



freight rail

Transnet Freight Rail a Division of Transnet SOC Ltd. (Reg. No. 1990/000900/30), invites all interested parties to respond to a request for quotation (RFQ) as indicated below:

All tenders should be submitted on the appropriate tender forms in a sealed envelope. The envelope must indicate the RFQ number, full description and closing date and should be deposited in the tender box before 10h00 on the closing date of the tender/s.

**If delivered by hand, the Tender submissions must be addressed to Supply Chain Services, Admin Support, Tender Box, Office No. 2, Property Management Building, Austen Street, Beaconsfield, Kimberley.**

**ISSUE OF DOCUMENTS** - RFQ documents may be obtainable **FREE OF CHARGE** on after **Thursday, 14 January 2016** at Transnet Freight Rail, Supply Chain Services, Office No. 2, Property Management Building, Austen Street, Beaconsfield, Kimberley. RFQ documents will only be available, **Monday to Friday** between **08H00 and 15H00**. **Please note that RFQ documents can be e-mailed or physically collected on request prior to cut off time.**

**ISSUE OF DOCUMENT** – RFQ document will only be issued until **(26 January 2016 at 15H00)**. **No RFQ documents will be issued after 15H00.**

Tenders can be viewed on the website (<http://www.transnetfreightrail-tfr.net/Supplier/Page.aspx>)

**DOCUMENTS and SAFETY APPAREL** – Please bring the valid tender document on the day of the briefing as no copy will be issued on site. For safety reason, bring your safety shoes and reflective vest for the site meeting/inspection.

For collection of documents, send E-mail to: [maggie.gain@transnet.net](mailto:maggie.gain@transnet.net) - Tel: 053 838 3341

<b>RFQ NUMBER</b>	KBY/53839
<b>SCOPE OF WORK</b>	GENERAL RENOVATIONS AND PAINTWORK TO HOUSE ASSET 01BA776S FOR A PERIOD OF 3 MONTHS.
<b>REQUIRED AT</b>	LOOP 14.
<b>BRIEFING DATE</b>	A <u>COMPULSORY</u> INFORMATION MEETING WILL BE HELD AT:  <u>The caretakers house at Loop 14 near Kenhardt.</u>  <b>DATE: 27/01/2016 TIME: 13:00</b> (Companies not attending the compulsory tender briefing / site meeting will be overlooked during the award process.)
<b>COMPULSORY</b>	CIDB RATING OF AT LEAST GB2
<b>CLOSING DATE</b>	Tuesday, 09 February 2016 at KIMBERLEY
<b>CLOSING TIME</b>	10:00
<b>Technical</b>	Mr Alan Lotriet, Tel: 053 838 3106

Ref: HC

**TRANSNET**



*freight rail*

A Division of Transnet SOC Limited Registration number 1990/00900/30

**REQUEST FOR  
QUOTATION**

**"PREVIEW COPY ONLY"**

**KBY/53839**

**KBC\_20550**

Senior Buyer  
Supply Chain Services  
TRANSNET FREIGHT RAIL  
Austen Street  
KIMBERLEY  
8301



**Transnet Freight Rail**, a division of

**TRANSNET SOC LTD**

Registration Number 1990/000900/30

[hereinafter referred to as **Transnet**]

**REQUEST FOR QUOTATION [RFQ] No KBY/53839**

**FOR THE PROVISION OF: GENERAL RENOVATIONS AND PAINTWORK TO HOUSE ASSET 01BA776S LOOP 14 FOR A PERIOD OF 3 MONTHS.**

**FOR DELIVERY TO: THE REAL ESTATE MANAGER KIMBERLEY**

**ISSUE DATE: 14 JANUARY 2016**

**CLOSING DATE: 09 FEBRUARY 2016**

**CLOSING TIME: 10:00**

**SITE MEETING: 27 JANUARY 2016 AT 13:00**

**VENUE: AT THE CARETAKERS HOUSE AT LOOP 14 NEAR KENHARDT.**

**Section 1**  
**NOTICE TO BIDDERS**

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Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

**METHOD:** Tender Box  
**CLOSING VENUE:** Transnet Freight Rail, Real Estate Management Building, Office no. 2,  
Austen Street, Beaconsfield

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**1 Responses to RFQ**

Responses to this RFQ [**Quotations**] must not include documents or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

**2 Broad-Based Black Economic Empowerment [B-BBEE]**

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do business with local business enterprises who share these same values. As described in more detail in the attached B-BBEE Claim Form Transnet will allow a "preference" to companies who provide a valid B-BBEE Verification Certificate.

The value of this bid is estimated to be below R1 000 000 (all applicable taxes included); and therefore the **80/20** system shall be applicable.

Respondents are required to complete Annexure A [the B-BBEE Preference Point Claim Form] and submit it together with proof of their B-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-BBEE status.

**Note: Failure to submit a valid and original B-BBEE certificate or a certified copy thereof at the Closing Date of this RFQ will result in a score of zero being allocated for B-BBEE.**

**3 Communication**

Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name: Herman Conradie Email: Herman.Conradie@transnet.net

Telephone: 053-8383483

Respondents may also, at any time after the closing date of the RFQ, communicate with the Chief Administrator at the Admin Support Office on any matter relating to its RFQ response:

Telephone 053-8383341 Email: Maggie.Pain@transnet.net

**4 Legal Compliance**

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

**5 Changes to Quotations**

Changes by the Respondent to its submission will not be considered after the closing date and time.

**6 Pricing**

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

**7 Prices Subject to Confirmation**

Prices quoted which are subject to confirmation will not be considered.

**8 Binding Offer**

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

**9 Disclaimers**

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods / service(s) and request Respondents to re-bid on any changes;
- reject any Quotation which does not conform to instructions and specifications which are detailed herein;
- disqualify Quotations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- reject all Quotations, if it so decides;
- place an order in connection with this Quotation at any time after the RFQ's closing date;
- award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;
- split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations ; or
- make no award at all.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, Transnet reserves the right to cancel the contract.

Transnet reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Transnet reserves the right to conduct Post Tender Negotiations (PTN) with selected Respondents or any number of short-listed Respondents, such PTN to include, at Transnet's discretion, any evaluation criteria listed in the RFQ document.

Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, Transnet reserves the right to award the business to the next highest ranked bidder, provided that he/she is still prepared to provide the required goods at the quoted price.

**Safety Arrangements – Act 85 of 1993 and Regulations E4E**

**SAFETY ARRANGEMENTS AND PROCEDURAL COMPLIANCE  
WITH THE OCCUPATIONAL HEALTH AND SAFETY ACT  
(ACT 85 OF 1993) AND APPLICABLE REGULATIONS**

**1 General**

- 1.1 The Contractor and Transnet Limited (hereinafter referred to as "Transnet") are individual employers, each in its own right, with their respective duties and obligations set out in the Occupational Health and Safety Act, Act 85 of 1993 (the Act) and applicable Regulations.
- 1.2 The Contractor accepts, in terms of the General Conditions of Contract and in terms of the Act, his obligations as an employer in respect of all persons in his employ, other persons on the premises or the Site or place of work or on the work to be executed by him, and under his control. He shall, before commencement with the execution of the contract work, comply with the provisions set out in the Act, and shall implement and maintain a Health and Safety Plan as described in the Construction Regulations, 2003 and as approved by Transnet, on the Site and place of work for the duration of the Contract.
- 1.3 The Contractor accepts his obligation to complying fully with the Act and applicable Regulations notwithstanding the omission of some of the provisions of the Act and the Regulations from this document.
- 1.4 Transnet accepts, in terms of the Act, its obligations as an employer of its own employees working on or associated with the site or place of work, and the Contractor and Technical Officer or his deputy shall at all times, co-operate in respect of the health and safety management of the site, and shall agree on the practical arrangements and procedures to be implemented and maintained during execution of the Works.
- 1.5 In the event of any discrepancies between any legislation and this specification, the applicable legislation will take precedence.

**2 Definitions**

- 2.1 In this Specification any word or expression to which a meaning has been assigned in the Construction Regulations, shall have the meaning so assigned to it, unless the context otherwise indicates: -
- 2.2 The work included in this Contract shall for the purposes of compliance with the Act be deemed to be "**Construction Work**", which, in terms of the Construction Regulations, 2003 means any work in connection with: -
- (a) the erection, maintenance, alteration, renovation, repair, demolition or dismantling of or addition to a building or any similar structure;
  - (b) the installation, erection, dismantling or maintenance of fixed plant where such work includes the risk of a person falling;
  - (c) the construction, maintenance, demolition or dismantling of any bridge, dam, canal, road, railway, runway, sewer or water reticulation system or any similar civil engineering structure; or
  - (d) the moving of earth, clearing of land, the making of an excavation, piling, or any similar type of work;
- 2.3 "**competent person**" in relation to construction work, means any person having the knowledge, training and experience specific to the work or task being performed: Provided that where appropriate qualifications and training are registered as per the South African Qualifications Authority Act, 1995 these qualifications and training shall be deemed to be the required qualifications and training;
- 2.4 "**contractor**" means principal contractor and "subcontractor" means contractor as defined by the Construction Regulations, 2003.

**Returnable Document**

- 2.5 **"fall protection plan"** means a documented plan, of all risks relating to working from an elevated position, considering the nature of work undertaken, and setting out the procedures and methods applied to eliminate the risk;
- 2.6 **"health and safety file"** means a file, or other record in permanent form, containing the information required to be kept on site in accordance with the Act and applicable Regulations;
- 2.7 **"Health and Safety Plan "** means a documented plan which addresses the hazards identified and include safe work procedures to mitigate, reduce or control the hazards identified;
- 2.8 **"Risk Assessment"** means a programme to determine any risk associated with any hazard at a construction site, in order to identify the steps needed to be taken to remove, reduce or control such hazard;
- 2.9 **"the Act"** means the Occupational Health and Safety Act No. 85 of 1993.

**3 Procedural Compliance**

- 3.1 The Contractor who intends to carry out any construction work shall, before carrying out such work, notify the Provincial Director in writing if the construction work:-
- (a) includes the demolition of a structure exceeding a height of 3 meters; or
  - (b) includes the use of explosives to perform construction work; or
  - (c) includes the dismantling of fixed plant at a height greater than 3m, and shall also notify the Provincial Director in writing when the construction work exceeds 30 days or will involve more than 300 person days of construction work and if the construction work:-
  - (d) includes excavation work deeper than 1m; or
  - (e) Includes working at a height greater than 3 meters above ground or a landing.

The notification to the Provincial Director shall be on a form similar to Annexure A of the Construction Regulations, 2003, also shown in Annexure 1 of this Specification. The Contractor shall ensure that a copy of the completed notification form is kept on site for inspection by an inspector, Technical Officer or employee.

The Contractor shall, in accordance with the Act and applicable Regulations, make all the necessary appointments of competent persons in writing on a form similar to Annexure 2 of this Specification and deliver copies thereof to the Technical Officer. Copies should also be retained on the health and safety file.

Subcontractors shall also make the above written appointments and the Contractor shall deliver copies thereof to the Technical Officer.

In the case of a self-employed Contractor or any subcontractor who has the appropriate competencies and supervises the work himself, the appointment of a construction supervisor in terms of regulation 6.1 of the Construction Regulations, 2003 will not be necessary. The Contractor shall in such a case execute and sign a declaration, as in Annexure 3, by which he personally undertakes the duties and obligations of the "Chief Executive Officer" in terms of section 16(1) of the Act.

The Contractor shall, before commencing any work, obtain from the Technical Officer an access certificate as in Annexure 4 executed and signed by him, permitting and limiting access to the designated site or place of work by the Contractor and any subcontractors under his control.

Procedural compliance with Act and Regulations, as above, shall also apply to any subcontractors as employers in their own right. The Contractor shall furnish the Technical Officer with full particulars of such subcontractors and shall ensure that they comply with the Act and Regulations and Protekon's safety requirements and procedures.

**Returnable Document**

**4 Special Permits**

Where special permits are required before work may be carried out such as for hot work, isolation permits, work permits and occupations, the Contractor shall apply to the Technical Officer or the relevant authority for such permits to be issued. The Contractor shall strictly comply with the conditions and requirements pertaining to the issue of such permits.

**5 Health and Safety Programme**

5.1 The Tenderer shall, with his tender, submit a Health and Safety Programme setting out the practical arrangements and procedures to be implemented by him to ensure compliance by him with the Act and Regulations and particularly in respect of: -

- (i) The provision, as far as is reasonably practical, of a working environment that is safe and without risk to the health of his employees and subcontractors in terms of section 8 of the Act;
- (ii) the execution of the contract work in such a manner as to ensure in terms of section 9 of the Act that persons other than those in the Contractor's employment, who may be directly affected by the contract work are not thereby exposed to hazards to their health and safety;
- (iii) ensuring, as far as is reasonably practical, in terms of section 37 of the Act that no employee or subcontractor of the Contractor does or omits to do any act which would be an offence for the Contractor to do or omit to do.

5.2 The Contractor's Health and Safety Programme shall be based on a risk assessment in respect of the hazards to health and safety of his employees and other persons under his control that are associated with or directly affected by the Contractor's activities in performing the contract work and shall establish precautionary measures as are reasonable and practical in protecting the safety and health of such employees and persons.

5.3 The Contractor shall cause a risk assessment contemplated in clause 5.2 above to be performed by a competent person, appointed in writing, before commencement of any Construction Work and reviewed during construction. The Risk Assessments shall form part of the Health and Safety programme to be applied on the site and shall include at least the following:

- (a) The identification of the risks and hazards that persons may be exposed to;
- (b) the analysis and evaluation of the hazards identified;
- (c) a documented Health and Safety Plan, including safe work procedures to mitigate, reduce or control the risks identified;
- (d) a monitoring and review plan.

5.4 The Health and Safety Plan shall include full particulars in respect of: -

- (a) The safety management structure to be instituted on site or place of work and the names of the Contractor's health and safety representatives and members of safety committees where applicable;
- (b) the safe working methods and procedures to be implemented to ensure the work is performed in compliance with the Act and Regulations;
- (c) the safety equipment, devices and clothing to be made available by the Contractor to his employees;
- (d) the site access control measures pertaining to health and safety to be implemented;
- (e) the arrangements in respect of communication of health and safety related matters and incidents between the Contractor, his employees, subcontractors and the Technical Officer with particular reference to the reporting of incidents in compliance with Section 24 and General Administrative Regulation 8 of the Act and with the pertinent clause of the General Conditions of Contract forming part of the Contract and

**Returnable Document**

- (f) the introduction of control measures for ensuring that the Safety Plan is maintained and monitored for the duration of the Contract.
- 5.5 The Health and Safety programme shall be subject to the Technical Officer's approval and he may, in consultation with the Contractor, order that additional and/or supplementary practical arrangements and procedures be implemented and maintained by the Contractor or that different working methods or safety equipment be used or safety clothes be issued which, in the Technical Officer's opinion, are necessary to ensure full compliance by the Contractor with his obligations as an employer in terms of the Act and Regulations. The Technical Officer or his deputy shall be allowed to attend meetings of the Contractor's safety committee as an observer.
- 5.6 The Contractor shall take reasonable steps to ensure that each subcontractor's Health and Safety Plan is implemented and maintained on the construction site: Provided that the steps taken shall include periodic audits at intervals mutually agreed to between them, but at least once every month.
- 5.7 The Contractor shall stop any subcontractor from executing any construction work, which is not in accordance with the Contractor's, and/or subcontractor's Health and Safety Plan for the site or which poses a threat to the health and safety of persons.
- 5.8 The Contractor shall ensure that a copy of the Health and Safety Plan is available on site for inspection by an inspector, Technical Officer, agent, subcontractor, employee, registered employee organization, health and safety representative or any member of the health and safety committee.
- 5.9 The Contractor shall consult with the health and safety committee or, if no health and safety committee exists, with a representative group of employees, on the development, monitoring and review of the Risk Assessment.
- 5.10 The Contractor shall ensure that all employees under his control are informed, instructed and trained by a competent person regarding any hazard and the related work procedures before any work commences, and thereafter at such times as may be determined in the Risk Assessment.
- 5.11 The Contractor shall ensure that all subcontractors are informed regarding any hazard as stipulated in the Risk Assessment before any work commences, and thereafter at such times as may be determined in the Risk Assessment.
- 5.12 The Contractor shall ensure that all visitors to a construction site undergoes health and safety induction pertaining to the hazards prevalent on the site and shall be provided with the necessary personal protective equipment.

**6 Fall Protection Plan**

- 6.1 In the event of the risk and hazard identification, as required in terms of clause 5.3 of this Specification, revealing risks relating to working from an elevated position the contractor shall cause the designation of a competent person, responsible for the preparation of a fall protection plan;
- 6.2 The Contractor shall implement, maintain and monitor the fall protection plan for the duration of Contract. The Contractor shall also take such steps to ensure the continued adherence to the fall protection plan.
- 6.3 The fall protection plan shall include:-
- (a) A Risk Assessment of all work carried out from an elevated position;
  - (b) the procedures and methods to address all the identified risks per location;
  - (c) the evaluation of the employees physical and psychological fitness necessary to work at elevated positions;

**Returnable Document**

- (d) the training of employees working from elevated positions; and
- (e) the procedure addressing the inspection, testing and maintenance of all fall protection equipment.

**7 Hazards and Potential Hazardous Situations**

The Contractor and the Technical Officer shall immediately notify one another of any hazardous or potentially hazardous situations which may arise during performance of the Contract by the Contractor or any subcontractor and, in particular, of such hazards as may be caused by the design, execution and/or location and any other aspect pertaining to the contract work.

**8 Health and Safety File**

- 8.1 The Contractor shall ensure that a health and safety file is opened and kept on site and shall include all documentation required as per the Act and applicable regulations, and made available to an inspector, the Technical Officer, or subcontractor upon request.
- 8.2 The Contractor shall ensure that a copy of the both his Health and Safety Plan as well as any subcontractor's Health and Safety Plan is available on request to an employee, inspector, contractor or the Technical Officer.
- 8.3 The Contractor shall hand over a consolidated health and safety file to the Technical Officer upon completion of the Construction Work and shall in addition to documentation mentioned in the Act and applicable Regulations include a record of all drawings, designs, materials used and other similar information concerning the completed structure.

"PREVIEW COPY ONLY"

**FOR GENERAL RENOVATIONS AND PAINTWORK TO HOUSE ASSET 01BA776S LOOP 14 FOR A PERIOD OF 3 MONTHS.**  
**CLOSING VENUE: TENDER BOX**  
**CLOSING DATE & TIME: 09 FEBRUARY 2016 AT 10:00**  
**VALIDITY PERIOD: 90 Business Days**

**SECTION 2**  
**EVALUATION CRITERIA AND RETURNABLE DOCUMENTS**

**1 Evaluation Criteria**

Transnet will utilise the following criteria [not necessarily in this order] in choosing a Supplier/Service Provider, if so required:

Criterion/Criteria	Explanation
<b>Administrative responsiveness</b>	Completeness of response and returnable documents
<b>Substantive responsiveness</b>	Prequalification criteria, if any, must be met and whether the Bid materially complies with the scope and/or specification given.
<b>Final weighted evaluation based on 80/20 preference point</b>	<ul style="list-style-type: none"> <li>• Pricing and price basis [firm]</li> <li>• B-BBEE status of company - Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table indicated in Annexure A: B-BBEE Claim Form.</li> </ul>

**2 Validity Period**

Transnet desires a validity period of 90 [ninety] Business Days from the closing date of this RFQ.  
 This RFQ is valid until \_\_\_\_\_.

**3 Disclosure of Prices Quoted**

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to other Respondents:

YES  NO

**4 Returnable Documents**

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

**All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.**

a) Respondents are required to submit with their Quotations the **mandatory Returnable Documents**, as detailed below.

**Returnable Document**

***Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these Documents are returned with their Quotations.***

Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the tables below:

<b>Mandatory Returnable Documents</b>	<b>Submitted [Yes or No]</b>
SECTION 3 : Quotation Form	

- b) In addition to the requirements of section (a) above, Respondents are further required to submit with their Quotations the following **essential Returnable Documents** as detailed below.

***Failure to provide all these Returnable Documents may result in a Respondent's disqualification. Respondents are therefore urged to ensure that all these documents are returned with their Quotations.***

<b>Essential Returnable Documents</b>	<b>Submitted [Yes or No]</b>
SECTION 2 : Evaluation criteria and list of returnable documents	
- SECTION 4 : RFQ Declaration and Breach of Law Form	
- Valid and original, or a certified copy, of your entity's B-BBEE Verification Certification as per the requirements stipulated in Annexure A: B-BBEE Claims Form Note: failure to provide these required documents at the closing date and time of the RFQ will result in an automatic score of zero being allocated for preference	
- Original valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a separate Tax Clearance Certificate for each party]	
ANNEXURE A – B-BBEE Preference Points Claim Form	
ANNEXURE B – Project Specifications (15 Pages)	
Compensation for Occupational Injuries and Diseases Act 1993/Valid Letter of Good Standing.	
CIDB Rating of at least GB2	

**CONTINUED VALIDITY OF RETURNABLE DOCUMENTS**

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [**the Agreement**] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

**SECTION 3  
 QUOTATION FORM**

I/We \_\_\_\_\_  
 hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance with the conditions related thereto.

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so inform me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of correspondence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have, cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations afresh and/or having to accept any less favourable offer.

**Price Schedule**

I/We quote as follows for the service required, excluding VAT: See project specifications

DESCRIPTION	UOM	QTY	AMOUNT
<b>Renovations and paintwork to asset 01BA776S</b>	<b>Job</b>	<b>1</b>	<b>R</b>
<b>Tender Price:</b>			<b>R</b>
<b>14% VAT:</b>			<b>R</b>
<b>Total Tender Price:</b>			<b>R</b>

**Total Tender Price in words:** \_\_\_\_\_  
 \_\_\_\_\_

**By signing this Quotation Form the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar, and agrees, with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof, including but not limited to the documents stated below and Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise:**

1. Specifications and drawings included in this RFQ - if applicable; and
2. The following documents all of which are available on Transnet's website or upon request:
  - 2.1. General Bid Conditions;
  - 2.2. Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet;
  - 2.3. Supplier Integrity Pact;
  - 2.4. Vendor Application Form and all supporting documents (first time vendors only)

Alternatively, for all existing vendors, please provide vendor number(s) here:

Transnet Operating Division	Unique Vendor Number	Yes / No
Transnet Freight Rail		

In the Yes/No column above, please confirm that all the information e.g. company address and contact details, banking details etc. are still correct as at the time of allocation of the vendor number(s). Alternatively, Respondents are required to provide the updated information with their bid submission.

SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

SIGNATURE OF WITNESSES

ADDRESS OF WITNESSES

1 \_\_\_\_\_  
 Name \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

2 \_\_\_\_\_  
 Name \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_

SIGNATURE OF RESPONDENT'S AUTHORISED REPRESENTATIVE: \_\_\_\_\_

NAME: \_\_\_\_\_

DESIGNATION: \_\_\_\_\_

**SECTION 4**

**RFQ DECLARATION AND BREACH OF LAW FORM**

NAME OF ENTITY: \_\_\_\_\_

We \_\_\_\_\_ do hereby certify that:

1. Transnet has supplied and we have received appropriate responses to any/all questions [as applicable] which were submitted by ourselves for RFQ Clarification purposes;
2. we have received all information we deemed necessary for the completion of this Request for Quotation [RFQ];
3. we have been provided with sufficient access to the existing Transnet facilities/sites and any and all relevant information relevant to the Supply of the Goods as well as Transnet information and Employees, and has had sufficient time in which to conduct and perform a thorough due diligence of Transnet's operations and business requirements and assets used by Transnet. Transnet will therefore not consider or permit any pre- or post-contract verification or any related adjustment to pricing, service levels or any other provisions/conditions based on any incorrect assumptions made by the Respondent in arriving at his Bid Price.
4. at no stage have we received additional information relating to the subject matter of this RFQ from Transnet sources, other than information formally received from the designated Transnet contact(s) as nominated in the RFQ documents;
5. we are satisfied, insofar as our entity is concerned, that the processes and procedures adopted by Transnet in issuing this RFQ and the requirements requested from Bidders in responding to this RFQ have been conducted in a fair and transparent manner; and
6. furthermore, we declare that a family, business and/or social relationship **exists / does not exist** [delete as applicable] between an owner / member / director / partner / shareholder of our entity and an employee or board member of the Transnet Group including any person who may be involved in the evaluation and/or adjudication of this Bid.
7. In addition, we declare that an owner / member / director / partner / shareholder of our entity **is / is not** [delete as applicable] an employee or board member of the Transnet Group.
8. If such a relationship as indicated in paragraph 6 and/or 7 exists, the Respondent is to complete the following section:

FULL NAME OF OWNER/MEMBER/DIRECTOR/  
PARTNER/SHAREHOLDER:

ADDRESS:

\_\_\_\_\_  
\_\_\_\_\_

Indicate nature of relationship with Transnet:

\_\_\_\_\_

*[Failure to furnish complete and accurate information in this regard will lead to the disqualification of a response and may preclude a Respondent from doing future business with Transnet]*

9. We declare, to the extent that we are aware or become aware of any relationship between ourselves and Transnet [other than any existing and appropriate business relationship with Transnet] which could unfairly advantage our entity in the forthcoming adjudication process, we shall notify Transnet immediately in writing of such circumstances.

**BREACH OF LAW**

10. We further hereby certify that *I/we have/have not been* [delete as applicable] found guilty during the preceding 5 [five] years of a serious breach of law, including but not limited to a breach of the Competition Act, 89 of 1998, by a court of law, tribunal or other administrative body. The type of breach that the Respondent is required to disclose excludes relatively minor offences or misdemeanours, e.g. traffic offences. This includes the imposition of an administrative fine or penalty.

Where found guilty of such a serious breach, please disclose:

NATURE OF BREACH:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

DATE OF BREACH: \_\_\_\_\_

Furthermore, I/we acknowledge that Transnet SOC Ltd reserves the right to exclude any Respondent from the bidding process, should that person or entity have been found guilty of a serious breach of law, tribunal or regulatory obligation.

SIGNED at \_\_\_\_\_ on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

For and on behalf of _____ duly authorised hereto	AS WITNESS:
Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC _____
Place:	Registration Name of Company/CC _____

## Supplier Declaration Form

Company Trading Name							
Company Registered Name							
Company Registration Number Or ID Number If A Sole Proprietor							
Form of entity	CC	Trust	Pty Ltd	Limited	Partnership	Sole Proprietor	
VAT number (if registered)							
Company Telephone Number							
Company Fax Number							
Company E-Mail Address							
Company Website Address							
Bank Name		Bank Account Number					
Postal Address						Code	
Physical Address						Code	
Contact Person							
Designation							
Telephone							
Email							
Annual Turnover Range (Last Financial Year)		< R5 Million	R5-35 million		> R35 million		
Does Your Company Provide		Products	Services		Both		
Area Of Delivery		National	Provincial		Local		
Is Your Company A Public Or Private Entity		Public			Private		
Does Your Company Have A Tax Directive Or IRP30 Certificate		Yes			No		
Main Product Or Service Supplied (E.G.: Stationery/Consulting)							
<b>BEE Ownership Details</b>							
% Black Ownership		% Black women ownership		% Disabled person/s ownership			
Does your company have a BEE certificate		Yes		No			
What is your broad based BEE status (Level 1 to 9 / Unknown)							
How many personnel does the firm employ		Permanent		Part time			
Transnet Contact Person							
Contact number							
Transnet operating division							
<b>Duly Authorised To Sign For And On Behalf Of Firm / Organisation</b>							
Name		Designation					
Signature		Date					
<b>Stamp And Signature Of Commissioner Of Oath</b>							
Name		Date					
Signature		Telephone No.					

**FOR GENERAL RENOVATIONS AND PAINTWORK TO HOUSE ASSET 01BA776S LOOP 14 FOR A PERIOD OF 3 MONTHS.**

**ANNEXURE A: B-BBEE PREFERENCE POINTS CLAIM FORM**

This preference form contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

**1. INTRODUCTION**

- 1.1 A total of 20 preference points shall be awarded for B-BBEE Status Level of Contribution.
- 1.2 Failure on the part of a Bidder to fill in and/or to sign this form and submit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [**SANAS**] or a Registered Auditor approved by the Independent Regulatory Board of Auditors [**IRBA**] or an Accounting Officer as contemplated in the Close Corporation Act [**CCA**] together with the bid will be interpreted to mean that preference points for B-BBEE Status Level of Contribution are not claimed.
- 1.3 Transnet reserves the right to require of a Bidder, either before a Bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by Transnet.

**2. GENERAL DEFINITIONS**

- 2.1 "**all applicable taxes**" include value-added tax, pay as you earn, income tax, unemployment insurance fund contributions and skills development levies;
- 2.2 "**B-BBEE**" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- 2.3 "**B-BBEE status of contributor**" means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 "**Bid**" means a written offer in a prescribed or stipulated form in response to an invitation by Transnet for the provision of goods, works or services;
- 2.5 "**Broad-Based Black Economic Empowerment Act**" means the Broad-Based Black Economic Empowerment Act, 2003 [Act No. 53 of 2003];
- 2.6 "**comparative price**" means the price after the factors of a non-firm price and all unconditional discounts that can be utilised have been taken into consideration;
- 2.7 "**consortium or joint venture**" means an association of persons for the purpose of combining their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract;

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Respondent's Signature

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Date & Company Stamp

- 2.8 **"contract"** means the agreement that results from the acceptance of a bid by Transnet;
- 2.9 **"EME"** means any enterprise with an annual total revenue of R5 [five] million or less as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of R10 [ten] million or less as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928;
- 2.10 **"firm price"** means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs and excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **"functionality"** means the measurement according to predetermined norms, as set out in the bid documents, of a service or commodity that is designed to be practical and useful, working or operating, taking into account, among other factors, the quality, reliability, viability and durability of a service and the technical capacity and ability of a bidder;
- 2.12 **"non-firm prices"** means all prices other than "firm" prices;
- 2.13 **"person"** includes reference to a juristic person;
- 2.14 **"QSE"** means any enterprise with an annual total revenue between R5 [five] million and R35 [thirty five] million as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of between R10 [ten] million and R50 [fifty] million as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928
- 2.15 **"rand value"** means the total estimated value of a contract in South African currency, calculated at the time of bid invitations, and includes all applicable taxes and excise duties;
- 2.16 **"subcontract"** means the primary contractor's assigning or leasing or making out work to, or employing another person to support such primary contractor in the execution of part of a project in terms of the contract;
- 2.17 **"total revenue"** bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.18 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.19 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

### 3. ADJUDICATION USING A POINT SYSTEM

- 3.1 The Bidder obtaining the highest number of total points for the evaluation criteria as enumerated in Section 2 of the RFP will be awarded the contract, unless objective criteria justifies the award to another bidder.

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Respondent's Signature

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Date & Company Stamp

- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored will be rounded off to 2 [two] decimal places.
- 3.4 In the event of equal points scored, the Bid will be awarded to the Bidder scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or more Bids have scored equal points including equal preference points for B-BBEE, the successful Bid will be the one scoring the highest score for functionality.
- 3.6 Should two or more Bids be equal in all respect, the award shall be decided by the drawing of lots.

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION**

- 4.1 In terms of the Preferential Procurement Regulations, 2011, preference points shall be awarded to a Bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points [Maximum 20]
1	20
2	18
3	16
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

- 4.2 Bidders who qualify as EMEs in terms of the 2007 version of the Codes of Good Practice must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA’s approval for the purpose of conducting verification and issuing EME’s with B-BBEE Status Level Certificates.
- 4.3 Bidders who qualify as EMEs in terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928 are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R10 million or less and the entity’s Level of Black ownership.
- 4.4 In terms of the 2007 version of the Codes of Good Practice, Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.

\_\_\_\_\_  
Respondent’s Signature

\_\_\_\_\_  
Date & Company Stamp

- 4.5 The Department of Trade and Industry recently revised the Codes of Good Practice on 11 October 2013 [Government Gazette No. 36928]. The Revised Codes will replace the Black Economic Empowerment Codes of Good Practice issued on 9 February 2007. The Revised Codes provide for a transitional period ending 30 April 2015. During the transitional period, companies may elect to be measured in terms of the Revised Codes or the 2007 version of the Codes. Companies which are governed by Sector-specific Codes will be measured in terms of those Sector Codes.
- 4.6 As such, Transnet will accept B-BBEE certificates issued based on the Revised Codes. Transnet will also continue to accept B-BBEE certificates issued in terms of the 2007 version of the Codes provided it was issued before 1 May 2015. Thereafter, Transnet will only accept B-BBEE certificates issued based on the Revised Codes.
- 4.7 In terms of the Revised Codes of Good Practice, Bidders who qualify as QSEs must comply with all the elements of B-BBEE for the purposes of measurement. QSEs that are at least 51% or 100% Black owned are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R50 million or less and the entity's Level of Black ownership. Large enterprises must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.8 A trust, consortium or joint venture will qualify for points for its B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
- 4.9 A trust, consortium or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 4.10 Tertiary institutions and public entities will be required to submit their B-BBEE status level certificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.
- 4.11 A person will not be awarded points for B-BBEE status level if it is indicated in the Bid documents that such a Bidder intends subcontracting more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not qualify for at least the same number of points that such a Bidder qualifies for, unless the intended subcontractor is an EME that has the capability and ability to execute the subcontract.
- 4.12 A person awarded a contract may not subcontract more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.
- 4.13 Bidders are to note that in terms of paragraph 2.6 of Statement 000 of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, any representation made by an entity about its B-BBEE compliance must be supported by suitable evidence or documentation. As such, Transnet reserves the right to request such evidence or documentation from Bidders in order to verify any B-BBEE recognition claimed.

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Respondent's Signature

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Date & Company Stamp

**5. B-BBEE STATUS AND SUBCONTRACTING**

**5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:**

B-BBEE Status Level of Contributor \_\_\_\_\_ = \_\_\_\_\_ [maximum of 20 points]

Note: Points claimed in respect of this paragraph 5.1 must be in accordance with the table reflected in paragraph 4.1 above and must be substantiated by means of a B-BBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or a sworn affidavit in the case of an EME or QSE.

**5.2 Subcontracting:**

Will any portion of the contract be subcontracted? YES/NO [delete which is not applicable]

If YES, indicate:

- (i) What percentage of the contract will be subcontracted? .....%
- (ii) The name of the subcontractor .....
- (iii) The B-BBEE status level of the subcontractor .....
- (iv) Is the subcontractor an EME? YES/NO

**5.3 Declaration with regard to Company/Firm**

- (i) Name of Company/Firm.....
- (ii) VAT registration number.....
- (iii) Company registration number.....
- (iv) Type of Company / Firm [TICK APPLICABLE BOX]
  - Partnership/Joint Venture/Consortium
  - One person business/sole propriety
  - Close Corporations
  - Company (Pty) Ltd
- (v) Describe Principal Business Activities  
.....  
.....
- (vi) Company Classification [TICK APPLICABLE BOX]
  - Manufacturer
  - Supplier
  - Professional Service Provider
  - Other Service Providers, e.g Transporter, etc
- (vii) Total number of years the company/firm has been in business.....

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

**BID DECLARATION**

I/we, the undersigned, who warrants that he/she is duly authorised to do so on behalf of the company/firm, certify that points claimed, based on the B-BBEE status level of contribution indicated in paragraph 4 above, qualifies the company/firm for the preference(s) shown and I / we acknowledge that:

- (i) The information furnished is true and correct.
- (ii) In the event of a contract being awarded as a result of points claimed as shown in paragraph 6 above, the contractor may be required to furnish documentary proof to the satisfaction of Transnet that the claims are correct.
- (iii) If the B-BBEE status level of contribution has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, Transnet may, in addition to any other remedy it may have:
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) restrict the Bidder or contractor, its shareholders and directors, and/or associated entities, or only the shareholders and directors who acted in a fraudulent manner, from obtaining business from Transnet for a period not exceeding 10 years, after the *audi alteram partem* [hear the other side] rule has been applied; and/or
  - (e) forward the matter for criminal prosecution.

**WITNESSES:**

- 1. ....
- 2. ....

SIGNATURE OF BIDDER

DATE:.....

COMPANY NAME: .....

ADDRESS:.....

\_\_\_\_\_  
Respondent's Signature

\_\_\_\_\_  
Date & Company Stamp

**RFQ NUMBER:**

**ANNEXURE B**

**ASSET DESCRIPTION:** House

**ASSET LOCATION:** Loop 14

**CITY / TOWN:** Kenhardt

**WORK DESCRIPTION:** General painting to interior of house

**RFQ NUMBER**

**ASSET NO:** 01BA776S

**ITEM CODE. SPECIFICATIONS PER ITEM.**

Page 1 of 5

**CEILINGS**

- 20 Work description: Fix loose cornice  
Securely fix in position all loose cornices. fix loose cornice to ceiling with 40 x 2mm diameter cadmium plated clout headed nails, and to wall surface with approved hardened steel nails, all at not more than 200mm centres.
- 21 Work description: Replace cornice partly  
Take off defective cornices to the ceilings specified and remove from site. Provide new cornices to match existing; fix new cornices to ceiling with 40 x 2mm diameter cadmium plated clout headed nails, and to wall surfaces with approved hardened steel nails, all at not more than 200mm. Provide new cornices to match existing.
- 22 Work description: Move cornice back to wall, re fix and seal with acrylic sealer  
Move cornice back to wall, re fix and seal gap between wall and cornice with paint able acrylic sealer. Apply sealer with caulking gun. Smooth with a wet finger or spatula after application. Leave sealer to dry for at least 24 hours before painting ceiling or walls. Sealer must be applied after walls were washed
- 23 Work description: Seal gap between Cornish and wall with acrylic sealer  
Seal gap between wall and cornice with paint able acrylic sealer. Apply sealer with caulking gun. Smooth with a wet finger or spatula after application. Leave sealer to dry for at least 24 hours before painting ceiling or wall (sealer must be applied after ceiling and walls were washed.
- 24 Work description: Install rhino cove cornice complete.  
Gypsum plaster board cove cornices to ceilings shall comply with the requirements of SABS Specification 622 and shall be of 76 or 125 mm girth as specified, all nailed through the ceiling boards to the brandering and to walls at distances not exceeding 300 mm centres with 2 mm diameter galvanized or cadmium plated clout headed nails, 40 mm long, or fixed to walls with hardened steel nails driven into the brickwork with heads flush with surface. Cornices shall be scribed at internal angles, mitred at external angles and shall be in long lengths with splayed heading joints where necessary. Fixing of cornices by means of an appropriate adhesive is acceptable, but this method of fixing shall be carried out in strict accordance with the Manufacturer's instructions. All inside corners shall be scribe joints and all exterior corners shall be mitre joints. All joints in straight sections shall be mitre joints and no butt jointing shall be allowed. All joint shall be neat. Cornices shall be straight and nailed to wall brandering. No sections shall be shorter than 500mm.

**Respondent's signature:** \_\_\_\_\_

**Date and Company stamp**

**ITEM CODE. SPECIFICATIONS PER ITEM.**

- 39 Work description: Remove loose paint from ceiling and treat area. Bonding liquid. Solvent (often turpentine), transports resin into RhinoLite plaster. When solvent evaporates, resin becomes hard stabilising porous/powdery surface. Therefore, bonding liquid is preferable for porous/powdery surfaces. Remove all loose flaking paint including chalking. Clean ceiling with damp cloth. Prime affected areas with a bonding liquid. Apply as recommended by the manufacturer. All surfaces not being painted, such as brickwork, sills, floors, joinery work and the like, must be covered up and protected against spotting before any painting is commenced with. No sweeping or dusting shall be done while painting is in progress or while paint is still wet.
- 42 Work description: Paint ceiling complete with 2 coat super acrylic PVA. Paint work to ceilings include the cover strips, cornices and the priming of nail heads or screws with universal undercoat for new ceiling sections. Apply two coats acrylic PVA. All surfaces not being painted, such as brickwork, sills, floors, joinery work and the like must be covered up and protected against spotting before any painting is commenced with. No sweeping or dusting shall be done while painting is in progress or while paint is still wet.
- 44 Work description: Paint ceiling complete, undercoat and egg shell enamel. Paint work to ceilings include the cover strips, cornices stopping, sanding, dusting and priming of nail heads and screws. Ceilings previously painted with enamel paint: Apply one coat of universal undercoat (SABS 681) and one coat white GLOSS ENAMEL paint (SABS 515). All surfaces not being painted such as brickwork, sills, floors, joinery work and the like must be covered up and protected against spotting before any painting is commenced with. No sweeping or dusting shall be done while painting is in progress or while paint is still wet.

**WALLS INTERIOR**

- 53 Work description: Repair crack in wall 3 TO 5 mm wide. Clean crack with sharp object and fill with 2 or 3 layers of Poly cell mend all or similar filler and finish smooth and level with wall.
- 58 Work description: Prepare smooth plaster walls for painting. Wash wall thoroughly with hot water and sugar soap in order to remove any traces of dust, fat, oil and any other dirt. Preparation of walls shall include opening all fine cracks with sharp object, the filling of cracks and all holes in wall with the appropriate filler or patching plaster, depending on the size of the cracks or holes. The areas under repair must be sanded down to a smooth, even finish. Brush down the surface removing all loose particles and dust ensuring that the surface is sound. Sand paint on walls to provide bond for new paint. Rinse wall thoroughly with clean water. Let wall dry completely before any paint is applied. No sweeping or dusting shall be done after the wall had been prepare for painting, while painting is in progress or while paint is still wet.
- 67 Work description: Paint smooth plaster walls with universal undercoat and gloss enamel. All paint work shall be done to the specification of the manufacturer. Over coating shall be done as specified by the manufacturer. All surfaces not being painted, such as brickwork, sills, floors, joinery work and the like must be covered up and protected against spotting before any painting is commenced with. No sweeping or dusting shall be done while painting is in progress or while paint is still wet. All items that are more cost effective to remove from wall and to re-fix must be removed to avoid cutting in against items such as notice boards, towel rails and other such items.

**WINDOWS INTERIOR**

- 131 Work description: Fit or Replace window handle. Replace or fit new Brass or chrome plated window handle to match existing handles. Fix with right type and of matching metal finish screw. Apply lock tight to screw.

Respondent's signature: \_\_\_\_\_

Date and Company stamp

**ITEM CODE. SPECIFICATIONS PER ITEM.**

- 133 Work description: Fix loose sliding stay  
If screw is loose, but the right type and of matching metal and finish, remove loose screw, apply lock tight or similar product to screw and re-fix. If the screw is missing, supply and fix with the right type and matching metal and finish screw for sliding stay. Apply lock tight or similar product to new screw.
- 157 Work description: Paint windowsill.  
Remove all polish with turps or thinners and sand window sill completely, clean sill with damp cloth to remove all sanding dust. Apply two coats of Plascon, Dulux gloss floor or Stoep paint for previously painted sills and two coats stone dressing to un-painted quarry tile window sills.

**WINDOWS INT/AND EXT**

- 206 Work description: Paint window frame complete.  
Clean window frame from rust and dirt by scraping or by means of steel wire brush. Sand frame complete and wipe off all sanding dust to obtain a perfectly clean surface. Prime all exposed metal surfaces with an approved metal primer. Apply one coat universal undercoat and two coats water-base Dulux Pearl glo. After painting, window-opening sections shall open and close easily. All Window handles, peg stays and sliding stays shall be remove to paint window The Window handles, peg stays and sliding stays shall be removed cleaned and re-fitted. Contractor shall be responsible for any lost window fittings
- 217 Work description: Paint burglar bars 10 – 12mm diameter round bar.  
Clean from all rust and dirt. Sand burglar bars and wipe off all sanding dust. After cleaning and sanding off rust on metal work those portions so affected shall be treated with an approved rust inhibitor. Paint burglar bars 1 coat universal undercoat and two coats water-base Dulux pear glo.

**DOORS/SECURITY,GATES**

- 287 Work description: Paint door complete, 2 coats.  
Previously painted doors: Wash thoroughly with a suitable detergent to remove all dirt and rinse with clean water. Remove defective paint/varnish and repair all holes and defective places with a suitable wood filler. Remove handle, Sand complete door and wipe off all sanding dust with a damp cloth. Allow to dry and apply one coat universal undercoat and two coat finishing paint as per work list. Let dry re fit handles. New doors to be painted: Remove lock and handles. Sand smooth and wipe sanding dust off with damp cloth. Allow to dry and apply one coat wood primer, one coat universal undercoat and two coats finishing paint as per work list. Allow paint to dry between coats as per specification. Re-fit lock and handles when paint is dry.
- 288 Work description: Varnish door complete, 2 coats.  
Previously varnished doors: Remove handles, wash thoroughly with a suitable detergent to remove all dirt and rinse with clean water. Remove defective varnish and repair all holes and defective places with a suitable wood filler. Sand complete door and wipe off all sanding dust with a damp cloth. Allow to dry and apply two coats of varnish on varnished doors. Re-fit door handles  
New doors to be varnished: Remove lock and door handles, Fill all defective places with suitable wood filer, sand smooth and wipe sanding dust off with damp cloth. Allow to dry and apply. Apply three coats varnish on doors. Allow varnish to dry between coats. Re-fit lock and handles.

**DOORFRAMES**

Respondent's signature: \_\_\_\_\_

Date and Company stamp

**ITEM CODE. SPECIFICATIONS PER ITEM.**

- 329 Work description: Paint frame complete 2 coats.  
Previously painted wooden door frame: Wash thoroughly with a suitable detergent to remove all dirt, rinse with clean water. Remove defective paint/varnish and repair all holes and defective places with a suitable wood filler. Sand complete frame and wipe off all sanding dust with a damp cloth. Allow too dry and apply one coat universal and two coat finishing paint as per work list. Previously painted steel doorframes: Clean door frame from all rust and dirt by means of scraping, steel wire brush or sanding. Sand frame complete and wipe off all sanding dust with damp cloth. Allow too dry. Spot prime all exposed metal surfaces with an approved metal primer. Apply one coat universal undercoat and two coats finishing paint as per work list. New wooden door frames to be painted/varnished: Sand smooth, wipe sanding dust off with damp cloth, allow to dry and apply one coat wood primer, one coat universal undercoat and two finishing coats as per work list. As allow paint to dry between coats.

**FLOORS**

- 403 Work description: Paint skirting and quarter rounds, 2 coats  
Previously painted/varnished skirting: Wash thoroughly with a suitable detergent to remove all dirt and polish. Rinse with clean water. Remove defective paint/varnish and repair all holes and defective places with a suitable wood filler. Sand completely and wipe off all sanding dust with a damp cloth. Allow to dry, apply one coat universal undercoat, 2 coats Dulux pearglo on painted skirting. New skirting may only be varnished, except, if painted skirting were partly replaced and have to be painted to match rest of skirting. Fill all countersunk nail holes and other defective places in wood with a suitable wood filler to match wood colour. Sand skirting to leave smooth surface. Use damp cloth to clean skirting from dust. Apply 3 coats varnish. Allow drying time as per specification.

**CUPBOARDS/TABLE**

- 457 Work description: Remove sink wood or steel cupboard for scrap  
Remove sink wood type or steel type cupboard for scrap, if specified to re-use sink, the sink must be remove with care to be fitted to new type cupboard as specified.
- 459 Work description: Supply and fit/replace purpose made Supa Wood melamine sink cabinet. Cupboard shall be manufactured from oak melamine supa wood with oak melamine supa wood doors. Shelves to be hite melamine and shelf edges to be cover with high impact PVC edging. Cupboard to have 2 doors, 1 shelve and a water-resistant base plinth. Cupboard to be closed at back with one piece white masonite. Door edges to be neatly rounded router finished and sealed with sanding sealer. Each door to be fitted with 2 each insert hinges, roller catches and standard chrome plated type handles with 2 screws per handle. Top oak post form with bull nose on front side. Post form top to be cut drop inn sink. All joints to be jointed with dowels or biscuit and glued with adhesive for melamine or method approved by project manager. Chipped or damaged cupboards will not be approved.
- 465 Work description: Manufacture build in kitchen cupboards  
Build as per attached sketch and specifications

**PLUMBING INTERIOR**

- 482 Work description: Replace urinal rubber trap

Respondent's signature: \_\_\_\_\_

Date and Company stamp

**ITEM CODE.                      SPECIFICATIONS PER ITEM.**

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- 530 Work description: Install / replace sink single bowl.  
Stainless steel sinks with draining boards for domestic use shall comply with the requirements of SABS Specification 242, and shall be constructed of Type 304 stainless steel with exposed surfaces having satin finish. All provided with splash backs, tiling keys at back and at ends where against walls. The stainless steel for bowls and draining boards having an overall length not exceeding 1,52m shall be 0,9 mm thick, but for draining boards having an overall length exceeding 1,52m shall be 1,25 mm thick.  
\*\*Overlay sink shall be with brackets on bottom, no fixing on front or exposed sides shall be allowed.  
\*\*Drop in sinks fitted to post form tops shall be sealed with mould resistant silicone sealer and sealer shall be applied between sink and post form top, it shall not be applied only around sink after sink had been fitted in position.

**"PREVIEW COPY ONLY"**

Respondent's signature: \_\_\_\_\_

Date and Company stamp

LOOP 14

Bic in Kitchen.

- 1) 1800 x 500
- 1) 660 x 800.

Windows.

- 1) 0,95 x 900 1,08
- 2) 0,60 x 450 0,87

Doors

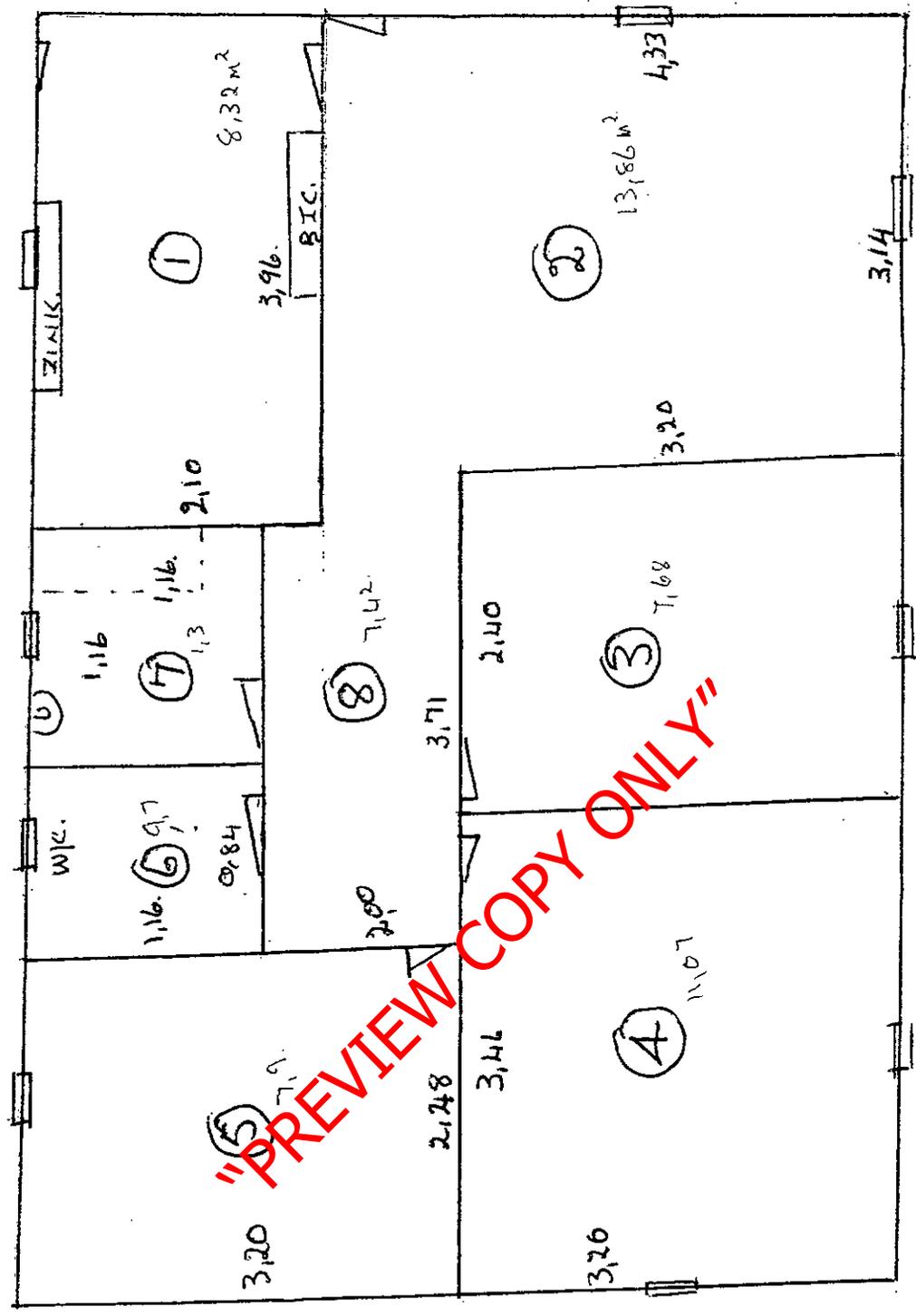
- 8) 800 x 205

Ceiling High 2,79.

Ref. 14 333 525

8001512 86

ASSET NO: 01BA776



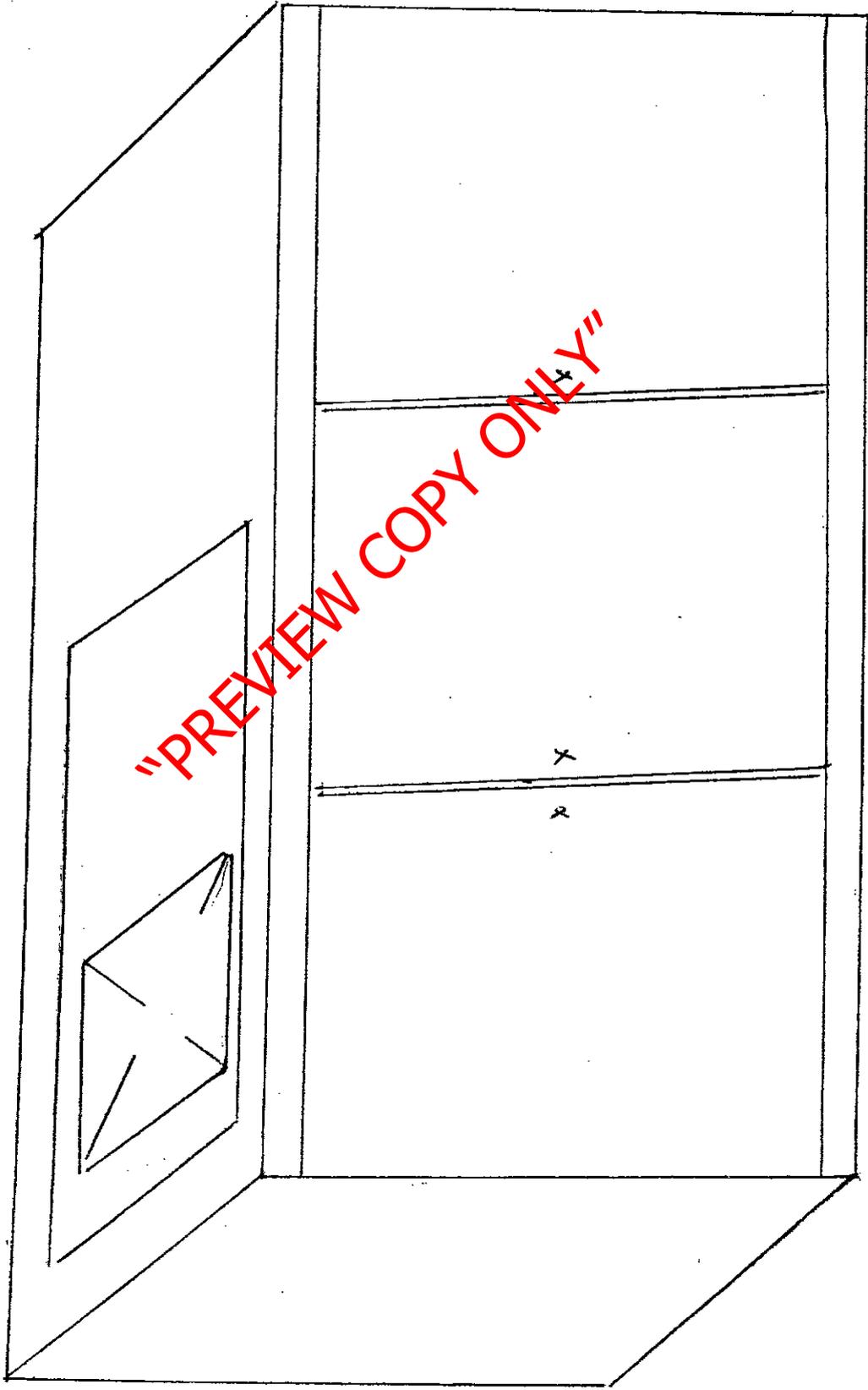
"PREVIEW COPY ONLY"

- 1) 33,81
- 2) 42,01
- 3) 31,25
- 4) 37,16
- 5) 31,69
- 6) 4,00
- 7) 12,49
- 8) 31,86

LOOP NO 14

ASSET No OBA 7765.

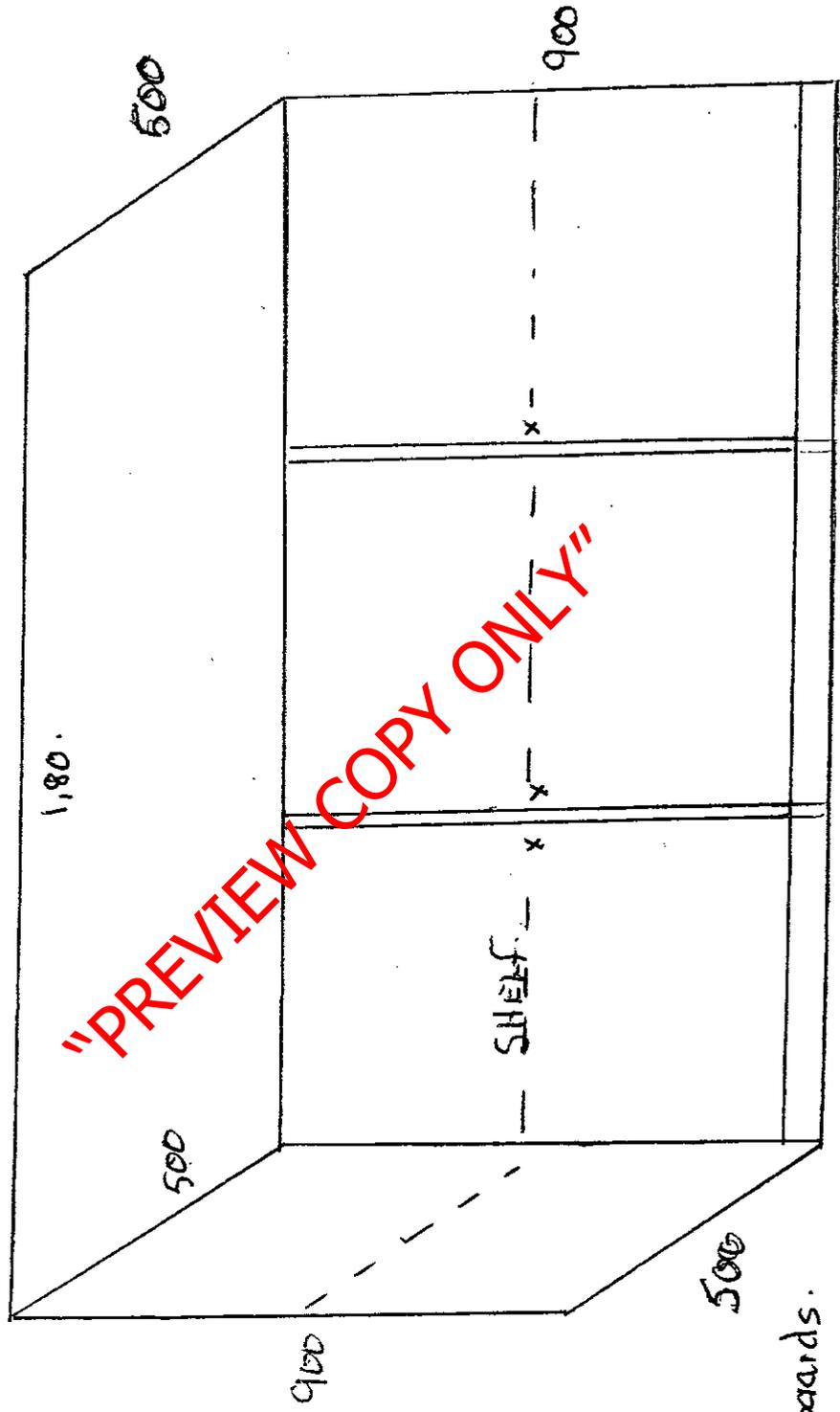
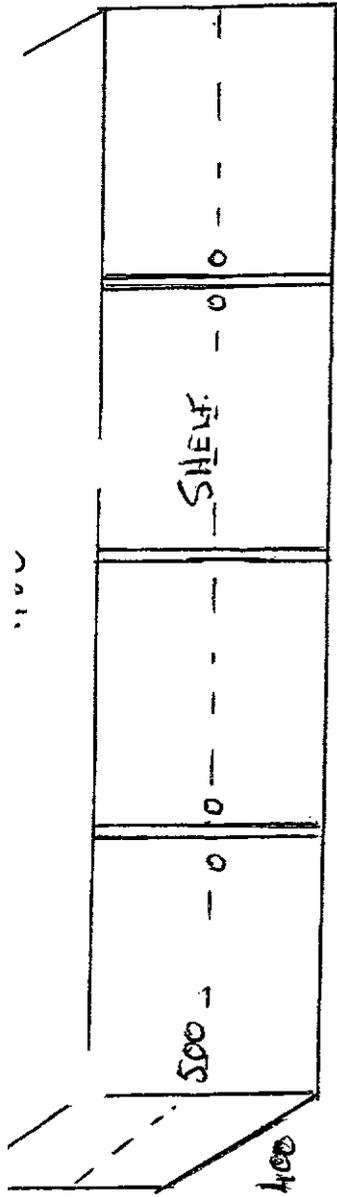
RE-USE ZINK TOP.



ASSET No 018A776S

Loop. 14

28



Supa Wood Cupboards.

Wood  
SHELVES  
LABOR

N.T.S.

**INTERIOR WORK LIST ROOM 1 TO 10**

**ASSET NO 01BA776S**

House

Kenhardt

TENDER NO:

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	R6	R7	R8	R9	R10	TOTAL
<b>CEILINGS</b>													
20	Fix loose cornice back in position	M	2	1	1	2	1	1	1	2	0	0	11
21	Replace cornice partly to match existing cornice (specify type)	M	0	2	0	0	0	0	0	2	0	0	4
22	Move cornice back to wall, re fix and seal against wall with acrylic sealer that can be painted after wall and ceiling has been washed	M	1	2	2	1	1	1	0	2	0	0	10
23	Seal gap between Cornish and wall with paint able acrylic sealer after wall and ceiling has been washed	M	2	5	2	2	1	1	1	2	0	0	17
24	Install 76mm rhino cove cornice complete. all inside corners shall be scribed joints, all exterior corners shall be mitre joints and all joints in straight sections shall be mitre joints.	M	0	5	0	0	0	0	0	0	0	0	5
39	Remove loose paint from ceiling, clean area and treat area with bonding liquid (see attached specification)	M^2	0	10	0	0	0	0	0	0	0	0	10
42	Paint ceiling 2 coats super acrylic PVA. Apply paint only after preparation as per attached specification was done.	M^2	0	14	8	11	8	0	0	8	0	0	49
44	Paint ceilings 1 coat universal undercoat and 1 coat gloss enamel. apply paint only after preparation as per specification.	M^2	9	0	0	0	0	1	2	0	0	0	12

**WALLS INTERIOR**

53	Repair crack in wall 4 to 6 mm wide, open up crack with sharp object, fill crack with poly cell or similar filler and sand smooth (hairline cracks and cracks up to 4mm is included in the preparations for paint of wall item)	M	0	4	0	0	0	0	0	4	0	0	8
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No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	R6	R7	R8	R9	R10	TOTAL
----	---------------	------	----	----	----	----	----	----	----	----	----	-----	-------

### WALLS INTERIOR

58	Prepare walls for painting, wash smooth plaster walls with sugar soap, open cracks up to 4mm with sharp object, fill cracks and all holes, sand level and sand wall complete to provide bond for new paint, rinse with clean water to remove all sanding dust	M^2	33	42	32	37	32	4	13	32	0	0	225
67	Paint smooth plaster walls with 1 coat universal undercoat and 1 coat gloss enamel. apply paint only after preparation as per attached specification. colour: barely beige code 3h1-1	M^2	34	42	32	37	32	4	13	32	0	0	226

### WINDOWS INTERIOR

131	Fit or replace window handle. apply lock tight or similar product to screws chrome plated handle	EA	0	1	1	0	0	0	0	0	0	0	2
133	Fix loose sliding stay with right type screw. apply lock tight or similar product to screws	EA	0	1	0	1	0	0	0	0	0	0	2
157	Paint window sill: item includes, wash, sand, rinse with clean water and paint of previously painted window sill with 2 coats grey floor/stoep paint.	M^2	1	2	1	2	1	1	1	0	0	0	9

### WINDOWS INT AND EXT

206	Paint residential small pane type window frame complete, with 1 coat universal undercoat and 2 coats Dulux pearl glo White. item includes removing all old paint from glass area and cleaning of glass. see detailed specifications.	M^2	1	2	1	2	1	1	1	0	0	0	9
217	Paint burglar bars 10-12mm diameter round bar 1 coat universal undercoat and 2 coats Dulux water base pearl glo (m^2 = whole window opening covered by the burglar bars) see attached detail specification	M^2	1	2	1	2	1	1	1	0	0	0	9

### DOORS/SECURITY GATES

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	R6	R7	R8	R9	R10	TOTAL
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### DOORS/SECURITY/GATES

287 Paint door complete both sides, side edges, top edge undercoat and 2 coats Dulux pearlglo river rock code 6j1-7. Do preparation before painting per spec. Door 810mmx2.03m=3.66m<sup>2</sup>. 75mmx2.03m=3.42m<sup>2</sup>. Item include remove before paint and refit of handles

M^2	0	1	1	1	1	1	1	1	0	0	0	0	6
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288 Varnish door complete both sides, side edges and top edge, 3 coats varnish. use exterior varnish on exterior side. door 810mmx2.03m= 3.66m<sup>2</sup>. Door 750mmx2.03m= 3.42m<sup>2</sup>. Do preparations as per attached specifications. Item include remove and re-fit of handle

M^2	1	1	0	0	0	0	0	0	0	0	0	0	2
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### DOORFRAMES

329 Paint door frame 1 coat undercoat and 2 coats Dulux pearlglo White. single steel frame. 115mm=1.150m<sup>2</sup>. single 230mm=1.750m<sup>2</sup>. double 1511mm x 115mm=1.29 m<sup>2</sup>. double 1511mm x 230mm=1.96 m<sup>2</sup>. Do preparation as per specification

M^2	2	4	2	2	2	2	2	0	0	0	0	0	16
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### FLOORS

403 Paint skirting and quarter rounds complete. 1 coat undercoat and 2 coats Dulux pearlglo code 3h1-1 colour barley beige. 75mm skirting x 1.0m=0.75 m<sup>2</sup>. 150mm skirting x 1.0m=1.50 m<sup>2</sup>. paint only after preparation as per attached specification.

M^2	0	8	0	0	0	0	0	8	0	0	0	0	16
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### CUPBOARDS/TABLE

457 Remove sink cupboard wood / steel complete for scrap. \*\*remove sink with care from cupboard for re-use

JOB	1	0	0	0	0	0	0	0	0	0	0	0	1
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459 Fit 1.20m sink cabinet manufactured from melamine supa wood with post form top. cut top for drop inn sink. supply cupboard with 3 doors, shelf, standard 2 screw handles and hinges. apply silicone between sink and top. item does not include sink

EA	1	0	0	0	0	0	0	0	0	0	0	0	1
----	---	---	---	---	---	---	---	---	---	---	---	---	---

No	INTERIOR WORK	UNIT	R1	R2	R3	R4	R5	R6	R7	R8	R9	R10	TOTAL
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**CUPBOARDS/TABLE**

465	Build in wood kitchen cupboards as per attached sketch and specifications. Post form tops and supa wood sides and shelves. With doors and hinges and door knobs	JOB	2	0	0	0	0	0	0	0	0	0	2
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**PLUMBING:INTERIOR**

482	Trap urinal rubber	EA	1	0	0	0	0	0	0	0	0	0	1
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530	Replace sink only single bowl, item exclude cabinet, fit 1200mm long x 530mm wide single bowl **overlay**drop in** stainless steel sink, complete with chrome plated brass outlet with plug. (read attached detail specifications)	EA	1	0	0	0	0	0	0	0	0	0	1
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"PREVIEW COPY ONLY"

## ANNEXURE B

### **CONTRACTOR MAIN SCHEDULE OF PRICES LIST PER ITEM**

#### **ALL WORK TO COMPLY WITH SPECIFICATION IN ANNEXURE A**

**ASSET DESCRIPTION** House

**CITY/TOWN** Kenhardt

**ASSET NO:** 01BA776S

**WORK DESCRIPTION:** General painting to interior of house

**ASSET NO:** 01BA776S

Page 1 of 3

ITEM CODE	FAULT WORK DIScription	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
<b>CEILING'S</b>					
20	Fix loose cornice back in position	11	M		
21	Replace cornice partly to match existing cornice (specify type)	4	M		
22	Move cornice back to wall, re fix and seal against wall with acrylic sealer that can be painted after wall and ceiling has been washed	10	M		
23	Seal gap between Cornish and wall with paint able acrylic sealer after wall and ceiling has been washed	17	M		
24	Install 76mm rhino cove cornice complete. all inside corners shall be scribed joints, all exterior corners shall be mitre joints and all joints in straight sections shall be mitre joints.	5	M		
39	Remove loose paint from ceiling, clean area and treat area with bonding liquid (see attached specification)	10	M^2		
42	Paint ceiling 2 coats super acrylic PVA. Apply paint only after preparation as per attached specification was done.	49	M^2		
44	Paint ceilings 1 coat universal undercoat and 1 coat gloss enamel. apply paint only after preparation as per specification.	12	M^2		
<b>WALLS INTERIOR</b>					
53	Repair crack in wall 4 to 6mm wide, open up crack with sharp object, fill crack with poly cell or similar filler and sand smooth (hairline cracks and cracks up to 4mm is included in the preparations for paint of wall item)	8	M		
58	Prepare walls for painting, wash smooth plaster walls with sugar soap, open cracks up to 4mm with sharp object, fill cracks and all holes, sand level and sand wall complete to provide bond for new paint, rinse with clean water to remove all sanding dust	225	M^2		
67	Paint smooth plaster walls with 1 coat universal undercoat and 1 coat gloss enamel. apply paint only after preparation as per attached specification. colour: barely beige code 3h1-1	226	M^2		
<b>WINDOWS INTERIOR</b>					
131	Fit or replace window handle. apply lock tight or similar product to screws chrome plated handle	2	EA		
133	Fix loose sliding stay with right type screw. apply lock tight or similar product to screws	2	EA		
157	Paint window sill: item includes, wash, sand, rinse with clean water and paint of previously painted window sill with 2 coats grey floor/stoep paint.	9	M^2		
<b>WINDOWS INT AND EXT</b>					

**Respondent's signature:** \_\_\_\_\_

**Date and Company stamp**

ITEM CODE	FAULT WORK DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
206	Paint residential small pane type window frame complete, with 1 coat universal undercoat and 2 coats Dulux pearlglo White. item includes removing all old paint from glass area and cleaning of glass. see detailed specifications.	9	M^2		
217	Paint burglar bars 10-12mm diameter round bar 1 coat universal undercoat and 2 coats Dulux water base pearlglo (m^2 = whole window opening covered by the burglar bars) see attached detail specification	9	M^2		
<b>DOORS/SECURITY GATES</b>					
287	Paint door complete both sides, side edges, top edge undercoat and 2 coats Dulux pearlglo river rock code 6j1-7. Do preparation before painting per spec. Door 810mmx2.03m=3.66m <sup>2</sup> . 75mmx2.03m=3.42m <sup>2</sup> . Item include remove before paint and refit of handles	6	M^2		
288	Varnish door complete both sides, side edges and top edge, 3 coats varnish. use exterior varnish on exterior side. door 810mmx2.03m= 3.66m <sup>2</sup> . Door 750mmx2.03m= 3.42m <sup>2</sup> . Do preparations as per attached specifications. Item include remove and re-fit of handle	2	M^2		
<b>DOORFRAMES</b>					
329	Paint door frame 1 coat undercoat and 2 coats Dulux pearlglo White. single steel frame. 115mm=1.150m <sup>2</sup> . single 230mm=1.750m <sup>2</sup> . double 1511mm x 115mm=1.29 m <sup>2</sup> . double 1511mm x 230mm=1.96 m <sup>2</sup> . Do preparation as per specification	10	M^2		
<b>FLOORS</b>					
403	Paint skirting and quarter rounds complete. 1 coat undercoat and 2 coats Dulux pearlglo code 3h1-1 colour barley beige.75mm skirting x 1.0m=0.075 m <sup>2</sup> . 150mm skirting x 1.0m=0.150 m <sup>2</sup> . paint only after preparation as per attached specification.	16	M^2		
<b>CUPBOARDS/TABLE</b>					
457	Remove sink cupboard wood/steel complete for scrap. **remove sink with care from cupboard for re-use	1	JOB		
459	Fit 1.20m sink cabinet manufactured from melamine supra wood with post form top. cut top for drop inn sink. supply cupboard with 3 doors, shelf, standard 2 screw handles and hinges. apply silicone between sink and top. item does not include sink	1	EA		
465	Build in wood kitchen cupboards as per attached sketch and specifications. Post form tops and supra wood sides and shelves. With doors and hinges and door knobs	2	JOB		
<b>PLUMBING INTERIOR</b>					
482	Trap urinal rubber	1	EA		
530	Replace sink only single bowl, item exclude cabinet, fit 1200mm long x 530mm wide single bowl **overlay**drop in** stainless steel sink, complete with chrome plated brass outlet with plug. (read attached detail specifications)	1	EA		

Respondent's signature: \_\_\_\_\_

Date and Company stamp

ITEM CODE	FAULT WORK DISCRPTION	ITEM TOTAL	MEASURE UNIT	UNIT RATE	ITEM AMOUNT
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**TOTAL AMOUNT ALL ITEMS R**

**PRELIMINARY AND GENERAL**

P and G shall include all cost not directly relate to a specific item on the schedule of prices and rates. All items not specifically mentioned in the Schedule of Rates and prices and form part of contractor's requirements such as cost of stationery, as well as establishment of workers on site and removal of site establishment, it will also include the handing over of the site to the contractor and the handing back of the site after completion of work .

**R**

**RISK AND SAFETY**

Cost for the risk and saftey must include the risk assessment. The risk assesment is a full identification of the risks before the work starts and the necessary equipment, appropriate precautions and systems of work that must be provided and Implemented.

**R**

Cost for risk and safety include complete compliance with the current Occupational Health Safety Act.

Included in risk and safety. The standardised Transnet Freight Rail induction shall be given to all staff of all contractors at the start of each project and the contractors shall send all his staff that will work on the Transnet Freight Rail site to the induction on the date as agreed on between TFR Project manager and the contractor.

**TOTAL PRICE CIVIL WORK EXLUDE VAT R**

**TOTAL AMOUNT WILL BE AMOUNT OF ALL ITEMS PLUS P AND G AMOUNT PLUS RISK AND SAFTEY AMOUNT**

**The total price for Civil work, excluding VAT, must be carried over as one total amount to the RFQ form.**

Respondent's signature: \_\_\_\_\_

Date and Company stamp