

freight rail

Transnet Freight Rail a Division of Transnet SOC Ltd. (Reg. No. 1990/000900/30), invites all interested parties to respond to a request for quotation (RFQ) as indicated below:

All tenders should be submitted on the appropriate tender forms in a sealed envelope. The envelope must indicate the RFQ number, full description and closing date and should be deposited in the tender box before 10h00 on the closing date of the tender/s.

If delivered by hand, the Tender submissions must be addressed to Supply Chain Strices, Admin Support, Tender Box, Office No. 2, Real Estate Management Building, Austen Street, Beacon field, Kimberley.

ISSUE OF DOCUMENTS - RFQ document will only be available from 20 May 2015 Intil 26 May 2015

[15:00] at Transnet Freight Rail, Supply Chain Services, Office No. 2, Real Estate Management Building, Austen Street, Beaconsfield, Kimberley. Please note that RFQ document can be e-mailed by placed on request / arrangement prior to cut off time from Ms. Leonie Visagie.

Tenders can be viewed on the website (http://www.transnetfreightrail.tfr.net/Suppler/Page.aspx

\*Tenderers are advised to confirm their attendance beforehand with Leonie Visagie Tel: 053 838 3119 or E-mail: Leonie.Visagie@transnet.net respectively

RFQ NUMBER	KBY/53607
SCOPE OF WORK	Replace fencing (light side) 17.040km to 7.925km for a period of three (3) months.
REQUIRED AT	Fieldsview Kal nfersdam
BRIEFING DATE	A COMPULIORY INFORMATION MEETING WILL BE HELD AT:
	Real Estate Management Building, Ground Floor Boardroom, Austen Street, Leaconsheld, Kimberley
	briefing / site meeting will be overlooked during the award process.)
TENDER FEE	NO CHARGE
COMPULSORY	CIDB grading of 2CE
CLOSING DATE	Tuesday, 09 June 2015 at Kimberley
CLOSING TIME	10:00
For technical queries contact:	Mr. W.E. Mc Callum (Waltor), Tel: 053-838 3383 / 083 294 2689
	Ref. CW

Transnet Freight Rail urges Clients & Suppliers to report fraud/corruption at Transnet to TIPOFFS ANONYMOUS: 0800 003 056

### TRANSNEF



A Division of Transnet SOC Limited Registration number 1500/00900/30

# REQUEST FOR QUOTATION WBY/53607

REPLACING OF FENCING FROM 17.040KM TO 7.925KM (RIGHT SIDE) ON THE FIELDSVIEW - KAMFERSDAM

Supply Chair Services
TRANSNET FREIGHT RAIL
Austen Street
KIMBERLEY
8301



TRANSNET FREIGHT RAIL, a division of

### TRANSNET SOC LTD

Registration Number 1990/000900/30 [hereinafter referred to as **Transnet**]

REQUEST FOR QUOTATION [RFQ: No KBY/53607

FOR THE REPLACING OF SENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW - KAMFERSDAM SE TION

FOR DELIVERY TO: RAIL NETWORK KIMBERLEY SOUTH

**ISSUE DATE:** 

20 MAY 2015

CLOSING DATE:

9 JUNE 2015

**CLOSING TIME:** 

10:00

FOR THE REPLACING OF FENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW –
KAMFERSDAM SECTION

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# Section 1 NOTICE TO BIDDERS

Quotations which must be completed as indicated in Section 2 of this RFQ are to be submitted as follows:

**METHOD:** 

**TENDER BOX** 

**CLOSING VENUE:** 

THE TENDER BOX, ROOM 1, SUPPLY CHAIN SERVICES OFFICE, REAL ESTATE

MANAGER'S BUILDING AUSTEN STREET, BEACONSFIED, KIMBERLEY,8315

### 1 Responses to RFQ

Responses to this RFQ [**Quotations**] must not include docume and or reference relating to any other quotation or proposal. Any additional conditions must be embodied in an accompanying letter.

### 2 Broad-Based Black Economic Empowerment [B-BB E]

Transnet fully endorses and supports the Government's Broad-Based Black Economic Empowerment Programme and it would therefore prefer to do be mess with local business enterprises who share these same values. As described in more detail in the attached B-BBEE Claim Form Transnet will allow a "preference" to companies who provide a valid b-BBEE Verification Certificate.

The value of this bid is estimated to exceed R1 000 000 (all applicable taxes included); and therefore the **80/20** system shall be applicable.

Respondents are required to conclete Annexure A [the B-BBEE Preference Point Claim Form] and submit it together with proof of their P-BBEE Status as stipulated in the Claim Form in order to obtain preference points for their B-B-BEE Status.

Note: Failure to submit a valid and original B-BBEE certificate or a certified copy thereof at the Closing Data of this RFQ will result in a score of zero being allocated for B-BBEE.

### 3 Communication

Respondents are warned that a response will be liable for disqualification should any attempt be made by a Respondent either directly or indirectly to canvass any officer(s) or employee of Transnet in respect of this RFQ between the closing date and the date of the award of the business.

A Respondent may, however, before the closing date and time, direct any written enquiries relating to the RFQ to the following Transnet employee:

Name:

**CHRISTOPHER WILLIAMS** 

Email:

CHRISTOPHER.WILLIAMS@TRANSNET.NET

Telephone:

053 838 3477

Respondents may also, at any time after the closing date of the RFQ, communicate with the Secretariat of the Transnet Acquisition Council on any matter relating to its RFQ response:

Telephone

011 308 3528

Email:

TAC.SECRETARIAT@transnet.net

FOR THE REPLACING OF FENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW – KAMFERSDAM SECTION

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### 4 Legal Compliance

The successful Respondent shall be in full and complete compliance with any and all applicable national and local laws and regulations.

### 5 Changes to Quotations

Changes by the Respondent to its submission will not be considered after the closing date and time.

### 6 Pricing

All prices must be quoted in South African Rand on a fixed price basis, excluding VAT.

### 7 Prices Subject to Confirmation

Prices quoted which are subject to confirmation will not be considered

### 8 Binding Offer

Any Quotation furnished pursuant to this Request shall be deemed to be an offer. Any exceptions to this statement must be clearly and specifically indicated.

### 9 Disclaimers

Transnet is not committed to any course of action as a result of its issuance of this RFQ and/or its receipt of a Quotation in response to it. Please note that Transnet reserves the right to:

- modify the RFQ's goods Nervice(s) and request Respondents to re-bid on any changes;
- reject any Quotation which loes not conform to instructions and specifications which are detailed herein;
- disqualify Quatations submitted after the stated submission deadline;
- not necessarily accept the lowest priced Quotation or an alternative bid;
- reject al Quotations, if it so decides;
- olace any der in connection with this Quotation at any time after the RFQ's closing date;

award only a portion of the proposed goods / service/s which are reflected in the scope of this RFQ;

- split the award of the order/s between more than one Supplier/Service Provider should it at Transnet's discretion be more advantageous in terms of, amongst others, cost or developmental considerations; or
- make no award at all.

Should a contract be awarded on the strength of information furnished by the Respondent, which after conclusion of the contract, is proved to have been incorrect, Transnet reserves the right to cancel the contract.

Transnet reserves the right to award business to the highest scoring bidder/s unless objective criteria justify the award to another bidder.

Transnet reserves the right to conduct Post Tender Negotiations (PTN) with selected Respondents or any number of short-listed Respondents, such PTN to include, at Transnet's discretion, any evaluation criteria listed in the RFQ document.

Transnet Request for Quotation No KBY/53607

FOR THE REPLACING OF FENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW – KAMFERSDAM SECTION

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Should the preferred bidder fail to sign or commence with the contract within a reasonable period after being requested to do so, Transnet reserves the right to award the business to the next highest ranked bidder, provided that he/she is still prepared to provide the required goods at the quoted price.

### 10 Specification/Scope of Work

Transnet urges its clients, suppliers and the general public to report any fraud or corruption to TIP-OFFS ANONYMOUS: 0800 005056

"FOR "THE 'REPLACING' OF FENCING MATERIAL FROM 17.040KM "TO '7,925KM (RIGHT SIDE)" ON "THE FIELDVIEW KAMFERSDAM SECTION

# FOR THE REPLACING OF FENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW – KAMFERSDAM SECTION

**ISSUE DATE:** 

20 MAY 2015

**CLOSING DATE:** 

9 JUNE 2015

**CLOSING TIME:** 

10:00

**CLOSING VENUE:** 

THE TENDER BOX, ROOM 1, SUPPLY CHAIN SERVICES

OFFICE, REAL ESTATE MANAGER'S BUILDING AUSTEN

STREET, BEACONSFIELD, KIMBERLEY, 315

"FOR THE REPLACING OF FENCING MATERIAL" FROM 17:040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW —

KAMFERSDAM SECTION

# SECTION 2 EVALUATION CRITERA AND RETURNABLE DOCUMENTS

### 1 EVALUATION CRITERIA

# 2 TRANSNET WILL UTILISE THE FOLLOWING CRITERIA [NOT NECESSARILY IN THIS ORDER] IN CHOOSING A SUPPLIER/SERVICE PROVIDER, IF SO REQUIRED:

Criterion/Criteria	Explanation
Administrative	Completeness of response and returnable documents
responsiveness	
Substantive	Prequalification criteria, if any, must be met and whether the Bid materially
responsiveness	complies with the scope and/or specification given.
Final weighted	Pricing and price basis firm
evaluation based on 80/20 preference point	B-BBEE status of some any - Preference points will be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table indicate (in Annexure A: B-BBEE Claim Form.

3	Validity Period
	Transnet desires a Valuaty period of 90 [NINETY] Business Days from the closing date of this RFQ.
	This RFQ is valid until
4	Disclesure of Prices Quoted

Respondents must indicate here whether Transnet may disclose their quoted prices and conditions to the Respondents:

YES NO

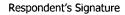
5 Returnable Documents

**Returnable Documents** means all the documents, Sections and Annexures, as listed in the tables below.

All Returnable Sections, as indicated in the header and footer of the relevant pages, must be signed, stamped and dated by the Respondent.

a) Respondents are required to submit with their Quotations the **mandatory Returnable Documents**, as detailed below.

Failure to provide all these Mandatory Returnable Documents at the Closing Date and time of this RFQ will result in a Respondent's disqualification. Respondents are therefore urged to ensure that <u>all</u> these Documents are returned with their Quotations.



# FOR THE REPLACING OF FENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW KAMFERSDAM SECTION

Please confirm submission of these mandatory Returnable Documents by so indicating [Yes or No] in the tables below:

Mandatory Returnable Documents	Submitted [Yes or No]
SECTION 3 : Quotation Form	
CV of profiles describing <b>AT LEAST TWO</b> previous related work experience and valid contactable references those projects. Weighting will count 30%.	
E4D or similar document or similar document describing the availability of plant, equipment and materials necessary for the successful completion of the work. Weighting will count 25%	
Proof of competency training for all machinery, plant and equipment operators.  Guarantee that these certificates will be acquired.  Weighting will count 20%	

b) In addition to the requirements of section (a) above, Respondents are further required to submit with their Quotations the following **essertial Returnable Documents** as detailed below.

Failure to provide all these Returnable Documents may result in a Respondent's disqualification. Respondents are therefore urged to ensure that <u>all</u> these documents are returned with their Quarations.

Essential R. turnable Documents	Submitted [Yes or No]
SECTION 2: Evaluation criteria and list of returnable documents	
- SECTION 4 : RFU Declaration and Breach of Law Form	
<ul> <li>Valid and original or a certified copy, of your entity's B-BBEE Verification Certification as per the requirements stipulated in Annexure A: B-BBEE Claims Form Note failure to provide these required documents at the closing date and time of the RFF will result in an automatic score of zero being allocated for preference</li> </ul>	
- On ind valid Tax Clearance Certificate [Consortia / Joint Ventures must submit a parate Tax Clearance Certificate for each party]	
ANNEXURE A – B-BBEE Preference Points Claim Form	
- Letter of Good Standing from the Department of Labour	

### **CONTINUED VALIDITY OF RETURNABLE DOCUMENTS**

The successful Respondent will be required to ensure the validity of all returnable documents, including but not limited to its Tax Clearance Certificate and valid B-BBEE Verification Certificate, for the duration of any contract emanating from this RFQ. Should the Respondent be awarded the contract [the Agreement] and fail to present Transnet with such renewals as and when they become due, Transnet shall be entitled, in addition to any other rights and remedies that it may have in terms of the eventual Agreement, to terminate such Agreement forthwith without any liability and without prejudice to any claims which Transnet may have for damages against the Respondent.

"""FOR THE REPLACING OF FENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW --KAMFERSDAM SECTION



"FOR THE REPLACING OF FENCING MATERIAL FROM 17:040KM TO 7;925KM (RIGHT SIDE) ON THE FIELDVIEW -KAMFERSDAM SECTION

# SECTION 3 OUOTATION FORM

I/We
hereby offer to supply the goods/services at the prices quoted in the Price Schedule below, in accordance
with the conditions related thereto

I/We agree to be bound by those terms and conditions in:

- the Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet; and
- any other standard or special conditions mentioned and/or embodied in this Request for Quotation.

I/We accept that unless Transnet should otherwise decide and so of on me/us, this Quotation [and, if any, its covering letter and any subsequent exchange of conespon ence], together with Transnet's acceptance thereof shall constitute a binding contract between Transnet and me/us.

I/We further agree that if, after I/we have been notified of the acceptance of my/our Quotation, I/we fail to deliver the said goods/service/s within the delivery lead-time quoted, Transnet may, without prejudice to any other legal remedy which it may have cancel the order and recover from me/us any expenses incurred by Transnet in calling for Quotations at esh and/or having to accept any less favourable offer.

### **Price Schedule**

I/We quote as follows for 're gods required, on a "delivered nominated destination" basis, excluding VAT:

<b>Delivery Lea</b>	ad Tim.	from date of purchase order	•	[days/weeks]
	. \ '	-		
Notes to Pri	ich. :			

a) All Nices must be quoted in South African Rand, exclusive of VAT

To facilitate like-for-like comparison bidders must submit pricing strictly in accordance with this price schedule and not utilise a different format. Deviation from this pricing schedule could result in a bid being disqualified.

Please note that should you have offered a discounted price(s), Transnet will only consider such price discount(s) in the final evaluation stage if offered on an unconditional basis.

By signing this Quotation Form the Respondent is deemed to acknowledge that he/she has made himself/herself thoroughly familiar, and agrees, with all the conditions governing this RFQ, including those contained in any printed form stated to form part hereof, including but not limited to the documents stated below and Transnet SOC Ltd will recognise no claim for relief based on an allegation that the Respondent overlooked any such condition or failed properly to take it into account for the purpose of calculating tendered prices or otherwise:

1. Specifications and drawings included in this RFQ - if applicable; and

# \*FOR THE REPLACING OF FENCING MATERIAL FROM 17:040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW -KAMFERSDAM SECTION

- 2. The following documents all of which are available on Transnet's website or upon request:
  - 2.1. General Bid Conditions;
  - 2.2. Standard RFQ Terms and Conditions for the Supply of Goods or Services to Transnet;
  - 2.3. Supplier Integrity Pact;
  - 2.4. Non-disclosure Agreement; and
  - 2.5. Vendor Application Form and all supporting documents (first time vendors only)
    Alternatively, for all existing vendors, please provide vendor number(s) here:

Transnet Operating Division	Unique Vendor Number	Yes / No
Transnet Group		
TFR, etc.		

In the Yes/No column above, please confirm that all the information e.g. company address and contact details, banking details etc. are still correct s a the time of allocation of the vendor number(s). Alternatively, Respondents are required to prove the updated information with their bid submission.

SIGNED at on this	day of	20
SIGNATURE OF WITNESSES	ADDRESS OF WITNESSES	
1Name		
2		TO STANDARD
Name	- Alasan	
SIGNATURE OF RESPONDENT'S AUTHORISED REPRESI	ENTATIVE:	
NAME:		
DESIGNATION:		

# \*\*\*FOR\*THE\*REPLACING\*OF FENCING\*MATERIAL\*FROM 17.040XM 170\*7,925KM\*(RIGHT\*SIDE)\*ON\*THE\*FIELDVIEW -KAMFERSDAM SECTION

### **SECTION 4**

### RFQ DECLARATION AND BREACH OF LAW FORM

AME (	PF ENTITY:
We _	do hereby certify that:
1.	Transnet has supplied and we have received appropriate responses to any/all questions [a
	applicable] which were submitted by ourselves for RFQ Clarification purposes;
2.	we have received all information we deemed necessary for the completion of this Request for
	Quotation [RFQ];
3.	we have been provided with sufficient access to the cristing Transnet facilities/sites and any an
	all relevant information relevant to the Supply of the Goods as well as Transnet information an
	Employees, and has had sufficient time in which to conduct and perform a thorough du
	diligence of Transnet's operations and pushess requirements and assets used by Transne
	Transnet will therefore not consider or permit any pre- or post-contract verification or an
	related adjustment to pricing, service levels or any other provisions/conditions based on an
	incorrect assumptions made by the Respondent in arriving at his Bid Price.
4.	at no stage have we received additional information relating to the subject matter of this RF
	from Transnet sources, other than information formally received from the designated Transnet
	contact(s) a months ted in the RFQ documents;
5.	we are satisfied insofar as our entity is concerned, that the processes and procedures adopte
	by Transnet in issuing this RFQ and the requirements requested from Bidders in responding t
	this RFQ have been conducted in a fair and transparent manner; and
E_	fundermore, we declare that a family, business and/or social relationship exists / does no
<b>\</b>	exist [delete as applicable] between an owner / member / director / partner / shareholder of
	our entity and an employee or board member of the Transnet Group including any person wh
	may be involved in the evaluation and/or adjudication of this Bid.

### 

8.	If such a relationship as indicated in paragraph 6 and/or 7 exists, the Respondent is to complete
	the following section:

	AME OF OWNER/MEMBER/DIRECTO ER/SHAREHOLDER:	R/ ADDRESS:
Indicate	e nature of relationship with Transne	et:
		information in this regard will lead to the disqualification of a from doing future business with Tansnet]
9.	ourselves and Transnet [other th	we are aware or become aware of any relationship between man any existing and appropriate business relationship with vantage out entity in the forthcoming adjudication process, we in writing of such circumstances.
В	REACH OF LAW	
10.	during the proceeding of five] year breach of the Computition Act, 89 body, when type of breach that the	we have/have not been [delete as applicable] found guilty its of a serious breach of law, including but not limited to a of 1998, by a court of law, tribunal or other administrative Respondent is required to disclose excludes relatively minor g. traffic offences. This includes the imposition of an us breach, please disclose:
•	DATE OF BREACH:	
	Furthermore, I/we acknowledge th	ess, should that person or entity have been found guilty of a
	serious breach of law, tribunal or r	
SI	IGNED at	on this day of
20		
For and	on behalf of	AS WITNESS:
duly au	thorised hereto	·

## \*\*\*FOR "THE\*REPLACING "OF "FENCING "MATERIAL" FROM "17.040KM "TO "7,925KM "(RIGHT "SIDE)" ON "THE "FIELDVIEW — KAMFERSDAM SECTION

Name:	Name:
Position:	Position:
Signature:	Signature:
Date:	Registration No of Company/CC
Place:	Registration Name of Company/CC

### TRANSNET LIMITED

(REGISTRATION NO, 1990/000900/06)





17.0395	9.1143	right

Contract No KBY.

Mid - Fildsview

	SCHEDULE OF W	ORK AND I	PRICES		111	
	DESCRIPTION	unit per	QUANTITY	UNIT RATE	AMO Rand	OUNT Cents
1	Remove old fence	metres	9114			
2	Roll-up old fence into rolls	metres	9114			
3	Clean 1 metre on bothsides of fence, remove all bushes etc.	metres	9 14			
4	Dig holes for poles 450 mm deep x 400mm diameter rails	holes	185			
5	Concrete 101mm anchor poles (stand 7days)	each 🚺	1			
6	Concrete 75mm anchor poles (stand 7days)	each	154			
7	Concrete 50mm 2 struts at every 5 th pole (stand 7days)	F Juli	27			
8	Span fence barbed wire (3 wires)	i. stre	27343			
9	Span Steel Wire (5 wires)	, etre	45572			
10	Install Y Standards as to specifications	ea h	454			
11	Install droppers as to specifications	each	3038			
12	Painting of Poles (white)(complete)	each	185			
13	Install 2 gates in service road @ xing	each	2			
14	Painting of Y standards and Droppoers (20 mm, in sentre)	each	3492			
15	P& G,s daily work computed	each	1			
16	accommadation	each	1			
17	Remove old material to Inf Depo Bear insfield	once off	1			
18	Safety Requirements: Ris. & Santy	once off	1			
		GROSS T	OTAL	R		
			VAT (14%)	R		
			AMOUNT D	UE R		

ALL PRICES MUST FOR UDED IN THE SCHEDULE OF PRICES

CONTRA TOR JUST SUPPLY TRAVELLING DISTANCE ESTIMATES ON THE BASIS OF DAILY TRAVEL BETWEEN SITE AND LOGGING PLACE OR TRANSPORT BEACONSFIELD DEPOT WHICHEVER IS LESSER

MAME OF FIRMICONTRACTOR		
CONTACT PERSON	TEL No	FAX NUMBER
SIGNATURE	2015/ / DATE	

### TRANSNET



# KIMBERLEY NORTH REMOVING AND ERECTING OF FENCING CONTRACT BETWEEN 17.0395 KM - 7.9252 KM RIGHT SIDE BETWEEN MID - FIELDSVIEW STATION

### **Project Specifications**

### PART A GENERAL

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<b>A1</b>	SCOPE OF WORK	PAGE 1
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<b>A3</b>	TO BE PROVIDED BY TRANSNET	
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<b>A.</b> 7	TEMPORARY CAMPS	
<b>A8</b>	VELD FIRE	
<b>A.9</b>	TO BE SUPMITTED WITH THE TENDE	CR PAGE 3
	PART B: PROJECT S	PECIFICATIONS
B1	SCOPE OF WORK	PAGE 3
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<b>B.4</b>	PERFORMANCE MONITORING AND EVA	ALUATION
<b>B.5</b>	INSPECTION OF THE WORK	
<b>B.6</b>	POLLUTION PREVENTION AND ENVIRO	ONMENTAL AWARNESS
<b>B.7</b>	MEASUREMENT AND PAYMENT	

**B.8 PROGRAMME OF WORK** 

### PART C: HEALTH AND SAFETY

- C.1 HEALTH AND SAFETY PLAN
- C.2 SAFETY FILE INFORMATION

- TOPA COPY ONLY!

### TRANSNET LIMITED

(REGISTRATION NO 1990/000900/06)

**TRANSNET** 



### **BEACONSFIED DEPOT**

### **CONTRACT**

# ERECTING OF NEW FENCING BETWEEN MID – FIELDSVIEW SECTION

Part A: GENERAL

### A1 SCOPE OF WORK

This **Contract** is between

1. 17.0395 kilometres to 7.9252 kilometres RIGHT SIDE.

TOTAL OF 9,1143 kilometre of fencing between Mil - Fieldsview stations, in the Transnet reserve.

The work consists of

- 1. Remove all bushes and trees in the fence within 1m of th4 fence
- 2. Plant of steel poles and struts as per specifications.
- 3. Spanning of 3 barbed wire as per specification.
- 4. Spanning of 5 steel wire as parsocification.
- 5. Fastening of droppers and 1 standards as per specification.
- 6 Remove all old materia to Beaconsfield Depot

The work will be done by Lond, and tenders to provide all the necessary equipment needed to complete the works of Transnet property in the geographical area controlled by the Depot Engineer, Beacon yield, Kimberley as per the Schedule of Quantities and Prices.

### A2. DUPATION OF CONTRACT

This contract is to be complete in 90 days (Saturdays & Sundays incl.) from the date the Site Access is signed by the Depot Engineer. Any days after the completion day is liable for penalties.

### A3 TO BE PROVIDED BY TRANSNET

Site Access certificate and keys for access to mechanization roads.

The Site Access Certificate will be issued only after the Safety File is completed and signed by the Depot Engineer

### A.4 TO BE SUPPLIED BY THE CONTRACTOR

The Contractor is responsible to supply his own material, labour, equipment, food, water and accommodation needed to complete the work covered by the contract.

The Contractor shall be responsible for the transport of all new fencing material to the work site

Further he will be responsible for the return of any old fencing material released during construction to the Infra Depot in Austen Street, Beaconsfield, Kimberley.

The Contractor shall provide safe and secure storage facilities and be responsible for all equipment and material brought onto the site.

The Contractor shall provide at his/her own cost any security measures he/she may deem necessary for safe and effective execution of the work within the work area.

Under **no circumstances** will Transnet provide **accommodation** facilities or sites for workers in the section.

Transet Limted Schedule of Plant must include a suitable vehicle, on the contract site, for the transport of workers and material to or from the work site and to transport personnel in case of emergency to nearest hospital on a E.4 D document.

No tender will be considered unless the E.4 D document is completed

Contractor to provide all tools and equipment to perform duties as a consider.

### A.5 SITE MEETINGS

These meetings will be held under the chairmanship of the Technical Officer or his/her deputy. It is compulsory for contractors to attend on time

### **A6 SITE BOOKS**

The Contractor shall provide three 100 left Diplicate Books (Croxley JD222 or similar) to use as a **Site Instruction Book**, and a **Site Diary** at the site as directed by the Technical Officer for the duration of the contract.

The **Site Instruction Book** chall only be used by the Technical Officer or his/her deputy and will be used for the issuing of instructions to the Contractor.

The Contractor shall complete the **Site Diary** and a detailed description of the work done shall be recorded on a child basis. The attendance register of contract workers is also to be written in the **Site Diary** and also his daily Safety Talk. Neither of the books shall be removed from the site with out the permission of the Technical Officer or his/her deputy.

### A.7 TEMPORARY CAMPS

No facilities are available at the mentioned work areas. The Contractor must arrange for all facilities needed, and **these costs must be included in the tendered price**. All camp facilities to be adhere to the Standard specification and Contractor will not start his contract until the Technical Officer. is satisfied with the camp facilities.

### A.8 VELD FIRES

Under no circumstances may the Contractor or his/her employees make fires within the Transnet reserve. The contractor will be liable for any damages caused by fires made by staff on site.

Under no circumstance may the Contractor or his employer collect wood within the Transnet reserve or on the adjacent farms.

### TO BE SUBMITTED WITH THE TENDER **A.9**

The following items must be submitted with the tender and will form part of tender prequalification criteria:

- CV or profiles describing the previous related work experience and valid references for those projects.
- E4D document or similar document describing the availability of plant, equipment and materials necessary for successful completion of the project.
- Letter of good standing, company's approved SHEQ policy statement and previous safety performance records.
- Proof of competency training for all machinery, plant and equipment operators.

### **PART B: PROJECT SPECIFICATIONS**

### **B.1 SCOPE OF WORK**

This contract covers the erection of fences and any associated work, be performed by the Contractor for the successful completion of this contract, in accordance with the true meaning and intent of the contract document.

This contract calls for the supply of all equipment, material, transport and labour to complete the following tasks:

- 1. Provision of transport of new material to work site.
- 2. A vehicle present at all times at working site
- 3. Cleaning 1 metre both sides of fence.
- 4. Erecting of new fence between Linometres stipulated above.
- 5. Erecting of steel poles concreted and stand for 7 days.6. Erecting of all steel work to be done.
- 7. Provision of transport of excess and old material back to Infra Depot
- Camp to be left in condition as found at the start.

All the above work will be performed by the Contractor on Transnet property under the control of the Depot Engineer, Infrastructure Maintenance, Beaconsfield, Kimberley.

### **B.2 STANDARDS OF WORKMANSHIP**

All work is to be done according to the relevant specifications.

KY-100-I-67 D

KY-100-I-67 E

KY-100-i-67 F

Line book Plan (Blue = situation where work is to be completed)

All the work must be carried out in accordance with the specifications of the contract.

The material has been spoilt during execution of the work the contractor will be responsible to make good.

All work will be approved by the T/O (Technical Officer) before payment is affected.

### **B.3 REMEDIAL WORK**

The Contractor shall carry out remedial work to all work where the standard of workmanship has not been achieved at **no cost** to Transnet.

The Technical Officer may, at any time after the inspection order the Contractor to carry out remedial action, which is to be done within 7 working days after being ordered to do so.

Failure to commence with remedial work the Technical Officer may arrange for such action to be carried out by other Contractors at the cost of the responsible Contractor.

### **B.4 PERFORMANCE MONITORING AND EVALUATION**

The Contractor shall at all times be responsible for supervision of the work and for follow-up inspections to monitor the work performed.

The Technical Officer or his/her deputy may at any time during the operation carry out inspections of the Contractor's performance, methods and procedures.

The Contractor shall immediately take appropriate remedia action in areas where the specified standard of work is not achieved.

### **B.5 INSPECTION OF THE WORK**

Inspection of the work will be done with a one week after the Contractor has notified the Technical Officer in writing that the work has been completed.

If the work is found to be satisfactor, the Contractor must hand in his tax invoice for payment.

For the duration of this Contract, be Contractor is required to inspect the working process as well as remedial work.

### **B.6 POLLUT ON PREVENTION AND ENVIRONMENTAL AWARNESS**

According to the Environmental Management System of Transnet, pollution must be prevented as far at possible and where pollution occurs due to the negligence of the Contractor, he\she will be responsible for corrective actions.

### **B.7 MEASUREMENT AND PAYMENT**

Penalties of 0.05% of the total contract price per day will be levied for late completion of work.

Payment can be expected within 60 days after the invoice date.

### **B.8 PROGRAMME OF WORK**

The Contractor shall undertake the planning and programming of the work covered in the contract as stipulated in the Schedule of Quantities and Prices, when it is requested from the Technical Officer.

### **PART C: HEALTH AND SAFETY**

### C.1 HEALTH AND SAFETY PLAN

Prior to the start of the contract the contractor is required to do a risk assessment of each task and to provide a safety plan to address these risks.

This safety plan is to be provided and implemented by the contractor before the work commences and a copy to be kept on site

The Contractor must adhere to this Safety Plan at all times.

The Contractor's Health and Safety Programme must make provision for the following risks.

- a. Working adjacent to passing trains.
- b. Transporting of material and workers to and from work site.
- c. Loading and off-loading of both new and old material.
- d. Working close to Overhead Traction equipment. Electrical shock.
- e. Uneven surfaces.
- f. Blue asbestos. (to be reported to Technical Officer impediately)
- g. Working with digging tools.
- h. Veld fires.
- i. Transport of injured workers from work site to nearest hospital.

The contractor is to provide personal protection equipment (PPE) in relation to the risk and type of work to be executed.

All workers on this contract shall be required to wear reflective vests and safety boots at all times. (To be supplied by the Contractor).

Before the contractor may start and work, him and his entire team will be required to attend a compulsory Safety Induction given by a designated Transnet Safety representative.

The contractor or the supervisor will be responsible to hold a Safety Talk every morning before work commences (which is recorded in the Site Diary).

The contractor have available a suitable First Aid Kit on site at all times.

No work is to be done within a 3m distance of the railway line without the presence of a flagman.

Risk assessments, Safety forms to be supplied on a monthly basics to Technical Officer

All workers shall work as a team in one area in the Transnet reserve.

The contractor shall provide a cell phone, in good working order and with sufficient airtime, to his team leader to be available on site at all times.

No open fires are allowed on Transnet property. Any fires that may occur should be distinguished immediately at own costs. Any claims due to fire caused by the Contractor will be for his own account.

The Contractor shall appoint at the work site sufficient personnel whose sole task shall be to be on the lookout for approaching rail traffic. These employees shall operate an audible warning device to timeously warn all people on the work site of approaching rail traffic.

### C.2 SAFETY FILE INFORMATION (to be on site)

Company Registration details/ CK / reg document

Proof of Coida registration

Letter of good standing

Risk assessment

MSDS (material safety data sheet) for each chemical on site

Emergency contact information (list)

Letters of appointment and proof of training for First Aider, fire fighter, and she rep

PPE requirement list to be used for the job being done

List of machinery to be used on site

Working at heights training for persons working above 2m from the ground (scaffolding)

First aid box must be on site with an inspection list

Fire equipment must be on site with an inspection list

Safety talk template and schedule

Proof of induction

Proof of Electification awareness

Training certificates for any person handling machinery

### C.3. Copy of the Contract

C.4. Monthly: Risk assessment forms

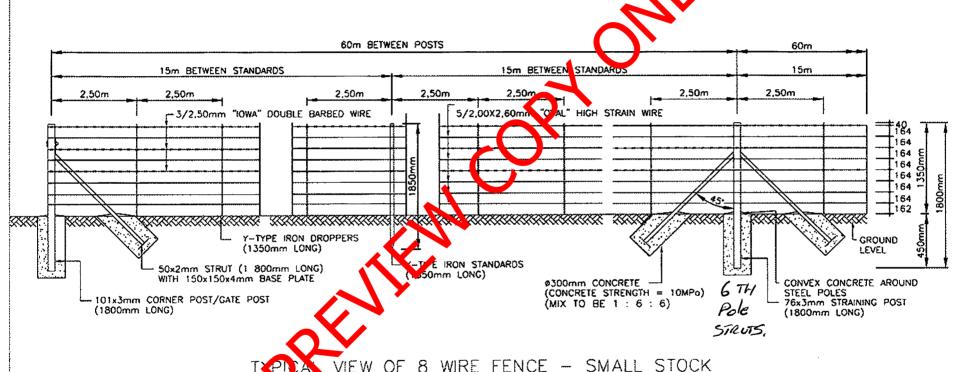
C.5. All number points on the Schedule of Orantities must be written on it and distances travelled to be estimate from Depot to site. All PCG'S etc must be filled in.

### PART D. GENERAL

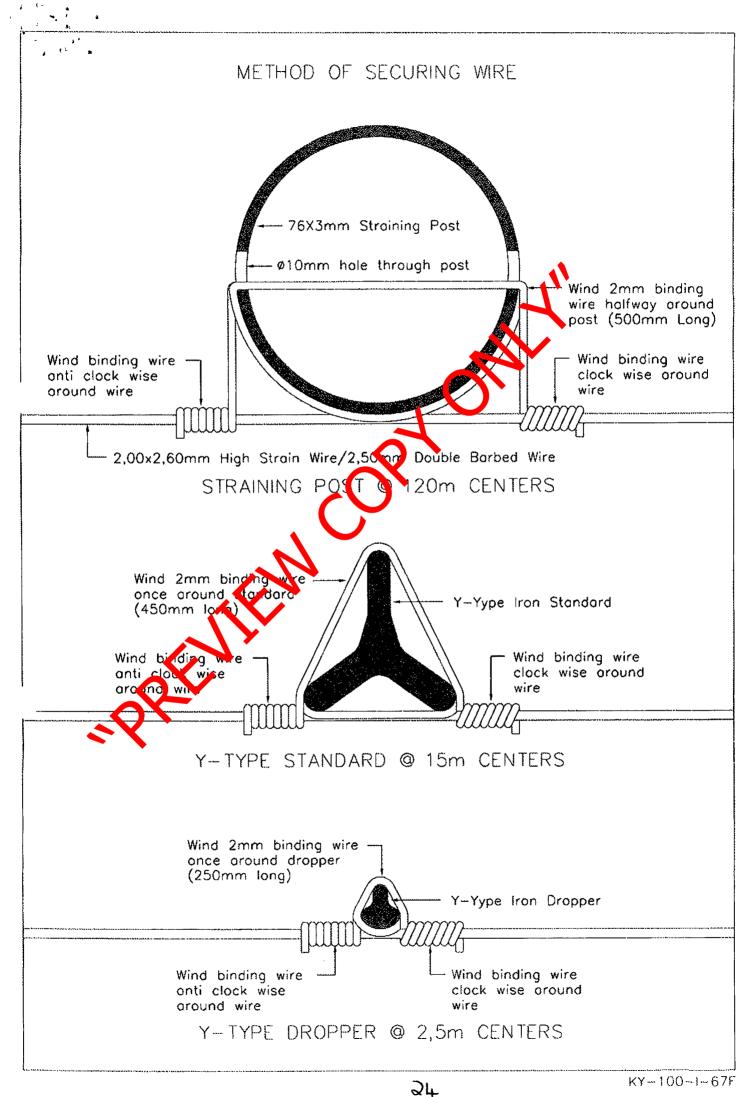
No information is to be discussed with any Contract worker, Supervisor about the information of any Contract on Transport Contracts, money payment etc.

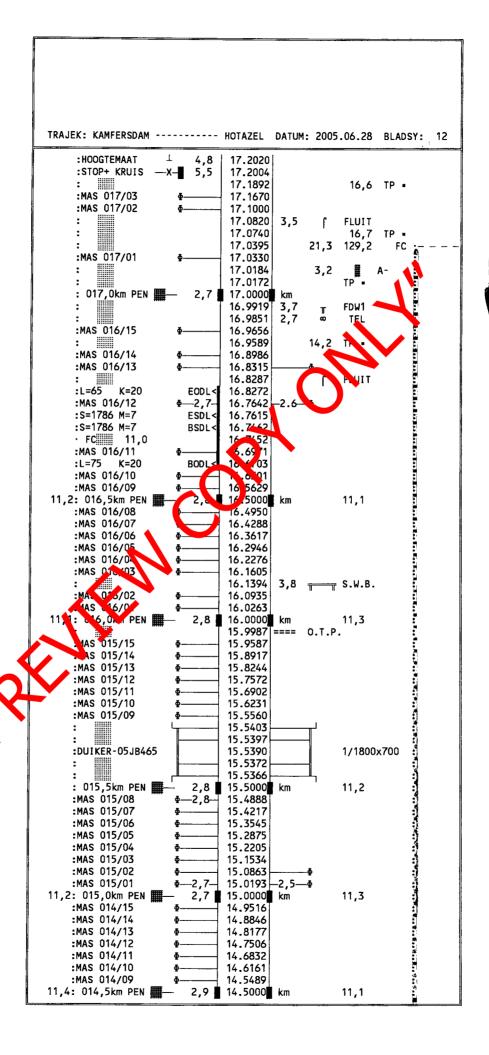
Only the work on the applicable contract will be discuss with the Appointed Supervisor so as to give guidance to the wok being done.

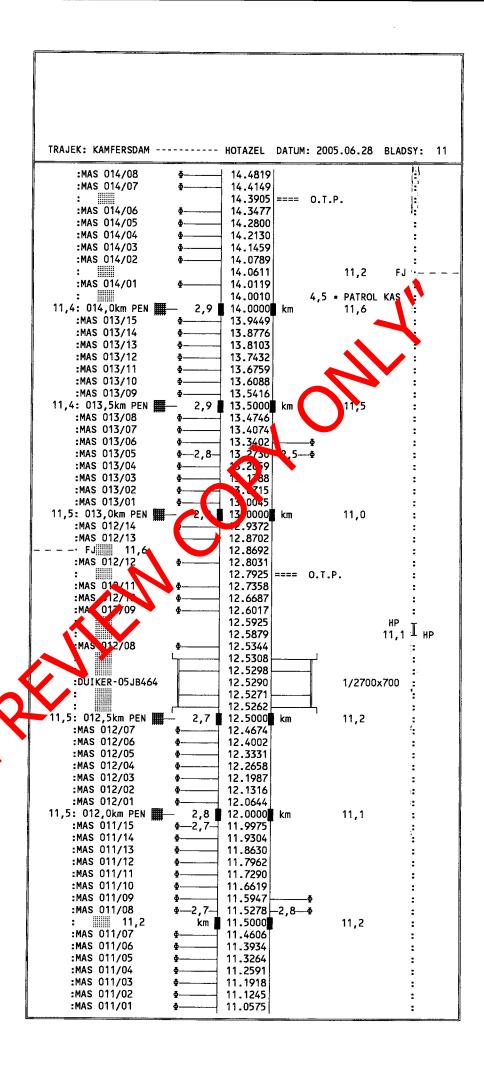
KY-100-I-67B

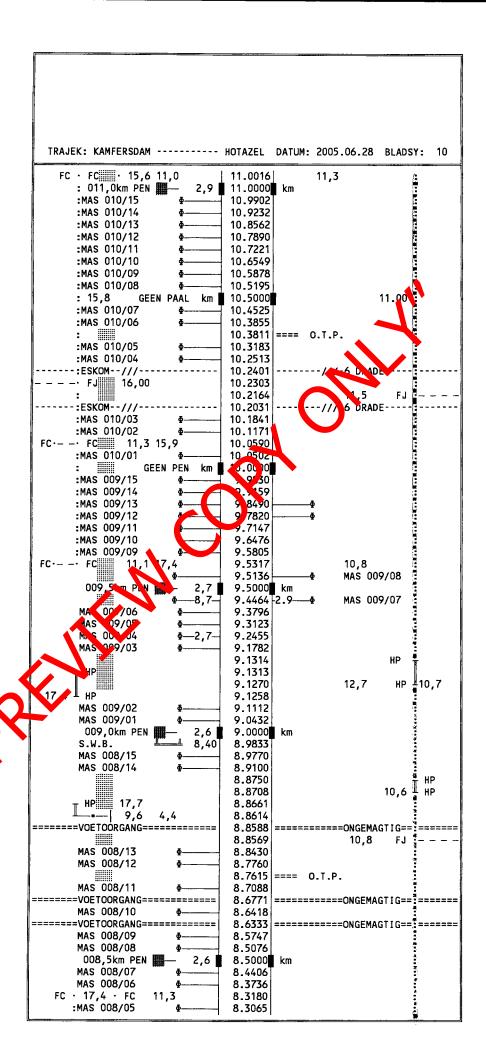


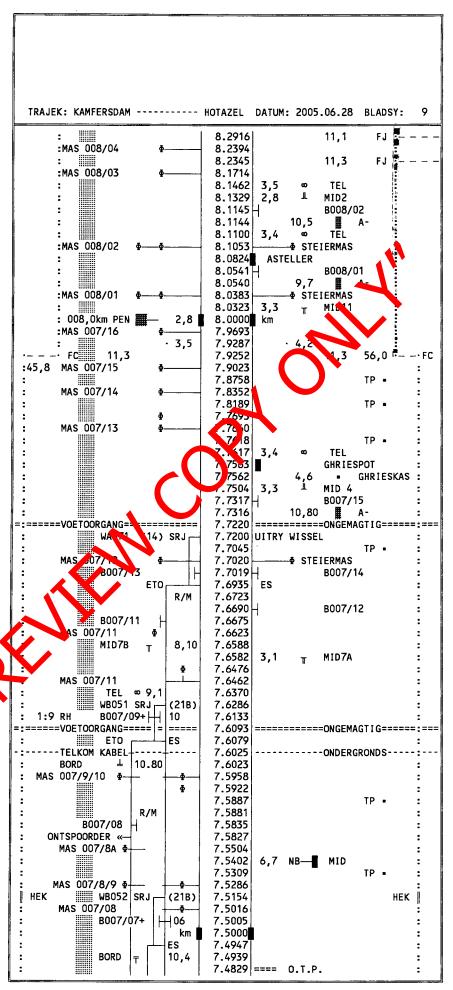
EW OF 8 WIRE FENCE - SMALL STOCK













### **MATERIAL SCHEDULE**

### Mid - Fildsview

Contract No KBY

2         Steel poles         1800x101x3mm post cap & base plate         each           152         Steel poles         1800x 75x 3mm post cap & base plate         each           156         Struts         1800x 50 x1.6 mm with base plate         each           454         Y standards         1,85m high         each           3038         Droppers         1,40 m high         each           61         Barbed Wire         IOWA 2,50 x 540 m         metres           31         Steel wire         lightly galvanised 1500m oval 2x2.6mm         metre           3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           47         Cement         50 kg         bags           4         Pint white         enamel         5 litre tins	OTAL MOUNT			per unit	UNIT RATE price	total AMOUNT
156         Struts         1800x 50 x1.6 mm with base plate         each           454         Y standards         1,85m high         each           3038         Droppers         1,40 m high         each           61         Barbed Wire         IOWA 2,50 x 540 m         metres           31         Steel wire         lightly galvanised 1500m oval 2x2.6mm         metre           3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           3         TOTAL         TAX	2	Steel poles	1800x101x3mm post cap & base plate	each		
156         Struts         1800x 50 x1.6 mm with base plate         each           454         Y standards         1,85m high         each           3038         Droppers         1,40 m high         each           61         Barbed Wire         IOWA 2,50 x 540 m         metres           31         Steel wire         lightly galvanised 1500m oval 2x2.6mm         metre           3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           3         TOTAL         TAX	152			each		
3038         Droppers         1,40 m high         each           61         Barbed Wire         IOWA 2,50 x 540 m         metres           31         Steel wire         lightly galvanised 1500m oval 2x2.6mm         metre           3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           3         TOTAL         TAX	156	Struts		each		
61         Barbed Wire         IOWA 2,50 x 540 m         metres           31         Steel wire         lightly galvanised 1500m oval 2x2.6mm         metre           3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           3         TOTAL         TAX	454	Y standards	1,85m high	each		
61         Barbed Wire         IOWA 2,50 x 540 m         metres           31         Steel wire         lightly galvanised 1500m oval 2x2.6mm         metre           3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           3         MARKUP         TOTAL           TAX         TAX	3038	Droppers	1,40 m high	each		
3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           2         MARKUP	61			metres		
3         Binding Wire         2 x 2015 m 50 kg         metre           27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           2         MARKUP	31	Steel wire	lightly galvanised 1500m oval 2x2.6mm	metre 🔦		
27         Bolts         m10 *120mm         each           27         Nuts         M10         each           27         Washers         M10         each           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           2         MARKUP         TOTAL           TAX         TAX	3			metre		
27         Washers         M10         ench           47         Cement         50 kg bags         each           2         Paint white         primer for steel         5 litre tins           2         Paint white         enamel         5 litre tins           3         W MARKUP         TOTAL           TAX         TAX	27		m10 *120mm	each		
Washers M10 each Cement 50 kg bags each Paint white primer for steel 5 litre tins Paint white enamel 5 litre tins MARKUP  TOTAL TAX	27	Nuts	M10	ezan		
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Paint white enamel 5 litre tins  MARKUP  TOTAL  TAX	47	Cement	50 kg bags	each		
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TOTAL TAX	2	Paint white	enamel	5 litre tins		
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ONTACT PERSON						



	Project:			E Plan roved
	Client:		)\(\alpha\)	B
	Contractor:		1'1	5
No	construction work shall be exc	ecuted if items 1 to 10 are not	fully complied with	Yes No
	Description	Requirement	Comments	
1.a	SH&E plan approved by Project Manager (in consultation with Safety Professional, Env Specialist)	Provide a documented SH&E plan based on the Client's Scope, SHE specifications and the specific task to be done. Approval with a signature on every page of this document shall be done by the contractor's 16(2) appointee (CEO or delegated person).		
.b	Signed <b>Mandatary 37.2 (E4E doc)</b> between TFR and Principal Contractor	A copy of this document to be placed if the SHEQ File (CR5 and 7). Both sections, Client and appointed Contractor to be signed before commencement of work on site		
1.c	Signed CR 4.1.c (Contract Doc ) between TFR and Principal Contractor	A copy of his do un ent to be placed in the CR 5.7 Si e File. Both sections, Client and appointed central for to be signed before commencement of work on site		
2	All applicable environmental authorisations, permits and/or licences received (where applicable).	Copies or all environmental authorisations, permits and/or licences received .		
3	Notification to Department of Labour (FoL) construction work. (Copy) where applicable  Notification to Department of Environments Affairs (DEA) where applicable	Provide a completed Annexure "A" document with a stamp from Dept. of Labour as proof of receiving.		
4	Medical Surveillance of all contractor employees where medicals are required either by legal requirements or incerms of the contract with TER and TER standards and procedures.	Provide medical records of employees.		
5	Letter of good standing with a compensation commissioner (COID).	Provide a valid letter of good standing issued by the Compensation Commissioner.		
6	Area emergency plan, site Emergency, fire, explosions management (Approval Management)	Provide a detailed emergency evacuation plan based on the specific plant conditions. The layout with escape routes shall be indicated on a plot plan and approved by Management.		
7	SHE Induction, training and construction site induction arrangements.	Provide attendance training registers.		
10	Risk Assessments and occupational hygiene surveys of all hazards identified. (Reviewed by TFR/Agent)	Provide risk assessments for the scope of work to be executed.  (Task specific risk assessments and list of observations, Fall protection plan.)		
	Impr	ovements needed	I.	
11	Company health and safety policy and objectives.	Provide a SHE Policy document witch has been signed by your company CEO. SHE objectives and targets indicated in SHE plan		



12	Indication of Competent supervisor and Safety officer on site	Provide copies of legal appointments and competency certification.	
13	Appointed persons competencies. (Scaffold erectors, riggers etc.)	Provide copies of legal appointments and competency proof of all other legal appointees.	
14	Duties and responsibilities of all appointed persons on the project.	Provide a document with detail descriptions regarding to all appointed persons duties and responsibilities.	
	SHE Appointments	Copies of all relevant SHE appointments in SHEQ file e.g SHE Rep, First Aider etc	
15	Financial allocation for health and safety.	Indicate the financial impacts and considerations to make provisions for Safety and Health.	
17	Arrangements for continuous risk assessments on the project (Methodology)	Provision to be made in Safety plan for continuous assessments of current risk assessments as well as for any changes.	
18	Maintenance and control of high risk equipment. (Cranes, welding, blasting)	Indicate how high risk equipment will be maintained. (Logbooks to be available on request of inspections)	
19	Audits and internal inspections arrangements.	Indicate what internal audits will be conducted. How often are these audits conducted and by whom. (Proof to be available on request)	
20	Selection, procurement & management of sub-contractors by principal contractor.	Indicate the procedures followed in the Selection & Procurement of corract is employed by you to execute work.	
21	Personal Protective equipment arrangements.	Indicate how PPE is managed (ssue, acceptance, inspections	
22	Workers welfare facilities and waste management	What facilities does the company provide on the project and how are these facilities managed (Toile s, earng facilities, showers, changing facilities,	
23	Site meetings arrangements.	Indicate what meetings will be held on site and the frequencies thereof regarding SHE Asprets.	
24	Induction, communications, meetings & toolbox talk's arrangements	Indicate what SHE communicators are in place for the workforce.	
25	Maintenance arrangements of machinery and equipment.	Indicate now equipment is maintained and pe frequency thereof.(Proof of inspections be available on request)	
26	Monitoring mechanisms and reporting	Indicate how SH&E Performance is monitored on the project. Monthly SH&E report.	
27	Accident / incident reporting and investigation arrangements	Indicate how incidents are dealt with and the documentation supporting the investigations.	
28	Medical and first an arrangements	Indicate how Medical surveillance is dealt with (record keeping).  Indicate what provisions are made in the event of an injury.(Provide a flow chart)	
29	Provisions alloyed by workers transportation and security	Indicate how workers are transported to the workplace.	
31	Past SHE performance statistics of the company. (at least two years).	Provide copies of the past 2 years statistics of the company.	
32	SHEQ file (Index)	Provide an index of the documents kept in the Safety and Health file.	
33	Safe work procedures (Index)	Provide an index of all Safety and Health procedures to be used during this project.	

Signed Site Access certificate can now be issued after compliance with the above.

Checked/Audited by:_	Cell:
Position:	
Date	

# FOR THE REPLACING OF FENCING MATERIAL FROM 17.040KM TO 7,925KM (RIGHT SIDE) ON THE FIELDVIEW – KAMFERSDAM SECTION

### FOR A PERIOD OF 3 MONTHS

### **ANNEXURE A: B-BBEE PREFERENCE POINTS CLAIM FORM**

This preference form contains general information and serves as a claim for preference points for Broad-Based Black Economic Empowerment [**B-BBEE**] Status Level of Contribution.

### 1. INTRODUCTION

- 1.1 A total of 20 preference points shall be awarded for B-BBEE Status Level of Contribution.
- 1.2 Failure on the part of a Bidder to fill in and/or to sign this form and Sybmit a B-BBEE Verification Certificate from a Verification Agency accredited by the South African Accreditation System [SANAS] or a Registered Auditor approved by the Independent Regulatory Board of Auditors [IRBA] or an Accounting Officer as contemplated in the close Corporation Act [CCA] together with the bid will be interpreted to mean that preference points for B-BBEE Status Level of Contribution are not claimed.
- 1.3 Transnet reserves the right to require of a Bilder, either before a Bild is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by Transnet.

### 2. GENERAL DEFINITIONS

- 2.1 "all applicable taxes" include value-added tax, pay as you earn, income tax, unemployment insurance find antiquitions and skills development levies;
- 2.2 **"B-BSEL"** neans broad-based black economic empowerment as defined in section 1 of the Broad-based Black Economic Empowerment Act;
- 2.3 **"B BBE status of contributor"** means the B-BBEE status received by a measured entity based on its overall performance using the relevant scorecard contained in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- 2.4 **"Bid"** means a written offer in a prescribed or stipulated form in response to an invitation by Transnet for the provision of goods, works or services;
- 2.5 **"Broad-Based Black Economic Empowerment Act"** means the Broad-Based Black Economic Empowerment Act, 2003 [Act No. 53 of 2003];
- 2.6 **"comparative price"** means the price after the factors of a non-firm price and all unconditional discounts that can utilised have been taken into consideration;
- 2.7 "consortium or joint venture" means an association of persons for the purpose of combining

Respondent's Signature	Date & Company Stamp

their expertise, property, capital, efforts, skills and knowledge in an activity for the execution of a contract;

- 2.8 "contract" means the agreement that results from the acceptance of a bid by Transnet;
- 2.9 **"EME"** means any enterprise with an annual total revenue of R5 [five] million or less as per the 2007 version of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of R10 [ten] million or less as per the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928;
- 2.10 "firm price" means the price that is only subject to adjustments in accordance with the actual increase or decrease resulting from the change, imposition, or abolition of customs and excise duty and any other duty, levy, or tax, which, in terms of the law or regulation, is binding on the contractor and demonstrably has an influence on the price of any supplies, or the rendering costs of any service, for the execution of the contract;
- 2.11 **"functionality"** means the measurement according to predet mines norms, as set out in the bid documents, of a service or commodity that is designed to e practical and useful, working or operating, taking into account, among other factors, the quanty, reliability, viability and durability of a service and the technical capacity and ability as bidder;
- 2.12 "non-firm prices" means all prices other cap firm" prices;
- 2.13 "person" includes reference to a juri tic per on,
- 2.14 "QSE" means any enterprise with an annual total revenue between R5 [five] million and R35 [thirty five] million as per the 200 cursion of the B-BBEE Codes of Good Practice and means any enterprise with an annual total revenue of between R10 [ten] million and R50 [fifty] million as per the Revised Codes of Coot Practice issued on 11 October 2013 in terms of Government Gazette No. 36928
- 2.15 "**rand valu**" maps the total estimated value of a contract in South African currency, calculated at the time of pid invitations, and includes all applicable taxes and excise duties;
- 2.16 "sub ontract" means the primary contractor's assigning or leasing or making out work to, or encloving another person to support such primary contractor in the execution of part of a project in erms of the contract;
- 2.17 "total revenue" bears the same meaning assigned to this expression in the Codes of Good Practice on Black Economic Empowerment, issued in terms of section 9(1) of the Broad-Based Black Empowerment Act and promulgated in the Government Gazette on 9 February 2007;
- 2.18 **"trust"** means the arrangement through which the property of one person is made over or bequeathed to a trustee to administer such property for the benefit of another person; and
- 2.19 **"trustee"** means any person, including the founder of a trust, to whom property is bequeathed in order for such property to be administered for the benefit of another person.

### 3. ADJUDICATION USING A POINT SYSTEM

Respondent's Signature	Date & Company Stamp

- 3.1 The Bidder obtaining the highest number of total points for the evaluation criteria as enumerated in Section 2 of the RFP will be awarded the contract, unless objective criteria justifies the award to another bidder.
- 3.2 Preference points shall be calculated after prices have been brought to a comparative basis taking into account all factors of non-firm prices and all unconditional discounts.
- 3.3 Points scored will be rounded off to 2 [two] decimal places.
- 3.4 In the event of equal points scored, the Bid will be awarded to the Bidder scoring the highest number of preference points for B-BBEE.
- 3.5 However, when functionality is part of the evaluation process and two or hore Bids have scored equal points including equal preference points for B-BBEE, the successful Bid will be the one scoring the highest score for functionality.
- 3.6 Should two or more Bids be equal in all respect, the award shall be decided by the drawing of lots.

### 4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTION

4.1 In terms of the Preferential Procurement Regulations, 2011, reference points shall be awarded to a Bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

### [delete either column "Maximum 10" [ Taximum 20"]

B-BBEE Status Level of Contributor	Number of Points [Maximum 20]
1	20
2	18
3	16
4	12
5	8
Y	6
7	4
8	2
Non-compliant contributor	0

- 4.2 Bidders who qualify as EMEs in terms of the 2007 version of the Codes of Good Practice must submit a certificate issued by an Accounting Officer as contemplated in the CCA or a Verification Agency accredited by SANAS or a Registered Auditor. Registered auditors do not need to meet the prerequisite for IRBA's approval for the purpose of conducting verification and issuing EME's with B-BBEE Status Level Certificates.
- 4.3 Bidders who qualify as EMEs in terms of the Revised Codes of Good Practice issued on 11 October 2013 in terms of Government Gazette No. 36928 are only required to obtain a sworn affidavit on an annual basis confirming that the entity has an Annual Total Revenue of R10 million or less and the entity's Level of Black ownership.

Respondent's Signature	Date & Company Stamp

- 4.4 In terms of the 2007 version of the Codes of Good Practice, Bidders other than EMEs must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Verification Agency accredited by SANAS.
- 4.5 The Department of Trade and Industry recently revised the Codes of Good Practice on 11 October 2013 [Government Gazette No. 36928]. The Revised Codes will replace the Black Economic Empowerment Codes of Good Practice issued on 9 February 2007. The Revised Codes provide for a transitional period ending 30 April 2015. During the transitional period, companies may elect to be measured in terms of the Revised Codes or the 2007 version of the Codes. Companies which are governed by Sector-specific Codes will be measured in terms of those Vector Codes.
- 4.6 As such, Transnet will accept B-BBEE certificates issued based on the Revis d Codes. Transnet will also continue to accept B-BBEE certificates issued in terms of the 2007 version of the Codes provided it was issued before 1 May 2015. Thereafter, Transnet will only accept B-BBEE certificates issued based on the Revised Codes.
- 4.7 In terms of the Revised Codes of Good Practice, Bidders who dualify as QSEs must comply with all the elements of B-BBEE for the purposes of measurement. QSEs that are at least 51% or 100% Black owned are only required to obtain a swern afficiavit on an annual basis confirming that the entity has an Annual Total Revenue of R. I million or less and the entity's Level of Black ownership. Large enterprises must submit their original and valid B-BBEE status level verification certificate or a certified copy thereof, substantiating their B-BBEE rating issued by a Registered Auditor approved by IRBA or a Ventication Agency accredited by SANAS.
- 4.8 A trust, consortium or point lenture will qualify for points for its B-BBEE status level as a legal entity, provided that the entity submits its B-BBEE status level certificate.
- 4.9 A trust, consortion or joint venture will qualify for points for their B-BBEE status level as an unincorporated entity, provided that the entity submits their consolidated B-BBEE scorecard as if they were a group structure and that such a consolidated B-BBEE scorecard is prepared for every separate bid.
- 4.10 Te tiary institutions and public entities will be required to submit their B-BBEE status level catificates in terms of the specialised scorecard contained in the B-BBEE Codes of Good Practice.
- A person will not be awarded points for B-BBEE status level if it is indicated in the Bid documents that such a Bidder intends subcontracting more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not qualify for at least the same number of points that such a Bidder qualifies for, unless the intended subcontractor is an EME that has the capability and ability to execute the subcontract.
- 4.12 A person awarded a contract may not subcontract more than 25% [twenty-five per cent] of the value of the contract to any other enterprise that does not have an equal or higher B-BBEE status level than the person concerned, unless the contract is subcontracted to an EME that has the capability and ability to execute the subcontract.
- 4.13 Bidders are to note that in terms of paragraph 2.6 of Statement 000 of the Revised Codes of Good

Practice issued on 11 October 2013 in terms of Government Gazette No. 36928, any representation made by an entity about its B-BBEE compliance must be supported by suitable evidence or documentation. As such, Transnet reserves the right to request such evidence or documentation from Bidders in order to verify any B-BBEE recognition claimed.

5.1		points] ance with the table			
	B-BBEE Status Level of Contributor = [maximum of 20]  Note: Points claimed in respect of this paragraph 5.1 must be in accordar reflected in paragraph 4.1 above and must be substantiated by means of a issued by a Verification Agency accredited by SANAS or a Registere LAuditor and substantial states.	ance with the table			
	Note: Points claimed in respect of this paragraph 5.1 must be in accordance reflected in paragraph 4.1 above and must be substantiated by means of a issued by a Verification Agency accredited by SANAS or a Register & Auditor and Sanata and Sa	ance with the table			
	reflected in paragraph 4.1 above and must be substantiated by means of a issued by a Verification Agency accredited by SANAS or a Registered Auditor a				
5.0	issued by a Verification Agency accredited by SANAS or a Registere LAuditor a	D DDEE cortificate			
5.2		a p-ppcc certificate			
<b>5</b> 2		issued by a Verification Agency accredited by SANAS or a Registered Auditor approved by IRBA or			
<b>.</b>	a sworn affidavit in the case of an EME or QSE.				
5.2	Subcontracting:				
	Will any portion of the contract be subcontracted? (ES/NO [delete which is no	t applicable]			
	If YES, indicate:				
	(i) What percentage of the contract vin be subcontracted?	%			
	(ii) The name of the subcontractor				
	(iii) The B-BBEE status level of the subcontractor				
	(iv) Is the subcontrac or an EME?	YES/NO			
5.3	Declaration with egard to ompany/Firm				
	(i) Name of Campany/Firm				
	(ii) V.T registration number				
	Type of Company / Firm [TICK APPLICABLE BOX]	•••••			
	☐ Partnership/Joint Venture/Consortium				
	☐One person business/sole propriety				
	☐Close Corporations				
	□Company (Pty) Ltd				
	(v) Describe Principal Business Activities				
	(vi) Company Classification [TICK APPLICABLE BOX]				
	□Manufacturer				
	□Supplier				

Date & Company Stamp

Respondent's Signature

		•		
	□ Professional Service Provider			
	(vii)	☐Other Service Providers, e.g Transporter, etc  Total number of years the company/firm has been in business		
BID DECL	_ARA	TION		
I/we, the	unde	ersigned, who warrants that he/she is duly authorised to do so on behalf of the		
company/f	irm, c	certify that points claimed, based on the B-BBEE status level of contribution indicated in		
paragraph	4 abo	ve, qualifies the company/firm for the preference(s) shown and I / we acknowledge that:		
	(i) The information furnished is true and correct.			
(ii) In the event of a contract being awarded as a result of points claimed as s				
	paragraph 6 above, the contractor may be required to furnish documentary proof to			
		satisfaction of Transnet that the claims are correct.		
	(iii)	If the B-BBEE status level of contribution has been comment or obtained on a fraudulent		
		basis or any of the conditions of contract ave not been fulfilled, Transnet may, in		
	addition to any other remedy it may have:			
		(a) disqualify the person from the bidding process;		
		(b) recover costs, losses or damages it has incurred or suffered as a result of that		
		person's conduct;		
		(c) cancel the contract and clain any damages which it has suffered as a result of		
		having to make ess favourable arrangements due to such cancellation;		
		(d) restrict the Bidder contractor, its shareholders and directors, and/or associated		
		entities, or only the shareholders and directors who acted in a fraudulent manner,		
		from obtaining business from Transnet for a period not exceeding 10 years, after		
		the audi alteram partem [hear the other side] rule has been applied; and/or		
		(1) Trward the matter for criminal prosecution.		
WITN	E SE			
	X			
Q'		SIGNATURE OF BIDDER		
	•••••	DATE:		
COMPA	ANY N	AME:		
ADDRE	SS:			



IN COPY ONLY!

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#### 1 DEFINITIONS

Where the following words or phrases are used in this Agreement, such words or phrases shall have the meaning assigned thereto in this clause, except where the context clearly requires otherwise:

- 1.1 Bid shall mean a Respondent's tendered response / proposal to a Transnet RFP or RFQ;
- 1.2 **Bid Document(s)** shall mean a reference to a Request for Proposal or Request for Quotation;
- 1.3 **Business Day** shall mean any day other than a Saturday, Sunday or public holiday;
- 1.4 **Respondent(s)** shall mean a respondent/bidder to a Bid Document;
- 1.5 **RFP** shall mean Request for Proposal;
- 1.6 **RFQ** shall mean Request for Quotation;
- 1.7 **RFX** shall mean RFP or RFQ, as the case may be;
- 1.8 **Services** shall mean the services required by Transnet specified in its Bid Document;
- 1.9 **Service Provider** shall mean the successful Responden
- 1.10 **Tax Invoice** shall mean the document as required by Section 20 of the Value-Added Tax Act, 89 of 1991, as may be amended from time to time;
- 1.11 **Transnet** shall mean Transnet SOC (cd, a State Owned Company; and
- 1.12 **VAT** shall mean Value-Added Tax in terms of the Value-Added Tax Act, 89 of 1991, as may be amended from time to time.

#### 2 GENERAL

All Bid Documents and subsequent contracts and orders shall be subject to the following general conditions as laid down by Transnet and are to be strictly adhered to by any Respondent to this RFX.

## 3 SUBMISSION OF AID DOCUMENTS

- 3.1 A Bit which shall hereinafter include reference to an RFP or RFQ, shall be submitted to Transnet no labor than the closing date and time specified in accordance with the directions issued in the Bid Decuments. Late Bids will not be considered.
- 3.2 Bids shall be delivered in a sealed envelope in accordance with the instructions indicated in the Bid Documents with the Bid number and subject marked on the front of the envelope.
- 3.3 The Respondent's return address must be stated on the reverse side of the sealed envelope.

#### 4 USE OF BID FORMS

- 4.1 Where special forms are issued by Transnet for the submission of Bids, Respondents are required to submit their Bids by completion of the appropriate sections on such official forms and not in other forms or documents bearing their own terms and conditions of contract. Non-compliance with this condition may result in the rejection of a Bid.
- 4.2 Respondents must note that the original Bid forms must be completed for submission and not a reprocessed copy thereof.

4.3 Only if insufficient space has been allocated for a particular response may a Respondent submit additional information under separate cover using its company's letterhead. This must be duly cross-referenced in the RFX.

#### 5 BID FEES

- 5.1 A non-refundable fee may be charged for Bid Documents, depending on the administrative cost of preparing and issuing such Bid Documents.
- 5.2 Only Respondents that have paid the Bid fee and provided proof of payment when submitting their Bid will be considered.

#### **6 VALIDITY PERIOD**

- Respondents must hold their Bid valid for acceptance by Transnet analy time within the requested validity period after the closing date of the bid.
- 6.2 Respondents may be requested to extend their validar period for a specified additional period. In such instances, Respondents will not be allowed to change any aspect of their Bid, unless they are able to demonstrate that the proposed change(s) is as a direct and unavoidable consequence of Transnet's extension of the validity period.

#### 7 SITE VISIT / BRIEFING SESSION

Respondents may be requested to attend a lite visit where it is considered necessary to view the site prior to the preparation of Bids, or where Transnet deems it necessary to provide Respondents with additional information relevant to the completion of their Bids. When such visits or sessions are indicated as compulsory in the Bid cocument, Respondents are obliged to attend these meetings as failure to do so will result in their disqualification.

## 8 CLARIFICATION REFORE THE CLOSING DATE

Should plan cation be required on any aspect of the RFX before the closing date, the Respondent must direct year species to the contact person identified in the Bid Document.

#### 9 COMMUNICATION AFTER THE CLOSING DATE

After the closing date of a Bid [i.e. during the evaluation period] the Respondent may only communicate with the Chairperson or Secretary of the relevant Acquisition Council.

#### 10 UNAUTHORISED COMMUNICATION ABOUT BIDS

Where Bids are submitted to the Secretary of an Acquisition Council, Respondents may at any time communicate with the Secretary on any matter relating to its Bid but, in the absence of written authority from the Secretary, no communication on a question affecting the subject of a Bid shall take place between Respondents or other potential service providers or any member of the Acquisition Council or official of Transnet during the period between the closing date for the receipt of the Bid and the date of the notification of the successful Respondent(s). A Bid, in respect of which any such unauthorised communication has occurred, may be disqualified.

#### 11 POST TENDER NEGOTIATIONS

Transnet reserves the right to conduct post tender negotiations with the preferred bidder or a shortlist of preferred bidders. Should Transnet decide to conduct post tender negotiations, bidders will be requested to provide their best and final offers to Transnet based on such negotiations. A final evaluation will be conducted in terms of 80/20 or 90/10 (whichever is applicable) and the contract will be negotiated and awarded to the successful bidder(s).

#### 12 RETURNABLE DOCUMENTS

All returnable documents listed in the RFX Documents must be submitted with Respondent's Bid. Failure to submit mandatory returnable schedules / documents will result in disqualification. Failure to submit other schedules / documents may result in disqualification.

#### 13 DEFAULTS BY RESPONDENTS

If the Respondent, after it has been notified of the acceptance of its aid fails to:

- 13.1 enter into a formal contract when called upon to to so within such period as Transnet may specify; or
- 13.2 accept an order in terms of the Bid;
- 13.3 furnish satisfactory security when called up to do so for the fulfilment of the contract; or
- 13.4 comply with any condition imposed by Transhet,

Transnet may, in any such case, without prejudice to any other legal remedy which it may have, proceed to accept any other Bid or, if it is necessary to do so, call for Bids afresh, and may recover from the defaulting Respondent any additional expense incurred by Transnet in calling for new offers or in accepting a less favourable offer.

### 14 CURRENCY

All monetar, amounts referred to in a Bid response must be in Rand, the currency of the Republic of South Africa [ZAN], save to the extent specifically permitted in the RFX.

## 15 RICE SUBJECT TO CONFIRMATION

- Prices which are quoted subject to confirmation will not be considered.
- 15.2 Firm prices quoted for the duration of any resulting order and/or contract will receive precedence over prices which are subject to fluctuation if this is in Transnet's best interests.

#### 16 ALTERATIONS MADE BY THE RESPONDENT TO BID PRICES

All alterations made by the Respondent to its Bid price(s) prior to the submission of its Bid Documents must be done by deleting the incorrect figures and words where required and by inserting the correct figures and words against the items concerned. All such alterations must be initialled by the person who signs the Bid Documents. Failure to observe this requirement may result in the particular item(s) concerned being excluded in the matter of the award of the business.

#### 17 EXCHANGE AND REMITTANCE

17.1 The Respondent should note that where the whole or a portion of the contract or order value is to be remitted overseas, Transnet shall, if requested to do so by the Service Provider, effect payment

- overseas directly to the foreign principal of such percentage of the contract or order value as may be stipulated by the Respondent in its Bid Documents.
- 17.2 It is Transnet's preference to enter into Rand-based agreements. Transnet would request, therefore, that the Respondent give favourable consideration to obtaining forward exchange cover on the foreign currency portion of the Agreement at a cost that is acceptable to Transnet to protect itself against any currency rate fluctuation risks for the duration of any resulting contract or order.
- 17.3 The Respondent who desires to avail itself of the aforementioned facility must at the time of bidding furnish the information called for in the *Exchange and Remittance* section of the Bid Documents and also furnish full details of the principals to whom payment is to be made.
- 17.4 The South African Reserve Bank's approval is required before any foreign currency payments can be made to or on behalf of Respondents.
- 17.5 Transnet will not recognise any claim for adjustment of the order of Vor contract price if the increase in price arises after the date on which agreement on an overal Rand contract has been reached.
- 17.6 Transnet reserves the right to request a pro-form invoice that invoice in order to ensure compliance with the contract and Value-Added Tax Act no. 30 f 1991 [VAT Act].

#### 18 ACCEPTANCE OF BID

- 18.1 Transnet does not bind itself to accept the lowest priced or any Bid.
- 18.2 Transnet reserves the right to a cept any Bid in whole or in part.
- 18.3 Upon the acceptance of a Bid by Transnet, the parties shall be bound by these General Bid Conditions and any contractual terms and/or any schedule of "Special Conditions" or otherwise which form part of the Bid Documents.
- 18.4 Where the Respondent has been informed by Transnet per fax message or email of the acceptance of its Bid, the acknowledgement of receipt transmitted shall be regarded as proof of delivery to the Respondent.

### 19 NOTICE TO UNSUCCESSFUL RESPONDENTS

Disduccessful Respondents shall be advised in writing that their Bids have not been accepted as soon as possible after the closing date of the Bid. On award of business to the successful Respondent all unsuccessful Respondents shall be informed of the name of the successful Respondent and of the reason as to why their Bids have not been successful.

#### 20 TERMS AND CONDITIONS OF CONTRACT

- 20.1 The Service Provider shall adhere to the Terms and Conditions of Contract issued with the Bid Documents, together with any schedule of "Special Conditions" or otherwise which form part of the Bid Documents.
- 20.2 Should the Respondent find any conditions unacceptable, it should indicate which conditions are unacceptable and offer amendments/ alternatives by written submission on its company letterhead. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed amendments/ alternative(s) are acceptable or otherwise, as the case may be.

#### 21 CONTRACT DOCUMENTS

- 21.1 The contract documents will comprise these General Bid Conditions, the Terms and Conditions of Contract and any schedule of "Special Conditions" which form part of the Bid Documents.
- 21.2 The abovementioned documents together with the Respondent's Bid response will constitute the contract between the parties upon receipt by the Respondent of Transnet's letter of award / intent, subject to all additional amendments and/or special conditions thereto as agreed to by the parties.
- 21.3 Should Transnet inform the Respondent that a formal contract will be signed, the abovementioned documents together with the Respondent's Bid response [and, if any, its covering letter and any subsequent exchange of correspondence] as well as Transnet's Letter of Acceptance/Intent, shall constitute a binding contract until the final contract is signed.

#### 22 LAW GOVERNING CONTRACT

The law of the Republic of South Africa shall govern the contact cealed by the acceptance of a Bid. The domicilium citandi et executandi shall be a place in the Republic of South Africa to be specified by the Respondent in its Bid at which all legal documents may be served on the Respondent who shall agree to submit to the jurisdiction of the courts of the Republic of South Africa. A foreign Respondent shall, therefore, state in its Bid the name of its authorism representative in the Republic of South Africa who is empowered to sign any contract which may be entired into in the event of its Bid being accepted and to act on its behalf in all matters relating to the contract.

#### 23 IDENTIFICATION

If the Respondent is a company, the rull names of the directors shall be stated in the Bid. If the Respondent is a close corporation, the full names of the members shall be stated in the Bid. If the Respondent is a partnership or an individual trading under a trade name, the full names of the partners or of such individual, as the case may be, shall be furnished.

### 24 CONTRACTIAL SECURITIES

- The successful Respondent, when called upon to do so, shall provide security to the satisfaction of Transnet for the due fulfilment of a contract or order. Such security shall be in the form of an advanced payment guarantee [APG] and/or a performance bond [Performance Bond], as the case may be, to be furnished by an approved bank, building society, insurance or guarantee corporation carrying on business in South Africa.
- 24.2 The security may be applied in whole or part at the discretion of Transnet to make good any loss or damage which Transnet may incur in consequence of a breach of the contract or any part thereof.
- 24.3 Such security, if required, shall be an amount which will be stipulated in the Bid Documents.
- 24.4 The successful Respondent shall be required to submit to Transnet or Transnet's designated official the specified security document(s) within 30 [thirty] calendar days from the date of signature of the contract. Failure to return the securities within the prescribed time shall, save where prior extension has been granted, entitle Transnet without notice to the Service Provider to cancel the contract with immediate effect.
- 24.5 Additional costs incurred by Transnet necessitated by reason of default on the part of the Service Provider in relation to the conditions of this clause 24 will be for the account of the Service Provider.

#### 25 DELETION OF ITEMS TO BE EXCLUDED FROM BID

The Respondent must delete items for which it has not tendered or for which the price has been included elsewhere in its Bid.

#### 26 VALUE-ADDED TAX

- 26.1 In respect of local Services, i.e. Services to be rendered in the Republic of South Africa, the prices quoted by the Respondent are to be exclusive of VAT which must be shown separately at the standard rate on the Tax Invoice.
- 26.2 In respect of foreign Services rendered:
  - a) the invoicing by a South African Service Provider on behalf of its foreign principal rendering such Service represents a Service rendered by the principal; and
  - b) the Service Provider's Tax Invoice(s) for the local period by [i.e. the "commission" for the Services rendered locally] must show the VAT scharately.

#### 27 IMPORTANT NOTICE TO RESPONDENTS REGARDING PAYMENT

#### 27.1 Method of Payment

- a) The attention of the Respondences directed to the Terms and Conditions of Contract which set out the conditions of payment on which Bid price(s) shall be based.
- b) However, in addition to the aforegoing the Respondent is invited to submit offers based on alternative methods of payment and/or financing proposals.
- c) The Respondent is required to give full particulars of the terms that will be applicable to its alternative offer(s) and the financial merits thereof will be evaluated and taken into consideration when the Bid is adjudicated.
- d) The respondent must, therefore, in the first instance, tender strictly in accordance with clause 27.1a) above. Failure to comply with clause 27.1a) above may preclude a Bid from further consideration.

OTE: The successful Respondent [the **Service Provider**], where applicable, shall be required to furnish a guarantee covering any advance payments, as set out in clause 24 above [Contractual Securities].

#### 27.2 Conditional Discount

Respondents offering prices which are subject to a conditional discount applicable for payment within a specific period are to note that the conditional period will be calculated from the date of receipt by Transnet of the Service Provider's month-end statement reflecting the relevant Tax Invoice(s) for payment purposes, provided the conditions of the order or contract have been fulfilled and the Tax Invoice is correct in all respects in terms of the contract or order. Incomplete and/or incorrect Tax Invoices shall be returned and the conditional discount period will be recalculated from the date of receipt of the correct documentation.

#### 28 DELIVERY REQUIREMENTS

#### 28.1 Period Contracts

It will be a condition of any resulting contract/order that the delivery period embodied therein will be governed by the provisions of the Terms and Conditions of Contract.

#### 28.2 **Progress Reports**

The Service Provider may be required to submit periodical progress reports with regard to the delivery of the Services.

#### 28.3 Emergency Demands as and when required

If, due to unforeseen circumstances, the rendering of the Services covered by the Bid are required at short notice for immediate delivery, the Service Provider will be given first right of refusal for such business. If it is unable to meet the desired critical delivery period, Transnet reserves the right to purchase such services as may be required to meet the emergency outside the contract if immediate delivery can be offered from any other source. The "fotal or Partial Failure to Perform the Scope of Services" section in the Terms and Conditions of Contract will not be applicable in these circumstances.

### 29 SPECIFICATIONS AND COPYRIGHT

#### 29.1 Specifications

The Respondent should note that unless notified to the contrary by Transnet or a designated official by means of an official amendment to the Bid Documents, it is required to tender for the Services strictly in accordance with the specifications supplied by Transnet.

### 29.2 Copyright

Copyright in plans, drawings, diagrams, specifications and documents compiled by the Service Provider for the purpose of contract work shall be governed by the *Intellectual Property Rights* section in the Jerms and Conditions of Contract.

### 30 PERSON ON BEHALF OF FOREIGN RESPONDENTS

- Bids submitted by foreign principals may be forwarded directly by the principals or by its South African representative or agent to the Secretary of the Acquisition Council or to a designated official of Transnet according to whichever officer is specified in the Bid Documents.
- 30.2 In the case of a representative or agent, written proof must be submitted to the effect that such representative or agent has been duly authorised to act in that capacity by the principal. Failure to submit such authorisation by the representative or agent shall disqualify the Bid.
- 30.3 When legally authorised to prepare and submit Bids on behalf of their principals not domiciled in the Republic of South Africa, representatives or agents must compile the Bids in the names of such principals and sign them on behalf of the latter.
- 30.4 South African representatives or agents of a successful foreign Respondent must when so required enter into a formal contract in the name of their principals and must sign such contract on behalf of the latter. In every such case a legal Power of Attorney from their principals must be furnished to Transnet by the South African representative or agents authorising them to enter into and sign such contract.

- a) Such Power of Attorney must comply with Rule 63 [Authentication of documents executed outside the Republic for use within the Republic] of the Uniform Rules of Court: Rules regulating the conduct of the proceedings of the several provincial and local divisions of the Supreme Court of South Africa.
- b) The Power of Attorney must be signed by the principal under the same title as used in the Bid Documents.
- c) If a Power of Attorney held by the South African representative or agent includes matters of a general nature besides provision for the entering into and signing of contract with Transnet, a certified copy thereof should be furnished.
- d) The Power of Attorney must authorise the South African representative or agent to choose the domicilium citandi et executandi as provided for in the Terms and Conditions of Contract.
- 30.5 If payment is to be made in South Africa, the foreign Service recover [i.e. the principal, or its South African agent or representative], must notify Transnet in whiting whether, for payment by electronic funds transfer [EFT]:
  - a) funds are to be transferred to the credit of the foreign Service Provider's account at a bank in South Africa, in which case the name and branch of such bank shall be furnished; or
  - b) funds are to be transferred to the seat of its South African agent or representative, in which case the name and branch of such bank shall be furnished.

#### 31 CONFLICT WITH BID DOCUMENT

Should a conflict arise between these General Bid Conditions and the Bid Document issued, the conditions stated in the Bid Document shall revail.

### 32 TRANSNET'S LIST OLEXCLUDED TENDERERS (BLACKLIST)

- 32.1 All the supulations around Transnet's blacklisting process as laid down in Transnet's Supply Chain Police and Procurement Procedures Manual are included herein by reference. Below follows a condensed summary of this blacklisting procedure.
- 2.2 Blacklisting is a mechanism used to exclude a company/person from future business with Transnet for a specified period. The decision to blacklist is based on one of the grounds for blacklisting. The standard of proof to commence the blacklisting process is whether a "prima facie" (i.e. on the face of it) case has been established.
- 32.3 Depending on the seriousness of the misconduct and the strategic importance of the Goods/Services, in addition to blacklisting a company/person from future business, Transnet may decide to terminate some or all existing contracts with the company/person as well.
- 32.4 A supplier or contractor to Transnet may not subcontract any portion of the contract to a blacklisted company.
- 32.5 Grounds for blacklisting include: If any person/Enterprise which has submitted a Bid, concluded a contract, or, in the capacity of agent or subcontractor, has been associated with such Bid or contract:
  - a) Has, in bad faith, withdrawn such Bid after the advertised closing date and time for the receipt of Bids;

- b) has, after being notified of the acceptance of his Bid, failed or refused to sign a contract when called upon to do so in terms of any condition forming part of the bid documents;
- c) has carried out any contract resulting from such bid in an unsatisfactory manner or has breached any condition of the contract;
- d) has offered, promised or given a bribe in relation to the obtaining or execution of the contract;
- e) has acted in a fraudulent or improper manner or in bad faith towards Transnet or any Government Department or towards any public body, Enterprise or person;
- f) has made any incorrect statement in a certificate or other communication with regard to the Service or his B-BBEE status and is unable to prove to the satisfaction of Transnet that:
  - (i) he made the statement in good faith honestly policying it to be correct; and
  - (ii) before making such statement he took at re-sonable steps to satisfy himself of its correctness;
- g) caused Transnet damage, or to incurrents in order to meet the contractor's requirements and which could not be recovered from the contractor;
- h) has litigated against Transpet in bad faith.
- 32.6 Transnet recognizes that thest and good faith are pivotal to its relationship with its suppliers. When a dispute arises between transnet and its supplier, the parties should use their best endeavours to resolve the dispute in an amicable manner, whenever possible. Litigation in bad faith negates the principles of thest and good faith on which commercial relationships are based. Accordingly, Transnet will not do business with a company that litigates against it in bad faith or is involved in any action that reflects bad faith on its part. Litigation in bad faith includes, but is not limited to the following instances.
  - a) Vexatious proceedings. These are frivolous proceedings which have been instituted without proper grounds;
  - b) Perjury. Where a supplier commits perjury either in giving evidence or on affidavit;
  - c) Scurrilous allegations. Where a supplier makes allegations regarding a senior Transnet employee which are without a proper foundation, scandalous, abusive or defamatory.
  - d) Abuse of court process. When a supplier abuses the court process in order to gain a competitive advantage during a bid process.
- Where any person or Enterprise has been found guilty by a court of law, tribunal or other administrative body of a serious breach of any law, during the preceding 5 Years, such person/Enterprise may also be blacklisted. Serious breaches of the law would include but are not limited to corruption, fraud, theft, extortion, or contraventions of the Competition Act 89 of 1998 (e.g. collusive tendering). This process excludes minor convictions such as traffic offences or personal disagreements between parties which have no bearing on the business operations of the person or Enterprise.

- 32.8 Grounds for blacklisting include a company/person recorded as being a company or person prohibited from doing business with the public sector on National Treasury's database of Restricted Suppliers or Register of Tender Defaulters.
- 32.9 Companies associated with the person/s guilty of misconduct (i.e. entities owned, controlled or managed by such persons), any companies subsequently formed by the person(s) guilty of the misconduct and/or an existing company where such person(s) acquires a controlling stake may be considered for blacklisting. The decision to extend the blacklist to associated companies will be at the sole discretion of Transnet.
- 32.10 Any person or enterprise or company against whom a decision to blacklist has been taken, may make representations to the Chief Financial Officer of Transnet SOC Ltd, whose ecision shall be final.

0000000000



Important Note: All potential bidders must read this document and certify in the RFX Declaration Form that that have acquainted themselves with, and agree with the content. The contract with the successful bidder will automatically incorporate this Integrity Pact as part of the final concluded contract.

### **INTEGRITY PACT**

Between

#### TRANSNET SOC LTD

Registration Number: 1990/000900/30

("Transnet")

and

The Bidder / Supplier/ Service Provider / Contractor / Ter Signature referred to as the "Bidder / Supplier")

#### **PREAMBLE**

Transnet values full compliance with all relevant laws and regulations, ethical standards and the principles of economical use of resources, fairness and transparency in its relations with its Bidders / Suppliers.

In order to achieve these goals, Transnet and the Bidder / Supplier hereby enter into this agreement hereinafter referred to as the "Integrity Pact" which will form part of the Bidder's / Supplier's application for registration with Transnet as a vendor.

The general purpose of this Integrity Pact is to agree on avoiding all forms of dishonesty, fraud and corruption by following a system that is fair, transparent and free from any undue influence prior to, during and subsequent to the currency of any procurement and / or reverse logistics event and any further contract to be entered into between the Parties, relating to such event.

All Bidders / Suppliers will be required to sign and comply with undertakings contained in this Integrity Pact, should they want to be registered as a Transnet vendor.

#### 1 OBJECTIVES

- 1.1 Transnet and the Bidder / Supplier agree to enter into this I tegrity Pact, to avoid all forms of dishonesty, fraud and corruption including practices that are anti-competitive in nature, negotiations made in bad faith and under-pricing by following a system that is fair, transparent and free from any influence / unprejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:
  - a) Enable Transnet to obtain the desired contract at a reasonable and competitive price in conformity to the defined specifications of the works, goods and services; and
  - b) Enable Bidders / Supplier to abstain from bribing or participating in any corrupt practice in order to secure the contract.

#### 2 COMMITMENTS OF TRANSME

Transnet commits to take all measures necessary to prevent dishonesty, fraud and corruption and to observe the following principles:

- 2.1 Translet here y undertakes that no employee of Transnet connected directly or indirectly with the sourcing event and ensuing contract, will demand, take a promise for or accept directly or through intermediates any bribe, consideration, gift, reward, favour or any material or immaterial benefit trans, other advantage from the Bidder, either for themselves or for any person, organisation or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting or implementation process related to any contract.
- 2.2 Transnet will, during the registration and bidding process treat all Bidders / Suppliers with equity, transparency and fairness. Transnet will in particular, before and during the registration process, provide to all Bidders / Suppliers the same information and will not provide to any Bidders / Suppliers confidential / additional information through which the Bidders / Suppliers could obtain an advantage in relation to any bidding process.
- 2.3 Transnet further confirms that its employees will not favour any prospective bidder in any form that could afford an undue advantage to a particular bidder during the tendering stage, and will further treat all Bidders / Supplier participating in the bidding process.
- 2.4 Transnet will exclude from the bidding process such employees who have any personal interest in the Bidders / Suppliers participating in the bidding process.

#### 3 OBLIGATIONS OF THE BIDDER / SUPPLIER

- 3.1 The Bidder / Supplier commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any ensuing contract stage in order to secure the contract or in furtherance to secure it and in particular the Bidder / Supplier commits to the following:
  - a) The Bidder / Supplier will not, directly or through any other person or firm, offer, promise or give to Transnet or to any of Transnet's employees involved in the bidding process or to any third person any material or other benefit or payment, in order to obtain in exchange an advantage during the bidding process; and
  - b) The Bidder / Supplier will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any employee of Transnet, connected directly or indirectly with the bidding process, or to any person, organisation or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.2 The acceptance and giving of gifts may be permitted provided that
  - a) the gift does not exceed R1 000 (one thousand Rand) in retail value;
  - b) many low retail value gifts do not exceed 000 within a 12 month period;
  - c) hospitality packages do not exceed 25 000 in value or many low value hospitality packages do not cumulatively exceed R5,000.
  - d) a Bidder / Supplier does not give a Tiansnet employee more than 2 (two) gifts within a 12 (twelve) month period, ir espective of value;
  - e) a Bidder / Supplier does not accept more than 1 (one) gift in excess of R750 (seven hundred and fifty Rand) from a Transnet employee within a 12 (twelve) month period, irrespective of value.
  - f) a Bidder Supplie may under no circumstances, accept from or give to, a Transnet employee by gift, business courtesy, including an invitation to a business meal and /or drinks, or hou tality package, irrespective of value, during any bid evaluation process, including a feriod of 12 (twelve) months after such tender has been awarded, as it may be perceived as undue and improper influence on the evaluation process or reward for the contract that has been awarded; and
  - g) artificially low prices, which are not available to the public at those prices.
- 3.3 The Bidder / Supplier will not collude with other parties interested in the contract to preclude a competitive bid price, impair the transparency, fairness and progress of the bidding process, bid evaluation, contracting and implementation of the contract. The Bidder / Supplier further commits itself to delivering against all agreed upon conditions as stipulated within the contract.
- 3.4 The Bidder / Supplier will not enter into any illegal or dishonest agreement or understanding, whether formal or informal with other Bidders / Suppliers. This applies in particular to certifications, submissions or non-submission of documents or actions that are restrictive or to introduce cartels into the bidding process.
- 3.5 The Bidder / Supplier will not commit any criminal offence under the relevant anti-corruption laws of South Africa or any other country. Furthermore, the Bidder /Supplier will not use for illegitimate purposes or for restrictive purposes or personal gain, or pass on to others, any information provided by Transnet as part of the business relationship, regarding plans, technical proposals and business details, including information contained or transmitted electronically.

- 3.6 A Bidder / Supplier of foreign origin shall disclose the name and address of its agents or representatives in South Africa, if any, involved directly or indirectly in the registration or bidding process. Similarly, the Bidder / Supplier of South African nationality shall furnish the name and address of the foreign principals, if any, involved directly or indirectly in the registration or bidding process.
- 3.7 The Bidder / Supplier will not misrepresent facts or furnish false or forged documents or information in order to influence the bidding process to the advantage of the Bidder / Supplier or detriment of Transnet or other competitors.
- 3.8 The Bidder / Supplier shall furnish Transnet with a copy of its code of conduct, which code of conduct shall reject the use of bribes and other dishonest and unethical conduct, as well as compliance programme for the implementation of the code of conduct.
- 3.9 The Bidder / Supplier will not instigate third persons to commit offences obtained above or be an accessory to such offences.

#### 4 INDEPENDENT BIDDING

- 4.1 For the purposes of that Certificate in relation to any shmitted Bid, the Bidder declares to fully understand that the word "competitor" shall include any individual or organisation, other than the Bidder, whether or not affiliated with the Bidder, who:
  - a) has been requested to submit a Bid in response to this Bid invitation;
  - b) could potentially submit a 3id in response to this Bid invitation, based on their qualifications, abilities or experence; nd
  - c) provides the same Good and Services as the Bidder and/or is in the same line of business as the Bidder.
- 4.2 The Bidder has arrived at his submitted Bid independently from, and without consultation, communication, greenest or arrangement with any competitor. However communication between partner in a joint venture or consortium will not be construed as collusive bidding.
- 4.3 In particular without limiting the generality of paragraph 5 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - orices;
  - geographical area where Goods or Services will be rendered [market allocation];
  - methods, factors or formulas used to calculate prices;
  - d) the intention or decision to submit or not to submit, a Bid;
  - e) the submission of a Bid which does not meet the specifications and conditions of the RFP;
  - f) bidding with the intention of not winning the Bid.
- 4.4 In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the Goods or Services to which his/her Bid relates.
- 4.5 The terms of the Bid as submitted have not been, and will not be, disclosed by the Bidder, directly or indirectly, to any competitor, prior to the date and time of the official Bid opening or of the awarding of the contract.
- 4.6 Bidders are aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, Bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in

terms of section 59 of the Competition Act No 89 of 1998 and/or may be reported to the National Prosecuting Authority [NPA] for criminal investigation and/or may be restricted from conducting business with the public sector for a period not exceeding 10 [ten] years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

4.7 Should the Bidder find any terms or conditions stipulated in any of the relevant documents quoted in the RFP unacceptable, it should indicate which conditions are unacceptable and offer alternatives by written submission on its company letterhead, attached to its submitted Bid. Any such submission shall be subject to review by Transnet's Legal Counsel who shall determine whether the proposed alternative(s) are acceptable or otherwise, as the case may be.

#### 5 DISOUALIFICATION FROM BIDDING PROCESS

- 5.1 If the Bidder / Supplier has committed a transgression through a violation of section 3 of this Integrity Pact or in any other form such as to put its reliability of credibility as a Bidder / Supplier into question, Transnet may reject the Bidder's / Supplier's applier from the registration or bidding process and remove the Bidder / Supplier from its database, if already registered.
- 5.2 If the Bidder / Supplier has committed a transgression barough a violation of section 3, or any material violation, such as to put its reliability or credibility into question. Transnet may after following due procedures and at its own discretion also exclude the Bidder / Supplier from future bidding processes. The imposition and duration of the exclusion will be determined by the severity of the transgression. The severity will be aftermined by the circumstances of the case, which will include amongst others the number of transpressions, the position of the transgressors within the company hierarchy of the Bidder / Supplier and the amount of the damage. The exclusion will be imposed for up to a maximum of 10 (transpressions). However, Transnet reserves the right to impose a longer period of exclusion, depending on the gravity of the misconduct.
- 5.3 If the Bidder / Supplier can prove that it has restored the damage caused by it and has installed a suitable corruption prevention system, or taken other remedial measures as the circumstances of the case may require, fransnet may at its own discretion revoke the exclusion or suspend the imposed penalty.

### 6 TRANSNE'S LIST OF EXCLUDED TENDERERS (BLACKLIST)

- All the supulations around Transnet's blacklisting process as laid down in Transnet's Supply Chain Policy and Procurement Procedures Manual are included herein by way of reference. Below follows a condensed summary of this blacklisting procedure.
- 6.2 Blacklisting is a mechanism used to exclude a company/person from future business with Transnet for a specified period. The decision to blacklist is based on one of the grounds for blacklisting. The standard of proof to commence the blacklisting process is whether a "prima facie" (i.e. on the face of it) case has been established.
- 6.3 Depending on the seriousness of the misconduct and the strategic importance of the Goods/Services, in addition to blacklisting a company/person from future business, Transnet may decide to terminate some or all existing contracts with the company/person as well.
- 6.4 A supplier or contractor to Transnet may not subcontract any portion of the contract to a blacklisted company.
- 6.5 Grounds for blacklisting include: If any person/Enterprise which has submitted a Bid, concluded a contract, or, in the capacity of agent or subcontractor, has been associated with such Bid or contract:

- a) Has, in bad faith, withdrawn such Bid after the advertised closing date and time for the receipt of Bids;
- b) has, after being notified of the acceptance of his Bid, failed or refused to sign a contract when called upon to do so in terms of any condition forming part of the bid documents;
- c) has carried out any contract resulting from such bid in an unsatisfactory manner or has breached any condition of the contract;
- d) has offered, promised or given a bribe in relation to the obtaining or execution of the contract;
- e) has acted in a fraudulent or improper manner or in bad faith towards Transnet or any Government Department or towards any public body, Enterprise or person;
- f) has made any incorrect statement in a certificate or other communication with regard to the Local Content of his Goods or his B-BBEE status and is unable to prove to the satisfaction of Transnet that:
  - (i) he made the statement in good faith honest believing it to be correct; and
  - (ii) before making such statement he took all reasonable steps to satisfy himself of its correctness;
- g) caused Transnet damage, or to incir costs in order to meet the contractor's requirements and which could not be recove ed from the contractor;
- h) has litigated against Trans et il had faith.
- 6.6 Grounds for blacklisting include a company/person recorded as being a company or person prohibited from doing blaines with the public sector on National Treasury's database of Restricted Suppliers or Register of Tande. Defaulters.
- 6.7 Companies associated with the person/s guilty of misconduct (i.e. entities owned, controlled or managed b), such persons), any companies subsequently formed by the person(s) guilty of the misconduct and/or an existing company where such person(s) acquires a controlling stake may be considered to blacklisting. The decision to extend the blacklist to associated companies will be at the site discretion of Transnet.

#### 7 PPE (1 US TRANSGRESSIONS

- 7.1 The Bidder / Supplier hereby declares that no previous transgressions resulting in a serious breach of any law, including but not limited to, corruption, fraud, theft, extortion and contraventions of the Competition Act 89 of 1998, which occurred in the last 5 (five) years with any other public sector undertaking, government department or private sector company that could justify its exclusion from its registration on the Bidder's / Supplier's database or any bidding process.
- 7.2 If it is found to be that the Bidder / Supplier made an incorrect statement on this subject, the Bidder / Supplier can be rejected from the registration process or removed from the Bidder / Supplier database, if already registered, for such reason (refer to the Breach of Law Form contained in the applicable RFX document.)

#### 8 SANCTIONS FOR VIOLATIONS

8.1 Transnet shall also take all or any one of the following actions, wherever required to:

- a) Immediately exclude the Bidder / Supplier from the bidding process or call off the pre-contract negotiations without giving any compensation the Bidder / Supplier. However, the proceedings with the other Bidders / Suppliers may continue;
- b) Immediately cancel the contract, if already awarded or signed, without giving any compensation to the Bidder / Supplier;
- Recover all sums already paid by Transnet;
- Encash the advance bank guarantee and performance bond or warranty bond, if furnished by the Bidder / Supplier, in order to recover the payments, already made by Transnet, along with interest;
- e) Cancel all or any other contracts with the Bidder / Supplier; and
- f) Exclude the Bidder / Supplier from entering into any bid with Transnet in future.

#### 9 CONFLICTS OF INTEREST

- 9.1 A conflict of interest includes, inter alia, a situation in which:
  - a) A Transnet employee has a personal financial interest in a bidding / applying entity; and
  - b) A Transnet employee has private interests or personal contiderations or has an affiliation or a relationship which affects, or may affect, or may be provided to affect his / her judgment in action in the best interest of Transnet, or could affect the employee's motivations for acting in a particular manner, or which could result in, or be perceived as avouritism or nepotism.
- 9.2 A Transnet employee uses his / her position or pavileges or information obtained while acting in the capacity as an employee for:
  - a) Private gain or advancement; or
  - b) The expectation of private gain, or advancement, or any other advantage accruing to the employee must be declared in a prescribed form.
    - Thus, conflicts of interest of any bid committee member or any person involved in the sourcing process must be declared in prescribed form.
- 9.3 If a Bidder / Supplier has or becomes aware of a conflict of interest i.e. a family, business and / or social relationship between its owner(s) / member(s) / director(s) / partner(s) / shareholder(s) and a Transnet employe / member of Transnet's Board of Directors in respect of a bid which will be considered for the bid process, the Bidder / Supplier:
  - a) must discuse the interest and its general nature, in the Request for Proposal ("RFX") declaration for the contract of the interest and its general nature, in the Request for Proposal ("RFX") declaration for the contract of the interest and its general nature, in the Request for Proposal ("RFX") declaration for the contract of the interest and its general nature, in the Request for Proposal ("RFX") declaration for the contract of the interest and its general nature, in the Request for Proposal ("RFX") declaration for the contract of the interest and its general nature, in the Request for Proposal ("RFX") declaration for the contract of the interest and its general nature, in the Request for Proposal ("RFX") declaration for the contract of the contract of
  - b) most notif Transnet immediately in writing once the circumstances has arisen.
- The Bidder / Supplier shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any committee member or any person involved in the sourcing process, where this is done, Transnet shall be entitled forthwith to rescind the contract and all other contracts with the Bidder / Supplier.

#### 10 MONITORING

- 10.1 Transnet will be responsible for appointing an independent Monitor to:
  - a) Conduct random monitoring of compliance to the provisions of this Integrity Pact for contracts entered into between Transnet and the Bidder / Supplier for less than R100,000.000 (one hundred million Rand) in value;
  - b) Monitor compliance to the provisions of this Integrity Pact for contracts entered into between Transnet and the Bidder / Supplier for greater than R100,000.000 (one hundred million Rand) in value; and
  - c) Investigate any allegation of violation of any provisions of this Integrity Pact for contracts entered into between Transnet and the Bidder / Supplier, irrespective of value.
- 10.2 The Monitor will be subjected to Transnet's Terms of Conditions of Contract for the Provision of Services to Transnet, as well as to Transnet's Supplier Code of Conduct.

#### 11 EXAMINATION OF FINANCIAL RECORDS, DOCUMENTATION AND/OR ELECTRONIC DATA

For the purpose of Monitoring, as stipulated above, the Monitor shall be entitled to:

a) Examine the financial records, documentation and or electronic date of the Bidder / Supplier / Transnet. The Bidder / Supplier / Transnet shall provide all requested information / documentation / data to the Monitor and shall extend all help possible for the purpose of such examination.

#### 12 DISPUTE RESOLUTION

- 12.1 Transnet recognises that trust and good faith are pivotal to its relationship with its Bidders / Suppliers. When a dispute arises between Transnet and its Bidder / Supplier, the parties should use their best endeavours to resolve the dispute in an amicable manner, whenever possible. Litigation in bad faith negates the principles of trust and good faith in which commercial relationships are based. Accordingly, following a blacklisting process as mentioned in paragraph 6 above, Transnet will not do business with a company that litigates against it in bad faith or is involved in any action that reflects bad faith on its part. Litigation in bad faith includes, but is not limited to the following instances:
  - a) **Vexatious proceedings**: these are frivolous proceedings which have been instituted without proper grounds;
  - b) **Perjury:** where a supplier make a false statem at either in giving evidence or on an affidavit;
  - c) **Scurrilous allegations:** where a applie makes allegations regarding a senior Transnet employee which are without proper foundation, scandalous, abusive or defamatory; and
  - d) **Abuse of court process:** when a supplier abuses the court process in order to gain a competitive advantage during a bid process.

#### 13 GENERAL

- 13.1 This Integrity Part is governed by and interpreted in accordance with the laws of the Republic of South Africa.
- 13.2 The actions tipulated in this Integrity Pact are without prejudice to any other legal action that may follow accordance with the provisions of the law relating to any civil or criminal procedures.
- 13.2 We varidity of this Integrity Pact shall cover all the bidding processes and will be valid for an indefinite period unless cancelled by either Party.
- 13.4 Should one or several provisions of this Integrity Pact turn out to be invalid the remainder of this Integrity Pact remains valid.
- 13.5 Should a Bidder / Supplier be confronted with dishonest, fraudulent or corruptive behaviour of one or more Transnet employees, Transnet expects its Bidders / Suppliers to report this behaviour directly to a senior Transnet official / employee or alternatively by using Transnet's "Tip-Off Anonymous" hotline number 0800 003 056, whereby your confidentiality is guaranteed.

The Parties hereby declare that each of them has read and understood the clauses of this Integrity Pact and shall abide by it. To the best of the Parties' knowledge and belief, the information provided in this Integrity Pact is true and correct.

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S. PREVIEW CORY ONLY

## TRANSNET SOC LIMITED

(Registration no. 1990/000900//30)

## SAFETY ARRANGEMENTS AND PROCEDURAL COMPLIANCE WITH THE OCCUPATIONAL HEALTH AND SAFETY ACT (ACT 85 OF 1993) AND APPLICABLE REGULATIONS

### 1. General

- 1.1 The Contractor and Transnet Limited (hereinafter referred to as "Transnet") are individual employers, each in its own right, with their respective duties and obligations set out in the Occupational Health and Safety Act, Act 85 of 1993 (the Act) and applicable Regulations.
- 1.2 The Contractor accepts, in terms of the General Conditions of Contract and in terms of the Act, his obligations as an employer in respect of the persons in his employ, other persons on the premises or the Site or place of work or on the work to be executed by him, and under his control. He shall, before contractement with the execution of the contract work, comply with the provicions set out in the Act, and shall implement and maintain a Health and Safety Plan is described in the Construction Regulations, 2003 and as approved by Transnet, on the Site and place of work for the duration of the Contract.
- 1.3 The Contractor accepts his obligation to complying fully with the Act and applicable Regulations notwithstanding the omission of some of the provisions of the Act and the Regulations from his document.
- 1.4 Transnet accepts, in terms of the Act, its obligations as an employer of its own employees working on or associated with the site or place of work, and the Contractor and Technical Officer or his deputy shall at all times, co-operate in respect of the health and safety management of the site, and shall agree on the practical arrangements and procedures to be implemented and maintained during execution of the Works.
- In the event of any discrepancies between any legislation and this specification, the applicable legislation will take precedence.

#### 2. Definitions

- 2.1 In this Specification any word or expression to which a meaning has been assigned in the Construction Regulations, shall have the meaning so assigned to it, unless the context otherwise indicates: -
- 2.2 The work included in this Contract shall for the purposes of compliance with the Act be deemed to be "Construction Work", which, in terms of the Construction Regulations, 2003 means any work in connection with: -
  - (a) the erection, maintenance, alteration, renovation, repair, demolition or dismantling of or addition to a building or any similar structure;

- (b) the installation, erection, dismantling or maintenance of fixed plant where such work includes the risk of a person falling;
- (c) the construction, maintenance, demolition or dismantling of any bridge, dam, canal, road, railway, runway, sewer or water reticulation system or any similar civil engineering structure; or
- (d) the moving of earth, clearing of land, the making of an excavation, piling, or any similar type of work;
- 2.3 "competent person" in relation to construction work, means any person having the knowledge, training and experience specific to the work or tast being performed: Provided that where appropriate qualifications and training are registered as per the South African Qualifications Authority Act, 1995 these qualifications and training shall be deemed to be the required qualifications and training.
- 2.4 "contractor" means principal contractor and "subcontractor" means contractor as defined by the Construction Regulations, 2003
- 2.5 "fall protection plan" means a documented plan, of all risks relating to working from an elevated position, considering the native of work undertaken, and setting out the procedures and methods applied to dimin the the risk;
- 2.6 "health and safety file" means a file, or other record in permanent form, containing the information required to be kept on site in accordance with the Act and applicable Regulations;
- 2.7 "Health and Safety Plan" means a documented plan which addresses the hazards identified and include safe work procedures to mitigate, reduce or control the hazards identified;
- 2.8 "Risk ssessment" means a programme to determine any risk associated with any hazard at a construction site, in order to identify the steps needed to be taken to remove, educe or control such hazard;
- 2.9 Le Act" means the Occupational Health and Safety Act No. 85 of 1993.

### 3. Procedural Compliance

- 3.1 The Contractor who intends to carry out any construction work shall, before carrying out such work, notify the Provincial Director in writing if the construction work:-
  - (a) includes the demolition of a structure exceeding a height of 3 metres; or
  - (b) includes the use of explosives to perform construction work; or
  - (c) includes the dismantling of fixed plant at a height greater than 3m,

and shall also notify the Provincial Director in writing when the construction work exceeds 30 days or will involve more than 300 person days of construction work and if the construction work:-

(a) includes excavation work deeper than 1m; or

- (b) includes working at a height greater than 3 metres above ground or a landing.
- 3.2 The notification to the Provincial Director shall be on a form similar to Annexure A of the Construction Regulations, 2003, also shown in Annexure 1 of this Specification. The Contractor shall ensure that a copy of the completed notification form is kept on site for inspection by an inspector, Technical Officer or employee.
- 3.3 The Contractor shall, in accordance with the Act and applicable Regulations, make all the necessary appointments of competent persons in writing on a form similar to Annexure 2 of this Specification and deliver copies thereof to the Technical Officer. Copies should also be retained on the health and safety file.
- 3.4 Subcontractors shall also make the above written appointments and the Contractor shall deliver copies thereof to the Technical Officer.
- 3.5 In the case of a self-employed Contractor of any subcontractor who has the appropriate competencies and supervises the work himself, the appointment of a construction supervisor in terms of regulation 6.1 of the Construction Regulations, 2003 will not be necessary. The Contractor stall in such a case execute and sign a declaration, as in Annexure 3, by which he personally undertakes the duties and obligations of the "Chief Executive Officer in terms of section 16(1) of the Act.
- 3.6 The Contractor shall, before commencing any work, obtain from the Technical Officer an access certificate as in Annexur. 4 executed and signed by him, permitting and limiting access to the designated site or place of work by the Contractor and any subcontractors under his control.
- 3.7 Procedural compliance with Act and Regulations, as above, shall also apply to any subcontractors as employers in their own right. The Contractor shall furnish the Technical Officer with full particulars of such subcontractors and shall ensure that they comply with the Act and Regulations and Transnet's safety requirements and procedures.

## 4. Special Permits

Where special permits are required before work may be carried out such as for hotwork, isolation permits, work permits and occupations, the Contractor shall apply to the Technical Officer or the relevant authority for such permits to be issued. The Contractor shall strictly comply with the conditions and requirements pertaining to the issue of such permits.

## 5. Health and Safety Programme

- 5.1 The Tenderer shall, with his tender, submit a Health and Safety Programme setting out the practical arrangements and procedures to be implemented by him to ensure compliance by him with the Act and Regulations and particularly in respect of: -
  - (i) The provision, as far as is reasonably practical, of a working environment that is safe and without risk to the health of his employees and subcontractors in terms of section 8 of the Act;

- (ii) the execution of the contract work in such a manner as to ensure in terms of section 9 of the Act that persons other than those in the Contractor's employment, who may be directly affected by the contract work are not thereby exposed to hazards to their health and safety;
- (iii) ensuring, as far as is reasonably practical, in terms of section 37 of the Act that no employee or subcontractor of the Contractor does or omits to do any act which would be an offence for the Contractor to do or omit to do.
- 5.2 The Contractor's Health and Safety Programme shall be based on a risk assessment in respect of the hazards to health and safety of his employees and other persons under his control that are associated with or directly affected by the Contractor's activities in performing the contract work and shall establish precour onary measures as are reasonable and practical in protecting the safety and realth or such employees and persons.
- 5.3 The Contractor shall cause a risk assessment contemplated in clause 5.2 above to be performed by a competent person, appointed in writing, before commencement of any Construction Work and reviewed during construction. The Risk Assessments shall form part of the Health and Safety programme to be applied on the site and shall include at least the following:
  - (a) The identification of the risks and hazards that persons may be exposed to;
  - (b) the analysis and evaluation of the hazards identified;
  - (c) a document d Nealth and Safety Plan, including safe work procedures to mitigate, relyce or control the risks identified;
  - (d) a monitoring and review plan.
- 5.4 The Health and Safety Plan shall include full particulars in respect of: -
  - (a) The safety management structure to be instituted on site or place of work and the names of the Contractor's health and safety representatives and members of safety committees where applicable;
    - (b) the safe working methods and procedures to be implemented to ensure the work is performed in compliance with the Act and Regulations;
  - (c) the safety equipment, devices and clothing to be made available by the Contractor to his employees;
  - (d) the site access control measures pertaining to health and safety to be implemented;
  - (e) the arrangements in respect of communication of health and safety related matters and incidents between the Contractor, his employees, subcontractors and the Technical Officer with particular reference to the reporting of incidents in compliance with Section 24 and General Administrative Regulation 8 of the Act and with the pertinent clause of the General Conditions of Contract forming part of the Contract and

- (f) the introduction of control measures for ensuring that the Safety Plan is maintained and monitored for the duration of the Contract.
- 5.4 The Health and Safety programme shall be subject to the Technical Officer's approval and he may, in consultation with the Contractor, order that additional and/or supplementary practical arrangements and procedures be implemented and maintained by the Contractor or that different working methods or safety equipment be used or safety clothes be issued which, in the Technical Officer's opinion, are necessary to ensure full compliance by the Contractor with his obligations as an employer in terms of the Act and Regulations. The Technical Officer or his deputy shall be allowed to attend meetings of the Contractor's safety committee as an observer
- 5.5 The Contractor shall take reasonable steps to ensure that tack subcontractor's Health and Safety Plan is implemented and maintained on the construction site: Provided that the steps taken, shall include periodic audits at intervals mutually agreed to between the them, but at least once every month.
- 5.6 The Contractor shall stop any subcontractor from executing any construction work, which is not in accordance with the Counctor's, and/or subcontractor's Health and Safety Plan for the site or which poses a threat to the health and safety of persons.
- 5.7 The Contractor shall ensure that a cupy of the Health and Safety Plan is available on site for inspection by an inspector, Technical Officer, agent, subcontractor, employee, registered employee organization, health and safety representative or any member of the health and safety contraitive.
- 5.8 The Contractor shall consist with the health and safety committee or, if no health and safety committee xist, with a representative group of employees, on the development, nontoring and review of the Risk Assessment.
- 5.9 The Contractor shall ensure that all employees under his control are informed, instructed and trained by a competent person regarding any hazard and the related work procedures before any work commences, and thereafter at such times as may be aftermined in the Risk Assessment.
- 5.10 The Contractor shall ensure that all subcontractors are informed regarding any hazard as stipulated in the Risk Assessment before any work commences, and thereafter at such times as may be determined in the Risk Assessment.
- 5.11 The Contractor shall ensure that all visitors to a construction site undergoes health and safety induction pertaining to the hazards prevalent on the site and shall be provided with the necessary personal protective equipment.

### 6. Fall Protection Plan

In the event of the risk and hazard identification, as required in terms of clause 5.3 of this Specification, revealing risks relating to working from an elevated position the contractor shall cause the designation of a competent person, responsible for the preparation of a fall protection plan;

- 6.2 The Contractor shall implement, maintain and monitor the fall protection plan for the duration of Contract. The Contractor shall also take such steps to ensure the continued adherence to the fall protection plan.
- 6.3 The fall protection plan shall include:-
  - (a) A Risk Assessment of all work carried out from an elevated position;
  - (b) the procedures and methods to address all the identified risks per location;
  - (c) the evaluation of the employees physical and psychological fitness necessary to work at elevated positions;
  - (d) the training of employees working from elevated positions, and
  - (e) the procedure addressing the inspection, t sung and maintenance of all fall protection equipment.

## 7. Hazards and Potential Hazardous Situation

The Contractor and the Technical Office chall immediately notify one another of any hazardous or potentially hazardous situations which may arise during performance of the Contract by the Contractor of any subcontractor and, in particular, of such hazards as may be caused by the design, execution and/or location and any other aspect pertaining to the contract work.

## 8. Health and Safety File

- 8.1 The Contractor shall ensure that a health and safety file is opened and kept on site and shall include all documentation required as per the Act and applicable regulations, and made available of an inspector, the Technical Officer, or subcontractor upon request.
- 8.2 The contractor shall ensure that a copy of the both his Health and Safety Plan as well as any subcontractor's Health and Safety Plan is available on request to an employee, inspector, contractor or the Technical Officer.
- 8.3 The Contractor shall hand over a consolidated health and safety file to the Technical Officer upon completion of the Construction Work and shall in addition to documentation mentioned in the Act and applicable Regulations include a record of all drawings, designs, materials used and other similar information concerning the completed structure.

## OCCUPATIONAL HEALTH AND SAFETY ACT, 1993

## **Regulation 3(1) of the Construction Regulations**

## NOTIFICATION OF CONSTRUCTION WORK

1(a)	Name and postal address of principal contractor:
(b)	Name and tel. no of principal contractor's contact person:
2.	Principal contractor's compensation registration number
3.(a)	Name and postal address of client:
(b)	Name and tel no of client's contact person or agent:
4.(a)	Name and postal address of designer(s) for the project:
(b)	Name and tel. no of designe. (a) contact person:
5.	Name and telephone number of principal contractor's construction supervisor on site appointed in terms of regulation $6(1)$ .
6.	Names of principal contractor's construction sub-ordinate supervisors on site appointed in tours of regulation 6(2).
7.	Exact physical address of the construction site or site office:
8.	Nature of the construction work:
9.	Expected commencement date:
10.	Expected completion date:

		ractors on the construction site accounta	
13.	Name(s) of contractor	ors already chosen.	·
			U.
——- Princ	cipal Contractor	OR1	Date
——Clier		- 10	 Date

- \* THIS DOCUMENT IS TO BE FORWARDED TO THE OFFICE OF THE DEPARTMENT OF LABOUR **PRIOR SO COMMENCEMENT** OF WORK ON SITE.
- \* <u>ALL PRINCIPAL CONTRACTORS</u> THAT QUALIFY TO NOTIFY MUST DO SO EVEN IF ANOLY ER PRINCIPAL CONTRACTOR ON THE SAME SITE HAD DONE SO PRIOR TO THE COMMENCEMENT OF WORK.

## (COMPANY LETTER HEAD)

## OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993):

SECTION/REGULATION:
REQUIRED COMPETENCY:
In terms of I,
representing the Employer) do hereby appoint
As the Competent Person on the premises at
(physical address) to assist in compliance with the Act and the applicable Regulations.
Your designated area/s is/are as follows:-
Date:
Signature :-
Designation :-
ACCEPTANCE OF DESIGNATION
I, do hereby accept this Designation and acknowledge that I
understand the requirements of this appointment.
Date:
Signature :-
Designation:-

## (COMPANY LETTER HEAD)

## OCCUPATIONAL HEALTH AND SAFETY ACT, 1993 (ACT 85 OF 1993):

## **DECLARATION**

	<b>.</b>
In terms of the above Act I,	am perso ally assuming the duties
and obligations as Chief Executive Officer, defined in Section as far as is reasonably practicable, ensure that the duties and above Act are properly discharged.	1 of the Act and in terms (Section 16(1), I will,
above Act are properly discharged.	
Signature :-	
Date :	<del>-</del>

## (LETTER HEAD OF BUSINESS DIVISION OR UNIT OF TRANSNET LIMITED)

## SITE ACCESS CERTIFICATE

Access to:			(Area)
Name of Contractor/Builder:	-		
Contract/Order No.:			
The contract works site/area of	lescribed above are	e made available to you for the car	ying out of associated works
In tames of	*.1		
In terms of your contract/orde (company)	r with		
(company)			
		, <b>O</b>	
Kindly note that you are at a under your control having acc	ll times responsibless to the site.	le for the control and safety of the	Works Site, and for persons
and Safety Act, 1993 (Act 85	of 1993) as ame d	for compliance with the requiremented, and she conditions of the Contra	ct pertaining to the site of the
works as defined and demarca part thereof.	ited in the contract	documents including the plans of t	he site or work areas forming
	N		
Signed .		<b>~</b> .	
Signed:	CE	Date :	
	<b>&gt;</b> '		
ay,	<u>ACKNOWLI</u>	EDGEMENT OF RECEIPT	
Name of Contractor/Builder	:-		<i>I</i> ,
		do hereby acknowle	dge and accept the duties
and obligations in respect of Safety Act; Act 85 of 1993.	the Safety of the	e site/area of Work in terms of th	e Occupational Health and
Name :		Designation :	
Signature :		Date :	

# SPECIFICATION FOR WORKS ON, OVER, UNDER OR ADJACENT TO RAILWAY LINES AND NEAR HIGH VOLTAGE EQUIPMENT

(This Specification shall be used in Transnet Contracts

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- Horizontal clearances 1 065 mm gauge Vertical clearances 1 065 mm gauge Clearances 610 mm gauge Platform clearances 1.
- 2.
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#### 1 DEFINITIONS

The following definitions shall apply:

<u>Authorised Person</u>. A person whether an employee of Transnet or not, who has been specially authorised to undertake specific duties in terms of Transnet's publication SAFETY INSTRUCTIONS: HIGH-VOLTAGE ELECTRICAL EQUIPMENT, and who holds a certificate or letter of authority to that effect.

Barrier. Any device designed to restrict access to "live" high-voltage electrical equipment.

Bond. A short conductor installed to provide electrical continuity.

Contractor. Any person or organisation appointed by Transnet to carry out work on its behalf.

Dead. Isolated and earthed.

<u>Electrical Officer (Contracts)</u>. The person appointed in writing by the responsible Electrical Engineer in Transnet as the person who shall be consulted by the Contractor in an electrical matters to ensure that adequate safety precautions are taken by the Contractor.

<u>Executive Officer</u>. The person appointed by Transnet from time to time as the Executive Officer to act according to the rights and powers held by and obligations placed appn him in terms of the Contract.

High-Voltage. A voltage normally exceeding 1 000 yells.

<u>Live</u>. A conductor is said to be "live" when it to be potential different from that of the earth or any other conductor of the system of which it forms a part.

<u>Near</u>. To be in such a position that a person's body or the tools he is using or any equipment he is handling may come within 3 metres of live exposed high voltage electrical equipment.

Occupation. An authorisation granted by Transnet for work to be carried out under specified conditions on, over under or adjacent to railway lines.

Occupation Between Train. An occupation during an interval between successive trains.

<u>Project Manager</u>. The person or juristic person appointed by Transnet from time to time as the Project Manager, to administe the Contract according to the powers and rights held by and obligations placed upon him in terms of the Contract.

Responsible Representative. The responsible person in charge, appointed by a contractor, who has undergoing specific training (and holds a certificate) to supervise staff under his control to work on, over, under of adjacent to railway lines and in the vicinity of high-voltage electrical equipment.

<u>Technical Officer</u>. The person or juristic person appointed by Transnet from time to time as the Technical Officer, to administer the Contractor's performance and execution of the Works according to the powers and rights held by and obligations placed upon the Technical Officer in terms of the Contract.

<u>Total Occupation</u>. An occupation for a period when trains are not to traverse the section of line covered by the occupation.

Work on. Work undertaken on or so close to the equipment that the specified working clearances to the live equipment cannot be maintained.

Work Permit. A combined written application and authority to proceed with work on or near dead electrical equipment.

#### **PART A - GENERAL SPECIFICATION**

#### 2. **AUTHORITY OF OFFICERS OF TRANSNET**

- 2.1 The Contractor shall co-operate with the officers of Transnet and shall comply with all instructions issued and restrictions imposed with respect to the Works which bear on the existence and operation of Transnet's railway lines and high-voltage equipment.
- 2.2 Without limiting the generality of the provisions of 2.1, any duly authorised representative of Transnet, having identified himself, may stop the work if, in his opinion, the safe passage of trains or the safety of Transnet assets or any person is affected. **CONSIDERATIONS OF SAFETY SHALL TAKE PRECEDENCE OVER ALL OTHER CONSIDERATIONS.**

#### 3. CONTRACTOR'S REPRESENTATIVES

- 3.1 The Contractor shall nominate Responsible Represer tatives of whom at least one shall be available at any hour for call-out in cases of emergincy. The Contractor shall provide the Technical Officer with the names, addresses and telephone numbers of the representatives.
- 3.2 The Contractor guarantees that he has satisfied himself that the Responsible Representative is fully conversant with this specification and that it is shall comply with all his obligations in respect thereof.

#### 4. OCCUPATIONS AND WORK PERMITS

- 4.1 Work to be done during total occupation or during an occupation between trains or under a work permit shall be done in a manner lecided by the Technical Officer and at times to suit Transnet requirements.
- 4.2 The Contractor shall organise the Works in a manner, which will minimise the number and duration of occupations and work permits required.
- 4.3 Transnet will not be liable for any financial or other loss suffered by the Contractor arising from his failure to complete any work scheduled during the period of an occupation or work permit.
- The Contractor shall submit to the Technical Officer, in writing, requests for occupations or work permit together with details of the work to be undertaken, at least 14 days before they are required. Transnet does not undertake to grant an occupation or work permit for any particular date, time or duration.
- 4.5 Transnet reserves the right to cancel any occupation or work permit at any time before or during the period of occupation or work permit. If, due to cancellation or change in date or time, the Contractor is not permitted to start work under conditions of total occupation or work permit at the time arranged, all costs caused by the cancellation shall be born by the Contractor except as provided for in clauses 4.6 to 4.8.

- 4.6 When the Contractor is notified less than 2 hours before the scheduled starting time that the occupation or work permit is cancelled, he may claim reimbursement of his direct financial losses caused by the loss of working time up to the time his labour and plant are employed on other work, but not exceeding the period of the cancelled occupation or work permit.
- 4.7 When the Contractor is notified less than 2 hours before the schedule starting time, or during an occupation or work permit, that the duration of the occupation or work permit is reduced, he may claim reimbursement of his direct financial losses caused by the loss of working time due to the reduced duration of the occupation or work permit.
- 4.8 Reimbursement the Contractor for any loss of working time in terms 4.6 and 4.7, shall be subject to his claims being submitted within 14 days of the event with full details of labour and plant involved, and provided that the Technical Officer certifies that no other work on which the labour and plant could be employed was immediately available.
- 4.9 Before starting any work for which an occupation has been alranged, the Contractor shall obtain from the Technical Officer written confirmation of the data, time and duration of the occupation.
- 4.10 Before starting any work for which a work permit has been arranged, the Responsible Representative shall read and sign portion C of form No. T.1276 signifying that he is aware of the limits within which work may be undertaken. After the work for which the permit was granted has been completed, or when the work permit is the to be terminated, or if the permit is cancelled after the start, the same person who signed portion C shall sign portion D of the T.1276 form, thereby acknowledging that he is aware that he electrical equipment is to be made "live". The Contractor shall advise all his workmen accordingly.

#### 5. SPEED RESTRICTIONS AND PROTECTION

- 5.1 When speed restrictions are apposed by Transnet because of the Contractor's activities, the Contractor shall organist and carry out his work so as to permit the removal of the restrictions as soon as possible.
- When the Technical Officer considers protection to be necessary the Contractor shall, unless otherwise agreed, provide all protection including flagmen, other personnel and all equipment for the projection of Transnet's and the Contractor's personnel and assets, the public and including trains. It insnet will provide training free of charge of the Contractor's flagmen and other personnel performing protection duties. The Contractor shall consult with the Technical Officer, whenever he considers that protection will be necessary, taking into account the minimum permissible clearances set out in appendixes 1 to 4.
- 5.3 The Contractor shall appoint a Responsible Representative to receive and transmit any instruction, which may be given by Transnet personnel providing protection.

#### 6. ROADS ON TRANSNET PROPERTY

The provision of clause 25 of the E.5, General Conditions of Contract, or clause 23 of the E.5 (MW), General Conditions of Contract for Maintenance Works, shall apply to the use of existing roads on Transnet's property.

#### 7. **CLEARANCES**

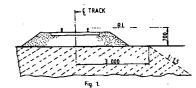
7.1 No temporary works shall encroach on the appropriate minimum clearances set out in Annexure 1 BE97-01 Sheets 1,2, 3 and 5 of 5.

#### 8. STACKING OF MATERIAL

The Contractor shall not stack any material closer than 3 m from the centre line of any railway line without prior approval of the Technical Officer.

#### 9. **EXCAVATION, SHORING, DEWATERING AND DRAINAGE**

9.1 Unless otherwise approved by the Technical Officer any excavation adjacent to a railway line shall not encroach on the hatched area shown in Figure 1.



- 9.2 The Contractor shall provide at his own cost any shoring, dewatering or drainage of any excavation unless otherwise stipulated exewhere in the Contract.
- 9.3 Where required by the Technical Officer, drawings of shoring for any excavation under or adjacent to a railway line shall be submitted and permission to proceed obtained, before the excavation is commenced.
- 9.4 The Contractor shall prevent ingress of water to the excavation but where water does enter, he shall dispose of it as directed by the Technical Officer.
- 9.5 The Contractor shall not block, obstruct or damage any existing drains either above or below ground level unless he has made adequate prior arrangements to deal with drainage.

#### 10. FALSEWORK OR STRUCTURES

- 10.1 Drawings of falsework for the construction of any structure over, under or adjacent to any railway line shall be submitted to the Technical Officer and his permission to proceed obtained before the falsework is erected. Each drawing shall be given a title and a distinguishing number and shall be signed by a registered professional engineer certifying that he has checked the design of the falsework and that the drawings are correct and in accordance with the design.
- 10.2 After the falsework has been erected and before any load is applied, the Contractor shall submit to the Technical Officer a certificate signed by a registered professional engineer certifying that he has checked the falsework and that it has been erected in accordance with the drawings. Titles and numbers of the drawings shall be stated in the certificate. Notwithstanding permission given by the Technical Officer to proceed, the Contractor shall be entirely responsible for the safety and adequacy of the falsework.

#### 11. PILING

11.1 The Technical Officer will specify the conditions under which piles may be installed on Transnet property.

#### 12. UNDERGROUND SERVICES

- 12.1 No pegs or stakes shall be driven or any excavation made before the Contractor has established that there are no underground services, which may be damaged thereby.
- Any damage shall be reported immediately to the Technical Officer, or to the official in charge at the nearest station, or to the traffic controller in the case of centralised transc control.

#### 13. **BLASTING**

- 13.1 The provisions of clause 23 of the E.5, General Conditions of Contract or clause 21 of the E.5 (MW), General Conditions of Contract for Maintenance Work, shall apply to all blasting operations undertaken in terms of the Contract.
- The Contractor shall provide proof that he has complied with the provisions of clauses 10.17.1 to 10.17.4 of the Explosives Regulations (Act 26 of 956 as amended).
- Blasting within 500m of a railway line will only be permitted during intervals between trains. A person appointed by the Technical Officer, assisted by flagmen with the necessary protective equipment, will be in communication with the controlling railway station.

  Only this person will be authorised to give the Contractor permission to blast, and the Contractor shall obey his instructions implicitly regarding the time during which blasting may take place.
- The flagmen described 133, where provided by Transnet, are for the protection of trains and Transnet property only and their presence does not relieve the Contractor in any manner of his responsibilities in terms of Explosives Act or Regulations, or any obligation in terms of this Contract.
- 13.5 The person described in 13.3 will record in a book provided and retained by Transnet the dates and times
  - when each request is made by him to the controlling station for permission to blast;
  - (ii) when blasting may take place;
  - (iii) when blasting actually takes place; and
  - (iv) when he advises the controlling station that the line is safe for the passage of trains.
- Before each blast the Contractor shall record in the same book, the details of the blast to be carried out. The person appointed by the Technical Officer and the person who will do the blasting shall both sign the book whenever an entry described in 13.5 is made.

13.7 The terms of clause 27 hereof shall be strictly adhered to.

#### 14. RAIL TROLLEYS

- 14.1 The use of rail trolleys or trestle trolleys on a railway line for working on high voltage equipment will be permitted only if approved by the Technical Officer and under the conditions stipulated by him.
- All costs in connection with such trolley working requested by the Contractor shall, unless otherwise agreed, be borne by the Contractor, excluding the costs of any train protection services normally provided free of charge by Transnet.

#### 15. SIGNAL TRACK CIRCUITS

- Where signal track circuits are installed, the Contractor sharensure that no material capable of conducting an electrical current makes contact between rails of a railway line/lines.
- No signal connections on track-circuited tracks shall be severed without the Technical Officer's knowledge and consent.

#### 16. PENALTY FOR DELAYS TO TRAINS

REVIL

16.1 If any trains are delayed by the Contractor and the Technical Officer is satisfied that the delay was avoidable, a penalty will be imposed on the Contractor of R5 000 per hour or part thereof for the period of delay, irrespective or the number of trains delayed.

## PART B - ADDITIONAL SPECIFICATION FOR WORK NEAR HIGH-VOLTAGE ELECTRICAL EQUIPMENT

#### 17. **GENERAL**

- 17.1 This specification is based on the contents of Transnet's publication SAFETY INSTRUCTIONS, HIGH-VOLTAGE ELECTRICAL EQUIPMENT, as amended, a copy of which will be made available on loan to the Contractor for the duration of the contract. These instructions apply to all work near live high-voltage equipment maintained and/or operated by Transnet, and the onus rests on the Contractor to ensure that he obtains a copy.
- 17.2 The Contractor's attention is drawn in particular to the contents of Part I, Sections 1 and 2 of the Safety Instructions: High-Voltage Electrical Equipment.
- 17.3 The Safety Instructions: High-Voltage Electrical Equipment over the minimum safety precautions which must be taken to ensure safe working on a near high-voltage electrical equipment, and must be observed at all times. Should additional safety measures be considered necessary because of peculiar local conditions, these may be ordered by and at the discretion of the Electrical Officer (Contracts).
- 17.4 This specification must be read in conjunction with and not in lieu of the Safety Instructions : High-Voltage Electrical Equipment.
- 17.5 The Contractor shall obtain the approval of the Electrical Officer (Contracts) before any work is done which causes or could cause any portion of a person's body or the tools he is using or any equipment he is handling to come within 3 metres of any live high-voltage equipment.
- 17.6 The Contractor shall record all high-voltage equipment as live unless a work permit is in force.
- 17.7 Safety precautions taken or barriers erected shall comply with the requirements of the Electrical Officer (Contracts), and shall be approved by him before the work to be protected is undertaken by the Contractor. The Contractor shall, unless otherwise agreed, bear the cost of the provision of its barriers and other safety precautions required, including the attendance of Transpet staff where this is necessary.
- 17.8 Not arr snall be removed unless authorised by the Electrical Officer (Contracts).

#### 18. WORK ON BUILDINGS OR FIXED STRUCTURES

Before any work is carried out or measurements are taken on any part of a building, fixed structure or earthworks of any kind above ground level situated within 3 metres of live high-voltage equipment, the Electrical Officer (Contracts) shall be consulted to ascertain the conditions under which the work may be carried out.

- No barrier erected to comply with the requirements of the Electrical Officer (Contracts) shall be used as temporary staging or shuttering for any part of the Works.
- 18.3 The shuttering for bridge piers, abutments, retaining walls or parapets adjacent to or over any

track may be permitted to serve as a barrier, provided that it extends at least 2,5 metres above any working level in the case of piers, abutments and retaining walls and 1,5 metres above any working level in the case of parapets.

## 19. WORK DONE ON OR OUTSIDE OF ROLLING STOCK, INCLUDING LOADING OR UNLOADING

- 19.1 No person shall stand, climb or work whilst on any platform, surface or foothold higher than the normal unrestricted places of access, namely -
  - (i) the floor level of trucks;
  - (ii) external walkways on diesel, steam and electric locomotives, steam heat vans, etc. and
  - (iii) walkways between coaches and locomotives.

When in these positions, no person may raise his hands rany equipment or material he is handling above his head.

- In cases where the Contractor operates his own all mounted equipment, he shall arrange for the walkways on this plant to be inspected by the Electrical Officer (Contracts) and approved, before commencement of work.
- The handling of long lengths of material such as metal pipes, reinforcing bars, etc should be avoided, but if essential they shall be handled as nearly as possible in a horizontal position below head height.
- The Responsible Representative shall warn all persons under his control of the danger of being near live high-voltage equipment, and shall ensure that the warning is fully understood.
- Where the conditions in 19.1 to 19.3 cannot be observed the Electrical Officer (Contracts), shall be notified. He will awange for suitable Safety measures to be taken. The Electrical Officer (Contracts), may a his discretion and in appropriate circumstances, arrange for a suitable employee of the Contractor to be specially trained by Transnet and at its costs, as an Authoris of Poison to work closer than 3 metres from live overhead conductors and under such conditions as may be imposed by the Senior responsible Electrical Engineer in Transnet.

#### 20. USE OF EQUIPMENT

- 20.1 Measuring Tapes and Devices
- 20.1.1 Measuring tapes may be used near live high-voltage equipment provided that no part of any tape or a person's body comes within 3 metres of the live equipment.
- 20.1.2 In windy conditions the distance shall be increased to ensure that if the tape should fall it will not be blown nearer than 3 metres from the live high-voltage equipment.

- 20.1.3 Special measuring devices longer than 2 metres such as survey staves and rods may be used if these are of non-conducting material and approved by the responsible Electrical Engineer in Transnet, but these devices must not be used within 3 metres of live high-voltage equipment in rainy or wet conditions.
- 20.1.4 The assistance of the Electrical Officer (Contracts) shall be requested when measurements within the limits defined in 20.1.1 to 20.1.3 are required.
- 20.1.5 The restrictions described in 20.1.1 to 20.1.3 do not apply on a bridge deck between permanent parapets nor in other situations where a barrier effectively prevents contact with the live high-voltage equipment.
- 20.2 Portable Ladders
- 20.2.1 Any type of portable ladder longer then 2 metres may only be used near live high-voltage equipment under the direct supervision of the Responsible Representative. He shall ensure that the ladder is always used in such a manner that the distance from the base of the ladder to any live high-voltage equipment is greater than the fully extended length of the ladder plus 3 metres. Where these conditions cannot be observed, the Electrical Officer (Contracts) shall be advised, and he will arrange for suitable safety measures to be taken.

#### 21. CARRYING AND HANDLING MATERIAL AND EQUIPMENT

- Pipes, scaffolding, iron sheets, reinforcing bars and other material, which exceeds 2 metres in length, shall be carried completely below head height near live high-voltage equipment. For maximum safety two or more persons so as to maintain it as nearly as possible in a horizontal position should carry such material. The utmost care must be take to ensure that no part of the material comes within 3 means of any live high-voltage equipment.
- 21.2 Long lengths of wife of cable shall never be run out in conditions where a part of a wire or cable can come within 3 metres of any live high-voltage equipment unless the Electrical Officer (Contracts) has been advised and has approved appropriate safety precautions.
- The ore send of overhead power lines shall always be taken account of especially when communications lines or cables or aerial cables, stay wires, etc. are being erected above ground level.
- 22. PRECAUTIONS TO BE TAKEN WHEN ERECTING OR REMOVING POLES, ANTENNAE, TREES ETC.
- A pole may be handled for the purpose of erection or removal near high-voltage equipment under the following conditions:
  - (i) If the distance between the point at which the pole is to be erected or removed and the nearest live high-voltage equipment is more than the length of the pole plus 3 metres, the work shall be supervised by the Responsible Representative.

- (ii) If the distance described in (i) is less than the length of the pole plus 3 metres, the Electrical Officer (Contracts) shall be consulted to arrange for an Authorised Person to supervise the work and to ensure that the pole is earthed where possible. The pole shall be kept in contact with the point of erection, and adequate precautions shall be taken to prevent contact with live high-voltage equipment.
- The cost of supervision by an Authorised Person and the provision of earthing shall, unless otherwise agreed, be borne by the Contractor.
- The provisions of clauses 22.1 and 22.2 shall also apply to the erection or removal of columns, antennae, trees, posts, etc.

#### 23. USE OF WATER

23.1 No water shall be used in the form of a jet if it can make contact with any live high-voltage equipment or with any person working on such equipment.

#### 24. USE OF CONSTRUCTION PLANT

- "Construction plant" entails all types of plant met ting cranes, piling frames, boring machines, excavators, draglines, dewatering equipment and road vehicles with or without lifting equipment.
- When work is being undertaken in such a position that it is possible for construction plant or its load to come within 3 metres of tye high-voltage equipment, the Electrical Officer (Contracts) shall be consulted. He will arrange for an Authorised Person to supervise the work and to ensure that the plant is adequately earthed. The Electrical Officer (Contracts) will decide whether further safety measure, are necessary.
- The cost of any scoel usion by an Authorised Person and the provision of earthing shall, unless otherwise agreed, become by the Contractor.
- When loads are hindled by cranes, non-metallic rope hand lines shall be used, affixed to such loads so is to prevent their swinging and coming within 3 metres of live high-voltage equipment.
- 24.5 Clayses 24.1 to 24.4 shall apply mutatis mutandis to the use of maintenance machines of any nature.

#### 25. WORK PERFORMED UNDER DEAD CONDITIONS UNDER COVER OF A WORK PERMIT

- 25.1 If the Responsible Representative finds that the work cannot be done in safety with the high-voltage electrical equipment live, he shall consult the Electrical Officer (Contracts) who will decide on the action to be taken.
- 25.2 If a work permit is issued the Responsible Representative shall -
  - (i) before commencement of work ensure that the limits within which work may be carried out

- have been explained to him by the Authorised Person who issued the permit to him, and that he fully understands these limits.
- (ii) sign portion C of the permit before commencement of work;
- (iii) explain to all persons under his control the limits within which work may be carried out, and ensure that they fully understand these limits;
- (iv) care for the safety of all persons under his control whilst work is in progress; and
- (v) withdraw all personnel under his control from the equipment on completion of the work before he signs portion D of the work permit.

#### 26. TRACTION RETURN CIRCUITS IN RAILS

- 26.1 DANGEROUS CONDITIONS CAN BE CREATED BY NEMOVING OR SEVERING ANY BOND.
- Broken rails with an air gap between the ends, and joints, at which fishplates are removed under "broken bond" conditions, are potentially total. The rails on either side of an air gap between rail ends on electrified lines shall of the touched simultaneously until rendered safe by Transnet personnel.
- The Contractor shall not break any permanent bonds between rails or between rails and any structure. He shall give the Technical Officer at least 7 days written notice when removal of such bonds is necessary.
- No work on the track which implies interference with the traction return rail circuit either by cutting or removing the rails, or by removal of bonds shall be done unless the Electrical Officer (Contracts) is consuled. He will take such precautions as may be necessary to ensure continuity of the return circuit before permitting the work to be commenced.

#### 27. BLASTING

- The Contractor shall obtain the permission of the Electrical Officer (Contracts) before blasting, and shall give at least 14 days notice of his intention to blast.
- 27.2 No lasting shall be done in the vicinity of electrified lines unless a member of Transnet's electrical personnel is present.
- 27.3 The terms of clause 13 hereof shall be strictly adhered to.

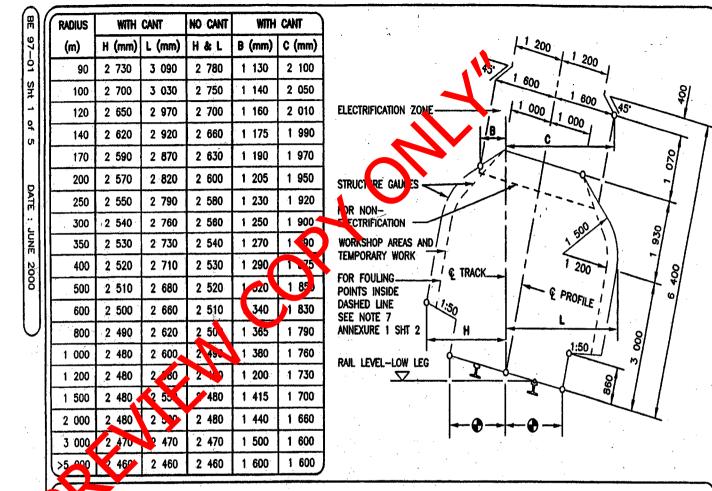
## 28. <u>HIGH-VOLTAGE ELECTRICAL EQUIPMENT NOT MAINTAINED AND/OR OPERATED BY TRANSNET</u>

Where the work is undertaken on or near high-voltage electrical equipment which is not maintained and/or operated by Transnet, the Occupational Health and Safety Act No. 85 of 1993, and Regulations and Instructions, or the Mines Health and Safety Act (Act 29 of 1996), shall apply.

Such equipment includes: -

- (i) Eskom and municipal equipment;
- (ii) the Contractor's own power supplies; and

(iii) electrical equipment being installed but not yet takin over from the Contractor.



ANNEXURE 1
SHEET 1 of
AMENDMENT

HORIZONTAL

CLEARANCES

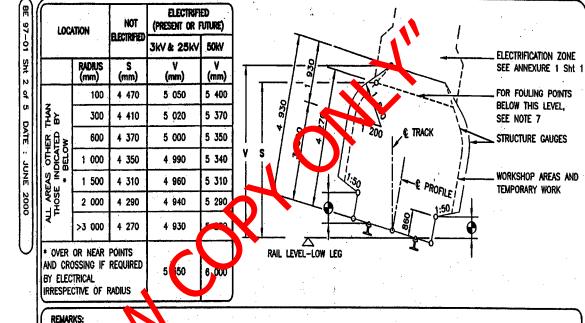
065mm

TRACK

GAUGE

#### REM ARKS:

- 1. H AND B IS THE REQUIRED HORIZONTAL CLEARANCE ON THE OUTSIDE OF THE CURVE BASED ON MINIMUM CANT.
- 2. L AND C IS THE REQUIRED HORIZONTAL CLEARANCE ON THE INSIDE OF THE CURVE BASED ON MAXIMUM CANT.
- 3. INTERMEDIATE VALUES MAY BE INTERPOLATED BY THE ENGINEER IN CHARGE.
- 4. FOR WORKSHOP AREAS AND TEMPORARY WORK, CLEARANCES H AND L MAY BE REDUCED BY 300mm.
- 5. SEE ANNEXURE 1 SHEET 3 FOR PLATFORM CLEARANCES.
- 6. ALSO REFER TO REMARKS 4 TO 8 OF ANNEXURE 1 SHEET 2.



ANNEXURE 1
SHEET 2 of
AMENDMENT

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VERTICAL

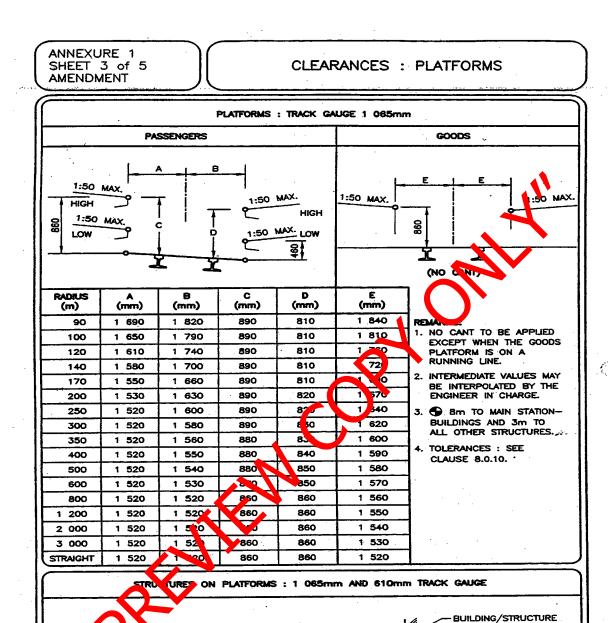
CLEARANCES

065mm

TRACK

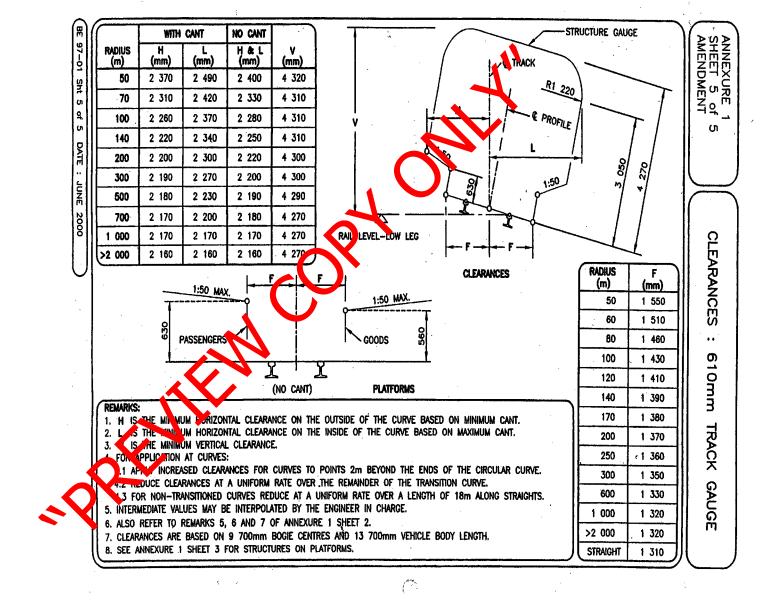
GAUGE

- 1. V IS THE REQUIRED ERTICAL CLEARANCE EXCEPT WHERE REDUCED CLEARANCE S APPLIES.
- 2. S IS IN LIMINUM VERTICAL CLEARANCE FOR STRUCTURES AND TEMPORARY WORK OVER NON-ELECTRIFIED LINES.
- 3. INTER PEDIATE VIZUES MAY BE INTERPOLATED BY THE ENGINEER IN CHARGE.
- 4. FOR APPLICATION AT CURVES
  - PPLY INCREASED CLEARANCES FOR CURVES TO POINTS 3m BEYOND THE ENDS OF THE CIRCULAR CURVE.
- 4.2 REDUCE CLEARANCES AT A UNIFORM RATE OVER THE REMAINDER OF THE TRANSITION CURVE.
- 4.3 FOR NON-TRANSITIONED CURVES REDUCE AT A UNIFORM RATE OVER A LENGTH OF 15m ALONG STRAIGHTS.
- 5. NEW STRUCTURES: SEE BRIDGE CODE.
- 6. TUNNELS: SEE DRAWING BE 82-35.
- 7. FOULING POINTS: SEE CLAUSE 8.1.
- 8. CLEARANCES ARE BASED ON 15m BOGIE CENTRES AND 21,2m VECHILE BODY LENGTH.
- 9. P SEE ANNEXURE 1 SHEET 3 FOR PLATFORM CLEARANCES.



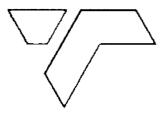
EDGE OF PLATFORM

BE 97-01 Sht 3 of 5 DATE : JUNE 2000



**E.4D** 

## TRANSNER



# LIMITED (REGISTRATION NO.1990/000900/06) TRADING AS TRANSNET FREIGHT RA

### **TENDER No. KBY/53607**

### SCHEDULE OF PLANT

Schedule of major plant and equipment to be used in the execution of this contract in terms of the Contract Conditions and specifications. The tenderer must state which plant is immediately available and which will have to be acquired.

(i)	Plant immediately available for work and ed for :	
(ii)	Plant or order and which will be available for work tendered for :	
(iii)	Plant to be acquired for the work tendered for:	
Date_	20	Tenderer(s)