed to any third party, or be used or copied for any purposes other than to perform the Order. This clause does not apply to information which is public knowledge or available from other sources other than by breach of this Term. Upon request by Transnet, the Supplier shall return all materials issued pursuant to the Order and, pending this, shall protect Transnet's rights in any such materials. Such confidential information shall at all material times be the property of Transnet.

DEVELOPMENT WORK IN THE PRODUCTION OF PRODUCTS

If the production or provision of any Products involves research and/or development which is wholly or partly funded by Transnet, then all intellectual property or other rights as a result thereof shall be the property of Transnet on creation.

8 PUBLICITY

The Supplier shall not name Transnet or use its trademarks, service marks [whether registered or not] or Products in connection with any publicity without Transnet's prior written consent.

9 AFTER SALES SERVICE

The Supplier shall provide replacement parts necessary to ensure the uninterrupted operation of the Products supplied for the duration of the warranty period, from delivery of any particular item of the Products and if requested by Transnet shall make these parts available to a third party maintainer of Transnet's choice at the same price as if the parts had been supplied to Transnet. The Supplier undertakes to provide a maintenance service for Products, should Transnet so request, on terms to be agreed. If the Order so indicates, the Supplier will provide a warranty service for the Products at a level to be agreed with Transnet.

10 TERMINATION OF ORDER

- 10.1 Transnet may cancel an Order in whole or in part at any time upon at least 7 [seven] days' written notice to the Supplier, or when there is a change in control of the Supplier or the Supplier commits any serious breach or any repeated or continued material breach of its obligations under these Terms and/or Order or shall have been guilty of conduct tending to bring itself into disrepute, on written notice to the Supplier when such work on the Order shall stop.
- Transnet shall pay the Supplier a fair and reasonable price for justified work in progress, where such price reflects only those costs not otherwise recoverable by the Supplier, at the time of termination, and the Supplier shall give Transnet full assistance to check the extent of such work in progress. Payment of such price shall be in full and final satisfaction of any claims arising out of such termination and upon such payment the Supplier shall deliver to Transnet all work, including any materials, completed or in progress. The sum payable to the Supplier under this clause will not in any event exceed the total amount that would have been payable to the Supplier had the Order not been terminated.
- 10.3 In the event of termination the Supplier must submit all claims within 2 [two] months of termination after which time claims will only be met in what Transnet considers exceptional circumstances.
- 10.4 If the Products are not provided in accordance with an Order, the Order shall be deemed terminated and the Supplier shall compensate Transnet for any costs incurred in obtaining substitute Products or any damage caused due to the failure or delay in the delivery.

11 ACCESS

The Supplier shall be liable for the acts, omissions and defaults of its personnel or agents who, for the purposes of the Order, shall be treated as if they are the Supplier's employees. The Supplier shall ensure that any such personnel or agents, whilst on Transnet's premises, shall comply with Transnet's health and safety, security and system security rules and procedures as and where required.

12 WARRANTY

The Supplier warrants that it is competent to supply the Products in accordance with these Terms to the reasonable satisfaction of Transnet and that all Products delivered under the Order: (a) conform and comply in all relevant legislation, standards, directives and orders related to [inter alia] the supply, manufacture and use of the Products in force at the time of delivery, and to any specifications referred to in the Order; (b) will not cause any deterioration in the functionality of any Transnet equipment; and (c) do not infringe any third party rights of any kind. The Supplier hereby indemnifies Transnet against all losses, liabilities, costs, claims, damages, expenses and awards of any kinds incurred or made against Transnet in connection with any breach of this warranty.

13 INSOLVENCY

If the Supplier shall have a receiver, manager, administrator, liquidator or like person appointed over all or any part of its assets or if the Supplier compounds with its creditors or passes a resolution for the writing up or administration of the Supplier, Transnet is at liberty to terminate the Order or Orders forthwith, or at its option, to seek performance by any such appointed person.

14 ASSIGNMENT

The Supplier shall not assign its obligations under an Order without Transnet's prior written consent, which consent shall not be unreasonably withheld or delayed.

15 NOTICES

Notices under these Terms shall be delivered by hand to the relevant addresses of the parties in the Order or may be served by facsimile or by email, in which event notice shall be deemed served on acknowledgement of receipt by the recipient.

16 LAW

Orders shall be governed by and interpreted in accordance with South African law and any disputes arising herein shall be subject to South African arbitration under the rules of the Arbitration Foundation of South Africa, which rules are deemed incorporated by reference in this clause. The reference to arbitration shall not prevent Transnet referring the matter to any South African courts, having jurisdiction, to which the Supplier hereby irrevocably submits but without prejudice to Transnet's right to take proceedings against the Supplier in other jurisdictions and/or obtaining interim relief on an urgent basis from a court of competent jurisdiction pending the decision in other courts or from instituting in any court of competent jurisdiction any proceedings for an interdict or any other injunctive relief. If the Supplier does not have a registered office in the South Africa it will at all times maintain an agent for service of process in South Africa and shall give Transnet the name and address of such agent as such may be amended, in writing, from time to time.

17 GENERAL

Completion or termination of an Order shall be without prejudice to any Term herein which by its nature would be deemed to continue after completion or termination, including but not limited to clauses 5, 6, 7, 8 and 12. Headings are included herein for convenience only. If any Term herein be held illegal or unenforceable, the validity or enforceability of the remaining Terms shall not be affected. No failure or delay by Transnet to enforce any rights under these Terms will operate as a waiver thereof by Transnet. All rights and remedies available to either party under these Terms shall be in addition to, not to the exclusion of, rights otherwise available at law.

18 COUNTERPARTS

These Terms and conditions may be signed in any number of counterparts, all of which taken together shall constitute one and the same instrument. Any party may enter into this agreement by signing any such counterpart.

December 1 Commence C

Section 4

ACKNOWLEDGEMENT

By signing this RFQ document, the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof and Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed to properly take it into account for the purpose of calculating guoted prices or otherwise.

GNED at		on this	day of	2
	SPONDENT'S AUTHOR	ISED REPRESEN	ITATIVE	
AME:				
ESIGNATION:	or the thirty of the factor of a land and a substitution of the state	A.·····		
	E OF COMPANY:			
HYSICAL ADDRES	S:			
		~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~		
espondent's co	ntact person: [Please	e complete]		
Name	:			
Designation	2	,		
Telephone				
Cell Phone	•			
Cell Phone				
Facsimile				

TIP-OFFS ANONYMOUS: 0800 003 056

#### Section 5

#### **VENDOR APPLICATION FORM**

# Transnet Supplier Declaration/Application

The Financial Director or Company Secretary

Transnet Vendor Management has received a request to load your company on to the Transnet vendor database. Please furnish us with the following to enable us to process this request:

- Complete the "Supplier Declaration Form" (SDF) on page 2 of this letter
- 2. Original cancelled cheque OR letter from the bank verifying banking details (with bank stamp)
- 3. Certified copy of Identity document of Shareholders/Directors/Members (where applicable)
- 4. Certified copy of certificate of incorporation, CM29 / CM9 (name change)
- 5. Certified copy of share Certificates of Shareholders, CK1 / CK2 (if CC)
- 6. A letter with the company's letterhead confirming physical and postal addresses
- Original or certified copy of SARS Tax Clearance certificate and Val registration certificate
- 8. A signed letter from the Auditor / Accountant confirming most recent angual tumover and percentage black ownership in the company AND/OR BBBEE certificate and detailed scorecard from an accredited rating agency (SANAS member).
- M3 Failure to submit the above documentation will delay the vendor creation process.
  - Where applicable, the respective Transnet business unit processing your application may request further information from you. E.g. proof of an existence of a Service/Business contract between your business and the respective Transnet business unit etc.

#### **IMPORTANT NOTES:**

- If your annual turnover is less than R5 million, then in terms of the DTI codes, you are classified as an Exempted Micro Enterprise (EME), If your company is classified as an EME, please include in your submission, a signed letter from your Auditor / Accountant confirming your company's most recent annual turnover is less than R5 million and percentage of black ownership and black female ownership in the company AND/OR BBBRE certificate and detailed scorecard from an accredited rating agency (e.g. permanent SANAS Member), should you feel you will be able to attain a better BBBEE score.
- If your annual turnover is between R5 million and R35million, then in terms of the DTI codes, you b) are classified as a Qualifying Small Enterprise (QSE) and you claim a specific BBBEE level based on any 4 of the 7 elements of the BBBEE score-card, please include your BEE certificate in your submission as confirmation of your status.
  - NO: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (e.g. permanent SANAS Member).
- If your annual turnover is in excess of R35million, then in terms of the DTI codes, you are classified c) as a Large Enterprise and you claim a specific BEE level based on all seven elements of the BBBEE generic score-card. Please include your BEE certificate in your submission as confirmation of your
  - 🐯: BBBEE certificate and detailed scorecard should be obtained from an accredited rating agency (permanent SANAS Member).
- d) To avoid PAYE tax being automatically deducted from any invoices received from you, you must also contact the Transnet person who lodged this request on your behalf, so as to be correctly classified in terms of Tax legislation.
- e) Unfortunately, No payments can be made to a vendor until the vendor has been registered, and no vendor can be registered until the vendor application form, together with its supporting documentation, has been received and processed.
- f) Please return the completed Supplier Declaration Form (SDF) together with the required supporting documents mentioned above to the Transnet Official who is intending to procure your company's services/products in order that he/she should complete and Internal Transnet Departmental Questionnaire before referring the matter to the appropriate Transnet Vendor Master Office.

# Supplier Declaration Form

Company Trading Name										
Company Registered Name							,	, , , , , , , , , , , , , , , , , , ,		
Company Regist	ration Number (	Or ID Numbe	r If A So	le Prop	rietor					
Form of entity	cc	Trust	Pt	y Ltd	į	_imited	Par	tnership	Sole Proprie	tor
VAT number (if registered)										
Company Telephone Number							amana amana di Salah Sebah			
Company Fax Number		( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )								
Company E-Mail Address										
Company Website Address										
Bank Name		Bank Account Number								
Postal										
Address		Code								
Physical										
Address Contact Person		Code								
		<u> </u>								
Designation										
Telephone Email										
	anno II ant Fina	 	~ Ds M	1011.		DE 25			> R35 million	1
Annual Turnover Range (Last Financial Year)			< R5 Million			•	R5-35 million			ļ
Does Your Company Provide			Products			Services			Both	
Area Of Delivery	A Dublic Or De	Lanta Flatitu	Nationa			Provincial Public			Local	<u> </u>
Is Your Company A Public Or Private Entity					<del></del>		Private	ļ		
Does Your Company Have A Tax Directive Or IRP30 Certif Main Product Or Service Supplied (E.G.: Stationery/Consul					Yes	Yes No		INO	l	
Wait Product Or	Service Supplie	u (E.G. Siai	ionery/C	onsuit	ing)					
BEE Ownership	Details									
% Black Ownership	% Black Ownership			.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	%	% Disabled person/s ownership				
Does your comp				Yes			No			
What is your bro	ad based BEE	status (Lev	el 1 to 9	/ Unki	nown)	)				
How many personnel does the firm employ Permanent					nt	į	Part time			
Transnet Contact Person										
Contact number										
Transnet operati	ng division									
Duly Authorised	d To Sign For	And On Be	half Of	Firm /	Orga	ınisatio	n			
Name					]	Designation				
Signature				[	Date					
Stamp And Sigr	nature Of Com	missioner	Of Oath	 I						
Name			1	Date						
Signature	Signature			-	Telephone No.					
							i			i

# ANNEXURE A

#### PROJECT SPECIFICATION

# REPLACEMENT OF 50 KM OF COPPER CATENARY WIRE WITH TIGER WIRE BETWEEN DOVER AND WESTLEIGH DOWN MAIN LINE

#### SCOPE OF WORK

- 1.1 This contract covers the following:
  - Removing of 50 km of existing copper catenary wire and the installation of 50 km of Tiger wire on the down main line.
  - The secure handling of precious metals.
- 1.2 The work includes:
- 1.2.1 Removal and installation of OHTE infrastructure.
- 1.2.2 Transport of new material from Kroonstad depot to working site and transport of removed material from working site to Kroonstad depot.
- 1.2.3 Demolishing, cutting, sorting, loading, secure handling and handing over of all OHTE material (Cu and Al).
- 1.2.4 Installation of Tiger wire and replacement of new catenary clips (Tiger).
- 1.2.5 Clean and grease all suspension points.
- 1.2.6 The Contractor shall install FCC wire at every second span at no 3 dropper.
- 1.2.7 Daily scheduling of all the equipment and labour to suit the activities.
- 1.2.8 The safeguarding of all materials (scrap) against theft and pilferage.
- 1.2.9 All supervision and labour, tools and equipment unless otherwise specified, required for the execution of the work.
- 1.2.10 Any work arising out of or incidental to the above or required of the Contractor for the proper execution and completion of the contract in accordance with the true meaning and intent of the contract documents.
- 1.2.11 Work on this area will be executed under total occupation. Occupations will be arranged for 6-8 hours per day.

# 1.3 Specific requirements

- 1.3.1 The risk associated with normal weather (rain, high or low rail temperature) is with the contractor.
- 1.3.2 Occupations are not always granted on time as requested and approved. This may result in production time shifting. The waiting time on site before occupations are granted shall not be considered a basis for a claim for Standing Time.

#### PRIORITIES AND ORDER OF WORK

#### 2.1 Commencement and Duration of Contract

#### 2.1.1 Site meeting

A compulsory site meeting will be conducted at Dover Station on the 23 October 2013 at 11:00, where after a site inspection will be carried out. The Project Manager for this contract will be Mr Petrus Nothnagel and he may be contacted on cellphone number 083 409 6575. The Technical Officer will be Dineo Lekule on cellphone 083 687 1784.

#### 2.1.2 Starting date

The Contractor shall start work within 7 calendar days after notification of award of the contract or at a date set by Transnet Freight Rail.

#### 2.1.3 Duration of contract

The contract works must be completed within 80 working days after notification of award of contract. No extension will be considered without decent motivation.

#### 2.1.4 Schedule and program of work

The Contractor must submit a work programme after the award of contract.

#### 2.1.5 Production rate

The Contractor shall give clear details of production rates offered in his tender.

# 2.1.6 Removal of catenary wire and installation of the tiger wire

The Contractor shall programme his work in such a manner that the whole operation, including the loading away of all released material is restricted to allow, at the end of every occupation, for safe passage of trains at 15 km/h over the total length of overhead track already rebuilt but not finally handed over.

# 3 DETAIL OF THE WORK REQUIRED

# 3.1 Order of Work

The order of operations is left to the Contractor on condition that: -

- 3.1.1 All work shall take place during occupations as defined in clause 8.
- 3.1.2 Any overhead track equipment material left next to the railway line after any shift shall be adequately secured to prevent unauthorised persons tampering with this material. The Contractor at his cost shall replace any material lost whilst on the work site.

#### 3.2 Preparation on site

3.2.1 The Contractor shall provide all resources and labour to do all preparations on the overhead track on which the work is to be done.

# 3.3 Removal and instalment of Overhead track equipment.

3.3.1 The Contractor shall remove and install the specified OHTE equipment once an occupation and/or electrical permit are given. The Contractor shall inspect each section and advise the Technical Officer timeously of any services which may be affected by the process.

## 3.4 Overhead track equipment

- 3.4.1 The existing catenary wire shall be removed and rolled into coils of 30 meter lengths and the ends shall be painted and loaded onto the lorry provided by the contractor for the conveyance of precious metals in accordance with the instruction for the "Reclaiming and handling of Non-Ferrous Metals". The contractor must give one weeks notice of his programme for the demolishing of precious metals because this work has to be done in the presence of personnel of Transhet Freight Rail's Asset Protection Services. The contractor has to adhere and to co-operate with these officers in order to ensure that this material is handled securely. The removed catenary wire must be delivered to the Infra Depot at Kroonstad for safe keeping.
- 3.4.2 The removed copper catenary wire must be delivered at the Kroonstad depot in the presence of a TFR representative. Both contractor and TFR must count the delivered material and document it and both parties must also sign the document.
- 3.4.3 The new catenary wire (Tiger) with associated equipment (dips) shall be installed in accordance with the instructions as in clause 5 and the handling of precious metals in accordance with the instruction for the "Reclaiming and handling of Non-Ferrous Metals"
- 3.4.4 All the suspension points shall be cleaned and new grease shall be applied before the new catenary wire (Tiger) is secured.
- 3.4.5 The new catenary wire (Tiger) must be tensioned as per tension chart in accordance with the instructions as in clause 5.
- 3.4.6 All the droppers must be squared after the new catenary wire (Tiger) clips have been installed.

#### 3.5 Safety

- 3.5.1 The Contractor shall comply with requirements of safety legislation and regulations in all respects.
- 3.5.2 Security of all of the Contractor's staff, vehicles, machinery, equipment and materials shall remain the responsibility of the Contractor. The Contractor may use Transnet Freight Rail premises from time to time but the responsibility and cost to provide security, which may be required, shall be for the Contractor's account. No separate payment shall be made and the cost thereof shall be deemed to be included in the rates tendered. Transnet Freight Rail shall entertain no claims whatsoever in this regard.
- 3.5.3 The Contractor shall prepare and submit to Transnet Freight Rail before commencement of the work, a comprehensive safety plan which shall also cover the following headings:
- 3.5.3.1 Transportation of flammable/explosive materials and/or equipment on the same road or rail vehicle as personnel.
- 3.5.3.2 Storing flammable/explosive materials and/or equipment.
- 3.5.3.3 Fire prevention and fire fighting plan.
- 3.5.3.4 Safety procedures for staff when working on double line sections.
- 3.5.3.5 Safe working procedure for all aspects of the operation, inclusive of all moving of machinery by rail if required by the Contractor.
- 3.5.4 The method of work shall be such that at all times it shall comply with Transnet Freight Rail Specification E7/1.

- 3.5.5 Normal protection measures in accordance with the Transnet Freight Rail Protection Manual shall apply.
- 3.5.6 All protection arrangements shall at all times remain under the supervision and responsibility of a Transnet Freight Rail Traction Linesman. No work is permitted if the occupation is not granted.
- 3.5.7 The Contractor shall not allow any persons on the work site to venture within the structure gauge of any adjacent line when this warning procedure is not operating effectively.
- 3.5.8 An effective safety procedure to be followed by all personnel on any work site in the case of approaching rail traffic shall be compiled by the Contractor and implemented before any work commences. This procedure shall be updated whenever the need arises and any changes shall be communicated to all employees on a work site before work proceeds.
- 3.5.9 All reasonable steps to effectively prevent the occurrence of veld fires shall be required from the Contractor. Such fire fighting equipment and resources deemed necessary to effectively fight any veld fire, which may occur as a result of the work, shall be required at each relay site and shall form part of this contract. The cost to provide such fire fighting equipment and resources shall be deemed to be included in the rates tendered and no separate payment shall be made for this.
- 3.5.10 No separate payment shall be made for the safety measures and the costs hereof will be deemed to be included in the rates tendered.

#### 3.6 Training

#### 3.6.1 General

- 3.6.1.1 The Contractor shall ensure that all staff working on or with the contract is adequately trained, so as to comply with any relevant safety and quality requirements.
- 3.6.1.2 It is the Contractor's responsibility to ensure that his personnel are trained. At the commencement of the contract, Transnet Freight Rail shall assist the contractor with the initial on-the-job training of the staff as specified below, so as to assist the Contractor to qualify the workers / staff. The Contractor shall ensure that he has a core group of workers with sufficient previous experience to take the lead in undertaking maintenance tasks.
- 3.6.1.3 Where the Contractor requires training and Transnet Freight Rail is committed to provide this training, the Contractor shall quantify in his tender as to what and how many staff, training will be required. After award of the contract, the Contractor shall then arrange with the appropriate Transnet Freight Rail Production Manager (OHTE), through the Technical Officer, for this training / testing.
- 3.6.1.4 The Contractor's Traction Linesman shall take full charge of the Contractor's resources on the work site. An employee / agent appointed by the Contractor, will not act as, or be allowed to take on any responsibility as, the person-in-charge-of-the-occupation. The function of person-in-charge-of-the-occupation is restricted to competent Transnet Freight Rail employees only.
- 3.6.1.5 The *person-in-charge-of-the-occupation* shall be a competent Transnet Freight Rail employee, reporting to the Transnet Freight Rail Depot Engineer. This person shall be responsible for the following on a work site:
  - Taking occupations
  - Declaring the track safe for the passage of trains
  - Cancelling the occupation
  - Communication with Train Traffic Control with regard to occupation matters.

- 3.6.1.6 The Transnet Freight Rail Depot Engineer remains ultimately responsible in terms of the requirements of Act 85 for the safe working environment of his own personnel as well as contractor's personnel within the track maintenance environment on his depot.
- 3.6.1.7 The Depot Engineer is therefore also responsible for ensuring that any changes in the Protection Procedures that may occur over time are effectively communicated to his own personnel as well as to the contractor's personnel within the track maintenance environment on his depot
- 3.6.2 Electrical awareness, Educational and competency training

The following training shall be arranged for the Contractors staff:

- 3.6.2.1 The electrical awareness training must be arranged beforehand on-the-job.
- 3.6.2.2 The electrical educational and competency training may be arranged at either a depot's lecture room (Transnet Freight Rail property), or at a venue of the Contractor's choice at (Contractors cost).
- 3.6.2.3 Transnet Freight Rail will provide the Accredited Electrical Trainer, from Transnet Freight Rail, at Transnet Freight Rail's cost, provided that an arrangement for the training session required is done beforehand and will fit in with the Trainers training program for the year.

Course	Objective	Duration & trainer	Grade to attend
A) Awareness (Electrical)	To inform all contractors staff working near a machine and on the line on electrified sections of the dangerous situations of high voltage OHTE		<ul> <li>All workers and staff working on the contract</li> </ul>
B) PWC Educational (Electrical)	For the safe working on and with On-track machinery in the vicinity or near exposed High voltage OHTE.	Lecture room training = 1,25 d On-the-job training = 0,25 d Criterion test = 0,5 d Total = 2 days Accredited Electrical trainer	<ul> <li>Workers working on a machine (High risk area's)</li> <li>Operators</li> <li>Machine fitters</li> <li>Area supervisors         <ul> <li>Contract supervisors</li> </ul> </li> </ul>
C) COM Competency (Electrical) (To follow A) (PWC)	Work permits safe working procedures under the direct supervision of a responsible representative.	Lecture room training = 0,25 d On-the-job training = 0,25 d Criterion test = 0,5 days Total = 1 day Accredited Electrical trainer	Supervisor (Responsible person in charge at machine working)

# 4 STANDARD SPECIFICATIONS

The conditions contained in the following documents shall also apply:

- 4.1 E4B (Nov 1996) Minimum Communal Health Requirements in areas outside the jurisdiction of a local Authority.
- 4.2 E4E Transnet (Jan 2004) Safety Arrangements and Procedural Compliance with the Occupational Health and Safety Act.
- 4.3 Specification E7/1 (July 1998) Specification for works on, over, under, or adjacent to railway lines and near high voltage equipment.

## 5. STANDARDS FOR ACCEPTANCE OF OVERHEAD TRACK

- All relevant and latest versions of Transnet Freight Rail Electrical Engineering Instructions.
- All relevant and latest versions of Transnet Freight Rail Engineering Specifications.
- All Transnet Freight Rail Electrical Safety Instructions of 1999.
- Maintenance Manual of 3 kV DC Electrification (January 1986).
- Earthing and Bonding Manual of 3 kV DC Electrification (April 1984)
- Transnet Freight Rail Infrastructure and SCS Material Control Principles
- NCC permit & occupation principles
- Transnet Freight Rail Infrastructure Staff structure for OHTE Ladder team
- 3kV DC Electrification CEE.T.T6E-4

#### FINANCIAL

#### 6.1 Penalty for late completion:

If the Contractor does not meet the stipulated completion time a penalty of R2000 per day shall be imposed for every day or part thereof for late completion.

#### 6.2 Value Added Tax:

The tendered rates in the schedule of quantities and prices must exclude VAT. VAT will be calculated and added to the total at the bottom of the schedule of Quantities and Prices.

#### 6.4 Site Establishment

No separate payment shall be made for site establishment and the removal of it. The cost for this shall be deemed to be included in the rates tendered.

#### 6.5 Schedule of Quantities and Prices

The quantities in the Schedule of Quantities and Prices are estimated and may be more or less than stated.

# 7. CAMP AND OFFICE, SITE CONDITIONS AND REQUIREMENTS

#### 7.1 Offices, Workshops and Campsites

The Contractor shall allow for making of his own arrangements for housing, security, water, communications, electricity, sanitary, refuse removal and all other services to these sites. On vacating these sites the Contractor shall clean the sites of all rubbish and reinstate the sites to the satisfaction of the Technical Officer.

- 7.2 Access to Work Site, Office, Workshops and Camps
- 7.2.1 The Contractor may make use of existing roads to gain access to site.
- 7.2.2 Transnet Freight Rail will however not be responsible for ensuring all weather passage to the Contractor.
- 7.2.3 Transnet Freight Rail will entertain no claims from the Contractor for production delays, work done or

expenditure incurred in gaining access to the work sites, offices, workshops or campsites.

#### 7.3 Site Books

The Contractor shall record in the site diary: -

- 7.3.1 Planned Occupation times and Actual Working times.
- 7.3.2 An accurate record of all Non-Ferrous Metals removed and returned to Transnet Freight Rail shall be kept. These records shall be kept in such a way that a clear audit trail is created of all material movements removed from site.
- 7.3.3 Details of material truck driver, registration number of truck and security personnel escorting the material to the Infra depot at Kroonstad must be supplied.
- 7.3.4 The Contractor shall supply a **site instruction book** (with triplicate pages). This book shall be used to record any instructions to the Contractor regarding problems encountered on site for example the quality of work or the placement of equipment. This book shall be filled in by the Project Manager or Technical Officer and must be countersigned by the Contractor.
- 7.3.5 Both books (Site diary and Site instruction book) shall be the property of Transnet Freight Rail and shall be handed over to the Project Manager or Supervisor on the day of handing over.

#### 7.4 Site Meetings

The Contractor shall attend meetings at dates and times convened by the Technical Officer (normally once a week). Such meetings shall be for the purpose of discussing actual progress versus construction programme, delays, conditions and specifications, occupations, material truck requirements etc. The meeting will be held under the chairmanship of the Technical Officer and the proceedings will be minuted.

# 7.5 Danger of Contact with Electrical Conductors

- 7.5.1 The majority of the work will take place under or adjacent to electrified lines. Campsites, offices, workshops and staging facilities within the railway reserve will generally be in close proximity of live electrical equipment.
- 7.5.2 The Contractor's attention is therefore drawn to the instructions laid down in the specification for Works on, over, under or adjacent to Railway lines and near high voltage equipment E7/1 (July 1998), and the addendums to clauses 1 and 3.
- 7.5.3 The Contractor shall, before commencing with any work, ascertain from the appointed Electrical Officer (Contracts) for the particular work area whether overhead or other electrical equipment is affected by the works and he shall ensure that all precautionary measures laid down in the E7/1 (July 1998), and the addendums to clauses 1 and 3 as well as by the Electrical Officer (Contracts) are strictly observed.

#### 7.6 Services

The Contractor shall inspect each worksite in advance of the day of the occupation for the presence of services that might interfere with the operation. In the event of the Contractor encountering any services that could affect the works, he shall notify the Technical Officer immediately and arrange for the removal thereof.

#### OCCUPATIONS

- 8.1 Although not guaranteed, the Technical Officer will realistically arrange occupations according to the approved programme of approximately 6-8 hours for any one occupation up to a cumulative total of approximately 30 hours per 5-day period.
- 8.2 During the occupation the line will be closed to normal rail traffic over the section on which the Contractor is working. Protection of the site shall be as per the Protection Manual under direct control and supervision of a Transnet Freight Rail Traction Linesman.
- 8.3 The Contractor shall control and be responsible for the movements of all his plant and personnel, within the confines of the area of the occupation and for its duration.
- 8.4 The Contractor shall however allow that: -
- 8.4.1 Before the end of any shift the commencement time (± 1 hour) and duration of the following occupation will be advised in writing.
- 8.4.2 Occupations may commence at any hour of the day, but will normally be during normal working hours.

# 9. TO BE SUPPLIED BY THE CONTRACTOR

- 9.1 Except where otherwise specified, the Contractor shall at his own cost provide all labour, transport, consumables (including fuel), plant, tools, equipment, services and ingredients of every description required for the carrying out and completion of his contractual obligations and to the satisfaction of the Technical Officer. This shall specifically include:
- 9.1.1 All other tools and equipment, exclusive of jumper cables for earthing of OHTE. The work comprising the operating, fitting and removing of all this equipment shall be the responsibility of the Contractor.
- 9.1.2 Transportation of all the new and old materials to and from the working site including the Infra Depot at Kroonstad.
- 9.1.3 The Contractor must supply his own security but Transnet Freight Rail Security reserves the right to patrol high security areas wherein the contractor might work.

## 10. TO BE SUPPLIED BY TRANSNET FREIGHT RAIL

- 10.1 Transnet Freight Rail will supply all the materials, which will be available at the Infra Depot at Kroonstad. Work permits for the switching of the 3KV DC overhead track equipment will be arranged and switched by Transnet Freight Rail Traction Linesman.
- 10.2 A Traction Linesman will be on site as the person-in-charge-of-the-occupation and will supply jumper cables for earthing of OHTE.
- 10.3 Care of tools Supplied by Transnet Freight Rail

The Contractor shall take all reasonable care to prevent damage to tools supplied by Transnet Freight Rail. Any damage through neglect shall be repaired, in accordance with the instructions of the Technical Officer, to the cost of the Contractor.

#### 11. RAIN AND ADVERSE WEATHER CONDITIONS

11.1 The Contractor shall allow that weather conditions may adversely affect his rate of progress and plan his

- progress as well as labour capacity accordingly.
- The risk of loss in production due to abnormal weather prevailing for the area shall be on the Contractor. In the event of abnormal weather conditions prevailing, the onus for proof shall be on the Contractor and Transnet Freight Rail shall consider a claim upon written proof submitted by the Contractor.

# 12. MEASUREMENT AND PAYMENT

12.1 Measurement will be per Kilometre of catenary wire replaced as per the schedule of quantities.

Payment will be made on a monthly basis according to the kilometres completed.

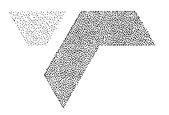
12.2 Final payment will be made within 30 days after submission of Tax Invoice and satisfactory completion of the works.

#### 13 INSURANCE OF WORKS

- 13.1 Transnet Freight Rail shall arrange insurance for Public Liability.
- 13.2 Transnet Freight Rail accepts no responsibility for any veld fires during the execution of the work as stated in the contract.
- 13.3 The contractor shall in his own interest, obtain insurance for his own site establishment, materials, equipment and tools as well as insurance for his motor vehicles and the common law liabilities of the Contractor as an employer, for the duration of the contract.



# TRANSMET



# ANNEXURE B

# LIMITED (REGISTRATION NO.1990/000900/30) TRADING AS TRANSNET FREIGHT RAIL

MINIMUM COMMUNAL HEALTH REQUIREMENTS IN AREAS OUTSIDE THE JURISDICTION OF A LOCAL AUTHORITY: TEMPORARY FACILITIES FOR CONTRACTOR'S PERSONNEL

# 1. CAMPS

- 1.1 Prior to the erection of any camp, the Contractor shall submit to the Technical Officer, for his approval, details of his proposals as to the site, water supply, sanitation, and size and type of buildings. Where the site is on private land, the Contractor shall submit the written approval for the use of the site of the relevant statutory authority and of the owner and occupier of the land (as applicable).
- 1.2 Camps must not be erected on land infested with field rodents.
- 1.3 Adequate drainage shall be provided to carry off storm and waste water.
- 1.4 Buildings shall be built to a neat and orderly pattern.
- 1.5 All buildings shall have smooth, hard, impervious floors, graded to provide effective drainage and to permit washing.
- 1.6 Camps shall be maintained by the Contractor at his own expense in a clean and tidy condition. The Contractor shall take such steps as the Technical Officer and landowner/occupier may demand to prevent the creation of a nuisance.
- 1.7 When so instructed by the Technical Officer, the Contractor shall, at his own expense, erect suitable screens between the camp and any public road, thoroughfare or railway line.

1.8 After removal of a camp, the Contractor shall, at his own expense, restore the site to its original condition to the satisfaction of the Technical Officer and of the landowner and occupier where the site is on private land.

# 2. HOUSING

- 2.1 Every living room shall have cross ventilation, both constant and occasional. Where only one window is provided, it shall not be in the same wall as the door.
- 2.2 Dimensions of living rooms shall be sufficient to allow 3.5 square metres of floor area and 11 cubic metres of air space for each person over the age of 10 years. The floor area of any living room shall not be less than 7,8 square metres.
- 2.3 Flat-roofed quarters shall have a minimum roof height of 3 metres above floor level. For quarters with pitched roofs, the wall height shall be not less than 2,6 metres above the floor with a minimum height above floor of 3 metres at the top of the pitch.
- 2.4 Doors shall not be less than 2m x 0,75m and must be halved.
- 2.5 Windows of each living room shall have an area not less than one twelfth of the floor area and shall be capable of opening to at least half their full area.
- 2.6 In areas where malaria is prevalent, doors and windows must be fitted with gauze screens.
- 2.7 Cooking shelters shall comprise roofed structures, three sides of which shall be enclosed by a weatherproof material, approved by the Technical Officer to a height of at least 1m above ground level.
  - 2.71 Sleeping quarters shall not accommodate more than 8 persons per room.
  - 2.7.2 Pegboards shall be carried on metal or concrete supports and shall be separated by partitions not less than 0,4 metres high extending to within 150mm of the end of the bunk. Pegboards shall be removable for cleaning.

# 3. WATER SUPPLY AND ABLUTION FACILITIES

- 3.1 The Contractor shall ensure that an adequate and conveniently situated supply of potable water is provided.
- 3.2 Separate buildings for ablution facilities shall be provided. Where

approval has been obtained for the housing of both males and females, separate facilities for each sex shall be provided. The proportion shall be 1 cubicle for 20 persons.

3.3 Waste water shall be hygienically disposed of.

# 4. SANITATION

4.1 Separate buildings for latrine facilities shall be provided. Where housing are provided for both males and females, separate facilities for each sex shall be provided. The proportions shall be at least one squatting seat for every 15 persons or less in the case of pit latrines, or one for every 10 persons or less in case of pail latrines.

Latrines shall be fly proof and sited at least 10 metres from any other building, and shall not face on any public road, thoroughfare, railway line or residential property. Pits shall not be less than 2,5 metres deep and sited not less than 120 metres from nearest underground water source.

- 4.2 Latrines shall be so constructed, situated and maintained, and night soil so disposed of as to prevent access by animals, breeding of flies, pollution of streams and domestic water supplies, and other nuisances. Where a night soil removal service is operated by a competent authority, use of such service shall be obligatory, and the use of pit latrines and atria pits will not be permitted.
- 4.3 At least one refuse bin of adequate size with close fitting lid shall be provided for each building. Refuse bins shall be emptied and cleaned out daily.
- 4.4 Labour shall be employed on camp sanitation duties on the following basis:-
  - 4.4.1 Where the number of persons living at the camp is 20 or less one unit.
  - 4.4.2 For additional numbers over 20 living at the camp one unit per 100 or part thereof.
- 4.5 Unless refuse is removed by a competent authority, it shall be disposed of in pits and covered over daily with a layer of earth or ash of sufficient thickness to prevent depredations by rodents and the breeding of flies.

- 4.6 Adequate measures shall be taken against all vermin and insects responsible for the spread of disease. Any instructions of a competent health authority shall be carried out promptly and implicitly.
- 4.7 Buildings and bedboards shall be treated whenever necessary with an approved insecticide.
- 4.8 The Contractor shall permit and facilitate inspection of the camp and structures on the site by the staff of Transnet or any other competent authority, and shall comply with any reasonable request by such staff or any other competent authority to eliminate any unsanitary condition.
- 4.9 Any outbreak of infectious disease shall immediately be reported telephonically and confirmed in writing to the Technical Officer.
- 4.10 The keeping of animals of any sort is not permitted
- 4.11 The Contractor shall have on hand at the camp the necessary tools, disinfectants and cleaning materials to maintain and clean the sanitary facilities.

# 5. **RATIONS**

Rations, where supplied by the Contractor, shall be stored in a suitable and rodent proof building with sufficient shelving.

P02b-06 (JLH)

#### ANNEXURE C

#### TRANSNET SOC LIMITED

(Registration no. 1990/000900//30)

#### SAFETY ARRANGEMENTS AND PROCEDURAL COMPLIANCE WITH THE OCCUPATIONAL HEALTH AND SAFETY ACT (ACT 85 OF 1993) AND APPLICABLE REGULATIONS

#### General

- 1.1 The Contractor and Transnet Limited (hereinafter referred to as "Transnet") are individual employers, each in its own right, with their respective duties and obligations set out in the Occupational Health and Safety Act, Act 85 of 1993 (the Act) and applicable Regulations.
- 1.2 The Contractor accepts, in terms of the General Conditions of Contract and in terms of the Act, his obligations as an employer in respect of all persons in his employ, other persons on the premises or the Site or place of work or on the work to be executed by him, and under his control. He shall, before commencement with the execution of the contract work, comply with the provisions set out in the Act, and shall implement and maintain a Health and Safety Plan as described in the Construction Regulations, 2003 and as approved by Transnet, on the Site and place of work for the duration of the Contract.
- 1.3 The Contractor accepts his obligation to complying fully with the Act and applicable Regulations notwithstanding the omission of some of the provisions of the Act and the Regulations from this document.
- 1.4 Transnet accepts, in terms of the Act, its obligations as an employer of its own employees working on or associated with the site or place of work, and the Contractor and Technical Officer or his deputy shall at all times, co-operate in respect of the health and safety management of the site, and shall agree on the practical arrangements and procedures to be implemented and maintained during execution of the Works.
- 1.5 In the event of any discrepancies between any legislation and this specification, the applicable legislation will take precedence.

#### 2. Definitions

- 2.1 In this Specification any word or expression to which a meaning has been assigned in the Construction Regulations, shall have the meaning so assigned to it, unless the context otherwise indicates: -
- 2.2 The work included in this Contract shall for the purposes of compliance with the Act be deemed to be "Construction Work", which, in terms of the Construction Regulations, 2003 means any work in connection with: -
  - (a) the erection, maintenance, alteration, renovation, repair, demolition or dismantling of or addition to a building or any similar structure;
  - (b) the installation, erection, dismantling or maintenance of fixed plant where such work includes the risk of a person falling;
  - (c) the construction, maintenance, demolition or dismantling of any bridge, dam, canal, road, railway, runway, sewer or water reticulation system or any similar civil engineering structure; or
  - (d) the moving of earth, clearing of land, the making of an excavation, piling, or any similar type of work:
- 2.3 "competent person" in relation to construction work, means any person having the knowledge, training and experience specific to the work or task being performed: Provided that where appropriate qualifications and training are registered as per the South African Qualifications Authority Act, 1995 these qualifications and training shall be deemed to be the required qualifications and training;

- 2.4 "**contractor**" means principal contractor and "subcontractor" means contractor as defined by the Construction Regulations, 2003.
- 2.5 "fall protection plan" means a documented plan, of all risks relating to working from an elevated position, considering the nature of work undertaken, and setting out the procedures and methods applied to eliminate the risk;
- 2.6 **"health and safety file"** means a file, or other record in permanent form, containing the information required to be kept on site in accordance with the Act and applicable Regulations;
- 2.7 "Health and Safety Plan" means a documented plan which addresses the hazards identified and include safe work procedures to mitigate, reduce or control the hazards identified;
- 2.8 "Risk Assessment" means a programme to determine any risk associated with any hazard at a construction site, in order to identify the steps needed to be taken to remove, reduce or control such hazard;
- 2.9 "the Act" means the Occupational Health and Safety Act No. 85 of 1993.

#### 3. Procedural Compliance

- 3.1 The Contractor who intends to carry out any construction work shall, before carrying out such work, notify the Provincial Director in writing if the construction work:
  - (a) includes the demolition of a structure exceeding a height of 3 metres; or
  - (b) includes the use of explosives to perform construction work; or
  - (c) includes the dismantling of fixed plant at a height greater than 3m,

and shall also notify the Provincial Director in writing when the construction work exceeds 30 days or will involve more than 300 person days of construction work and if the construction work:

- (a) includes excavation work deeper than 1m; or
- (b) includes working at a height greater than 3 metres above ground or a landing.
- 3.2 The notification to the Provincial Director shall be on a form similar to Annexure A of the Construction Regulations, 2003, also shown in Annexure 1 of this Specification. The Contractor shall ensure that a copy of the completed notification form is kept on site for inspection by an inspector, Technical Officer or employee.
- 3.3 The Contractor shall, in accordance with the Act and applicable Regulations, make all the necessary appointments of competent persons in writing on a form similar to Annexure 2 of this Specification and deliver copies thereof to the Technical Officer. Copies should also be retained on the health and safety file.
- 3.4 Subcontractors shall also make the above written appointments and the Contractor shall deliver copies thereof to the Technical Officer.
- 3.5 In the case of a self-employed Contractor or any subcontractor who has the appropriate competencies and supervises the work himself, the appointment of a construction supervisor in terms of regulation 6.1 of the Construction Regulations, 2003 will not be necessary. The Contractor shall in such a case execute and sign a declaration, as in Annexure 3, by which he personally undertakes the duties and obligations of the "Chief Executive Officer" in terms of section 16(1) of the Act.
- 3.6 The Contractor shall, before commencing any work, obtain from the Technical Officer an access certificate as in Annexure 4 executed and signed by him, permitting and limiting access to the designated site or place of work by the Contractor and any subcontractors under his control.
- 3.7 Procedural compliance with Act and Regulations, as above, shall also apply to any subcontractors as employers in their own right. The Contractor shall furnish the Technical Officer with full particulars of such subcontractors and shall ensure that they comply with the Act and Regulations and Transnet's safety requirements and procedures.

#### 4. Special Permits

Where special permits are required before work may be carried out such as for hotwork, isolation permits, work permits and occupations, the Contractor shall apply to the Technical Officer or the relevant authority for such permits to be issued. The Contractor shall strictly comply with the conditions and requirements pertaining to the issue of such permits.

#### 5. Health and Safety Programme

- 5.1 The Tenderer shall, with his tender, submit a Health and Safety Programme setting out the practical arrangements and procedures to be implemented by him to ensure compliance by him with the Act and Regulations and particularly in respect of: ~
  - (i) The provision, as far as is reasonably practical, of a working environment that is safe and without risk to the health of his employees and subcontractors in terms of section 8 of the Act;
  - (ii) the execution of the contract work in such a manner as to ensure in terms of section 9 of the Act that persons other than those in the Contractor's employment, who may be directly affected by the contract work are not thereby exposed to hazards to their health and safety;
  - (iii) ensuring, as far as is reasonably practical, in terms of section 37 of the Act that no employee or subcontractor of the Contractor does or omits to do any act which would be an offence for the Contractor to do or omit to do.
- 5.2 The Contractor's Health and Safety Programme shall be based on a risk assessment in respect of the hazards to health and safety of his employees and other persons under his control that are associated with or directly affected by the Contractor's activities in performing the contract work and shall establish precautionary measures as are reasonable and practical in protecting the safety and health of such employees and persons.
- 5.3 The Contractor shall cause a risk assessment contemplated in clause 5.2 above to be performed by a competent person, appointed in writing, before commencement of any Construction Work and reviewed during construction. The Risk Assessments shall form part of the Health and Safety programme to be applied on the site and shall include at least the following:
  - (a) The identification of the risks and hazards that persons may be exposed to:
  - (b) the analysis and evaluation of the hazards identified;
  - a documented Health and Safety Plan, including safe work procedures to mitigate, reduce or control the risks identified:
  - (d) a monitoring and review plan.
- 5.4 The Health and Safety Plan shall include full particulars in respect of: -
  - (a) The safety management structure to be instituted on site or place of work and the names of the Contractor's health and safety representatives and members of safety committees where applicable;
    - (b) the safe working methods and procedures to be implemented to ensure the work is performed in compliance with the Act and Regulations;
  - (c) the safety equipment, devices and clothing to be made available by the Contractor to his employees;
  - (d) the site access control measures pertaining to health and safety to be implemented;
  - (e) the arrangements in respect of communication of health and safety related matters and incidents between the Contractor, his employees, subcontractors and the Technical Officer with particular reference to the reporting of incidents in compliance with Section 24 and General Administrative Regulation 8 of the Act and with the pertinent clause of the General Conditions of Contract forming part of the Contract and
  - (f) the introduction of control measures for ensuring that the Safety Plan is maintained and monitored for the duration of the Contract.

- 5.4 The Health and Safety programme shall be subject to the Technical Officer's approval and he may, in consultation with the Contractor, order that additional and/or supplementary practical arrangements and procedures be implemented and maintained by the Contractor or that different working methods or safety equipment be used or safety clothes be issued which, in the Technical Officer's opinion, are necessary to ensure full compliance by the Contractor with his obligations as an employer in terms of the Act and Regulations. The Technical Officer or his deputy shall be allowed to attend meetings of the Contractor's safety committee as an observer.
- 5.5 The Contractor shall take reasonable steps to ensure that each subcontractor's Health and Safety Plan is implemented and maintained on the construction site: Provided that the steps taken, shall include periodic audits at intervals mutually agreed to between the them, but at least once every month.
- 5.6 The Contractor shall stop any subcontractor from executing any construction work, which is not in accordance with the Contractor's, and/or subcontractor's Health and Safety Plan for the site of which poses a threat to the health and safety of persons.
- 5.7 The Contractor shall ensure that a copy of the Health and Safety Plan is available on site for inspection by an inspector, Technical Officer, agent, subcontractor, employee, registered employee organisation, health and safety representative or any member of the health and safety committee.
- 5.8 The Contractor shall consult with the health and safety committee or, if no health and safety committee exists, with a representative group of employees, on the development, monitoring and review of the Risk Assessment.
- 5.9 The Contractor shall ensure that all employees under his control are informed, instructed and trained by a competent person regarding any hazard and the related work procedures before any work commences, and thereafter at such times as may be determined in the Risk Assessment.
- 5.10 The Contractor shall ensure that all subcontractors are informed regarding any hazard as stipulated in the Risk Assessment before any work commences, and thereafter at such times as may be determined in the Risk Assessment.
- 5.11 The Contractor shall ensure that all visitors to a construction site undergoes health and safety induction pertaining to the hazards prevalent on the site and shall be provided with the necessary personal protective equipment.

#### 6. Fall Protection Plan

- 6.1.1 In the event of the risk and hazard identification, as required in terms of clause 5.3 of this Specification, revealing risks relating to working from an elevated position the contractor shall cause the designation of a competent person, responsible for the preparation of a fall protection plan;
- 6.2 The Contractor shall implement, maintain and monitor the fall protection plan for the duration of Contract.

  The Contractor shall also take such steps to ensure the continued adherence to the fall protection plan.
- 6.3 The fall protection plan shall include:-
  - (a) A Risk Assessment of all work carried out from an elevated position;
  - (b) the procedures and methods to address all the identified risks per location;
  - (c) the evaluation of the employees physical and psychological fitness necessary to work at elevated positions;
  - (d) the training of employees working from elevated positions; and
  - (e) the procedure addressing the inspection, testing and maintenance of all fall protection equipment.

#### 7. Hazards and Potential Hazardous Situations

The Contractor and the Technical Officer shall immediately notify one another of any hazardous or potentially hazardous situations which may arise during performance of the Contract by the Contractor or any subcontractor and, in particular, of such hazards as may be caused by the design, execution and/or location and any other aspect pertaining to the contract work.

### 8. Health and Safety File

- 8.1 The Contractor shall ensure that a health and safety file is opened and kept on site and shall include all documentation required as per the Act and applicable regulations, and made available to an inspector, the Technical Officer, or subcontractor upon request.
- 8.2 The Contractor shall ensure that a copy of the both his Health and Safety Plan as well as any subcontractor's Health and Safety Plan is available on request to an employee, inspector, contractor or the Technical Officer.
- 8.3 The Contractor shall hand over a consolidated health and safety file to the Technical Officer upon completion of the Construction Work and shall in addition to documentation mentioned in the Act and applicable Regulations include a record of all drawings, designs, materials used and other similar information concerning the completed structure.

## ANNEXURE 1

## OCCUPATIONAL HEALTH AND SAFETY ACT, 1993

## Regulation 3(1) of the Construction Regulations

## NOTIFICATION OF CONSTRUCTION WORK

1(a)	Name and postal address of principal contractor:
(b)	Name and tel. no of principal contractor's contact person:
2.	Principal contractor's compensation registration number:
3. <b>(</b> a)	Name and postal address of client:
(b)	Name and tel no of client's contact person or agent:
4.(a)	Name and postal address of designer(s) for the project.
(b)	Name and tel. no of designer(s) contact person
5.	Name and telephone number of principal contractor's construction supervisor on site appointed in terms of regulation 6(1).
6.	Name/s of principal contractor's construction sub-ordinate supervisors on site appointed in terms of regulation 6(2).
7.	Exact physical address of the construction site or site office:
8.	Nature of the construction work:
_	
9.	Expected commencement date:
10.	Expected completion date:

11. E	stimated maximum number of persons on the	construction site:
12. P	lanned number of contractors on the construct	tion site accountable to the principle contractor:
13.	Name(s) of contractors already chosen.	
Princi	ípal Contractor	Date
		<b>O</b> '
Client	ŧ	Date

- * THIS DOCUMENT IS TO BE FORWARDED TO THE OFFICE OF THE DEPARTMENT OF LABOUR **PRIOR TO COMMENCEMENT** OF WORK ON SITE.
- * ALL PRINCIPAL CONTRACTORS THAT QUALIFY TO NOTIFY MUST DO SO EVEN IF ANOTHER PRINCIPAL CONTRACTOR ON THE SAME SITE HAD DONE SO PRIOR TO THE COMMENCEMENT OF WORK.

## ANNEXURE 2

## (COMPANY LETTER HEAD)

## OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993):

SECTION/REGULATION:				
REQUIRED COMPETENCY:				
In terms of				
representing the Employer) do hereby appoint				
As the Competent Person on the premises at				
(physical address) to assist in compliance with the Act and the applicable Regulations.				
Your designated area/s is/are as follows :-				
Date:				
Signature :-  Designation :-				
Designation :-				
ACCEPTANCE OF DESIGNATION				
I, do hereby accept this Designation and acknowledge that I				
understand the requirements of this appointment.				
Parts :				
Signature :-				
Designation :-				

## ANNEXURE 3

## (COMPANY LETTER HEAD)

## OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993):

#### DECLARATION

far as is reasona	bove Act 1, am personally assuming the dutiens Chief Executive Officer, defined in Section 1 of the Act and in terms of Section 16(1), I will, an ably practicable, ensure that the duties and obligations of the Employer as contemplated in the operly discharged.
Signature ;- Date ;	

## <u>ANNEXURE 4</u>

## (LETTER HEAD OF BUSINESS DIVISION OR UNIT OF TRANSNET LIMITED)

## SITE ACCESS CERTIFICATE

Access to:	(Area)
Name of Contractor/Builder :- Contract/Order No.:	
The contract works site/area described above are made av	vailable to you for the carrying out of associated works
In terms of your contract/order with (company)	
Kindly note that you are at all times responsible for the under your control having access to the site.	control and safety of the Works Site, and for persons
An form the data have a	
As from the date hereof you will be responsible for compliand Safety Act, 1993 (Act 85 of 1993) as amended, and alworks as defined and demarcated in the contract documer part thereof.	Il conditions of the Contract pertaining to the site of the
	X
Signed :TECHNICAL OFFICER	Date :
ACKNOWLEDGEME	NT OF RECEIPT
Name of Contractor/Builder	I,
	do hereby acknowledge and accept the duties
and obligations in respect of the Safety of the s Health and Safety Act; Act 85 of 1993.	ite/area of Work in terms of the Occupational
Name :	Designation :
Signature :	Date :

#### ANNEXURE D

E7/1 (July 1998)

SPECIFICATION FOR WORKS ON, OVER, UNDER OR ADJACENT TO RAILWAY LINES AND NEAR HIGH VOLTAGE EQUIPMENT

(This Specification shall be used in Transnet Contracts)

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## **ANNEXES**

1. Horizontal clearances 1 065 mm gauge

- 2. Vertical clearances 1 065 mm gauge
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## 1 DEFINITIONS

The following definitions shall apply:

<u>Authorised Person</u>. A person whether an employee of Transnet or not, who has been specially authorised to undertake specific duties in terms of Transnet's publication SAFETY INSTRUCTIONS: HIGH-VOLTAGE ELECTRICAL EQUIPMENT, and who holds a certificate or letter of authority to that effect.

Barrier. Any device designed to restrict access to "live" high-voltage electrical equipment.

Bond. A short conductor installed to provide electrical continuity.

Contractor. Any person or organisation appointed by Transnet to carry outwork on its behalf.

Dead. Isolated and earthed.

<u>Electrical Officer (Contracts)</u>. The person appointed in writing by the responsible Electrical Engineer in Transnet as the person who shall be consulted by the Contractor in all electrical matters to ensure that adequate safety precautions are taken by the Contractor.

<u>Executive Officer</u>. The person appointed by Transnet from time to time as the Executive Officer to act according to the rights and powers held by and obligations placed upon him in terms of the Contract.

High-Voltage. A voltage normally exceeding 1 000 volts.

<u>Live</u>. A conductor is said to be "live" when it is at a potential different from that of the earth or any other conductor of the system of which it forms a part.

<u>Near</u>. To be in such a position that a person's body or the tools he is using or any equipment he is handling may come within 3 metres of live exposed high-voltage electrical equipment.

Occupation. An authorisation granted by Transnet for work to be carried out under specified conditions on, over under or adjacent to railway lines.

Occupation Between Trains. An occupation during an interval between successive trains.

<u>Project Manager</u>. The person or juristic person appointed by Transnet from time to time as the Project Manager, to administer the Contract according to the powers and rights held by and obligations placed upon him in terms of the Contract.

Responsible Representative. The responsible person in charge, appointed by a contractor, who has undergone specific training (and holds a certificate) to supervise staff under his control to work on, over under or adjacent to railway lines and in the vicinity of high-voltage electrical equipment.

<u>Technical Officer</u>. The person or juristic person appointed by Transnet from time to time as the Technical Officer, to administer the Contractor's performance and execution of the Works according to the powers and rights held by and obligations placed upon the Technical Officer in terms of the Contract.

<u>Total Occupation</u>. An occupation for a period when trains are not to traverse the section of line covered by the occupation.

<u>Work on</u>. Work undertaken on or so close to the equipment that the specified working clearances to the live equipment cannot be maintained.

Work Permit. A combined written application and authority to proceed with work on or near dead electrical equipment.



#### PART A - GENERAL SPECIFICATION

## AUTHORITY OF OFFICERS OF TRANSNET

- 2.1 The Contractor shall co-operate with the officers of Transnet and shall comply with all instructions issued and restrictions imposed with respect to the Works which bear on the existence and operation of Transnet's railway lines and high-voltage equipment.
- 2.2 Without limiting the generality of the provisions of 2.1, any duly authorised representative of Transnet, having identified himself, may stop the work if, in his opinion, the safe passage of trains or the safety of Transnet assets or any person is affected. CONSIDERATIONS OF SAFETY SHALL TAKE PRECEDENCE OVER ALL OTHER CONSIDERATIONS

#### CONTRACTOR'S REPRESENTATIVES

- 3.1 The Contractor shall nominate Responsible Representatives of whom at least one shall be available at any hour for call-out in cases of emergency. The Contractor shall provide the Technical Officer with the names, addresses and telephone numbers of the representatives.
- 3.2 The Contractor guarantees that he has satisfied himself that the Responsible Representative is fully conversant with this specification and that he shall comply with all his obligations in respect thereof.

### 4. OCCUPATIONS AND WORK PERMITS

- 4.1 Work to be done during total occupation or during an occupation between trains or under a work permit shall be done in a manner decided by the Technical Officer and at times to suit Transnet requirements.
- 4.2 The Contractor shall organise the Works in a manner, which will minimise the number and duration of occupations and work permits required.
- 4.3 Transnet will not be liable for any financial or other loss suffered by the Contractor arising from his failure to complete any work scheduled during the period of an occupation or work permit.
- The Contractor shall submit to the Technical Officer, in writing, requests for occupations or work permits together with details of the work to be undertaken, at least 14 days before they are required. Transpet does not undertake to grant an occupation or work permit for any particular date, time or duration.
- 4.5 Transhet reserves the right to cancel any occupation or work permit at any time before or during the period of occupation or work permit. If, due to cancellation or change in date or time, the Contractor is not permitted to start work under conditions of total occupation or work permit at the time arranged, all costs caused by the cancellation shall be born by the Contractor except as provided for in clauses 4.6 to 4.8.

- 4.6 When the Contractor is notified less than 2 hours before the scheduled starting time that the occupation or work permit is cancelled, he may claim reimbursement of his direct financial losses caused by the loss of working time up to the time his labour and plant are employed on other work, but not exceeding the period of the cancelled occupation or work permit.
- 4.7 When the Contractor is notified less than 2 hours before the schedule starting time, or during an occupation or work permit, that the duration of the occupation or work permit is reduced, he may claim reimbursement of his direct financial losses caused by the loss of working time due to the reduced duration of the occupation or work permit.
- 4.8 Reimbursement the Contractor for any loss of working time in terms of 4.6 and 4.7, shall be subject to his claims being submitted within 14 days of the event with full details of labour and plant involved, and provided that the Technical Officer certifies that no other work on which the labour and plant could be employed was immediately available.
- 4.9 Before starting any work for which an occupation has been arranged, the Contractor shall obtain from the Technical Officer written confirmation of the date, time and duration of the occupation.
- 4.10 Before starting any work for which a work permit has been arranged, the Responsible Representative shall read and sign portion C of form No. T.1276 signifying that he is aware of the limits within which work may be undertaken. After the work for which the permit was granted has been completed, or when the work permit is due to be terminated, or if the permit is cancelled after the start, the same person who signed portion C shall sign portion D of the T.1276 form, thereby acknowledging that he is aware that the electrical equipment is to be made "live". The Contractor shall advise all his workmen accordingly.

## 5. SPEED RESTRICTIONS AND PROTECTION

- 5.1 When speed restrictions are imposed by Transnet because of the Contractor's activities, the Contractor shall organise and carry out his work so as to permit the removal of the restrictions as soon as possible.
- 5.2 When the Technical Officer considers protection to be necessary the Contractor shall, unless otherwise agreed, provide all protection including flagmen, other personnel and all equipment for the protection of Transnet's and the Contractor's personnel and assets, the public and including trains. Transnet will provide training free of charge of the Contractor's flagmen and other personnel performing protection duties. The Contractor shall consult with the Technical Officer, whenever he considers that protection will be necessary, taking into account the minimum permissible clearances set out in appendixes 1 to 4.
- 5.3 The Contractor shall appoint a Responsible Representative to receive and transmit any instruction, which may be given by Transnet personnel providing protection.

#### 6. ROADS ON TRANSNET PROPERTY

The provision of clause 25 of the E.5, General Conditions of Contract, or clause 23 of the E.5 (MW), General Conditions of Contract for Maintenance Works, shall apply to the use of existing roads on Transnet's property.

#### 7. CLEARANCES

7.1 No temporary works shall encroach on the appropriate minimum clearances set out in Annexure 1 BE97-01 Sheets 1,2, 3 and 5 of 5.

## 8. STACKING OF MATERIAL

8.1 The Contractor shall not stack any material closer than 3 m from the centre line of any railway line without prior approval of the Technical Officer.

## 9. EXCAVATION, SHORING, DEWATERING AND DRAINAGE

9.1 Unless otherwise approved by the Technical Officer any excavation adjacent to a railway line shall not encroach on the hatched area shown in Figure 1.

- 9.2 The Contractor shall provide at his own cost any shoring, dewatering or drainage of any excavation unless otherwise stipulated elsewhere in the Contract.
- 9.3 Where required by the Technical Officer, drawings of shoring for any excavation under or adjacent to a railway line shall be submitted and permission to proceed obtained, before the excavation is commenced.
- 9.4 The Contractor shall prevent ingress of water to the excavation but where water does enter, he shall dispose of it as directed by the Technical Officer.
- 9.5 The Contractor shall not block, obstruct or damage any existing drains either above or below ground level unless he has made adequate prior arrangements to deal with drainage.

## 10. FALSEWORK FOR STRUCTURES

- Drawings of falsework for the construction of any structure over, under or adjacent to any railway line shall be submitted to the Technical Officer and his permission to proceed obtained before the falsework is erected. Each drawing shall be given a title and a distinguishing number and shall be signed by a registered professional engineer certifying that he has checked the design of the falsework and that the drawings are correct and in accordance with the design.
- 10.2 After the falsework has been erected and before any load is applied, the Contractor shall submit to the Technical Officer a certificate signed by a registered professional engineer certifying that he has checked the falsework and that it has been erected in accordance with the drawings. Titles and numbers of the drawings shall be stated in the certificate. Notwithstanding permission given by the Technical Officer to proceed, the Contractor shall be entirely responsible for the safety and



adequacy of the falsework.

#### 11. PILING

11.1 The Technical Officer will specify the conditions under which piles may be installed on Transnet property.

#### 12. UNDERGROUND SERVICES

- 12.1 No pegs or stakes shall be driven or any excavation made before the Contractor has established that there are no underground services, which may be damaged thereby.
- Any damage shall be reported immediately to the Technical Officer, or to the official in charge at the nearest station, or to the traffic controller in the case of centralised traffic control.

#### 13. BLASTING

- 13.1 The provisions of clause 23 of the E.5, General Conditions of Contract or clause 21 of the E.5 (MW), General Conditions of Contract for Maintenance Work, shall apply to all blasting operations undertaken in terms of the Contract.
- 13.2 The Contractor shall provide proof that he has complied with the provisions of clauses 10.17.1 to 10.17.4 of the Explosives Regulations (Act 26 of 1956 as amended).
- 13.3 Blasting within 500m of a railway line will only be permitted during intervals between trains. A person appointed by the Technical Officer, assisted by flagmen with the necessary protective equipment, will be in communication with the controlling railway station.

  Only this person will be authorised to give the Contractor permission to blast, and the Contractor shall obey his instructions implicitly regarding the time during which blasting may take place.
- The flagmen described in 13.3, where provided by Transnet, are for the protection of trains and Transnet property only, and their presence does not relieve the Contractor in any manner of his responsibilities in terms of Explosives Act or Regulations, or any obligation in terms of this Contract.
- 13.5 The person described in 13.3 will record in a book provided and retained by Transnet the dates and times -
  - (i) when each request is made by him to the controlling station for permission to blast;
  - (ii) when blasting may take place;
  - (iii) when blasting actually takes place; and
  - (iv) when he advises the controlling station that the line is safe for the passage of trains.
- 13.6 Before each blast the Contractor shall record in the same book, the details of the blast to be carried out. The person appointed by the Technical Officer and the person who will do the

blasting shall both sign the book whenever an entry described in 13.5 is made.

13.7 The terms of clause 27 hereof shall be strictly adhered to.

## 14. RAIL TROLLEYS

- 14.1 The use of rail trolleys or trestle trolleys on a railway line for working on high voltage equipment will be permitted only if approved by the Technical Officer and under the conditions stipulated by him.
- All costs in connection with such trolley working requested by the Contractor shall, unless otherwise agreed, be borne by the Contractor, excluding the costs of any train protection services normally provided free of charge by Transnet.

## 15. SIGNAL TRACK CIRCUITS

- Where signal track circuits are installed, the Contractor shall ensure that no material capable of conducting an electrical current makes contact between rails of a railway line/lines.
- 15.2 No signal connections on track-circuited tracks shall be severed without the Technical Officer's knowledge and consent.

## 16. PENALTY FOR DELAYS TO TRAINS

16.1 If any trains are delayed by the Contractor and the Technical Officer is satisfied that the delay was avoidable, a penalty will be imposed on the Contractor of R5 000 per hour or part thereof for the period of delay, irrespective of the number of trains delayed.



## PART B - ADDITIONAL SPECIFICATION FOR WORK NEAR HIGH-VOLTAGE ELECTRICAL EQUIPMENT

## 17. GENERAL

- 17.1 This specification is based on the contents of Transnet's publication SAFETY INSTRUCTIONS, HIGH-VOLTAGE ELECTRICAL EQUIPMENT, as amended, a copy of which will be made available on loan to the Contractor for the duration of the contract. These instructions apply to all work near live high-voltage equipment maintained and/or operated by Transnet, and the onus rests on the Contractor to ensure that he obtains a copy.
- 17.2 The Contractor's attention is drawn in particular to the contents of Part I, Sections 1 and 2 of the Safety Instructions: High-Voltage Electrical Equipment.
- The Safety Instructions: High-Voltage Electrical Equipment cover the minimum safety precautions which must be taken to ensure safe working on or near high-voltage electrical equipment, and must be observed at all times. Should additional safety measures be considered necessary because of peculiar local conditions, these may be ordered by and at the discretion of the Electrical Officer (Contracts).
- 17.4 This specification must be read in conjunction with and not in lieu of the Safety Instructions: High-Voltage Electrical Equipment.
- 17.5 The Contractor shall obtain the approval of the Electrical Officer (Contracts) before any work is done which causes or could cause any portion of a person's body or the tools he is using or any equipment he is handling, to come within 3 metres of any live high-voltage equipment.
- 17.6 The Contractor shall regard all high-voltage equipment as live unless a work permit is in force.
- 17.7 Safety precautions taken or barriers erected shall comply with the requirements of the Electrical Officer (Contracts), and shall be approved by him before the work to be protected is undertaken by the Contractor. The Contractor shall, unless otherwise agreed, bear the cost of the provision of the barriers and other safety precautions required, including the attendance of Transnet staff where this is necessary.
- 17.8 No barrier shall be removed unless authorised by the Electrical Officer (Contracts).

## 18. WORK ON BUILDINGS OR FIXED STRUCTURES

Before any work is carried out or measurements are taken on any part of a building, fixed structure or earthworks of any kind above ground level situated within 3 metres of live high-voltage equipment, the Electrical Officer (Contracts) shall be consulted to ascertain the conditions under which the work may be carried out.

- 18.2 No barrier erected to comply with the requirements of the Electrical Officer (Contracts) shall be used as temporary staging or shuttering for any part of the Works.
- 18.3 The shuttering for bridge piers, abutments, retaining walls or parapets adjacent to or over any

track may be permitted to serve as a barrier, provided that it extends at least 2,5 metres above any working level in the case of piers, abutments and retaining walls and 1,5 metres above any working level in the case of parapets.

## 19. WORK DONE ON OR OUTSIDE OF ROLLING STOCK, INCLUDING LOADING OR UNLOADING

- 19.1 No person shall stand, climb or work whilst on any platform, surface or foothold higher than the normal unrestricted places of access, namely -
  - (i) the floor level of trucks;
  - (ii) external walkways on diesel, steam and electric locomotives, steam heat vans, etc. and
  - (iii) walkways between coaches and locomotives.

When in these positions, no person may raise his hands or any equipment or material he is handling above his head.

- 19.2 In cases where the Contractor operates his own rail mounted equipment, he shall arrange for the walkways on this plant to be inspected by the Electrical Officer (Contracts) and approved, before commencement of work.
- The handling of long lengths of material such as metal pipes, reinforcing bars, etc should be avoided, but if essential they shall be handled as nearly as possible in a horizontal position below head height.
- The Responsible Representative shall warn all persons under his control of the danger of being near live high-voltage equipment, and shall ensure that the warning is fully understood.
- Where the conditions in 19.1 to 19.3 cannot be observed the Electrical Officer (Contracts), shall be notified. He will arrange for suitable Safety measures to be taken. The Electrical Officer (Contracts), may in his discretion and in appropriate circumstances, arrange for a suitable employee of the Contractor to be specially trained by Transnet and at its costs, as an Authorised Person to work closer than 3 metres from live overhead conductors and under such conditions as may be imposed by the Senior responsible Electrical Engineer in Transnet.

## 20. USE OF EQUIPMENT

- 20.1 Measuring Tapes and Devices
- 20.1.1 Measuring tapes may be used near live high-voltage equipment provided that no part of any tape or a person's body comes within 3 metres of the live equipment.
- 20.1.2 In windy conditions the distance shall be increased to ensure that if the tape should fall it will not be blown nearer than 3 metres from the live high-voltage equipment.

- 20.1.3 Special measuring devices longer than 2 metres such as survey staves and rods may be used if these are of non-conducting material and approved by the responsible Electrical Engineer in Transnet, but these devices must not be used within 3 metres of live high-voltage equipment in rainy or wet conditions.
- 20.1.4 The assistance of the Electrical Officer (Contracts) shall be requested when measurements within the limits defined in 20.1.1 to 20.1.3 are required.
- 20.1.5 The restrictions described in 20.1.1 to 20.1.3 do not apply on a bridge deck between permanent parapets nor in other situations where a barrier effectively prevents contact with the live high-voltage equipment.
- 20.2 Portable Ladders
- 20.2.1 Any type of portable ladder longer then 2 metres may only be used near live high-voltage equipment under the direct supervision of the Responsible Representative. He shall ensure that the ladder is always used in such a manner that the distance from the base of the ladder to any live high-voltage equipment is greater than the fully extended length of the ladder plus 3 metres. Where these conditions cannot be observed, the Electrical Officer (Contracts) shall be advised, and he will arrange for suitable safety measures to be taken.

## 21. CARRYING AND HANDLING MATERIAL AND EQUIPMENT

- Pipes, scaffolding, iron sheets, reinforcing bers and other material, which exceeds 2 metres in length, shall be carried completely below head height near live high-voltage equipment. For maximum safety two or more persons so as to maintain it as nearly as possible in a horizontal position should carry such material. The utmost care must be take to ensure that no part of the material comes within 3 metres of any live high-voltage equipment.
- 21.2 Long lengths of wire or cable shall never be run out in conditions where a part of a wire or cable can come within 3 metres of any live high-voltage equipment unless the Electrical Officer (Contracts) has been advised and has approved appropriate safety precautions.
- 21.3 The presence of overhead power lines shall always be taken account of especially when communications lines or cables or aerial cables, stay wires, etc. are being erected above ground level.

## 22. PRECAUTIONS TO BE TAKEN WHEN ERECTING OR REMOVING POLES, ANTENNAE, TREES ETC.

- 22.1 A pole may be handled for the purpose of erection or removal near high-voltage equipment under the following conditions:
  - (i) If the distance between the point at which the pole is to be erected or removed and the nearest live high-voltage equipment is more than the length of the pole plus 3 metres, the work shall be supervised by the Responsible Representative.

- (ii) If the distance described in (i) is less than the length of the pole plus 3 metres, the Electrical Officer (Contracts) shall be consulted to arrange for an Authorised Person to supervise the work and to ensure that the pole is earthed where possible. The pole shall be kept in contact with the point of erection, and adequate precautions shall be taken to prevent contact with live high-voltage equipment.
- The cost of supervision by an Authorised Person and the provision of earthing shall, unless otherwise agreed, be borne by the Contractor.
- 22.3 The provisions of clauses 22.1 and 22.2 shall also apply to the erection or removal of columns, antennae, trees, posts, etc.

## 23. USE OF WATER

No water shall be used in the form of a jet if it can make contact with any live high-voltage equipment or with any person working on such equipment.

## 24. USE OF CONSTRUCTION PLANT

- 24.1 "Construction plant" entails all types of plant including cranes, piling frames, boring machines, excavators, draglines, dewatering equipment and road vehicles with or without lifting equipment.
- When work is being undertaken in such a position that it is possible for construction plant or its load to come within 3 metres of live high-voltage equipment, the Electrical Officer (Contracts) shall be consulted. He will arrange for an Authorised Person to supervise the work and to ensure that the plant is adequately earthed. The Electrical Officer (Contracts) will decide whether further safety measures are necessary.
- 24.3 The cost of any supervision by an Authorised Person and the provision of earthing shall, unless otherwise agreed, be borne by the Contractor.
- 24.4 When loads are handled by cranes, non-metallic rope hand lines shall be used, affixed to such loads so as to prevent their swinging and coming within 3 metres of live high-voltage equipment.
- Clauses 24.1 to 24.4 shall apply mutatis mutandis to the use of maintenance machines of any nature.

## 25. WORK PERFORMED UNDER DEAD CONDITIONS UNDER COVER OF A WORK PERMIT

- 25.1 If the Responsible Representative finds that the work cannot be done in safety with the high-voltage electrical equipment live, he shall consult the Electrical Officer (Contracts) who will decide on the action to be taken.
- 25.2 If a work permit is issued the Responsible Representative shall -
  - (i) before commencement of work ensure that the limits within which work may be carried out

- have been explained to him by the Authorised Person who issued the permit to him, and that he fully understands these limits.
- (ii) sign portion C of the permit before commencement of work;
- (iii) explain to all persons under his control the limits within which work may be carried out, and ensure that they fully understand these limits;
- (iv) care for the safety of all persons under his control whilst work is in progress; and
- (v) withdraw all personnel under his control from the equipment on completion of the work before he signs portion D of the work permit.

## 26. TRACTION RETURN CIRCUITS IN RAILS

- 26.1 DANGEROUS CONDITIONS CAN BE CREATED BY REMOVING OR SEVERING ANY BOND.
- 26.2 Broken rails with an air gap between the ends, and joints, at which fishplates are removed under "broken bond" conditions, are potentially lethal. The rails on either side of an air gap between rail ends on electrified lines shall not be touched simultaneously until rendered safe by Transnet personnel.
- 26.3 The Contractor shall not break any permanent bonds between rails or between rails and any structure. He shall give the Technical Officer at least 7 days written notice when removal of such bonds is necessary.
- No work on the track which involves interference with the traction return rail circuit either by cutting or removing the rails, or by removal of bonds shall be done unless the Electrical Officer (Contracts) is consulted. He will take such precautions as may be necessary to ensure continuity of the return circuit before permitting the work to be commenced.

### 27. BLASTING

- 27.1 The Contractor shall obtain the permission of the Electrical Officer (Contracts) before blasting, and shall give at least 14 days notice of his intention to blast.
- 27.2 No blasting shall be done in the vicinity of electrified lines unless a member of Transnet's electrical personnel is present.
- 27.3 The terms of clause 13 hereof shall be strictly adhered to.

## 28. <u>HIGH-VOLTAGE ELECTRICAL EQUIPMENT NOT MAINTAINED AND/OR OPERATED BY</u> TRANSNET

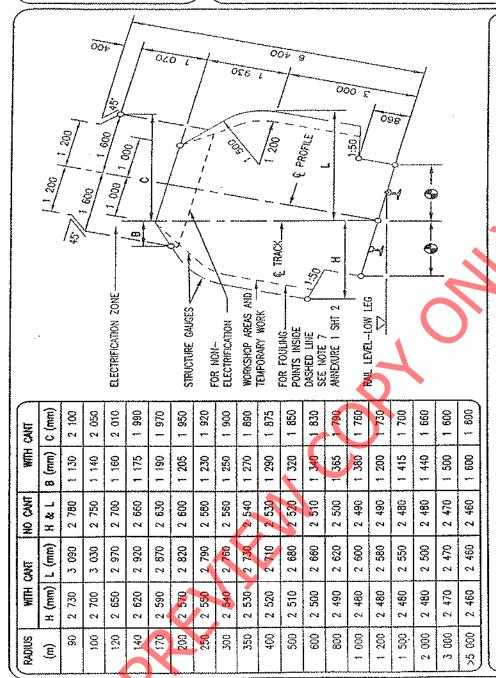
Where the work is undertaken on or near high-voltage electrical equipment which is not maintained and/or operated by Transnet, the Occupational Health and Safety Act No. 85 of 1993, and Regulations and Instructions, or the Mines Health and Safety Act (Act 29 of 1996), shall apply.

Such equipment includes: -

- (i) Eskom and municipal equipment;
- (ii) the Contractor's own power supplies; and
- (iii) electrical equipment being installed but not yet taken over from the Contractor.

ANNEXURE 1 SHEET 1 of 5 AMENDMENT

# HORIZONTAL CLEARANCES: 1 065mm TRACK GAUGE



DATE : JUNE 2000

REMARKS;

1. H AND B IS THE REQUIRED HORIZONFAL CLEARANCE ON THE OUTSIDE OF THE CURVE BASED ON MINIUM CANT.

2. L AND C IS THE REQUIRED HORIZONTAL CLEARANCE ON THE INSIDE OF THE CURVE BASED ON MAXIMUM CANT.

3. INTERNEDIATE VALUES MAY BE INTERPOLATED BY THE ENGINEER IN CHARGE.

BY 300mm.

REDUCED

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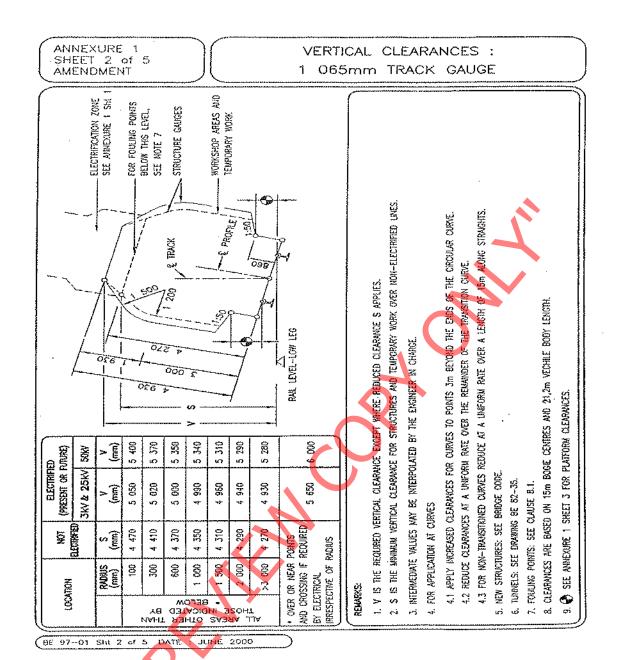
4. FOR WORKSHOP AREAS AND TEMPORARY WORK, CLEARANCES H AND L MAY 5. 

S. 

SEE ANNEXURE 1 SHEET 3 FOR PLATFORM CLEARANCES.

LISO REFER TO REMARKS 4 TO 8 OF ANNEXURE 1 SHEET 2

BE 97-01 Sht 1 of 5



ANNEXURE 1 SHEET 3 of 5 AMENDMENT

## CLEARANCES : PLATFORMS

